

## Annual Report 2016-2017

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

### Important Information –

- Name of the college -: Govt. GIRLS COLLEGE MORENA (M.P.)
- Place of the college -: SIKSHA NAGAR MORENA
- District -: Morena
- Division -: CHAMBAL
- Year of establishment of college -: 1981
- Name and Contact details( Mail id , Phone ) of Principal -: Dr. J.k. Mishra, 9425619286, Mail- ID= jayendrakumarmishra1954@gmail.com
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge -: Dr. G.S. Uchcharia, Assistant Professor , Of Chemistry , 9893558861, gsuchcharia@gmail.com
- Date of report submission -: 18 september 2017

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt. Girls College Morena affiliated to Jiwaji University Gwalior, Is one of the most leading colleges of Gwalior-Chambal region. The motto of the college is **\*uhj {khj forj.k xfr galk\*** i.e after getting proper education, a student acquires the form of such knowledge which enables him to choose between right and wrong. keeping the motto in mind, the institute makes every effort to achieve excellence n academic activities.

The College has a glorious past of more then 3 decades of imparting Quality Education to the Student in region. Govt. Girls College, Morena in its history of 37 years has witnessed many changes & has gone through various stages of development.

In the eventual course of time new faculties & new departments were added to the college, the process which is still continuing. The college is affiliated to Jiwaji University, Gwalior.

It is multi-faculty college having Arts, Commerce, Science and Home science. It offers seven under graduate courses from 17 electives to choose from in all the faculties and offers 04 post graduate courses. A few new courses have been introduced in the college in last few years, they are- B.Com (Computer Application, M.A. (English), M.A.(sociology. College provides facility of girls, education and has a total strength of 1000. The college has a teaching faculty of 15 members and a sports officer. More than 80% of them are Ph.D. degree holders .Along with Head Cleark, the College has six Employees in administrative block and 05 technical staff including lab technicians and lab attendants. The strength of class IV employs is 06.

The College has vast infrastructural facilities with a sprawling campus of 3.19hectare. There are 15 class rooms, 01 lecture-theatres, one virtual class room, one auditorium, 05 well equipped labs, a computer lab established in commerce department, a central library with more then 22 thousand books and a rich garedn, named 'Saraswati Udhyan,sports field, where various games are organised.

One NSS unit with 100 girls are also working under the guidance of One NSS officers Dr. Kamlesh shrivastav. The college also organizes various cultural, Literary and academic programmes throughout the academic year.

The College mentions with pride that it had great luminaries like ku. Asha sikarwar soial worker,krishkanti sharma, Anjali Tomar,Pinki Tomar,Kanchan katara,Divya Bhadoriya, Megha gupta,Aneeta chavriya and so many others- they have been perennial source of inspiration both of students.

it is also worth mentioning that college has very active and progressive Janbhagidari Samiti, dedicated to the course of development of academic standards of the college. It helps the college in raising additional financial Resource which is utilized for strengthening the infrastructure and meeting the welfare

## 2. Overview (1 page)

(i) Vision, Mission and Objectives of the college

1. Vision - To developed College Campus and other facilities in accordance with the strength of the Student in next 10 year
2. Mission- To provide modern, technological and computer education to the Student
3. Objectives - to provide qualitative Education and other facilities which benefited to the student with the deferent plans of Govt. of (M.P.)

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private),Parent University, UGC recognition, CPE status, etc), location & campus area

(iii)

- **Our College is a Govt. Institution which is Established in 1981. our Institute. Govt. Girls College Morena (M.P.)** affiliated by jiwaji University Gwalior. It is one of the most leading College of Gwalior-Chambal region. The College has a glorious past of more than three decades of imparting Quality Education to the Student in region. It is located at Shiksha Nagar Morena. There is Peaceful and environmentally eco-friendly campus area.

**Govt. Girls College Morena (M.P.)** affiliated by jiwaji University Gwalior. It is one of the most leading College of Gwalior-Chambal region. The College has a glorious past of more than three decades of imparting Quality Education to the Student in region. Govt. Girls College Morena in its history of 37 years has witnessed many changes & has gone through various stages of development. In the beginning it offered only under graduate course in Arts and Science stream, and Commerce stream was introduced in 2002. In these more than three decades So many Students of this area has compiled graduation and post Graduation in different disciplines . They are doing important work on different places and fields.

(v) Faculties and major discipline

## 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

## List of College faculty Member

1. Principal Dr. J.K. Mishra In charge

Department	Name of Faculty	Qualification	Post
Commerce Home science	Dr. Neena Chauhan	Ph.D	Guest faculty
	Anivesh Upadhaya	M.com	Guest faculty
	Dr. Reeta Madan	Ph.D	Professor
Hindi	Dr. Balveer singh Gurjar Dr. Manju Upadhaya	Ph.D Ph.D	Guest faculty Guest faculty
English	Dr. M.P. Sharma	Ph.D	Asstt. Professor
	Dr. D.S. Sikarwar	Ph.D	Guest faculty
Economics	Proff. Brajraj singh	M.A	Asstt. Professor
	Dr. Shivpratap singh chauhan	Ph.D	Guest faculty
Sociology	Dr. Amit kumar dubey	Ph.D	Guest faculty
	Preeti yadav	M.A	Guest faculty
Political Science	Dr. Saroj Agarwal	Ph.D	Professor
	Dr. Bharti shukla	Ph.D	Astt.Professor
Geography	Dr. Neelesh sakhawar	Ph.D	Guest faculty
History	Dr. Kamlesh shrivastav	Ph.D	Professor
Chemistry	Dr.G.S. Uchcharia	Ph.D	Asstt. Professor
Botany	Dr. J.K. Mishra	Ph.D	Professor
Zoology Librarian	Dr. Sangeeta tomar	Ph.D	Guest faculty
	Satish Soni	M.Lib	Libraian
	Leena Chouksey	M.Lib	
Sports	Manju Bhadhoriya	M.P.Ed	Sports Officer

### List Of Administrative Staff.

S.No.	Name	Post
1	Smt. Kalpana Shrivastav	Head Clerk
2	Shri R.C. Goud	UDC
3	Shri Narendra singh Sikarwar	LDC
4	Smt. Pushpa Agarwal	LDC
5	Shri Neeraj singh Tomar	LDC

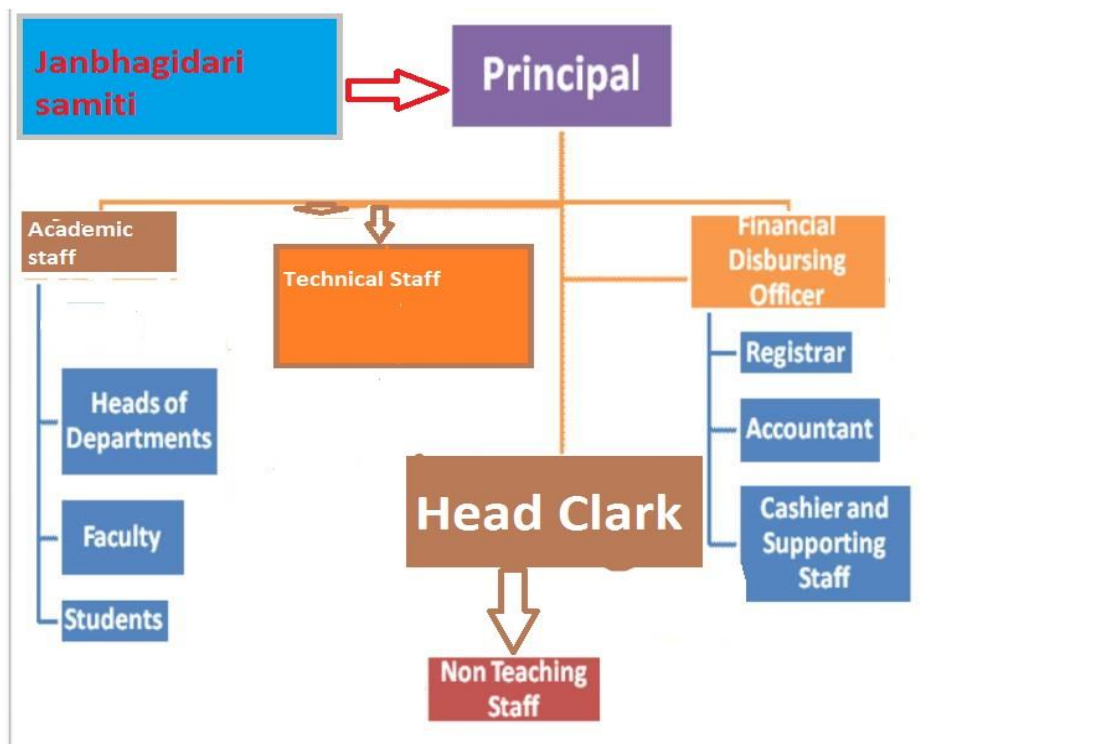
### List of Technical Staff.

S.No.	Name	Post
1	Shri O.P. Yadav	Lab Technician
2	Shri Ramesh chandra	Lab Technician
3	Shri D.P. Sharma	Lab Technician
4	Shri Pooran singh Shakya	Lab Attendant
5	Shri Yogesh singh Gurjar	Lab Attendant

### List of Class IV Employees Staff.

S.No.	Name	Post
1	Smt. Syama Bai	Peon
2	Smt Suneeta Bai	Peon
3	Shri. Murari lal	Peon
4	Shri. Kishan lal	Sweeper

#### Administrative Hierarchy



List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

#### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	298	102	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	202	90	
Applications that ranked the college as the 3 <sup>rd</sup> preference	100	08	
Total number of applications received	600	200	
Number of students admitted	302	43	03

Data Source: E-pravesh portal, records of the affiliating univers

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
UG Course	F	Gen.	100	Nil
	F	Gen.	100	Nil
	F	OBC	100	Nil
	F	OBC	100	Nil
	F	SC	100	Nil
	F	SC	100	Nil
	F	ST	100	Nil
	F	ST	100	Nil

## 5. Academic Programs: Core Programs - UG & PG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Commerce	Bachelor of Commerce	10+2 from a recognized Board With Commerce, Science + Maths From M.P. and Other State	Foundation course, + Business Management. Applied Economic and Accounting.
Commerce With Computer Application	Bachelor of Commerce With Computer Application	10+2 from a recognized Board With Commerce, Science + Maths From M.P. and Other State	Foundation course, + Business Management. Computer Application and Accounting.
Science with Bio	Bachelor of Science	10+2 from a recognized Board With Science with Bio/A.G. From M.P. and Other State	Foundation course + Chemistry, Botany and Zoology

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
English	Master of English	3 year Degree course in any faculty/ Honours degree course in same subject	Four Subjects out of Prescribed by University
Political Science	Master of Political Science	3 year Degree course in any faculty/ Honours degree course in same subject	Four Subjects out of Prescribed by University
Economics	Master of Economics	3 year Degree course in any faculty/ Honours degree course	Four Subjects out of Prescribed by University

		in same subject	
Sociology	Master of Sociology	3 year Degree course in any faculty/ Honours degree course in same subject	Four Subjects out of Prescribed by University

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
1	Economics	Post Graduation in Economics	00
2	Political Science	Post Graduation in Political science	06

### Short term courses:- Nil

Name of the Course	Department	Duration	Fees	Seats
B.Com Computer	Business Education Cell	3 Year	2857	120

### 6. Academic Calendar 20 -

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOTanalysis	Zero Classes From 01 July to 15 July Then Regular Classe	Regular Classes
Teaching and Continuous Comprehensive Evaluation	One CCE in each Course	One CCE in each Course
CCE Schedule	In the Month of September and October	In the Month of Feb. And March
Preparation Leave	20 th Days Semester Break	20 th Days Semester Break
Practical Exams (Graduation/Post Graduation)	As per University Time Table	As per University Time Table
Semester and ATKT Exams	As per University Time Table	As per University Time Table
Declaration of Examination Results	Feb. And March	Jun. And July
Semester Break (for students)	20 th Days Semester Break	20 th Days Semester Break
Semester Break (for teachers)	20 th Days Semester Break	20 th Days Semester Break

### 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

Facilities Available for the Students in the Campus, Playground for Sport activity, Tennis Court, Boli-Ball Ground, Cricket Ground And Foot-Ball Ground.

Under Curricular and Co-Curricular Activities 15 Class Room, 5 Laboratories, 1 Computer Labs, 1 LCD Projector, 1 Enquiry Centre, 2 Examination Control Room, 1 Semester Cell, 1 Library with Reading Room, 4 Departmental Library, 1 Virtual Class Room Available for Students. 1 NSS Units are in College, Separate Toilet Girls, Girls Common Room, Table Tanis Hall, Garden Named Saraswati Udhyan and Parking Facility are Available for Students in the College Campus.

- Student support services:
  - ✓ IT enabled services

One Library with Reading Room is Available for the Benefit of Students in the College Campus. 5 Post Graduate Departmental Library are also in Different Department. For SC & ST Students study material along with Stationary is also provided every year out of Government Fund.

Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Gro & Health Insurance Schemes)

- ✓ Personal enhancement & development schemes- NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

The College has a NSS Units working under the guidance of organiser Dr. Kamlesh shrivastav Tutor- Guardian Scheme is also have in College there are a grievance Redressal Cell and the in charge of this cell is Dr. Reeta Madan. There is a Career Guidance Cell and Dr.Saroj Agarwal is In charge Professor of this Cell.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

In Our College Sports Calendar is applied as per the Guide line of Higher Education Dept. of M.P.

- ✓ Major student welfare initiatives over the past year

Online fees structure has developed for convenience of student. RO water supply for student. Ramp facility also provide for handicapped student in the building. Hostel facility also in progress available for the girls student. E-learning has been developed for enhancing for the skill development for the student. For the SC and ST student free study material has been provide.

- Extension Activities

There are a Separate Computer Lab is established for the self Financing Courses with the funding by Janbhagidari samiti. Tennis cort, gymnasium and Volley-ball cort for the welfare of students. A beautiful Garden is developed for mainting environment and Control to Pollution in the College campus, called Sarsawati Vatika . A well equipped virtual class is developed and maintained. In this class students can interact with the subject experts during Lecture delivered from Bhopal By Video and Audio teaching System.

## 8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
a	Any no student has fulfield for this award			

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
	Any No Student has fulfilled for this award			

### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Debate	Nil			
	„	Nil			
2	Speech	Nil			
3	On the Spot painting	Anpurna Sharma			
4	Rangoli	Chetali Goyal			
5	Group Song	Nil			
6	Quiz	Nil			
7	Natak	Nil			



8	Cartoon	Neha Gupta		
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Name of the student	Class	Event	Award/Achievement
Nil	Nil	Nil	Nil

- Awards and Achievements

#### SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Bad Minton F	30	16	Nil	Nil
2	Chess-F	08	Nil	Nil	Nil
3	Table Tennis-F	16	08	Nil	Nil
4	Basket Ball-F	25	03	03	Nil
5	Judo-F	Nil	Nil	Nil	Nil
6	Volley Ball-F	28	04	04	Nil
8	Cricket -F	25	02	02	Nil
9	Kho-Kho -F	36	24	24	Nil
10	Football-F	Nil	Nil	Nil	Nil
11	Yoga-F	Nil	Nil	Nil	Nil
12	Hockey-F	Nil	Nil	Nil	Nil
13	Weight lifting-F	Nil	Nil	Nil	Nil
14	Kabaddi -F	48	24	24	Nil
15	Athletics -F	20	05	05	Nil

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Nil			

### 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	Deff. Political Science	e/;&izns'k ds 'kkldh; egkfo ky;ksa esa Nk= la?k ds orZeku Lo:i dk izklafxd	Political Context

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
	Nil	Nil	&	Nil	Nil

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	Dr. Brajraj singh		01	
2	Dr. Reeta Madan		01	
3	Dr. Suniti Shrivastav		01	
4	Dr. M.P. Sharma		03	
5	Dr. Bharti Shukla		02	
6	Dr. J.K.Mishra		02	

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	Dr. M. P.Sharma	naveen shodh sansar	1.john osvorne 2.vijay tendulkar 3.Girish kaernad	23208767
2	Dr. Suniti Shrivastava	naveen shodh sansar	Sociology	23208767
3.	Dr. J.K. Mishra	indian fight to path	Botany	23208767

- List of linkages/ Collaborations/ MOUs

Nil
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- College Publications: Research Journal, Magazine, Newsletter

NIL
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## 10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt					10	05
<i>Filled</i>	Nil	04	04	05	10	05
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	Nil	Nil	Nil	07		
<i>Filled</i>	Nil	Nil	Nil	07		

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Shivpratap singh chauhan	Ph.D.	Economics
2	Dr. Sangeeta Tomar	Ph.D.	Zoology
3	Dr. Nilesh Sakhawar	Ph.D.	Geography
4	Dr. Balveer singh Gurjar	Ph.D.	Hindi
5	Dr. Ranjeet singh yadav	Ph.D.	Political science
6	Dr. Amrita sashi	Ph.D.	English
7	Leena Chouksey	M.Lib.	Librarian
8	Dr. Neena Chauhan	Ph.D	Commerce
9	Anivesh upadhaya	M.com	Commerce
10	Dr. D.S. Sikarwar	Ph.D	English
11	Dr. Manju Upadhaya	Ph.D	Hindi
12	Preeti Yadav	M.A	Sociology
13	Faraz Ahmed Khan	M.C.A	Computer
14	Dr. Bhagvat datt Pathak	Ph.D	Environment
15	Ashish Agarwal	M.com	Entrepreneurship

3. Annual improvement in academic, research & administrative Initiatives

Nil
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**11. Events and Initiatives (5 pages)**

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Janbhagidari Samiti collect the fund from outsources for the development
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**12. Institutional Development plan (4 pages)**

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
Admission	On line	100%	
Computerisation of Library	Automation	100%	
Admission Fees	On line	100%	
Water harvesting and energy saving	-	80%	

**Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes**

Nil
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### 13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1	Nil	Nil	Nil

#### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
1	Nil	Nil	Nil

#### Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Divya Bhadhoriya	Excise inspector	M.P. Govt.
2	Jaya Gupta	Employed	U.S.A
3	• Dr. Megha Gupta	Doctor	M.P. Govt.
4	• Dr. Chitra Gupta	Doctor	M.P. Govt.
5	Dr. Poonam Bansal	Doctor	M.P. Govt.
6	Dr. Sandhya Goyal	Doctor	M.P. Govt.
7	Anita Chavariya	S.I	M.P.P

### 14. Innovations and Best Practices

On Line fees structure, Bio-metric attendance, Virtual Class , Auditorium Hall.
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### 15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

## **Strength**

- It is a multidisciplinary institutions for girls at the district imparting quality education since 1981.
- The college has a campus of 3.19 hectare with 15 class rooms and five well equipped labs in science,home science ,computer and geography.
- Two departments of the college has been recognized as research centre by Jiwaji University Gwalior.
- The college has 04 post graduate courses including self finance courses.
- Highly qualified and competent faculties providing quality education in the College.
- The college has auditorium for cultural and academic activities.
- The college has well furnished girls common room with attached toilet.
- The college organizes various campaign for awareness in different fields through NSS students.
- The college has well established virtual class room.
- The college has a big play ground for various sports activities.

## **Weakness**

- As the gross enrolment ratio (GER) is increasing day by day therefore there is a need for increase in infrastructural facilities.
- As most of the students belongs to the rural areas those academics back ground is poor and they also had language problem.
- A number of teaching posts are vacant therefore there is an urgent need of recruitment of faculty.
- Teachers are over burden with a lot of non academic work.
- There is no permanent faculty in self finance courses.
- College administration should have more academic freedom to meet out the need of the students.
- During semester system, the college remains mostly engaged in conducting the University examination which affects normal teaching.

## **Opportunities**

- The College has a highly qualified and experienced faculty. Their potential can be utilized in more fruit- ful manner.
- Research activities going on in the college can be utilized for the benefit of society.
- The College provides job opportunities to deserving students through Vivekanand career guidance and placement cell.
- Extension of interdisciplinary research and teaching.

## **Challenges**

- Posting and recruitments of faculty against vacant posts.
- Of more infrastructures like class rooms, laboratories and other facilities for increasing number of students.
- More attention is required for maintenance of infrastructure.
- ICT facilities should be increased in college campus.
- To improve communication skill among the students. An English language lab should be setup in the college.

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### **Key Initiatives Planned/ implemented**

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
	Nil	Nil	Nil

## 16. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

### Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

#### 1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	109	00	140	470	719
Postgraduate	19	00	24	47	90
PhD	As per allocation by University				

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC							
	Female	45	21	43	19	18	
ST							
	Female	00	00	00	00	00	
Other Reserved Categories							
	Female	58	40	41	24	23	1
General							
	Female	185	132	156	47	42	2
Total							
	Female	<b>288</b>	<b>193</b>	<b>240</b>	<b>90</b>	<b>83</b>	

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1 <sup>st</sup> year as on September 30 <sup>th</sup> [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	90	88	160	43
Commerce	120	115		
Science	100	94		
Home Science	80	05		

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Undergraduate)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC				
	Female	45	36	9
ST				
	Female	Nil	Nil	Nil
Other Reserved Categories				
	Female	58	52	6
General				
	Female	185	145	40
Total				
	Female	<b>288</b>	233	55

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Postgraduate)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC				
	Female	16	10	6
ST				
	Female	Nil	Nil	Nil
Other Reserved Categories				
	Female	23	20	3
General				
	Female	43	41	2
Total				
	Female	82	71	11

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
<b>SC</b>			
	Female	45	40
<b>ST</b>			
	Female	Nil	Nil
<b>Other Reserved Categories</b>			
	Female	58	50
<b>General</b>			
	Female	185	180
<b>Total</b>			
	Female	288	270

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
<b>SC</b>			
	Female	16	10
<b>ST</b>			
	Female	Nil	Nil
<b>Other Reserved Categories</b>			
	Female	23	20
<b>General</b>			
	Female	43	41
<b>Total</b>			
	Female	82	71

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]



3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		Reserved					Unreserve d
		SC	ST	MP Residents	Female s	Others	
<b>Assistant Professor</b>	Sanctioned 49						
	Filled (Regular)	01	Nil	All	01		02
	Filled (Contract)						
	Guest Lecturers	Nil	Nil	Nil	Nil		03
<b>Associate Professor</b>	Sanctioned	Nil	Nil	Nil	Nil	Nil	Nil
	Filled (Regular)	Nil	Nil	Nil	03	Nil	04
	Filled (Contract)	Nil	Nil	Nil	Nil	Nil	Nil
	Guest Lecturers	Nil	Nil	Nil	Nil	Nil	Nil
<b>Professor</b>	Sanctioned 11	Nil	Nil	Nil	Nil	Nil	Nil
	Filled (Regular)	Nil	Nil	Nil	Nil	Nil	Nil
	Filled (Contract)	Nil	Nil	Nil	Nil	Nil	Nil
	Guest Lecturers	Nil	Nil	Nil	Nil	Nil	Nil
<b>Admin. Staff (all)</b>	Sanctioned 01						
	Filled (Regular) 01	Nil	01	All	02	Nil	04
	Filled (Contract)						
<b>Accounta nt</b>	Sanctioned 01	Nil	Nil	Nil	Nil	Nil	
	Filled (Regular)	Nil	Nil	Nil	Nil	Nil	Nil
	Filled (Contract)						

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		Leadership and management training	Training in the area of academic specialisation	Other training
<b>Assistant Professor</b>	Number trained	Nil	Nil	
	Avg. number of days	Nil		
<b>Associate Professor</b>	Number trained			
	Avg. number of days			
<b>Professor</b>	Number trained	Nil	Nil	
	Avg. number of days	Nil		
<b>Administrative Staff (all)</b>	Number trained		Nil	
	Avg. number of days		Nil	
<b>Accountant</b>	Number trained		Nil	
	Avg. number of days		Nil	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 <sup>th</sup> September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	02	01	Nil	-
	Contract				
	Guest Lecturers	03	03	Nil	-
Associate Professor	Regular	04	04		
	Contract				
	Guest Lecturers				
Professor	Regular	Nil	Nil	Nil	Nil
	Contract				
	Guest Lecturers				

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Female	90	7270	12	9770	Nil	Nil
ST	Female	Nil	Nil	Nil	Nil	Nil	Nil
General	Female	175	5230	Nil	Nil	Nil	Nil
Total	Female	265					

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Female	Nil					
ST	Female	Nil					
General	Female	Nil	Nil				
Total	Female	Nil	Nil				

Data Source: College records, DHE

(b) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (all hostels)		
Capacity Males: 20 Females:	Number of residents	
SC	Female	Nil
ST	Female	Nil
General	Female	Nil
Total	Female	Nil

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	Nil
ST	Nil
General	Nil
Total	Nil

Data Source: Hostel register verified against fee receipts on record

## 5. Examination Results

(a)		(b) Examination results for [previous academic year] (undergraduate)								
		SC		ST			Other Reserved Categories		General	Total
		F		F			F	F	F	
1 <sup>st</sup> year	Appeared	33		Nil	Nil	Nil	58		185	276
	1 <sup>st</sup> division	12		Nil	Nil		20		60	92
	2 <sup>nd</sup> Division	13					25		115	153
	3 <sup>rd</sup> Division	08					13		10	31
2 <sup>nd</sup> year	Appeared	21		Nil			40		132	193
	1 <sup>st</sup> division	12		Nil			26		98	136
	2 <sup>nd</sup> Division	06					08		26	40
	3 <sup>rd</sup> Division	03		Nil			06		08	17
3 <sup>rd</sup> year	Appeared	43		Nil			41		156	240
	1 <sup>st</sup> division	12		Nil			10		58	80
	2 <sup>nd</sup> Division	16					18		54	88
	3 <sup>rd</sup> Division	15					13		44	72

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>(a) Examination results for [previous academic year] (postgraduate)</b>						
		SC	ST	Other Reserved Categories	General	Total
<b>1<sup>st</sup> year</b>	Appeared	16	Nil	12	43	71
	1 <sup>st</sup> division	06	Nil	04	12	22
	2 <sup>nd</sup> Division	05	Nil	06	14	25
	3 <sup>rd</sup> Division	05	Nil	02	17	24
<b>2<sup>nd</sup> year</b>	Appeared	03		01	04	08
	1 <sup>st</sup> division	02		01	02	05
	2 <sup>nd</sup> Division	01	Nil	Nil	01	02
	3 <sup>rd</sup> Division	Nil	Nil	Nil	01	01

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

#### 6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
<b>ST</b>	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
<b>General</b>	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
<b>Total</b>	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
	Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:				
		Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force	
SC						
	Female	Nil	Nil	Nil	Nil	Nil
ST						
	Female	Nil	Nil	Nil	Nil	Nil
General						
	Female	Nil	Nil	Nil	Nil	Nil
Total						
	Female	Nil	Nil	Nil	Nil	Nil

Data Source: Records of the college placement cell

#### 7. PhDs Awarded

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	Nil
Commerce	Nil
Criminology and Forensic Science	Nil
Cultural Studies	Nil
Defence Studies	Nil
Design	Nil
Disability Studies	Nil

Data Source: AISHE

#### 8. Research and consultancy

<b>Revenue generated through externally funded research and consultancies over [previous financial year]</b>		
<b>Discipline Group</b>	<b>Number of active projects</b>	<b>Total Revenue Generated (Rs. lakhs)</b>
Arts		
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		

Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts			
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			

Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Women Studies			
<b>All disciplines</b>			

Date Source: College records based on published papers submitted by faculty

### 9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle	FEB.2017	Nil	Nil	February 2022
2 <sup>nd</sup> Cycle	28Feb. 2017	Nil		
3 <sup>rd</sup> Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_ No \_\_\_\_\_ . If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

### 10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)		100% Except St Cate.	100% Except St Cate.	100% Except St Cate.	100% Except St Cate.	100% Except St Cate.
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)		100% Except St Cate.	100% Except St Cate.	100% Except St Cate.	100% Except St Cate.	100% Except St Cate.
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)		90%	95%	97%	98%	98%
On-time graduation rate (undergraduate, all categories)						

Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)		95%	95%	96%	96%	97%
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with PhDs (all levels)						
Employment rate of graduates from the previous academic year (undergraduate, all categories)		10%	10%	10%	10%	10%
Employment rate of graduates from the previous academic year (postgraduate, all categories)		Nil	Nil	Nil	Nil	Nil
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals		Nil	Nil	Nil	Nil	Nil

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor **Shri Prakash Agarwal**

Number of audit observations recorded by the auditor **Per Year**

Number of audit responses found satisfactory, as certified by the project directorate\_Satisfactory

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted Up to the 30 September 2016

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.



- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.