

## Annual Report 20\_\_

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – **Govt. College Batiyagarh**
- Place of the college - **Batiyagarh**
- District – **DAMOH**
- Division -**Sagar**
- Year of establishment of college -**2013**
- Name and Contact details( Mail id , Phone ) of Principal -
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge –  
**MANISHA SHRIVAS ASST. GRADE III**
- Date of report submission -

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Over the years the college has achieved continuing success in serving the cause of education in this area. The college presents a happy blend of traditional and modern education where knowledge is imparted to the students so that they may occupy a better place in the modern competitive world and develop all round personalities retaining the beauty of mind and intellect as well as of soul. It has made its mark in academic, sports and cultural fields.

Principal is the chief authority of the organization and has all administrative powers to ensure proper management through various committees in the institution. An action plan is prepared for the year which contains policies, objectives and feedback of the previous year, received from the peers, stakeholders and beneficiaries. The Principal holds meetings with staffs, committees to assess and ensure their functioning and proper implementation of schemes. Principal calls upon staff council's meetings at regular interval to discuss, regulate and monitor the working of the Institution.

Analysis and prepares policies and guidelines for Community engagement like, Earmarking of villages for social transformation, Organization of camps, for community health and development, Active involvement of the students in above all activities to inculcate social responsibility; Awareness about AIDS, Cancer and other diseases. Human resource planning and development ; Proper deployment and meticulous utilization of human resources in curricular, co-curricular and extracurricular pursuits open avenues to provide job opportunities to students; Skill enhancement through training programs on personality development, workshops on C.V. writing, facing interview etc. Faculty improvement through orientation, refresher courses, conferences and academic deliberations

Digital library, Auditorium, Augmentation of sports infrastructure ,Parking lots for individual car parking, Smart classes, Sports library ,PG in sociology,pol sc,history,More Class Room Building are some future plans.

All this has been possible with the dedicated and strenuous efforts of the able managing committee and hardwork and experienced faculty and also with the whole-hearted co-operation of the people of the area to whom. I am highly grateful. I assure that college will play a meaningful role in the competitive times ahead and scale new heights, translating the dreams of the people of the area into reality and bring education in this rural area. I pray for future growth and prosperity of the college and wish the managements, staff and students all success in the years to come.

## 2. Overview (1 page)

(i) Vision, Mission and Objectives of the college

### Vision –

Govt. College Batiyagarh will provide excellent educational opportunities that are responsive to the needs of the community and help students to meet economic, social & environmental challenges to become active participants in shaping the world of the future empowering young students through higher education creating new paradigm of progressive inclusive and ethical education.

### Mission-

To empower young students with multidimensional education and prepared them for a responsible and dynamic role in society.

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Name	-	Govt. College, Batiyagarh
Address	-	Banda Road Beedi Sramik Colony, Govt. High School Building, Batiyagarh Distt- DAMOH (M.P.) 470673
Email	-	principalbatiyagarh@gmail.com, hegcbatdam@mp.gov.in
Phone	-	07601 - 285155
Website	-	<a href="http://www.mphighereducation.nic.in/ins1413">http://www.mphighereducation.nic.in/ins1413</a>
Status of the institute	-	affiliated college
Type of the institution	-	Co Education
Source of funding	-	Govt grant in aid
Year of establishment	-	2013-2014
Affiliated University	-	Maharaja Chatrasal Bundelkhand University Chhatarpur (M.P.)
Location	-	Rural
Campus area	-	6 Hect. (14.82 Acres)
Programmes offered	-	UG - BA

(iii) History of the college with significant milestones

2013 – Hounrable Chief Minister of M.P. Announced to open college in Batiyagarh
2013- Department of Higher Education M.P. Started College
2013 – Start UG BA in ( Hindi, English, Economics, History, Geography, Political Science)

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

For example -:

List of Chairperson/members of Statutory Bodies like Board of Governors/  
Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	31		NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	60		
Applications that ranked the college as the 3 <sup>rd</sup> preference	20		
Total number of applications received	300		
Number of students admitted	170		

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender		Category				% of students from the State	% of students from other states
	MALE	FEMALE	SC	ST	OBC	UR		
BA I	85	85	30	3	121	16	100%	NIL

### 5. Academic Programs: Core Programs - UG & PG

#### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects

#### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>Nil</i>			

#### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
Nil			

#### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
Nil				

### 6. Academic Calendar 2017 -18

Academic Work	First/	Third/	Fifth	Second/ Fourth/ Sixth Semester
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	Semester	
Orientation Classes/Zero Classes/SWOT analysis	NA	NA
Teaching and Continuous Comprehensive Evaluation	90 Days	90 Days
CCE Schedule		
Preparation Leave	Every Class 3 Days	Before Exam 3 Days
Practical Exams (Graduation/Post Graduation)	UG Geography	UG Geography
Semester and ATKT Exams		
Declaration of Examination Results		
Semester Break (for students)		
Semester Break (for teachers)		

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

College has 6 class rooms and 1 laboratory with essential equipments. College has one common room, and one library room

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

College has one room for library

- Student support services:
  - ✓ IT enabled services

Nil

& Health Insurance Schemes)

Following scholarship program available in college

- 1- SC, ST, OBC post metric scholarship
- 2- Minority Scholarship

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

Nil

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

**Following Activities available**

1. Badminton
2. Kabaddi
3. Cricket
4. Chase

- ✓ Major student welfare initiatives over the past year

Scholarship programs for students funded by state & central government.  
Career counseling activates for students to achieve according to their goals

- Extension Activities

Nil

## 8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
Nil				

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
Nil				

### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
Nil					

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nil			

## SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement

## 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
Nil			

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
Nil					

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
Nil				

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
Nil				

- List of linkages/ Collaborations/ MOUs

N/A
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- College Publications: Research Journal, Magazine, Newsletter

Nil

## 10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt						
<i>Filled</i>				8	2	
Sanctioned by Management/ Janbhagidari Samiti/ Other authority						
<i>Filled</i>				15	15	

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Smt. Nazneen Begam	SLET/SET	Hindi Literature
2	Dr. Mukesh Mishra	Ph.D.	Geography
3	Dr. Sukhendra Ku. Gupta	Ph.D.	Political Science
4	Dr. Mahesh Ku. Raikwar	Ph.D.	History
5	Shri Rajeev Dubey	M.P.Ed.	Physical Education
6	Ku. Jyoti Patel	M. Lib. Sc.	Librarian
7	Smt. Shubha Awasthi	M.Phil	English Literature
8	Shri Ajay Ku. Kurariya	NET & SET	Economics

### 3. Annual improvement in academic, research & administrative Initiatives

Nil

### 11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Nil

### 12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
Nil			

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

Nil

### 13.Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
Nil			

#### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
Nil			

#### Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
Nil			

### 14.Innovations and Best Practices

- Use and access to internet & computer technology has been promoted.
- Communication with higher officer of Higher Education is done through e-mails.
- Biometric machines have been installed to ensure timely presence of office staff and faculty members.
- Time bound distribution of scholarships;

### 15.SWOC Analysis (strength , weaknesses, Opportunity and Challenges

Strength
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### 16.Looking Ahead (3 pages) Future Plans

Lays out the college’s priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college’s long term development.

#### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
Nil			

### 17.Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.