

Annual Report 2016-17

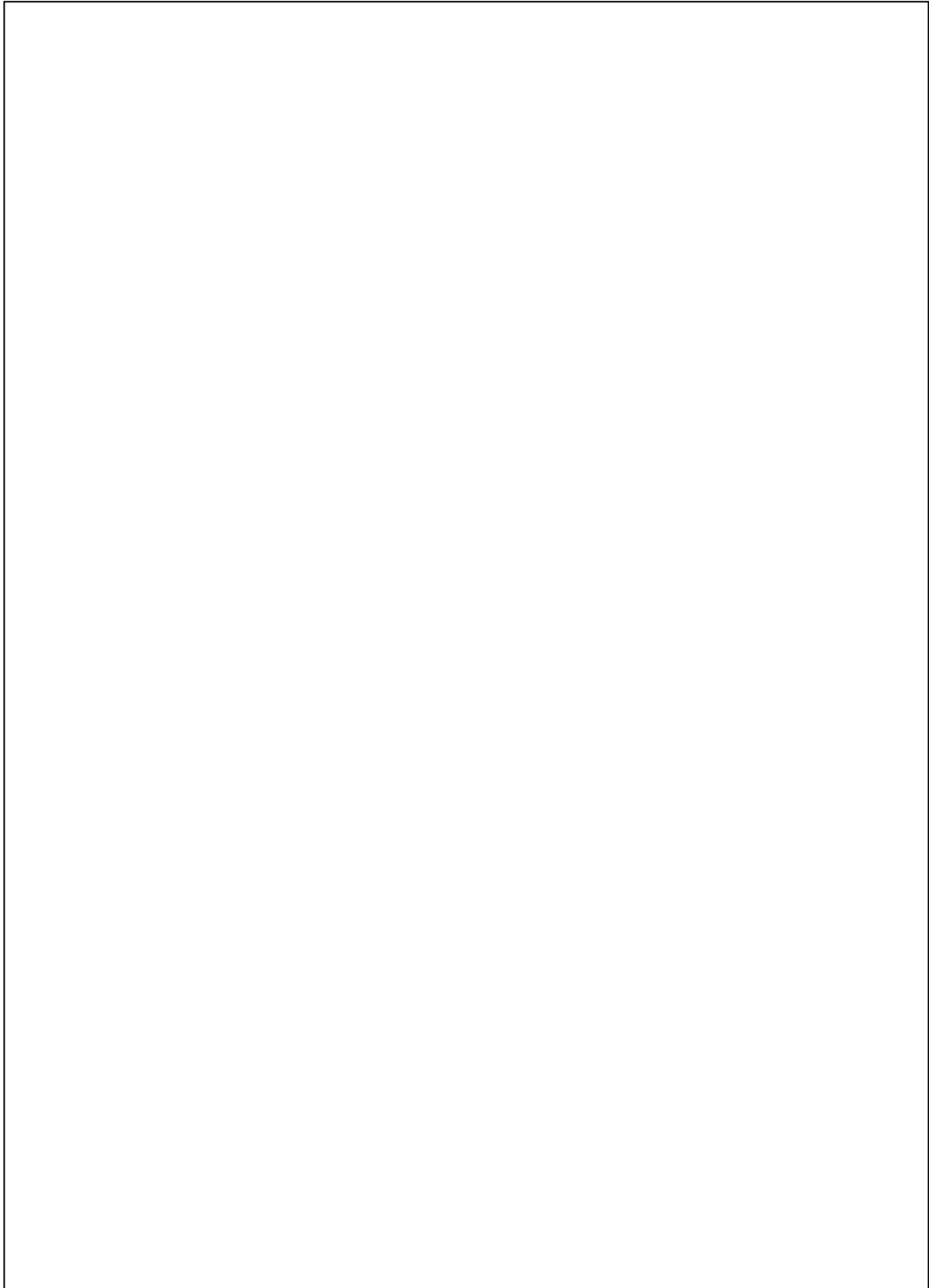
This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – Govt. College Rajnagar
- Place of the college – Rajnagar
- District – Chhatarpur
- Division – Sagar
- Year of establishment of college – 2013-14
- Name and Contact details(Mail id , Phone) of Principal - Pushpadubey.r@gmail.com
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge – Dr. Pushpa Dubey (Incharge Principal) Mob No. 9425878170
- Date of report submission – 14-03-2018

Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.



2. Overview (1 page)

- (i) Vision, Mission and Objectives of the college

Vision

To impart quality education with contemporary infrastructure and get good NAAC accreditation in next 5 years and will ensure increase in employability/self-employment of students through skill development.

Our mission is :

- To provide excellence in teaching and learning
- To provide all round development facilities to students
- To develop state of the art infrastructure
- To increase employability and promote entrepreneurship

I. Objectives of the IDP:

- i. Articulation of the Vision and Mission of the college.
- ii. To carry out a needs assessment and based on wide consultations with stakeholders to identify the goals, priorities and commitments of the college that are aligned with the Vision and Mission.
- iii. List the activities that would help in achieving the goals, clearly highlighting the milestones and timelines for them.
- iv. Using a Resource Based View, identify resource gaps and action plans to ridge these gaps.
- v. Develop annual activity plans that would help achieving the institution's goals. The milestones under each activity plan will also

(iii) History of the college with significant milestones

This is a New College Established on Acadmic Year 2013-14

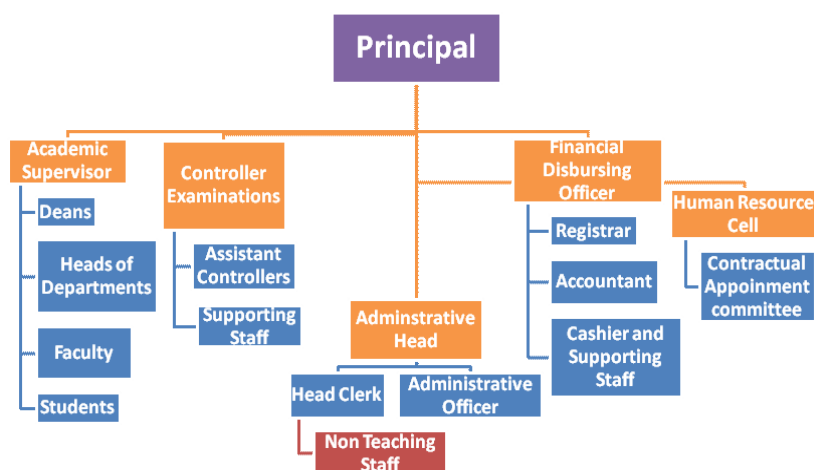
- Increase in on time graduation rate by 5% every year for undergraduate students
- Increase in first to second year transition rate the by 4%
- Increasing the on-time graduation rate of PG students bu 2-3%every year
- Increasing the percentage of student securing first division result i.e. 60%marks by 3% every year.
- To establish a proper tracking system for UG students.
- To increase the placement percentage of UG each by 5% every year.
- Strengthening the counselling cell so as to attain 5% increase in students opting for PG/higher education with in 6months for passing out from UG.
- Starting on campus placement cell and strengthening it every year so as to increase on campus placements of UG by 3 % every year.
- Increasing the percentage of SC students and other minority students enrolment by 3% every year.
- Introducing New UG courses like BCA, Fashion Designing and PG courses like MCA, M.com or other new courses which have higher number of applicant proposals.
- Increasing sanctioned seats by 2% every year for subjects with demand hence increasing enrolments
- Increasing the satisfaction survey of students, faculty and other by 5 % by 2nd year and by 8 % from year 3 and so on.
- Decreasing the academic lags
- Improving governance percentage by 10 %
- Marinating proper monitoring with CCTV
- Reduction in cheating ratio

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy

For example -:



Principal, Guest Faculty And Janbhagidari Samiti,

4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	90%	NA	NA
Applications that ranked the college as the 2 nd preference	6%	-	
Applications that ranked the college as the 3 rd preference	4%		
Total number of applications received	238		
Number of students admitted	238		

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
BA	Male	SC	100%	
BA	Female	SC	100%	
BA	Male	ST	100%	
BA	Female	ST	100%	
BA	Male	OBC	100%	
BA	Female	OBC	100%	
BA	Male	GEN	100%	
BA	Female	GEN	100%	

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board and other Board	Foundation course + 1- <u>bfrgkl] jktuhfr] lekt"kkL=</u> 2- <u>bfrgkl] jktuhfr] fgUnh lkfgR;</u> 3- <u>bfrgkl] jktuhfr] vFkZ"kkL=</u> 4- <u>bfrgkl] vFkZ"kkL=] vaxzsth lkfgR;</u> 5- <u>bfrgkl] vFkZ"kkL=] fgUnh lkfgR;</u> 6- <u>bfrgkl] vFkZ"kkL=] lekt"kkL=</u> 7- <u>bfrgkl] lekt"kkL=] vaxzsth lkfgR;</u> 8- <u>bfrgkl] fgUnh lkfgR;] vaxzsth lkfgR;</u> 9- <u>jktuhfr] vFkZ"kkL=] lekt"kkL=</u>

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Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>

M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered

**PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/
Short term courses**

Name of the Course	Department	Duration	Fees	Seats

6. Academic Calendar 20 -

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis			
Teaching and Continuous Comprehensive Evaluation	Yes		yes
CCE Schedule	Two time per sem.		Two time per sem.
Preparation Leave	1 week		15 days
Practical Exams (Graduation/Post Graduation)			
Semester and ATKT Exams	Dec-jan		May-june
Declaration of Examination Results	Feb		July
Semester Break (for students)	1 week		15 days
Semester Break (for teachers)	1 week		15 days

7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Class Room

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

Library Available

- Student support services:
 - ✓ IT enabled services

Not Available

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Available

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS, Career Guidance Cell

Sports, Youth Festival, cultural and literary events

- ✓ Major student welfare initiatives over the past year

Yes

- Extension Activities

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research

CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Youth festival	yes	-	Yes	-

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement

SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	kabaddi	Yes	-	-	-
2	Cricket	Yes			
3	Kho-kho	Yes			

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor

- List of linkages/ Collaborations/ MOUs

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- College Publications: Research Journal, Magazine, Newsletter

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10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty	Non	Technica
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					Teaching Faculty	I Staff
Sanctioned by UGC/ University/ State Govt	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
<i>Filled</i>	01			07	02	6
Sanctioned by Management/ Janbhagidari Samiti/ Other authority						
<i>Filled</i>				02		02

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Shri Kushlandra Pratap Singh	MA, MP SLET	History
2	Dr. Tayyab Khan	MA, Ph.D	Sociology
3	Dr. Manoj Kumar Churasia	MA, M.Phil, Ph.D	Political Sc
4	Shri Chandresh Harijan	MA, M.Phil	Economics
5	Shri Vikash Namdev	MA	English
6	Shri Manoj Bajpai	M.Ped, M.Phil	Sport
7	Smt. Hema Mishra	M.Lib	Librarian

3. Annual improvement in academic, research & administrative Initiatives

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11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

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12. Institutional Development plan (4 pages)

Describes the college’s activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

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13. Placement Report (3 pages)

Describes the college’s placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration

Placement Details

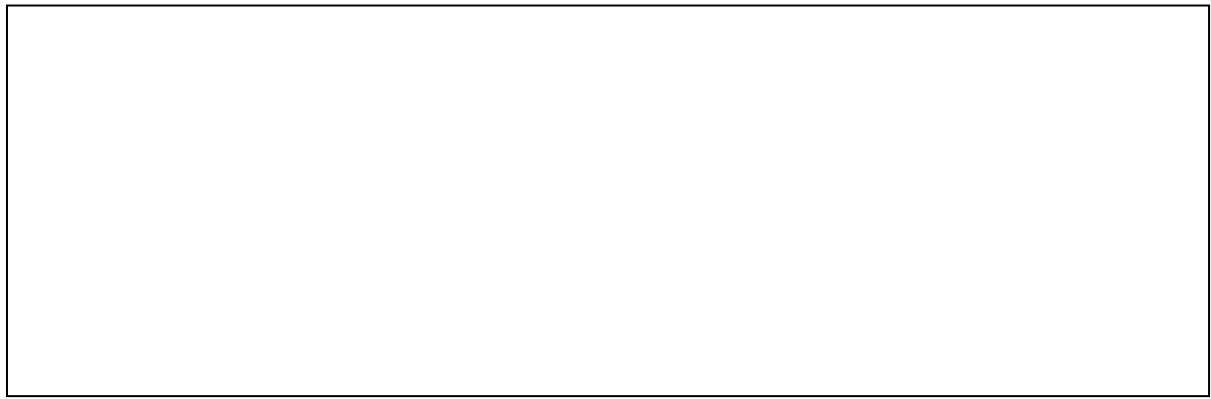
S.no.	No. of Students Selected	List of employers/companies	Salary Package

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation

14. Innovations and Best Practices

15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges



16. Looking Ahead (3 pages) Future Plans

Lays out the college’s priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college’s long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome

17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate					
Postgraduate					
PhD					

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	23	20	25	-	-	
	Female	12	10	8	-	-	
ST	Male	0	1	0	-	-	
	Female	02	1	2	-	-	
Other Reserved Categories	Male	33	60	58	-	-	
	Female	29	60	82	-	-	
General	Male	16	26	18	-	-	
	Female	22	39	42	-	-	
Total	Male	72	107	101	-	-	
	Female	65	110	134	-	-	

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	240	235	-	-
Commerce				
Criminology and Forensic Science				
Cultural Studies				
Defence Studies				
Design				
Disability Studies				
Education				
Fashion Technology				
Fine Arts				
Fisheries Science				
Foreign Languages				
Gandhian Studies				
Home Science				
Indian Languages				
IT & Computer				
Journalism and Mass Communication				

Law				
Library and Information Science				
Linguistics				
Management				
Marine Science and Oceanography				
Oriental Learning				
Physical Education				
Religious Studies				
Science				
Social Science				
Social Work				
Women Studies				

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male			
	Female			
ST	Male			
	Female			
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	20	20	
	Female	10	10	
ST	Male	1	1	
	Female	1	1	
Other Reserved Categories	Male	60	58	2
	Female	60	59	1
General	Male	26	26	

	Female	39	38	1
Total	Male	107	105	2
	Female	110	108	2

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male		
	Female		
ST	Male		
	Female		
Other Reserved Categories	Male		
	Female		
General	Male		
	Female		
Total	Male		
	Female		

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	10	10
	Female	5	5
ST	Male	0	0
	Female	1	1
Other Reserved Categories	Male	17	17
	Female	19	18
General	Male	14	14
	Female	13	13
Total	Male	41	41
	Female	38	37

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
Associate Professor	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
Professor	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
Admin. Staff (all)	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
Accountant	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained			
	Avg. number of days			
Associate Professor	Number trained			
	Avg. number of days			
Professor	Number trained			
	Avg. number of days			
Administrative Staff (all)	Number trained		N/A	
	Avg. number of days		N/A	
Accountant	Number trained		N/A	

	Avg. number of days		N/A	
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Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular				
	Contract				
	Guest Lecturers				
Associate Professor	Regular				
	Contract				
	Guest Lecturers				
Professor	Regular				
	Contract				
	Guest Lecturers				

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	20	5000				
	Female	10	5000				
ST	Male	1	5000				
	Female	1	5000				
General	Male	2	2500				
	Female	74	5000				
Total	Male						
	Female						

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average	Number	Average	Number	Average

		r	Value (Rs.)	r	Value (Rs.)	r	Value (Rs.)
SC	Male						
	Female						
ST	Male						
	Female						
General	Male						
	Female						
Total	Male						
	Female						

Data Source: College records, DHE

(b) Hostel occupancy as on 30 th September, [Current Year] (all hostels)		
Capacity		Number of residents
Males:		
Females:		
SC	Male	
	Female	
ST	Male	
	Female	
General	Male	
	Female	
Total	Male	
	Female	

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 th September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	
ST	
General	
Total	

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 st year	Appeared	19	10	1	1	57	59	24	38	101	108
	1 st division	1	0	0	0	2	6	1	5	4	11
	2 nd Division	15	9	1	1	50	49	19	29	87	88
	3 rd Division	2	1	0	0	3	3	3	2	8	6

2 nd year	Appeared	15	8	0	2	24	23	15	20	54	53
	1 st division	0	0	0	0	2	2	1	4	3	6
	2 nd Division	13	6	0	2	20	19	13	15	46	42
	3 rd Division	2	1	0	0	2	2	1	1	5	4
3 rd year	Appeared	10	5	0	1	17	18	14	13	41	37
	1 st division	0	0	0	0	0	5	1	1	1	6
	2 nd Division	9	5	0	1	12	12	13	12	34	30
	3 rd Division	1	0	0	0	5	1	0	0	6	1

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 st year	Appeared										
	1 st division										
	2 nd Division										
	3 rd Division										
2 nd year	Appeared										
	1 st division										
	2 nd Division										
	3 rd Division										

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	4	1			

	Female	2				
ST	Male	0				
	Female	1				
General	Male	14	1			
	Female	16				
Total	Male	18	2			
	Female	19				

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

7. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	Number
Arts	
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	

Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
All disciplines	

Data Source: AISHE

8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts		
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		

Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
All disciplines		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 st [previous year] to September 30 th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts			
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			

Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Women Studies			
All disciplines			

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 st Cycle				
2 nd Cycle				
3 rd Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: _____.

Does the college have currently valid UGC autonomy? _____ . If yes, by order number _____, dated _____.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)		-	40%	60%	93%	99%
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)		-	-	-	-	-
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)		-		95%	95%	96%

On-time graduation rate (undergraduate, all categories)		-	-	-	-	95%
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)		-	-	-	-	
On-time graduation rate (postgraduate, all categories)		-	-	-	-	
Regular faculty in position rate (all levels, reserved categories)		-	-	-	-	-
Regular faculty in position rate (all levels, unreserved categories)		-	-	-	-	1
Percentage of regular faculty with PhDs (all levels)		-	-	-	-	
Employment rate of graduates from the previous academic year (undergraduate, all categories)		-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)		-	-	-	-	-
Percentage of total revenue generated through externally funded research		-	-	-	-	-
Number of papers published in peer-reviewed, international journals		-	-	-	-	-

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor _____.

Number of audit observations recorded by the auditor _____.

Number of audit responses found satisfactory, as certified by the project directorate _____.

Certified audit reports as per the standard Chart of Accounts to be attached.

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted _____

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.

- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.