

## ANNUAL REPORT 2016-2017

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites by October 31<sup>st</sup> (2017) of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports) is mandatory and colleges are required to report all data as per the attached format and instructions.

### Important Information -

- Name of the college - Govt. Chhatrasal College Pichhore (MP)
- Place of the college - Pichhore (MP)
- District - Shivpuri (MP)
- Division - Gwalior-Chambal
- Year of establishment of college - 1971
- Name and Contact details( Mail id , Phone ) of Principal - DR (Smt) Manorama Parashar  
Mobile Number - 9425769970  
e-mail ID- hegccpicshi@mp.gov.in
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge –  
Incharge Principal - DR (Smt) Manorama Parashar  
Mobile Number - 9425769970  
e-mail ID- - hegccpicshi@mp.gov.in
- Date of report submission -

### Part I

- 1.** The Principal's Report - Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

1. As per the norms of NAAC, the Self study report (SSR) was prepared for accreditation of college.
2. Research papers published in National and International journals by the faculties of our college.
3. Job oriented training programme of 21 days was organized under Swami Vivekanand Career guidance scheme.
4. Almost all the teachers of the college have done orientation, refresher courses and other faculty development activities for their career advancement.

## MAJOR NEW INITIATIVES FOR NEXT YEAR

- Construction of new class rooms.
- To set up a computer lab.
- To setup audio-visual aids in class room for students.
- Plantation of medicinally and aesthetic valued plants.
- Staff will actively participate in seminars/conference/workshops and trainings organized by the other institutions.
- College staff will work for the betterment of the students.

### 2. Overview

#### (i) Vision, Mission and Objectives of the college

##### **The vision of the institute is:**

- To develop the college into a modern and progressive teaching-learning centre to meet the challenges of the new age.
- To improve access, equity, excellence, employability and the inclusive growth of all the sections of the students.

##### **The mission of the institute is:**

- To promote a learning and educational environment in which teaching faculty and stakeholders working together can transit knowledge, wisdom and values to improve the quality of life and to serve the society.
- To promote the quality of higher education by infrastracural development and by promoting high academic standards.
- To master new techniques and concepts with confidence and ability to make the nation a better place for all citizens.

##### **Objectives:**

- To boost up youth with good academic records.
- To encourage students to realize the importance of reaching personal and professional goals through self-motivation, individual growth, and the pursuit of excellence.
- To prepare students for employment in specific career fields.
- To help in the development of a higher moral character through traditional and values.
- To upgrade the rural students with the latest information in various fields like IT, Entrepreneurship Development and Environmental studies.

#### (ii) **Brief introduction of the college:**

The College was established in 1964 as a private college which was undertaken by Department of Higher Education, Government of Madhya Pradesh in 1971. The college is recognized under 2(f) and 12 (b) of UGC Act 1956 and affiliated to Jiwaji University, Gwalior. Currently, college is conducting under graduate and post graduate courses in arts, science and commerce faculty. Post graduate courses are conducting in 10 various subjects viz., Chemistry, Botany, Maths, Hindi, English, Sociology, Political Science, Economics, History and Commerce. This is the only Govt. college at this tehsil place providing co-education since 1964.

### 3. Senior Management Team and Board of Governors:

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Head and Nodal Officer	Name	Mobile Number	E-mail Address
Head of the Institution (Full time appointee)	DR (Smt) Manorama Parashar	9425769970	hegccpicshi@mp.gov.in
IDP Institutional Coordinator	Dr. A. P. Gupta	9993279802	hegccpicshi@mp.gov.in
IDP Institutional Associate Coordinator	Dr. Keshav Singh Jatav	9406982994	ksingh_botany@rediffmail.com
Coordinator for Academic Activities	Dr. A. P. Gupta	9993279802	hegccpicshi@mp.gov.in
Coordinator for Financial aspects Implementation	Dr. K.K.Chaturvedi	9303501750	hegccpicshi@mp.gov.in
Coordinator for Civil Works including Environment Management	Dr. Satish Gupta	9977602024	hegccpicshi@mp.gov.in
Coordinator for Procurement	Dr. A.P.Gupta	9993279802	ksingh_botany@rediffmail.com
Coordinator for Equity Assurance Plan Implementation	Dr. K.K.Chaturvedi	9303501750	hegccpicshi@mp.gov.in
Coordinator for Access	Dr. A. P. Gupta	9993279802	hegccpicshi@mp.gov.in
Coordinator for Excellence/Quality	Dr. Keshav Singh Jatav	9406982994	ksingh_botany@rediffmail.com
Coordinator for Employability	Dr. A. P. Gupta	9993279802	hegccpicshi@mp.gov.in

List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

#### **JANBHAGIDARI SAMITI:**

**President:** District Collector, Shivpri

**Vice President:** S. D. M Pichhore

**Secretary:** Dr (Smt) Manorama Parashar, Principal, Govt. P G College, Morena (MP)

**Member:** Shri Jyotiraditya Scindhia, M. P.

**Member:** Shri K. P. Singh "Kakkaju" M.L.A of Pichhore

**Member:** S. D. O. PWD Pichhore

#### 4. Admission Statistics

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	1098	116	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	0	0	
Applications that ranked the college as the 3 <sup>rd</sup> preference	0	0	
Total number of applications received	1098	116	NA
Number of students admitted	1098	116	NA

Data Source: e-pravesh portal (First year), records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender		Category				% of students from the State	% of students from other states
	M	F	ST	SC	OBC	GEN		
							100%	Nil
BA	527	366	11	235	541	94	100%	Nil
BCom	06	07	00	01	08	04	100%	Nil
BSc	100	92	02	40	110	40	100%	Nil
MCom	00	01	00	01	00	00	100%	Nil
MA	54	49	03	50	38	15	95%	5%
MSc	06	06	01	00	02	09	100%	Nil

#### 5. Academic Programs: Core Programs - UG & PG

##### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board	Foundation course + a group of 3 optional subjects
Science	BSc	10+2 from a recognized Board	Foundation course + a group of 3 optional subjects
Commerce	B.Com	10+2 from a recognized Board	Foundation course + a group of 3 optional subjects

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	Master of Arts	3 year Degree course in any faculty/ Honours degree course in same subject	Sociology, Economics, History, Political Science, Hindi, English
Science	Master of Sciences	3 year Degree course in any faculty/ Honours degree course in same subject	Mathematics, Chemistry, Botany
Commerce	Master of Commerce	3 year Degree course in any faculty/ Honours degree course in same subject	Commerce

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
1.	NONE	NONE	NONE

### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
NA	NA	NA	NA	NA

### 6. Academic Calendar: 2016-2017

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	First and second weeks of July for UG first year	NA
Teaching and Continuous Comprehensive Evaluation	Teaching starts from July CCE: October & November	Teaching starts from January/February CCE: March & April
CCE Schedule	October & November	March & April
Preparation Leave	One week before starting date of Exam.	One week before starting date of Exam.

Practical Exams (Graduation/Post Graduation)	As per university schedule	As per university schedule
Semester and ATKT Exams	November & December	May & June
Declaration of Examination Results	February/March	July/August
Semester Break (for students)	21 December to 30 December	26 May to 15 June
Semester Break (for teachers)	21 December to 30 December	26 May to 15 June

## 7. The Student Experience

- Class room - 12
- Smart Classroom - 00
- Laboratories - 04
- Canteen - 00
- Garden - 01
- Students common room -NIL
- Toilets - 02
- Virtual Class room -01

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

- The college has a main library.
- Other Facilities
  - Reading Room
  - Photo copier for students

- Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

- As per govt. rules, scholarships/ schemes are available for SC/ST/OBC
- Group Insurance Scheme

Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Career Guidance Cell.

- NCC - 01 Units for boys
- NSS - 01 Units for boy and girls
- Career Guidance Cell - For regular admitted students

Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

As per govt. schedule, sports and other activities occur in the college.

The college is working for the ensurement of social justice through the various student welfare schemes. The following welfare schemes are made available to the students by our college.

- The college takes a deep care of details about the scholarships & various free-ships.
- The college assists all the students in opening an account with a zero deposit. It empowers students to transact through the bank and also to receive their scholarship in their account. It is helpful in availing educational loans as well it serves the purpose of identity proof.
- Swami Vivekanand Career Guidance Cell counsels students for choosing their career. It extends its service to the students in career guidance, organizes lectures concerning career planning
- Youth Red Cross Society organizes health check up camps, blood donations etc.
- The college has established a women cell to address issues related with feminine sensibility and their empowerment. The cell sensitizes the students to live with dignity as women.

- Extension Activities

NIL

## 8. Student Achievements

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

## ACADEMIC

### Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	Nil	Nil	Nil	Nil

### Research scholarship/ award

S.No	Name of the scholarship award/	Name of the recipient	Class	Area of research
1	NONE	NONE	NONE	NONE

## CULTURAL

### Participation

S.no	Name of the event	District Level	State Level	University	National Level
1.	Cartooning	NIL	NIL	NIL	NIL
2.	Debate	IInd	-	-	-
3.	Quiz	IInd	-	-	-
4.	Dance	NIL	NIL	NIL	NIL
5.	Rangoli	Ist	-	-	-

### Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Abhilash Sharma	B. A. I Year	Speech Competition	IInd at District level

## SPORTS

### Participation

S.n o	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Cricket	2	0	0	-

### Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
NONE	NONE	NONE	NONE

## 9. Research Activities

There is no any approved research centre in any subject.

### Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	NONE	NONE	NONE

### Major/Minor research projects: NIL

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
NIL					

### Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	Geography		00	00
2	Political Science		00	00
3	History		00	00
4	Economics		00	00
5	Hindi		00	00
6	Commerce		00	00
7	English		00	00
8	Mathematics		00	00
9	Chemistry		01	00
10	Physics		00	00
11	Computer Science		00	00
12	Botany		02	00
13	Zoology		00	00

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	DR K S JATAV	JIBS	Nitrogen metabolism growth and yield responses of wheat ( <i>Triticum aestivum</i> L.) to restricted water supply and varying potassium treatments. Indian Journal of Botanical Society vol. 93 (3 & 4) 177-189	0019-4468
2.	DR K S JATAV	JFEB	<i>Growth and yield responses of wheat (Triticum aestivum L.) to suboptimal water supply and different potassium doses. JFEB. 2 (1): 39-51</i>	2231-1742
3.	DR K S JATAV	IJLS	3. Phytoremediation- An emerging green technology for removal of pollutants from soil and water resources. Indian J.L.Sci.2 (1):149-152	0976-2876
4	DR K S JATAV	BIONATURE	Floristic components of Keoladeo National Park: a revision. <b>Bionature. 29(1):47-56.</b>	0970-9835
5	DR K S JATAV	SPRINGER	<i>"Phytoremediation using algae and macrophytes" in a book "Phytoremediation: Management of Environmental Contaminants, Vol 2, edited by Abid A. Ansari, Sarvjeet Singh Gill, Ritu Gill, Guy R. Lanza and Lee Newman. Published by Springer International Publishing, Switzerland.</i>	978-3-319-10968-8
6	DR K S JATAV		<i>" Role of bioinformatics in biological sciences: A review, in a book entitled "Emerging Trends in Biological Sciences"</i>	-

- List of linkages/ Collaborations/ MOUs

NIL

- College Publications: Research Journal, Magazine, Newsletter

NIL

## 10. Human Resources:

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt						
<i>Filled</i>	01	00	03	19	12	04
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	Nil	Nil	Nil	Nil	Nil	Nil
<i>Filled</i>	01	-	03	19	12	04

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Anju Sihare	M.A, NET, Ph.D	Hindi
2	Dr. P. C. Suman	M.A, NET, Ph.D	Hindi
3	Dr. Ashutosh Shrivastva	M.A, Ph.D	English
4	Dr. Deepmala Shrivastva	M.A, Ph.D	English
5	Dr. Hemant Sharma	M.A, NET, Ph.D	Sanskrit
6	Shri Umesh Yadav	M.A, NET	Economics
7	Shri Shivteerth Chaturvedi	M.Tech.	Mathematics
8	Shri Abhishek Jain	M.Sc.	Physics
9	Dr. Roopal Sharma	M.Sc, Ph.D	Chemistry
10	Dr. Priya Pavaiya	M.Sc, Ph.D	Chemistry
11	Dr. Archana Singh Tomar	M.Sc, Ph.D	Zoology
12	Shri Atul Gupta	M. A., NET	History
13	Shri Kabeer Koli	M. A., NET	History
14	Shri Vidya Ram Sharma	M. A., NET	Sociology
15	Shri Dinesh Pavan	M. A., NET	Sociology
16	Dr. Roopesh Shrivastava	M.A, Ph.D	Political Science
17	Dr. Deepti Puranik	M.Com., Ph. D	Commerce
18	Dr. Megha Shrivastava	M.Com., Ph. D	Commerce
19	Dr. Girish Neekhra	M.Com., Ph. D	Commerce

### 3. Annual improvement in academic, research & administrative Initiatives

- Papers presented in national level seminar - 03
- Papers presented in international seminars - 00
- Papers published in PEER referred journal -05
- Book published with ISBN- 00

#### 11. Events and Initiatives

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

- CCTV cameras installed for surveillance on students regarding security.
- Speech and debate competitions were organized under personality development cell.

#### 12. Institutional Development plan:

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
NIL	NIL	NIL	NIL

#### Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

- IQAC cell promote teachers for doing Research project, Seminar and publishing research paper.
- To promote teaching and learning.
- To setup smart class room/ computer lab in the institution for advance ICT based teaching.
- Renovate the laboratory with advance equipment.
- Library has also been upgraded by new reference book.

##### Research & Development

- The institute has constituted a research committee for motivating the faculty members for undertaking minor/major research project, research paper presentation, and participation in seminar/workshop/conference.

##### Community engagement

- For community engagement programs, the institute has constituted a NSS unit, which organizes various social activities such as Plantation, NSS one week camp, Red ribbon club, Pollution free campus, Literacy, Health awareness etc. which helps in creating a social awareness among the people.

Placement Report (3 pages)

**13. Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.**

**Activities of Placement Cell:**

S.No.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1	VARIOUS ASPECTS OF PERSONALITY DEVELOPMENT	Dr S. S. Khandelwal NSS, Coordinator	10.01.2017
2	Self Employment & Entrepreneurship	Dr. Kaushik Shilpi	12.01.2017

**Placement Details:**

S.No.	No. of Students Selected	List of employers/companies	Salary Package
1	15	M. P. Police and Indian Army	as per the rules of the concerned agency

**Alumni Profile:**

S.No.	Name of Alumni	Employment status	Name of the organisation
1.	Shri K. P. Singh "Kakkaju"	MLA	Govt. of M.P.
2.	Shri Amit Mishra	DSP M. P. Police	Govt. of M. P.
3.	Shri Kabeer Koli	Guest Faculty	Govt. Chhatrasal College College, Pichhore
4	Mr. Anil Purohit	Senior Teacher	M. P. Govt. School Education
5	Mr. Anand Sharma	Computer operator	Govt. Chhatrasal College College, Pichhore

## 14. Innovations and Best Practices

### Innovations

- ❖ Carrier cell supports students in getting placements.
- ❖ Civic responsibilities are inculcated in students through NSS.
- ❖ Committees like student council, anti-ragging committees exist to ensure effective functioning of the college.
- ❖ Moral and ethical values such as social justice, eco-consciousness, and sense of equality are inculcated in the minds of student through community oriented extension services carried out by the institution.
- ❖ Students are supported in online admission and downloading the examination admits cards.
- ❖ Workshops/Lectures conducted on communication skills, awareness programs on women health etc.
- ❖ The college conducts Zero classes, bridge classes and special classes for students.
- ❖ Cultural and literary activities, Youth Festival are organized to promote new talents.

### Best Practice

- ❖ To improve the academic skills in socially backward students.
- ❖ To strengthen the knowledge for SC/ST/OBC and minority.
- ❖ To improve the level of comprehension in subjects where quantitative, technical and laboratory work is involved.
- ❖ To develop an employment information cell in the college.

### The Context

- ❖ The well-being and development of the SC/ST/OBC/minority are important indicators of the strength and success of a democratic society.
  - The Practice
- ❖ Our institute has prominent expert teachers to give the coaching for entry in services.
  - Evidence of Success
- ❖ To strengthen the knowledge, skills and attitudes, by guidance programe provided by the institution.

## 15. SWOC Analysis (strength, weaknesses, Opportunity and Challenges)

### S-Strength

- ❖ The college has its own building and the total area is 3.0198 hectares.
- ❖ Our college is the only government co-education college situated at the tehsil place where students from urban and rural background pursue higher education.
- ❖ Our college has all the three faculties namely – Arts, Science and Commerce.
- ❖ Our college offers post-graduate courses in Commerce, Hindi, English, Political Science, History, Economics, Sociology, Chemistry, Botany and Mathematics.
- ❖ Our college has NSS and NCC unit.
- ❖ Library facilities.
- ❖ Sports facility with two indoor badminton courts, two sets of gym along with playground.

### W-weakness

- ❖ We do not have regular teaching staff. Out of 23 posts of professor and asstt. Professors only 01 professor and 03 asstt. professors are working.
- ❖ We do not have autonomy regarding modification in the syllabus.
- ❖ We have no role in recruitment process and change of personal in case of dissatisfaction.
- ❖ We are highly restricted in terms of building modification/ extension as we are tied up by government rules and regulations.
- ❖ Availability of limited financial resources.
- ❖ There is no stability for the staffs of the college as we are under constant threat of transfer which dilutes the motivation for involvement of staff in improvement activities with full dedication.
- ❖ Due to limited and restricted financial resources we are unable to expand in innovative schemes and research areas.
- ❖ Due to limited finances, rural background and agriculture bases occupation, the students are forced to engage in domestic/ agricultural activities and are therefore unable to devote full attention to academic and research activities.
- ❖ Due to semester system, all the faculty members are engaged throughout the session in CCE and examination related activities.
- ❖ Availability of limited infrastructure facility.

### **O-Opportunity**

- ❖ Our college provides an environment to the students for preparation in competitive exams by providing guidance, counselling and reading materials.
- ❖ The Vivekanand Career Guidance Cell gives counselling to students, conducts job-oriented training programmes and invites expert to guide them.
- ❖ The college offers various programmes under NSS, Personality Development Cell, Youth Festival, Sports and NCC for the overall personality development of the students.

### **C-Challenges**

- ❖ As the students of our college are mostly from rural and semi-urban background, the challenge of the institution is to groom them to meet up the trends and challenges of the global market in the present scenario.
- ❖ Due to lack of sufficient class rooms, insufficient space in labs we face too much problem during class teaching, experimental practices and conducting all the exams.
- ❖ Due to lack of professional/ vocational courses in our college, it is a big challenge to invite the placement companies.
- ❖ Insufficient number of teaching faculty also poses challenges to achieve the required academic standards.

## **16. Looking Ahead Future Plans**

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1.	Academic building	UGC/ Government aid	For increasing of students strength
2.	Computer lab	UGC/ Government aid	For computer based knowledge.
3	Language Lab	UGC/ Government aid	For proper communication skill.

17. Appendix: Institutional Performance Data and Financial Reports  
Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

**Appendix: Institutional Performance Data and Financial Reports**

(all part II data kindly fill in attached excel sheet )

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	300	376	442	762	1880
Postgraduate	72	90	103	145	410
PhD	NA	NA	NA	NA	NA

Data Source: AISHE

(b) Enrolment (July, 2017)							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	178	138	78	32	16	NA
	Female	98	67	39	19	08	NA
ST	Male	13	05	04	03	00	NA
	Female	00	01	01	01	00	NA
Other Reserved Categories	Male	362	199	138	17	13	NA
	Female	278	153	126	21	15	NA
General	Male	68	39	38	04	09	NA
	Female	101	61	59	19	19	NA
Total	Male	621	381	250	56	38	NA
	Female	477	282	225	60	42	NA

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1 <sup>st</sup> year as on September 30 <sup>th</sup> [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	1000	893	290	104
Commerce	80	13	40	01
Science	800	192	120	11

Data Source: AISHE

## 2. Transition and on-time graduation

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Undergraduate)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic ] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	148	72	72
	Female	77	41	29
ST	Male	06	05	01
	Female	02	00	02
Other Reserved Categories	Male	244	119	105
	Female	220	122	91
General	Male	46	33	09
	Female	83	54	25
Total	Male	444	229	203
	Female	382	217	154

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Postgraduate)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	18	12	06
	Female	07	07	00
ST	Male	00	00	00
	Female	00	00	00
Other Reserved Categories	Male	19	11	08
	Female	21	12	09
General	Male	11	05	06
	Female	24	18	06
Total	Male	48	28	24
	Female	45	38	07

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	148	101
	Female	77	53
ST	Male	06	05
	Female	02	01
Other Reserved Categories	Male	244	166
	Female	220	150
General	Male	46	32
	Female	83	57
Total	Male	444	302
	Female	382	260

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	18	15
	Female	07	06
ST	Male	00	00
	Female	00	00
Other Reserved Categories	Male	19	16
	Female	21	17
General	Male	11	09
	Female	24	20
Total	Male	48	40
	Female	45	43

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### 3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30 <sup>th</sup> September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned	NA	NA	NA	NA	NA	NA
	Filled (Regular)	01	NA	01	NA	NA	01
	Filled (Contract)	NA	NA	NA	NA	NA	NA
	Guest Lecturers	03	00	16	17	02	13
Associate Professor	Sanctioned	NA	NA	NA	NA	NA	NA
	Filled (Regular)	NA	NA	01	NA	NA	01
	Filled (Contract)	NA	NA	NA	NA	NA	NA
	Guest Lecturers	NA	NA	NA	NA	NA	NA
Professor	Sanctioned	NA	NA	NA	NA	NA	NA
	Filled (Regular)	NA	NA	01	NA	NA	01
	Filled (Contract)	NA	NA	NA	NA	NA	NA
	Guest Lecturers	NA	NA	NA	NA	NA	NA
Admin. Staff (all)	Sanctioned	NA	NA	NA	NA	NA	05
	Filled (Regular)	06	02	All MP	NIL	06	02
	Filled (Contract)	NIL	NIL	NIL	NIL	NIL	NIL
Accountant	Sanctioned	NA	NA	NA	NA	NA	01
	Filled (Regular)	NA	NA	NA	NA	NA	NIL
	Filled (Contract)	NA	NA	NA	NA	NA	NIL

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained		1	1
	Avg. number of days		21 days	6 days
Associate Professor	Number trained		01	
	Avg. number of days		03 days	
Professor	Number trained		N/A	
	Avg. number of days		N/A	
Administrative Staff (all)	Number trained		N/A	
	Avg. number of days		N/A	
Accountant	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 <sup>th</sup> September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	02			
	Contract	NA			
	Guest Lecturers	12	01		06
Associate Professor	Regular	01			
	Contract	NA			
	Guest Lecturers	NA			
Professor	Regular	01			
	Contract	NA			
	Guest Lecturers	NA			

Data Source: AISHE

#### 4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	300	1913700	15	146190	-	-
	Female	100	637900	28	272888	-	-
ST	Male	09	57411	01	5479	-	-
	Female	-	-	-	-	-	-
OBC	Male	501	1411818	29	116290	-	-
	Female	197	667436	18	72180	-	-
Total	Male	810	3382929	45	261969	-	-
	Female	297	1305336	46	345068	-	-

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC		NA	NA	NA	NA	NA	NA
		NA	NA	NA	NA	NA	NA
ST		NA	NA	NA	NA	NA	NA
		NA	NA	NA	NA	NA	NA
General		NA	NA	NA	NA	NA	NA
		NA	NA	NA	NA	NA	NA
OBC		NA	NA	NA	NA	NA	NA
		NA	NA	NA	NA	NA	NA

Data Source: College records, DHE

(b) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (all hostels)		
Capacity	Number of residents	
Males:		
Females:		
SC	Male	NA
	Female	NA
ST	Male	NA
	Female	NA
General	Male	NA
	Female	NA
Total	Male	NA
	Female	NA

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	NA
ST	NA
General	NA
Total	

Data Source: Hostel register verified against fee receipts on record

## 5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared	93	62	03	0	255	196	81	56	432	314
	1 <sup>st</sup> division	24	18	0	0	74	57	23	16	121	91
	2 <sup>nd</sup> Division	41	28	2	0	122	96	38	26	203	150
	3 <sup>rd</sup> Division	17	11	1	0	48	39	15	10	81	60
2 <sup>nd</sup> year	Appeared	59	42	0	0	201	136	67	51	327	229
	1 <sup>st</sup> division	16	11	0	0	59	39	18	13	93	63
	2 <sup>nd</sup> Division	26	19	0	0	98	66	29	21	153	106
	3 <sup>rd</sup> Division	10	07	0	0	39	27	12	08	61	42
3 <sup>rd</sup> year	Appeared	36	23	1	1	131	86	44	51	212	161
	1 <sup>st</sup> division	09	06	0	0	37	23	11	13	57	42
	2 <sup>nd</sup> Division	14	09	0	1	63	40	20	21	97	71
	3 <sup>rd</sup> Division	06	04	1	0	26	16	08	08	41	28

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared	13	09	1	0	33	15	12	14	59	38
	1 <sup>st</sup> division	07	05	0	0	21	09	06	08	34	22
	2 <sup>nd</sup> Division	04	04	0	0	10	05	03	05	18	14
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0
2 <sup>nd</sup> year	Appeared	09	06	0	0	16	13	06	09	31	28
	1 <sup>st</sup> division	04	04	0	0	10	08	03	04	17	16
	2 <sup>nd</sup> Division	02	01	0	0	04	03	01	02	07	06
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

**6. Placement and student tracking: Tracking System is to be established.**

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed / Self-employed	In education / training	Unemployed	Not in the labour force
SC	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
ST	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
General	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
Total	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed / Self-employed	In education / training	Unemployed	Not in the labour force
SC	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
ST	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
General	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
Total	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA

Data Source: Records of the college placement cell

#### 7. PhDs Awarded

Number of PhDs awarded between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]	
Discipline Group	Number
Arts	NONE
Commerce	NONE
Science	NONE
All disciplines	NONE

Data Source: AISHE

#### 8. Research and consultancy: NIL

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	NIL	NIL
Commerce	NIL	NIL
Science	NIL	NIL

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	NIL	NIL	NIL
Commerce	NIL	NIL	NIL
Science	NIL	NIL	NIL
All disciplines	NIL	NIL	NIL

Date Source: College records based on published papers submitted by faculty

#### 9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle	01/02/2017 (SSR)	-	-	-
2 <sup>nd</sup> Cycle	-	-	-	-
3 <sup>rd</sup> Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: **to be submitted.**

Does the college have currently valid UGC autonomy? **NO.** If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

## 10. Institutional Trends

Variable	Baseline Value	[Year 1] 13-14	[Year 2] 14-15	[Year 3] 15-16	[Year 4] 16-17	Current Year 17-18
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	(2013-2017)	59.86%	48.67%	67.17%	65.03%	74.69%
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	(2013-2017)	30.00%	20.50%	19.50%	23.25%	47.80%
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)					92.63%	-
On-time graduation rate (undergraduate, all categories)					90.08%	-
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year ( <b>post graduate</b> , all categories)					90.72%	-
On-time graduation rate ( <b>postgraduate</b> , all categories)					77.96%	-
Regular faculty in position rate (all levels, reserved categories)	(2013-2017)	02	01	01	01	01
Regular faculty in position rate (all levels, unreserved categories)	(2013-2017)	04	03	03	03	03
Percentage of regular faculty with PhDs (all levels)	(2013-2017)	100%	100%	100%	100%	100%
Employment rate of graduates from the previous academic year (undergraduate, all categories)	(2013-2017)	-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)	(2013-2017)	-	-	-	-	-
Percentage of total revenue generated through externally funded research	(2013-2017)	-	-	-	-	-
Number of papers published in peer-reviewed, international journals	(2013-2017)	01	01	01	-	-

Source: Tables under section 1-8.

## **11. Financial Reports:**

Name and registration number of the auditor: **Sh. Vijay Gupta, CA, no. 40234.**

Number of audit observations recorded by the auditor: **06.**

UGC-**Satisfactory**

AF- **Satisfactory**

Janbhagidari-- **Satisfactory**

PD-- **Satisfactory**

Redcross-- **Satisfactory**

Govt.- - **Satisfactory**

## **12. All India Survey of Higher Education**

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted on **24.03.2017.**

### **Instructions**

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.

- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.