

ANNUAL REPORT 2016-17

Govt. College Tendukheda DAMOH

Annual Report 2016-17

- Name of the college – Govt. College Tendukheda DaMOH
- Place of the college – Tendukheda Damoh
- District - DAMOH
- Division - SAGAR
- Year of establishment of college – 2011
- Name and Contact details(Mail id , Phone) of Principal – Dr. S.K. Agrawal
7000456834, 9406936055
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge –
Dr. S.K. Agrawal Principal 9406936055

- Date of report submission – 10/01/2018

Part I

1. The Principal's Report

Over the years the college has achieved continuing success in serving the cause of co-education in this area. The college presents a happy blend of traditional and modern education where knowledge is imparted to the students so that they may occupy a better place in the modern competitive world and develop all round personalities retaining the beauty of mind and intellect as well as of soul. It has made its mark in academic, sports and cultural fields.

Principal is the chief authority of the organization and has all administrative powers to ensure proper management through various committees in the institution. An action plan is prepared for the year which contains policies, objectives and feedback of the previous year, received from the peers, stakeholders and beneficiaries. Principal calls upon staff council's meetings at regular interval to discuss, regulate and monitor the working of the Institution. Interaction with students and address during orientation program, Interaction with alumni, Interaction with Parents. College nominates experts are invited from time to time to deliberate over curriculum, academic and administrative issues

The collegiate development and achievements are communicated to the society through web site, local dailies and other possible means. The principal being head of the

institution forms various committees to run the College smoothly. The College is churning out learned and skilled students to cater to needs of industries, bank, teaching sector, administration, and management. The knowledge, ideas and hard work of the students eventually pave way to setup their own enterprise,, thereby contributing to the National economy. The students participate in sports and cultural activities at state, national level.

Academics and Administration is managed via: Timetable Committee. Teachers-in-charge of Departments, Maintenance and Development Committee, Discipline Resource Committee, Internal Quality Assurance Cell: Analysis and prepares policies and guidelines for Teaching and Learning like Recent advancement in the subject; Flexibility in selection of subject combination, Availability and optimal utilization of resources for lectures, practicum and procurement of study material,Creating competitive environment for the students to achieve extra milestone beyond their prescribed curriculum, To inoculate intrinsic motivation among students to reach new frontiers in life. More Class Room, Digital library, Auditorium, is some future plans.

All this has been possible with the dedicated and strenuous efforts of the able managing committee and hard work and experienced faculty and also with the whole-hearted co-operation of the people of the area to whom. I am highly grateful. I assure that college will play a meaningful role in the competitive times ahead and scale new heights, translating the dreams of the people of the area into reality and bring education in this rural area. I pray for future growth and prosperity of the college and wish the managements, staff and students all success in the years to come.

2. Overview

- (i) Vision, Mission and Objectives of the college

Our vision is to provide excellent educational opportunities and promote employability with the sense of entrepreneurship among students.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Name : Government College Tendukheda Distt- DAMOH
Address : Khakriya Road in front of model School Tendukheda
Distt : Damoh State : M.P. Pin-Code : 470880
E-Mail : peincipaltendukheda@yahoo.com
Phone Fax : 07603-263688
Website College : <http://mphighereducation.nic.in/1106>
Status of the Institution: Affiliated College
Type of Institution: Co Education
Sources of funding: Government Grant –in –aid,
Date of establishment: 2011-2012
and establishment new building 20-8-2015
Affiliated University: Maharaja Chatrasal Bundelkhand University
Chhatarpur
UGC recognition: -
Location Rural
Campus area 10Acres
Built up area -
Programmes offered UG - BA, B.Com., B.Sc.

(iii) History of the college with significant milestones

Introduction of the college	
2011	Established by M.P. Govt.
2011-12	Introduced as a Art college and affiliated with Dr. H.S. Gour University SAGAR
2012-13	Started Science & Commerce in UG Level
2015	A major progress took place when the college developed and built its own building in khakriya Road in fornt of model school Tendukheda.

(iv) Faculties and major disciplines

Arts –

- BA with (Hindi Lit., English Lit., Economics, Political Science, Sociology)

Science –

- B.Sc. in Botany, Chemistry, Zoology, Physics, Mathematics

Commerce –

- B.Com - Commerce

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Note - We do not have permanent faculty

4. Admission Statistics

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference			NA
Applications that ranked the college as the 2 nd preference			
Applications that ranked the college as the 3 rd preference			
Total number of applications received	516		
Number of students admitted	516		

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender		Category	% of students from the State	% of students from other states
	Male	Female			
BA	192	144	All Cat.	100%	Nil
B.Com	9	2	All Cat.	100%	Nil
B.Sc.	71	98	All Cat.	100%	Nil

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Science	Bachelor of Science (Bio)	10+2 with Bio or agriculture from a recognized Board	Foundation course + a group of 3 subjects (Bot, Chem, Zool)
Science	Bachelor of Science (Math)	10+2 with Math from a recognized Board	Foundation course + a group of 3 subjects (Phy, Chem, Math.)
Commerce	Bachelor of Commerce	10+2 with Commerce or science from a recognized Board	Foundation course + a group of 3 optional subjects

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Nil			

M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
Nil			

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
Nil				

6. Academic Calendar 2016-17 -

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	1 July to 13 July	2 Jan
Teaching and Continuous Comprehensive Evaluation	14 July to 07 Nov.	3 Jan to 25 April
CCE Schedule	4 th week of sept.	2 nd week of March
Preparation Leave	8 Nov. to 14 Nov.	26 April to 27 April
Practical Exams (Graduation/Post Graduation)	15 oct. to 7 Nov.	25 March to 25 April
Semester and ATKT Exams	15 Nov. to 21 Dec.	28 April to 26 May
Declaration of Examination Results	Up to 31 dec.	Up to 15 th June
Semester Break (for students)	22 Dec. to 31 Dec.	27 May to 30 June
Semester Break (for	22 Dec. to 31 Dec.	27 May to 15 June

teachers)		
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7. The Student Experience

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

College has 20 class rooms and 4 laboratories with essential equipments. College has one common room and sports facilities for students

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

Advisory Committee: This Committee comprises of the Teachers-in-charge of the various departments. The Librarian is the Ex-officio Convener of this Committee. Committee is advisory in nature; from time to time it gives its recommendations for the betterment of the Library. Total 4914 books available in library
The College library, like the whole campus, is on the Wi-fi network and students can use the Internet and can access the e-resources (provided by INFLIBNET) on their smart phones and laptops.

- Student support services:
 - ✓ IT enabled services

N/A

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Scholarships	2011-12	2012-13	2013-14	2014-15	2015-16
Scheduled Caste				184448	218148
Scheduled tribe				259904	275772
Other Backward Classes				632948	823150
Group & Health Insurance Schemes		35000	145000	235000	545000

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

N/A

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

The Association of Indian Universities, Department of Youth Affair and Sports, Ministry of Higher Education, Govt. of M.P. jointly organizes Youth Festival and Sports activities are enumerated here under.

sports	Cultural	Extracurricular
Athletics	Group song (Indian classical)	Quiz
Cricket	Solo song (Classical)	Skit
Badminton	Solo song (Western)	Debate
Chess	Solo (Classical instrumental)	Rangoli
Table Tennis	Dance (Solo Classical)	Mehndi
	Light music	
	Dance (Group)	

GAMES	2011-12	2012-13	2013-14	2014-15	2015-16
Athletics					Distt. Level
Cricket					
Chess	Distt. Level	Distt. Level	Distt. Level	Distt. Level	Distt. Level

Cultural activity	2011	2012	2013	2014	2015
Solo song (Classical)	Nil	Nil	Nil	Nil	Nil
Dance (Solo Classical)	Nil	Nil	Nil	Nil	Nil
Debate	Nil	Nil	Nil	Nil	Nil
rangoli	Nil	Nil	Nil	Nil	Nil
Clay modeling	Nil	Nil	Nil	Nil	Nil

- ✓ Major student welfare initiatives over the past year

Scholarship programs for students funded by state & central government.

- Celebration of Hindi Diwas,
- Cultural festivals
- Sports Meet
- Tree Plantation

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
Nil				

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
Nil				

CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
Nil					

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nil			

SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
Nil					

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Nil			

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
Nil			

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
Nil					

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
Nil				

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
Nil				

- List of linkages/ Collaborations/ MOUs

Nil

- College Publications: Research Journal, Magazine, Newsletter

Nil

10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	0	0	13	14	13	4
<i>Filled</i>	0	0	0	14	13	1
Sanctioned by Management/ Janbhagidari Samiti/ Other authority					3	1
<i>Filled</i>					3	1

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Sandhya Sthapak	M.A. Ph.D.	Sociology
2	Dr. Reena Soni	M.Sc. Ph.D.	Zoology
3	Dr. Meena Rai	M.Com. Ph.D.	Commerce
4	Rajesh Kushwaha	M.Com. M.Phil	Commerce
5	Anubha Tiwari	M.A. M.Phil	English
6	Bhavna Jatav	M.Sc.	Botany
7	Sujata Nema	M.Sc.	Physics

8	Mahesh Ahirwar	M.Sc.	Chemistry
9	Vishakha Chourasia	M.Sc.	Math
10	Sonal Jain	M.Com.	Commerce
11	Richa Lodhi	M.A.	Hindi
12	Priyanka Badkul	M.A.	Political Science
13	Shabana Anjum	M.A.	Economics
14	Dileep Singh	M.P.Ed.	Physical Education

3. Annual improvement in academic, research & administrative Initiatives

Students have more success, achievement and more number of graceful students than the previous year

11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

N/A

12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
Enrollment		1000	644
Equity		100%	80%
Access		100%	60%

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

Not Applicable

13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
Nil			

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
Nil			

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Prashant Yadav	Constable	Jabalpur

14. Innovations and Best Practices

- More & more use and access to internet & computer technology has been promoted.
- Communication with office of the Commissioner, Higher Education is done through e-mails.
- Biometric machines have been installed to ensure timely presence of office staff and faculty members.
- Time bound distribution of scholarships;

15.SWOC Analysis (strength , weaknesses, Opportunity and Challenges

Strengths :-

- A good co-ordination between all the faculty members
- Most of the faculty members are highly experienced in teaching
- The teacher student's relationship is excellent.
- The teachers of the college are in regular touch with their students and get feedback from them.

Weaknesses:-

- The s posts of assistant professor are lying vacant since last many years. The college is having only one permanent faculty
- The college is short of basic infrastructure.
- There are no grants in the college for the students for visiting major industrial areas in India.

Opportunities:-

In recent times strength of the college is increasing. This is the only govt. college in tendukheda.

Challenges:-

There is a need of the more faculties in the college. The college also requires more grant for library so that the recent books/ journals will be available to the students for enhancing their knowledge. The college also wants funds for Industrial tours for students so that the students get the first hand knowledge of the working of the various industrial units in India.

Future plans of the college.

- To make efforts for enhancing infrastructure facilities and more human resources in administration and teaching activities.
- To establish UG in all subjects .
- To initiate new courses for skill development
- To start computer application in UG courses
- Presently the college required at least 10 more class rooms

Looking ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Digital library		Easily access
2	Auditorium		Enhancement in cultural activities
3	Augmentation of sports / Sports library		Increase in sports activities
4	Smart classes		Students benefited with modern technology
5	UG in All Subjects		Increase enrollment in UG classes

16. Appendix: Institutional Performance Data and Financial Reports

A. Total Income				
Sl No.	Category/Head	FY 2016/2017	FY 2015/2016	FY 2014/2015
		(budgeted)	(actual)	(actual)
Grants: National				
1	UGC			
2	Distance Education Council			
3	Other Central Govt. Departments			
Other Grants				
4	Grants received from state government	9874385	7044328	4529674
5	Grants received from local bodies	170450	160800	76800
6	Donation	-	-	-
7	Tuition fees	38400	46050	36750
8	Other fees	129542	142576	102144
9	Interests	-	-	-
10	Sale of Application forms	12500	12800	10500
11	Other	-	-	-

B. Total Expenditure				
Sl No.	Category/Head	FY 2016/2017	FY 2015/2016	FY 2014/2015
		(budgeted)	(actual)	(actual)
1	Salary, Allowance and Retirement benefits	7229788	4600062	2540712
2	Buildings (Construction and Maintenance)	-	-	-

3	Library and Laboratory	Nil	Nil	Nil
4	Scholarships	2602233	2444266	1988962
5	Grants to College	-	-	-
6	R &D	-	-	-
7	Sports	42209	101951	44934
8	Other Expenses	-	-	-
9	Accounts (Audit) Status, whether audited? (Yes/No) If yes, by Local Fund/ CA	Yes	Yes	yes