

GOVT. COLLEGE GURH, REWA (M.P.)

Annual Report 2016-17

This format outlines the annual reports to be published by all colleges participating in the Madhya Pradesh Higher Education quality improvement project on websites, by 31st on each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the appendix (institutional performance data and financial reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Part I

1. The principal report (2 pages) highlights the key activities, events and successes of the part year and briefly describes major new initiatives to be undertaken over the next year

EXECUTIVE SUMMARY:

Govt. College Gurh, Rewa (M.P.) Established in 1984, is affiliated to the Awadhesh Pratap Singh University, Rewa (M.P.), recognized by the university grants commission under 2(f) and 12 (b) of UGC Act 1956. The primary goal of the institution is to train the students to become a part of the sustainable development including socio-economic development and gender equality. The vision of the institution reflects in the logo of the college ie, “GYAN PANTH KRIPAN KI DHARA”.

The college is spread over five acres with infrastructural facilities including laboratories, library and play ground for various outdoor sports and indoor games. The college has a library with nearly 7371 books both texts as well as reference books. The college has adequate water supply and the provision for uninterrupted power supply to fulfil the campus need. The college follows the online admission process approved by higher education department of M.P. Govt.. The reservation

policy for SC, ST, OBC and differently able students are strictly followed. The total number of students admitted during the session 2016-17 is 338. Students have freedom to choose the subject groups. The college provides comprehensive information to the students about its objectives, admission rules, and courses offered, fee structure, scholarship and the available facilities through its prospectus calendar and website.

College offers undergraduate courses to enable the students with quality education and value based knowledge. The college offers regular degree courses in B.Sc. (Physics, Chemistry and Mathematics) B.Sc. (Chemistry, Botany and Zoology), B.A. (History, Economics, Hindi Literature), B.A. (Sociology, Political Science, Economics), B.A. (Economics, History, Sociology), B.A. (English Lit., Hindi Lit., History), B.A. (History, Politics, Hindi Lit.). B.Com. with all the commerce subjects. The college follows the academic calendar for the smooth and timely functioning of all the academic activities. Newly admitted students are made comfortable through zero classes organized by the college in which teachers from different faculties teach and guide students to develop their inter-disciplinary skills. Apart from traditional lecture method, students participation in seminars, group discussion, workshop and extension lectures on contemporary. Relevant and emerging issues are always encouraged in the college. Further they are exposed to facilities of audio visual learning through ICT. The college has computer facility and other learning resources which are extensively used for academic and administrative purposes.

Curriculum is prepared and designed by Central Board of studies and department of higher education (M.P.). In the semester system there is provision of CCE, projects works and internships.

Emphasis is made on skills development, career guidance, computer education and value based education. It is mandatory for all the students of

undergraduate classes to prepare project work after internship of Sixty hours allotted to them by their faculty members. The college also provides opportunities to the students to develop their academic skills, proficiency as well as creativity by attending the departmental seminars organized for the students.

The institution on its own ensures that the transparency in the evaluation process must be reflected. In CCE (Continuous Comprehensive Eva.) the students can see their answer books and evaluate themselves in other modes. The record of the CCE process is maintained. After satisfaction of the evaluation, the student make their signature in the CCE sheet.

Institution organizes various co-curricular and extra-curricular activities and special awareness programs like cleanliness, malnutrition wild life conservation, violence against women, human right, environment consciousness, voter awareness cashless transaction, ban the use of polythene nasha mukti etc. NSS unit of the college organizes many programmes like plantation personal hygiene, prevention from AIDS, TB and Cancer, Blood Donation. Regular meeting are organized with parents, public representatives and student to obtain feedback for the enrichment and supplementation of teaching learning process. For monitoring and evaluating the quality of enrichment programs, the college has IQAC which works towards achieving excellence in teaching learning process.

The college maintains a student centric atmosphere. Personal and Psychosocial support is given to the students. Academic support is provided by the subject experts, carrer counseling cell and personality development cell operating in the college.

The college organizes cultural activities providing the platform through “Shri Kunjilal Dubey YUVA SANSAD” and YUVA UTSAV by which the students expose their various talents in singing, dancing , acting, debating, group discussion, rangoli, clay modeling etc.

The institution has qualified and competent faculty members. They are recruited as per the UGC/MP government rules. The teachers attend orientation and refresher courses regularly which leads to their knowledge up-gradation and skill enrichment. The teachers participate in national and international Conferences, Seminars, Workshops and training programs organized by various universities, colleges and research institutions. The faculty recharge programs are also organized by the Administrative Academy Bhopal. The teachers are also introduced to modern technology and are motivated to use it in teaching and research. The regular feedback from the students helps faculty members to enhance their professional competency. Almost all faculty members are Ph.D. degree holders. The guest faculty members are also Ph.D. and M.Phil degree holders.

Financial support is available to the students in the form of state government scholarship schemes for SC, ST and OBC students. Majority of students avail financial aid from the Government Scholarship Schemes. Such as Post-metric Scholarship, Gaon Ki Beti, Vikramaditya, Awa-Gaman Yojana etc.

The IQAC, Swami Vivekanand Career Counseling, Personality Development Cell and Training and Placement Cell have successfully organized conferences. The IQAC provides personal counseling and computer training to the students and prepares the students for campus interview for employment in the industry and other organizations.

The different academic bodies meet regularly to find out the strategy for enhancement to teaching and learning. The vacant posts are fulfilled by guest faculty. Every teacher of the college maintains his/her teaching diary and attendance register. The diary is examined by the principal. In every semester, results of the students are analysed and teachers' performance is estimated on the basis of attendance of the students in the class, results etc.

Sports department has a Gym and a play also play a key role in students progression, students have participated at district and university level sport events during last four years. The college is always trying to maintain the campus clean, green and minimize the use of non-degradable hazardous products.

Institute has zero tolerance policy against ragging. To check and sort of misconduct occurred among the students, there is a discipline committee that keeps a constant watch upon activities of the students. Moreover the students can directly approach to the principal for settlement of their problem.

A number of statutory bodies such as purchase committee, finance committee and Janbhagidari Samiti are formed as per the norms and the decisions are taken for the development and smooth running of the institution. The college promotes a culture of participative management in which all the faculty members are involved.

A research committee is formed which monitors and collects the research works done by the faculty members and send it to lead college for publication. The approved guide in different subjects enrolled the Ph.D. students. The research centers are the respective department of the university.

The teachers take interest in conducting seminars for their students seminars also help them to convey their own ideas and observations. The student seminars are also helpful to develop imagination, thinking power and deliberations in the subject.

In the event of an accident causing a death, all the students of the college have insurance provided by the New India Insurance Company Ltd. Bhopal. An information cell also exists in the college under RTI act 2005. It is headed by the Principal, who functions as public information officer of the cell. The cell works within RTI norms. Citizen Charter is also displayed on the notice board.

We have taken a number of measures to fulfill our vision and achieve our mission. Innovative ideas and best practices have been executed in teaching and learning processes. We are hopeful that our efforts would develop proficiency among the students in achieving excellence.

SWOC Analysis of the college.

STRENGTH:

The institution has the vision to make our students knowledgeable, self-confident and independent. So that they can adopt new scientific approaches and temper to retain our cultural values and heritage. We have performed our SWOC analysis and found that the strengths of the institution reflect in the following efforts.

- Consistently growing student strength.
- Our institution provides co-education.
- Qualified and committed teaching faculty.
- Strong mentoring and student support system taking care of all students.
- Personality development programmes are organized to develop positive attitude, leadership qualities and self-awareness among the students.
- CCE are organized in various modes.
- College has a functional IQAC. (Internal Quality Assurance cell)
- College has common room for girls.
- College organizes different campaigns for awareness, both rural and town areas through NSS.

- College has established Swami Vivekanand cell.
- Transparent and prompt disbursal of all types of scholarships.
- For sports having indoor sports room with Gym and own field.
- Separate community library in order to meet increased demands in terms of quantity as well as quality.
- We organize various curricular and extra curricular activities regularly with the active participation of the students.
- College has a functional SWAN CAMPVS SWAN [State Wide Area Network]

WEAK NESS:

- College needs more infrastructural facility like building, classrooms and laboratories etc.
- Insufficient permanent staff as per student teacher ratio. 60 percent of the posts remain vacant.
- Insufficient computer terminals.
- No hostel facility and staff accommodation.
- Insufficient e-library resource.
- Need for a bigger and richer central library.
- Need more smart classes.

OPPORTUNITY:

- Helping the weaker students by initiating special skill based courses to fill the gap between strength and weaknesses.
- Initiating remedial coaching, extension lectures and focusing more on learner centric class room.
- Opportunity to promote research culture and scientific temper among students and faculty members.
- To develop better infrastructure and to promote the self-employment.
- For opening courses at P.G. level and new professional courses at UG level.

CHALLENGES:

- Filling up vacant regular posts and getting more posts sanctioned from the government to cope with students strength in each subject.
- To sustain the interest of the students in traditional programmes vis-à-vis their employability.
- Increase the participation in co-curricular and extra-curricular activities of students especially those coming from remote rural areas.
- Enhance placement opportunities.

FUTURE PLAN:

- Proposals for the PG courses.
- Proposals for the UG courses under self finance scheme.
- Expansion of laboratories.

- Construction of new building to meet out requirements.
- Digitalization of library.
- Expansion of botanical garden.
- More transparency in all operating mechanism.
- Short term training programmes related to job opportunities & self employment.

Vision

The vision of the institution is to make our students confident, independent and total development of personality and responsible citizenship. The college provide a platform of learning with skilled programmes for perfection to achieve their goal of employment through IT and Vivekanand carrier counseling cell. students are encouraged to be honest, hard working, courteous in behavior, which will further lead to serve and transform the society in such a way that our ethical moral and cultural values will reflect in all dimensions. Students are being supported with sincere and disciplined moral education with new scientific approach.

The vision of the institution reflects in the logo of the college, ie, “GYAN PANTH KRIPAN KI DHARA”. Which means “To tread the path of knowledge is like walking on edge of a sward”

Mission

The mission of the college

- To achieve excellence among students with equity and gender parity.
- To provide an education that builds strong character, sincere and responsible citizens of the nation.
- To include new developments in education into the curriculum so as to promote academic advancement leading to national development and national class academic standards.
- To promote awareness on ecological and environmental issues.
- To prepare the students, who can preserve our cultural values, morals and ethics.
- To create a research environment and E-library.
- To empower our tradition of academic excellence.
- Keeping the motto in mind, the mission is to transform students into a better human and better society.
- Excellence in career-based and value-based education, research and training.
- Use of contemporary participant-centric pedagogical teaching methods.
- NAAC accreditation within 3 years.
- Access of 25% SC, ST, Minority within five years.

To increase 20% employability within five years.

OBJECTIVES:

Our objectives are

- To focus on the overall development of students so as to make him/her a good citizen of the nation.
- To prepare the students enriched with knowledge.
- Self confidence and make them sensitive to wards human values and with high morals.
- To encourage girls students towards computer awareness and to go for higher studies and jobs.
- To provide opportunities for creativity and career counseling.
- To focus on the life skill and over all developments of the students.

(ii) Brief introduction of the college. (including the status (govt./lead/constituent/Affiliated/ private) parent university, UGC recognition CPE status, etc) location and campus Area.

Location and campus area:-

PROFILE: GOVT. COLLEGE GURH, REWA (M.P)

1. Name and Address of the College:

Name	Govt. College Gurh
Address	Beside the N.H. 75
Town	Gurh
Pin	486553

Dist.	Rewa (Madhya Pradesh)
Website	hegedurew@mp.gov.in

2. For Communication:

Designation	Name	Telephone	Mobile	E-Mail
Principal	Dr. A.K.S. Tiwari	-	9425186484	ashoksingtiwari07@gmail.com
Steering Committee Co-ordinator	Dr. (Mrs.) Shailbala Mishra	-	9425186600	-

(iv) History of the college with significant milestones – None

(v) Faculties and major disciplines

Regular professor

S.N.	Name of the Professor	Department	Research field
1.	Dr. A.K.S. Tiwari	Chemistry	Chemical Kinetics
2.	Dr. R.K. Tiwari	Economics	Econo-Demographic Study of Tribes

3.	Dr. Shailbala Mishra	Zoology	Entomology
4.	Prof. Rekha Mishra	History	Indian Medieval History
5.	Prof. Vijay Laxmi Pandey	Politics	Freedom Moment in 1942
6.	Prof. Karuna Shrivastava	Sociology	Social Aspect of Different Types of Marriages
7.	Dr. J.D. Prajapati	Physics	Space Science
8.	Dr. Devesh Shukla	Librarian	Role of Police

Guest Faculty

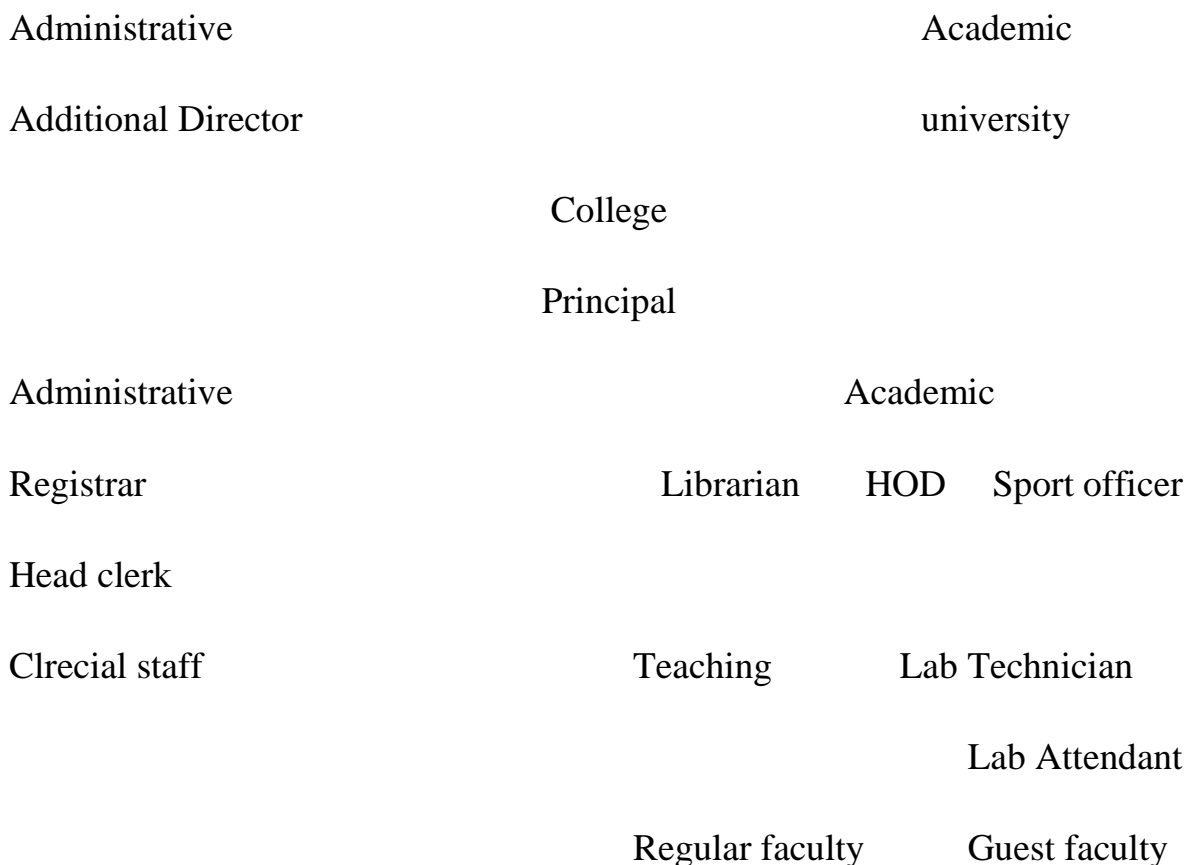
S.No.	Name of the Guest Faculty	Qualification	Subject
1.	Shri Veerendra Vishwakarma	M.Sc. M.Phil	Botany
2.	Dr. Arbendra Upadhyay	M.Sc. Ph.D.	Math
3.	Dr. Arun Soni	M.A.	English
4.	Dr. Vinod Saket	M.A. M.Phil. NET	Hindi
5.	Dr. SKY LAMB Toofan	M. Com Ph.D.	Commerce
6.	Dr. Rakesh Agrawal	M. Com. Ph.D.	Commerce
7.	Dr. Ashiya Parveen	M.Com. Ph.D.	Commerce

3. Senior management team and board of governors (1 page)

List the members of the senior management team (principal Registrar, Deans etc.) and members of the board of Governors including their designations and professional backgrounds.

Administrative Hierarchy

Principal secretary (Higher Education)



4. Admission Statistics (1page)

The number of applicants at the UG level who ranked the college as their 1st, 2nd and 3rd preference, the number of application received and the number of students admitted at each level as per the following format.

Applications	UG
Applications that ranked the college as the 1 st preference	155

Applications that ranked the college as the 2 nd preference	Nil
Applications that ranked the college as 3 rd preference	Nil
Total number of applications received	155
Number of students admitted	155

Data source E-pravesh portal.

A brief demographic profile of students admitted (in terms of gender, caste whether from MP etc.

5. Academic programs : core programs at UG level.

Stream	Name of the core program	Eligibility	Optional Subject
Science	Bachelor of science in 5 subjects combinations	10+2 from a recognized board or equivalent	Chemistry, Botany, Zoology, Physics, Math
Arts	Bachelor of Arts in Six Subjects	10+2 from a recognized board or equivalent	Economics, History, Politics, Sociology, Hindi, English.
Commerce	Bachelor of commerce in all subjects	10+2 from a recognized board or equivalent	All prescribed subjects

Core programs at PG level – Nil

M.Phil/Ph.D. programs – Nil

PG. Diploma/Diploma/Certificate/Self- Financed/ Skill based/ Vocational/ Short termcourse- Nil

6- Academic Calendar – 2016-17

Academic work	First/Third/Fifth	Second/fourth/Six semester
Orientation class/zero classes/ SWOT analysis	Zero classes from 1 st july to 15 th july every year	NA
Teaching and continuous comprehensive evaluation	Objective/descriptive	Objective/descriptive
CCE schedule	Sept each year	March each year
Preparation leave	01 week	01 week
Practical exams	As per university schedule	As per university schedule
Semester and ATKT exams	As per university exam schedule	As per university exam schedule
Declaration of examination results	Result is declared by parental university	Result is declared by university
Semester break (for students)	01 week	01 week
Semester break (for teachers)	01 week	01 week

7- The student experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students- classrooms, laboratories and equipments, garden, multipurpose hall, sports ground & other facilities.

Infrastructural facilities available to students- class rooms-6, laboratories two, Garden 01, multipurpose hall 01, sport ground 1.

- Library as a learning resource- advisory committee, its composition, facilities and services, annual improvement initiatives

Members of Advisory committee

Dr. R.K. Tiwari – Co-ordinator

Dr. Shailbala Mishra – Member

Prof. Rekha Mishra – Member

Prof. Vijay Laxmi Pandey – Member

Prof. Karuna Shrivastava – Member

Dr. J.D. Prajapati – Member

Dr. Devesh Shukla – Member

- The college has central library having more than 7000 books, text books 1365 and reference book 641, magazines and two daily news papers.
- There is a comprehensive collection of subject books, text books and reference books.
- A part from these books on literature sport life, histories fiction, novels, encyclopedia and dictionaries are also available.

Students support services :

IT enabled services

The college publishes its update annual prospectus with the following information about the college.

- Rules and regulation for admission from M.P. Government
- The attendance rules.
- Anti-ragging & ragging prevention
- About annual and semester system
- Information regarding courses available in the college.
- List of faculty members and non-teaching staff.
- Information on various welfare schemes for students provides by the state government, such as scholarship scheme, Gawan ki beti yojana, Vikramaditya yojana, central sector scholarship etc.
- Information regarding co-curriculum activities like NSS, the Vivekanand career guidance cell, red-fibbon unit etc.
- Total fee structure.
- Citizen charter

The college prior to the publication of the prospectus, reviews the information given in it through a committee consisting of faculty members.

Number of computers with configuration (provide number with exact configuration of each available system).

- Number of computers with configuration (provide actual number with exact configuration of each available system):

Item	Quantity
Server	-

Desktop	10
Printer	02
Scanners	05
UPS	10
LCD Projectors	02
OHP Projectors	-
Networking Switches	01
ADSL Router Wi-Fi	01
Xerox Machine	03
Laptop	01
Projector Interactive Board	02
Podium	-

Desktop Specification

S.N.	Desktop Make	Total No.	Specification
1-	HCL	08	Keyboard+Mouse
2-	LG	02	
S.N.	Printer	Total No.	Specification
1-	HP	02	Leserjet -008
2-	Samsung	01	Samsung
S.N.	Photo Copier	Total No.	Specification
1-	HP	04	-
2-	Panasonic	01	-
3-	Kyocera	02	Taskal Fa 1800
S.N.	UPS	Total No.	Spacification
1-	Intex	10	-
S.N.	Projector	Total No.	Specification

1-	Projector	02	-
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Laptop Specification

S.N.	Laptop Make	Total No.	Configuration
1-	HP	01	-

- Computer- Student ratio- 334:10
- Standalone Facility – Nil
- LAN Facility- Nil
- Wi-Fi Facility- Yes (SWAN)
- Licensed Software- Yes
- Number of nodes/computers with internet facility- 10

Any other

Personal enhancement & development schemes NSS, facilities for physically challenged & slow learners, tutor- guardian scheme, Grievance Redressal cell, Entrepreneurship cell, career guidance cell.

NSS: The college has one unit of NSS, the unit holds one annual training camp and carries on various social awareness programmes.

Sports : College has badminton court, Gymnasium and a sport room where other indoor games like carom, chess etc. are played by students, college uses its own playground for its outdoor sports like football & hockey and cricket, for Athletics, college has own playground (constructed stadium)

<p>Judo Karate: Regular Judo-Karate classes are going on in the college campus. Large numbers of girls are participating in these classes.</p>
<p>Health : Specific health check-up camp is regularly organized by NSS, and red ribbon unit every year. Specific women centric health problems, their causative factor, prevention methods are also discussed through eminent doctors of the district blood donation camp is also organized by the college.</p>
<p>Hygiene: Special lectures on health & hygiene personal hygiene and importance of hygiene for boys and girls are also organized to give awareness about hygiene for the students regularly.</p>
<p>Public Speaking : There is a “cultural manch” is the college where programmes on cultural activities, public speaking and yuva sansad programme, personality development programme are organized.</p>
<p>The students depot their grievances in the suggestion box placed inside the campus and it is available to all the students. They are also free to share their grievances with teachers and the principal also. The concerned cell takes necessary action regarding the issues, the semester cell acts as linkage between the university and students the formalities related to exams and results.</p> <p>Various conferences were organized in time to time such as Nasha Mukti Abhiyan, Beti Bachao- Beti Padhao, Learning License programme, voter ID cards etc.</p>
<p>Grievances addressed.</p> <ol style="list-style-type: none"> 1- Anti-ragging committee is formed 2- Anti-eve-teasing squad is formed 3- Grievance redress cell is formed 4- C.M. helpline is formed.

Extra curricular activities : calendar of activities (sports, youth festival, cultural and literary events) achievements, awards.

Sports, youth festival, cultural and literary events were organized by the college according to calander provided by higher education of M.P. Govt. and university.

8- Student Achievements (5 pages)

Major students welfare initiatives over the past year.

Scholarships of last four years.

Year	S.N.	Name of scholarship no of student benefited	Amount received	Amount paid
2013-14	1.	Gaon Ki Beti-36	180000	180000
	2.	Vikramaditya-09	22500	22500
	3.	Awagaman-78	42820	42820
	4.	Sc/St/Obc- 30/03/66 Scholarship	Concern dept.	Paid
2014-15	1.	Gaon Ki Beti-38	190000	190000
	2.	Vikramaditya-10	25000	25000
	3.	Awagaman-89	46950	46950
	4.	Sc/St/Obc- 30/05/67 Scholarship	Concern dept.	Paid
2015-16	1.	Gaon Ki Beti-51	255000	255000
	2.	Vikramaditya-09	22500	22500
	3.	Awagaman-95	58760	58760
	4.	Sc/St/Obc- 24/08/83 Scholarship	Concern dept.	Paid

2016-17	1.	Gaon Ki Beti-65	325000	325000
	2.	Vikramaditya-10	22500	22500
	3.	Awagaman-103	52860	52860
	4.	Sc/St/Obc- 12/07/75 Scholarship	Concern dept.	384551

Details of programme wise pass percentage U.G.

Class/Programme	2012/13	2013/14	2014/15	2015/16
B.Sc. I	78%	80%	82%	84%
B.Sc. II	81%	81%	80%	82%
B.Sc. III	89%	88%	80%	96%
B.A. I	79%	78%	81%	80%
B.A. II	82%	84%	83%	85%
B.A. III	87%	86%	87%	88%
B.Com. I	85%	87%	84%	83%
B.Com II	88%	89%	88%	90%
B.Com III	89%	89%	92%	94%

Details of programme wise completion rate U.G.

Class/Programme	2012-13	2013-14	2014-15	2015-16
B.Sc.	90%	91%	89%	92%
B.A.	89%	90%	89%	91%
B.Com.	88%	92%	91%	91%

SPORTS ACTIVITIES:

Sport activities are organized according to the sports calendar issued by higher education department, government of M.P.

Institute provides facilities for indoor and out door games and sports. The following table shows the sports activities and student participation during last four years:

S. N	Name of Activity	2013-14				2014-15				2015-16				2016-17			
		COLLEG	DISTRIC	DIVISIO	STATE/U	COLLEG	DISTRIC	DIVISIO	STATE/U	COLLEG	DISTRIC	DIVISIO	STATE/U	COLLEG	DISTRIC	DIVISIO	STATE/U
1.	Table Tennis																
2.	Football	24				2 2				26				28			
3.	Kho-Kho																
4.	Athletes	22				2 2				19				26			
5.	Hand Ball																
6.	Kabaddi	15				1 2				16				16			
7.	Volley Ball	16	12			1 2				12				15			
8.	Badminton	14				1 6				14				14			

9.	BasketBall															
10	Karate															
11	Chess	10			06			10				08				
12	Hockey															
13	Judo															
14	Cricket	18			16			24				28	16			

CULTURAL AND EXTRA-CURRICULAR ACTIVITIES:

The cultural and literary activities are organized as per the calendar and directives of Higher Education Department of M.P. under the youth festival programmes. The name of the events and the students participation for the last four years are as follows:

Yuva Utasav College Level Competition:

S.N.	Name of Event	2013-14	2014-15	2015-16	2016-17
1.	Clay Modeling				
2.	Spot Painting				
3.	Speech				
4.	Rangoli	09	10	15	10
5.	Debate	10	08	12	06
6.	Collage	03	04	-	-

7.	Cartooning				
8.	Quiz	16	20	16	12
9.	Mime				
10.	Mimicry				
11.	Skit				
12.	Solo song classical				
13.	Solo song sugam	15	13	20	18
14.	Poster	03	04	04	03
15.	Solo dance classical	03	10	05	07
16.	Group song				
17.	Group dance (Flok)				
18.	Drama				
19.	Instrumental cushion				
20.	Instrumental cushion				
21.	Western solo song				
22.	Western group song				

Yuva Utsav Participation:

Session	District Level	State/Univ. Level
2013-14	-	-
2014-15	-	-
2015-16	Solo song sugam (01)	-

2016-17	-	-
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Note-Sadhana Kushwaha, B.Sc. VI Sem. Participated in District level.

9- Research Activities (4- pages)

Government college GURH, Rewa is not the centre of research.

- a. Major research themes – Nil
- b. Minor/major research project- Nil
- c. Papers presented in regional, national and international seminars/conferences – Nil
- d. Publications of faculty members in national/international journals:

S.No.	Name of Professor	Department	Books	Research Paper
1-	Dr. A.K.S. Tiwari	Chemistry	-	09
2-	Dr. Shailbala Mishra	Zoology	-	06
3-	Dr. J.D. Prajapati	Physics	-	-
4-	Dr. R.K. Tiwari	Economics	-	07

10- Human Resource

1. Number of teaching and non-teaching positions in the institution.

Positions	Teaching faculty				Non technical staff	Technical staff
UGC/ State Govt. Recruited	02	01	04	07	08 +1 (part time)	Librarian

Staff						
Management Janbhagidari Recruited	-	-	-	-	0	-

2- Guest faculty -07

3- Annual improvement in academic research and administrative initiatives

<p>Academics:- 1. Tests at regular interval</p> <p>2. Purchasing of new books/reference books</p> <p>3. Zero class, tutorial introduced in time table</p>
<p>Research:- Nil (There is no research centre)</p> <p>Administration:- 1. Introduce dress code of students</p> <p>2. Regular monitoring of each students</p> <p>3. Adopted cashless system.</p>

11- Events and Initiatives

1. Yuva Sansad programme organized
2. Personality Development programme organized by IQAC and Swami Vivekanand Cell.
3. Essay writing, Quiz etc organized

12- Institutional Development plan (4pages)

Describe the colleges activities over the past year under different schemes, discusses performance against strategic/ institutional development plans and commitment over the previous years.

Indicator	Base line value	Target for current year	Values as on 30 th sep.
Student enrolment	2015-16	Increasing by 10% of the last year	Increased 25%
Employment	2015-16	100%	10% self employed
Hostel facility	2015-16	50 students	Nil
Infrastructure	2015-16	Constructions of 03 extra class rooms	Nil
Computer Lab	2015-16	Computer 1:10	1:50
Library facility	2015-16	Purchase of reference books in library 1:10	Nil
	2015-16	Research facilities 05 journal	Nil
	2015-16	Research lab	Nil
	2015-16	Text books 1:5	Nil
	2015-16	Readings books with capacity of 440 students	Nil
	2015-16	Computerized library (with inflibnet N' list facility) with 20 computers	Computerized library (Nil) 05 computers.
	2015-16	Separate library	Nil

		building	
	2015-16	Separate well equipped labs for science student-03	Nil
Student support	2015-16	Canteen 01	Nil
Student support	2015-16	Girls common room-01	Nil
	2015-16	Toilet blocks for girls & boys	01+01
	2015-16	Staff room	Nil
	2015-16	Staff quarters	Nil
Sport infrastructure	2015-16	Sport equipments	1:50

Role of internal assurance quality cell (IQAC) in academic audit and initiatives in quality assurance strategies and process.

The college has a setup of an IQAC which main motive to develop quality culture in the institution, organization of seminars and conferences and quality related themes as well as development and application of quality bench mark/ parameter for various academic and administrative activities.

Regular academic audit done by IQAC provides the directing process. It prepares the schedule for conduction of the various academic and co-curricular activities according to the academic calendar. IQAC prepare various policies to improve teaching and learning process and it assures their implementation also IQAC manages to conduct regular feed back from students.

Institution has integrated frame work for quality assurance of the academic &

administrative activities-

- Academic quality assurance framework guest lectures
- Lectures of talented students
- Adoption of innovative teaching network.
- Smart class
- Administrative quality assurance
- Periodical meeting with faculty incharge, staff members.
- Feed back from students
- Implementation of dress code.

13- Placement Report (3 page)

Activities of placement cell and details

S.No.	Name of the activity	Name of the resource person/agency	Date and duration
1-	Job fare 2015-16	Govt. of M.P. Higher Education	19 th , 20 th march 2016 in lead college
2-	Job fare 2016-17	Govt. of M.P. Higher Education	8 th , 9 th march 2017 in lead college

Placement Details :-

50 students participated in placement programme

Alumni Profile:- Most of the alumni are self employed.

14- Innovations and Best practices

INNOVATIONS:

Give details of innovations introduced during the last four years which have created a positive impact on functioning of the college. The college has many. Innovation introduced during the last four years are-

- Dress code for students
- SWAN facility & Wi-Fi facility
- Online admission process
- Establishment of IQAC
- The college issued ID card for each students and staff members.
- Career counseling cell and personality development cell is established to help students in developing skill and career opportunities.
- For the enhancement of cultural and literary activities various social activity clubs are formed such as debate club, sports and yoga club etc.
- CCE organized through various modes and proper guidance is given to the students.
- Cashless system follows.

BEST PRACTICES:

Give details of any two best practices which have contributed to better academic and administrative functioning of the college.

1- Title of the practice: Innovative ideas in student teaching.

Objectives:

The object of the ideal education system should not merely be the advancement of theoretical knowledge but also the advancement of life, development of the highest powers and capacities. All the ideas that they have learnt and gathered and thus promote their growth physically intellectually, morally and spiritually.

The basic aim of education is to build up students personality so that they are able to face challenges in their future life effectively. The true education means it must take into account the development of a healthy body, a proper control of sense impulses and proper direction of feeling and sentiments.

Context:

The college is trying to develop overall personality of the students a part from the studies so that their inherent talent comes out and helps them to succeed in their future life.

Students coming from rural and financial weak background are not aware with the new trends of improving presentation skills and the various modes of exploring information with the use of information and communication technology.

Institute conducts the programmes keeping in mind that every student should be given chance to read, write, speak and learn and develops their talent. Also they are motivated to take part in all cultural, curricular, extra-curricular and community development activities.

The zero classes in the month of July. The personality and skill development programmes and the participation of the students in each and every activity are some of the practices develop a cordial relationship with the students.

Practice:

The college plans to fulfill the basic aim of education keeping in mind with the objectives and curriculum. The practices which we have taken are:

Personality Development: The institution is trying to develop over all personality of students apart from the studies so their inherent talent come out and helps them to succeed in their future life.

**15- strength, weakness, opportunities and challenges (SWOC) analysis
strength:-**

STRENGTH:

The institution has the vision to make out student knowledgeable, self confident and independent average, So that they can adopt new scientific approach and temper to retain our cultural values and heritage. We have performed our SWOC analysis and found that the strength of the institution reffect in the following efforts.

- Consistently growing student strength.
- Our institution provides co-education.
- Qualified and committed teaching faculty.
- Strong mentoring and student support system taking care of all students.
- Personality development programmes are organized to develop positive attitude, leadership qualities and self-awareness among the students.
- CCE are organized is various modes.
- College has a functional IQAC. (Internal Quality Assurance cell)
- College has common room for girls.

- College organizes different campaigns for awareness, both rural and town areas through NSS.
- College has established Swami Vivekanand cell.
- Transparent and prompt disbursement of all types of scholarships.
- For sports having indoor sports room with Gym and own field.
- Separate community library in order to meet increased demands in terms of quantity as well as quality.
- We organize various curricular and extra curricular activities regularly with the active participation of the students.
- College has a functional SWAN CAMPUS SWAN [State Wide Area Network]

WEAKNESS:

- College needs more infrastructural facility like building, classrooms and laboratories etc.
- Insufficient permanent staff as per student teacher ratio. 60 percent of the posts remain vacant.
- Insufficient computer terminals.
- No hostel facility and staff accommodation.
- Insufficient e-library resource.
- Need for a bigger and richer central library.
- Need more smart classes.

OPPORTUNITY:

- Helping the weaker students by initiating special skill based courses to fill the gap between strength and weaknesses.
- Initiating remedial coaching, extension lectures and focusing more on learner centric class room.
- Opportunity to promote research culture and scientific temper among students and faculty members.
- To develop better infrastructure and to promote the self-employment.
- For opening courses at P.G. level and new professional courses at UG level.

CHALLENGES:

- Filling up vacant regular posts and getting more posts sanctioned from the government to cope with students strength in each subject.
- To sustain the interest of the students in traditional programmes vis-à-vis their employability.
- Increase the participation in co-curricular and extra-curricular activities of students especially those coming from remote rural areas.
- Enhance placement opportunities.

FUTURE PLAN:

- Proposals for the PG courses.
- Proposals for the UG courses under self finance scheme.
- Expansion of laboratories.
- Construction of new building to meet out requirements.
- Digitalization of library.
- Expansion of botanical garden.
- More transparency in all operating mechanism.

- Short term training programmes related to job opportunities & self employment.

16- Looking A head (3 pages)

Layout the college's priorities and goals over the coming year.

Describes

S.No.	Description of Building	Location	Proposed Area (Sq.m.)	Purpose	Justification
1-	Multipurpose hall, expansion and renovation	Govt. college Gurh Rewa (M.P.)	Approx 300 Sq. m.	Approx 300 Sqm.	Required teaching learning and cultural activities

Key initiatives planned with each initiative is expected to achieve and how it will contribute to the colleges long term development.

Proposed out comes-

- In terms of better employability (output in terms of inter disciplinary and cross disciplinary learning)
- Quality gains (output in terms of governance, faculty (ratio), Academic reforms, autonomy)
- Output in terms of access, excellence and equity.

17- Financial Reports.

S.No.	Category/Head	FY2016-17	FY 2015-16	FY 2014-15
		Budget	Actual	Actual
1-	UGC	-	1000000/-	2700000/-
2-	Distance Ed council	-	-	-
3-	Other central govt. depts.	-	-	-
Other grants				
4-	Grant received state	Nil	Nil	Nil
5-	Grant local bodies	Nil	Nil	Nil
6-	Donation	-	-	-
7-	Tuition fees	11568/-	10116/-	11468/-
8-	Other fees	-	-	-
9-	Interests	-	-	-
10-	Sale of appli. Form	22000/-	16900/-	12000/-
Total Expenditure				
S.No.	Category/Head	FY2016-17	FY 2015-16	FY 2014-15
		Budget	Actual	Actual
1-	Salary allowances	27738258/-	2366489/-	13109466/-
2-	Building construction and maintenance	Nil	Nil	Nil
3-	Lib & Lab	Nil	Nil	Nil
4-	Scholarships	809256/-	901077/-	388938/-
5-	Grants to college	-	-	-
6-	R & D	-	-	-
7-	Sports	249921/-	-	-
8-	Other expenses	6700/-	5936/-	3813/-
9-	Accounts (audit) status whether quitted yes, CA			

(Yes by local authorized) CA

Part II

Appendix : Institutional Performance Data and Financial Reports

1- Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved	General	Total
Undergraduate	154	192	134+29	451	960
Postgraduate	Nil	Nil	Nil	Nil	Nil
PhD	-	-	-	-	-

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	04	03	03			
	Female	02	02	Nil			
ST	Male	02	01	Nil			
	Female	02	04	Nil			
Other Reserved Categories	Male	12	17	05			
	Female	30	24	15			
General	Male	41	20	11			
	Female	62	55	23			
Total	Male	59	41	19			
	Female	96	85	38			

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]

Discipline Group	Undergraduate		Postgraduate	
Agriculture				
Arts	80			
Commerce	80			
Criminology and Forensic Science				
Cultural Studies				
Deface Studies				
Design				
Disability Studies				
Education				
Engineering and Technology				
Fashion Technology				
Fine Arts				
Fisheries Science				
Foreign Languages				
Gandhian Studies				
Home Science				
Indian Languages				
IT & Computer				
Journalism and Mass Communication				
Law				
Library and Information Science				
Linguistics				
Management				

Marine Science and Oceanography				
Medical Science				
Oriental Learning				
Physical Education				
Religious Studies				
Science	80+80			
Social Science				
Social Work				
Veterinary and Animal Sciences				
Women Studies				

2- Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were allowed to Keep Terms
SC	Male	04	03	01
	Female	02	02	00
ST	Male	02	02	00
	Female	02	01	01
Other Reserved Categories	Male	12	08	04
	Female	30	30	00

General	Male	41	33	08
	Female	62	60	02
Total	Male	59	46	13
	Female	96	93	03

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were allowed to Keep Terms
SC	Male			
	Female			
ST	Male			
	Female			
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

(b) On-time graduation (Undergraduate)

		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	05	03
	Female	01	00
ST	Male	00	00
	Female	00	00
Other Reserved Categories	Male	09	06
	Female	16	14
General	Male	20	12
	Female	24	22
Total	Male	34	21
	Female	41	36

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male		
	Female		
ST	Male		
	Female		

Other Reserved Categories	Male		
	Female		
General	Male		
	Female		
Total	Male		
	Female		

3- Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30 th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others OBC	
Assistant Professor	Sanctioned						
	Filled (Regular)	01	00	01	00	00	03
	Filled (Contract)	00	00	00	00	00	00
	Guest Lectures	02	00	02	00	03	02
Associate Professor	Sanctioned						
	Filled (Regular)	00	00	00	00	00	01
	Filled (Contract)	00	00	00	00	00	00
	Guest Lectures	00	00	00	00	00	00
Professor	Sanctioned						
	Filled (Regular)	00	00	00	00	00	02
	Filled (Contract)	00	00	00	00	00	00
	Guest Lectures	00	00	00	00	00	00
Admin. Staff (all)	Sanctioned						
	Filled (Regular)	03	02	05	01	01	01

	Filled (Contract)	00	00	00	00	00	01
Accountant	Sanctioned						
	Filled (Regular)	00	00	00	00	00	01
	Filled (Contract)	00	00	00	00	00	00

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]

		Leadership and management training	Training in the area of academic specialization	Other training
Assistant Professor	Number trained			
	Avg. number of days			
Associate Professor	Number trained			
	Avg. number of days			
Professor	Number trained			
	Avg. number of days			
Administrative Staff (all)	Number trained			
	Avg. number of days			
Accountant	Number trained			
	Avg. number of days			

(c) Faculty qualifications as on 30th September, [Current Year]

		PhD	Postgraduate	Undergraduate	Other
Assistant Professor	Regular	01	03	00	00
	Contract	00	00	00	00
	Guest Lecturers	04	03	00	00
Associate Professor	Regular	01	00	00	00
	Contract	00	00	00	00
	Guest Lecturers	00	00	00	00

Professor	Regular	02	00	00	00
	Contract	00	00	00	00
	Guest Lecturers	00	00	00	00

4- Student Support Services

(a) Financial Support Received (from all sources) by students in the college between October 1st [previous year] to September 30th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	10					
	Female	04					
ST	Male	03					
	Female	06					
General	Male	106					
	Female	209					
Total	Male	119					
	Female	219					

(a) Financial Support Received, from the DHE, by students in the college between October 1st [previous year] to September 30th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male						
	Female						
ST	Male						
	Female						
General	Male						
	Female						
Total	Male						

(b) Hostel occupancy as on 30th September, [current year] (all hostels)		
Capacity		Number of residents
Males:		
Females:		
SC	Male	
	Female	
ST	Male	
	Female	
General	Male	
	Female	
Total	Male	
	Female	

(c) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of Residents
SC	
ST	
General	
Total	

5- Examination Results (2014-15) Pass out 2016-17 Admitted

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 st	Appeared	05	01	00	00	09	16	20	24	34	41

Year											
	1 st division	01	00	00	00	05	09	09	14	15	23
	2 nd division	02	00	00	00	03	05	03	06	08	11
	3 rd division	00	00	00	00	00	00	00	02	00	02
2 nd year	Appeared	03	00	00	00	08	14	12	22	23	36
	1 st division	02	00	00	00	04	07	07	15	15	22
	2 nd division	01	00	00	00	02	05	05	05	08	10
	3 rd division	00	00	00	00	00	02	00	02	00	04
3 rd year	Appeared	03	00	00	00	06	14	12	22	21	36
	1 st division	02	00	00	00	04	08	07	16	13	24
	2 nd division	01	00	00	00	02	06	05	06	08	12
	3 rd division	00	00	00	00	00	00	00	00	00	00

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 st Year	Appeared	05	01	00	00	09	16	20	24	34	41
Year	1 st division										
	2 nd division										
	3 rd division										
2 nd year	Appeared										
year	1 st division										
	2 nd division										
	3 rd division										

6- Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)

		Number of students who graduated in [the previous academic year (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	03	00	03	00	00
	Female	00	00	00	00	00
ST	Male	00	00	00	00	00
	Female	00	00	00	00	00
General	Male	18	06	12	00	00
	Female	36	08	22	06	00
Total	Male	21	06	15	00	00
	Female	36	08	22	06	00

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)

		Number of students who graduated in [the previous academic year (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					

