

Annual Report 2016-17

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college - **Swami Vivekanand Govt. Commerce College Ratlam**
- Place of the college – Ratlam
- District – Ratlam
- Division – Ujjain
- Year of establishment of college – 1982
- Name and Contact details(Mail id , Phone) of Principal – 07412- 263353
(Mail- svgcc@yahoo.co.in, hegccrat@mp.gov.in)
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge –
Dr. Abhay Pathak, Professor, (Mo.-98273-01320),
Mail- abhaypathak_ratlam@yahoo.com
- Date of report submission – **23-01-17**

Part - I

- 1. The Principal's Report (2 pages) - Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.**

This year had a deep connection with the last year's visit of peer team of NAAC which had awarded C grade to this college. The college has taken it as a challenge and now being geared up for the accreditation in next cycle. In this year, we have focussed on documentation of what we are doing so as to make it presentable before evaluation teams which was the main reason why we could not gain higher grade by NAAC. Now we have strong data base of our last year students to track them for the 6 months after their graduation. Our placement cell has been working on forming a whatsapp group, correspondence through emails and NIC SMS services. We have also started getting in touch with our alumni to get updates about their employment profiles. On career front, we have trained about 10 % students for Tally accounting or other soft skills. We have organised various training programs on subjects related to personality and career development through which almost 55% students have been benefitted. Of 55 NCC cadets, 23 students have attended various camp held at Sagar, MHOW and Jhansi. We have renovated our girls common room and equipped it with modern styled sitting. The smart phones have been provided to as many as 294 students. Online biometric attendance system has been put in practice. Many CCTV cameras have been installed at almost all important places and more computers, photocopiers, printers have been bought to increase IT infrastructure. In a students Support

initiative, the college has begun to award the merit holder students with Gold and Silver medals in a very high profile program of dignitaries. The annual function has been re-started and upgraded to an impressive level.

In NSS, one student attended national level camp & 2 students attended state level camps. In sports, 13 students participated in inter university sports competition of Cricket, Kho-kho, hockey, badminton and boxing.

In the Ph.D. Research Centre of this college, presently, there are 35 students registered. We have 7 supervisors out of which 5 are working in this college. The research centre has also started organising open presentation program as a pre-submission of thesis. In the year, 4 scholars have been awarded PhD degree.

2. Overview (1 page)

(i) Vision, Mission and Objectives of the college

VISION:

We aim to be the best Commerce College in Ujjain division.

MISSION:

- **Quality education by use of contemporary methods of teaching.**
- **Special focus to impart skill training to students and promote entrepreneurship**

GOALS AND OBJECTIVES:

- (1) To spread commerce education in this region
- (2) To achieve academic excellence.
- (3) To strive for better results.
- (4) To mould students into ideal citizens with high human values.
- (5) To enable them to be successful leaders in the market and society.

These are displayed on board. They are communicated to teachers and other stakeholders through meetings, seminars, discussions, workshops and also incorporated in class-room teachings.

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

(ii) Brief Introduction of the college -

(iii) History of the college with significant

(iv) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

- It is a Govt. College
- It is affiliated to Vikram University, Ujjain
- It is UGC Recognized college 2 (F) & 12 (B)
- The location of college is - Viriyakhedi Road, Ratlam (MP)

Swami Vivekanand Government Commerce College, Ratlam (MP) was established in 1982. The college was carved out of the then Government Post Graduate College, Ratlam and the mother institution renamed as Government Post Graduate Arts and Science College, Ratlam. Since then the institution has progressed by leaps and bounds not only in the Infrastructure but also in corporative and integrating in-house research oriented methods to groom its scholars as skilful, competent, knowledgeable citizen of India par excellent.

The institute has achieved this aim of holistic development of its students by offering them a judicious Indian blend of co curricular and extra-curricular activities. The dynamic faculty members equipped with the highest qualification and extensive experience foster ethical values and thus sensitize them on getting empowered with dignity.

Dr. Laxman Parwal, Prof. of Commerce is a recipient of prestigious award of **Swargeeya Laxman Singh Gaur Smriti Puraskar (2010-11)** in the category of Professor in Commerce Faculty.

Following Courses under self financing scheme were initiated to explore professional opportunities for the students: -

Name of the Course	Year of Initiation
B. Com. (Foreign Trade)	2006-07
B. Com. (Tax Practice)	2007-08

B. Com. (Computer Application)	2013-14
BBA	2014-15

It has organised seminars as follows:

- 1 National Seminar on GATT & Public-Private Enterprise (On Dec. 29-30, 1994)
- 2 State seminar on Economic Reforms: Execution & Appraisal (Dec. 16-17,1998)
- 3 National Seminar on Impact of Globalisation on Indian Economy (Feb. 4-5, 2009)
- 4 National Workshops on Application of Analytical Tools for Research in Commerce (Jan. 30-31, 2014)

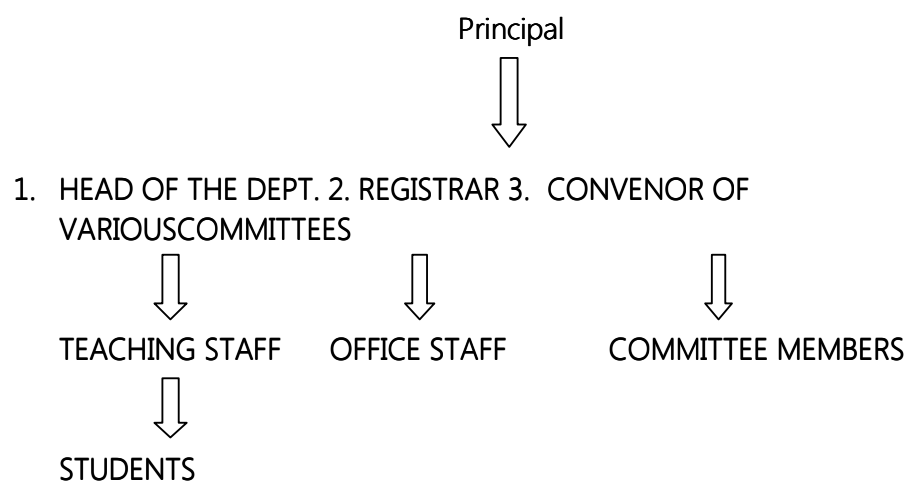
(v) Faculties and major disciplines

S.No.	Professor Name	Post	Subject
01	Dr. S.C.Jain	Professor	Commerce
02	Dr. Rakesh Mathur	Professor	Commerce
03	Dr. Satish Maheshwari	Professor	Commerce
04	Dr. Premlata Gandhi	Professor	Hindi
05	Dr. Abhay Pathak	Professor	Commerce
06	Dr. Laxman Parwal	Professor	Commerce
07	Dr. B.S.Labana	Asst. Professor	Commerce
08	Dr. Sunil Agarwal	Asst. Professor	Commerce
09	Prof. K.C.Nahar	Asst. Professor	Commerce
10	Dr. Sunil Suryavanshi	Asst. Professor	Commerce

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy



List of Chairperson/members of Statutory Bodies like Board of Governors/
Executive Committee/ Academic Council/ Janbhagidari Samiti

Janbhagidari Samiti

Mr. Chandra Shekhar	District Collector	- President
Dr. Laxmi Datta	Principal	- Secretary
Dr. Satish Maheshwari	Professor	- In charge Officer

4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	388	71	35
Applications that ranked the college as the 2 nd preference	--	--	
Applications that ranked the college as the 3 rd preference	--	--	
Total number of applications received	388	71	35
Number of students admitted	388	71	35

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether f3MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
BBA	M- 33 F- 08	SC -02 ST - 03 OBC - 20 Gen – 16	100%	Nil
B.Com. (Comp App)	M- 39 F- 07	SC - 05 ST - 06 OBC - 15 Gen – 20	100%	Nil
B.Com. (Tax)	M- 12 F- 02	SC – 01 ST - 00 OBC - 05 Gen – 08	100%	Nil

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.Com. Plain	M- 251 F- 36	SC - 30 ST - 26 OBC - 130 Gen - 101	100%	Nil
M.Com.	M- 47 F- 24	SC - 04 ST - 03 OBC - 18 Gen - 46	100%	Nil

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Commerce	Bachelor of Commerce	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Economics/Computer Application/Tax Procedure
Management	Bachelor of Business Management	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	-

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Commerce	Master of Commerce	2 year Degree course in	4 optional Subjects in

		Commerce.	final semester to choose anyone

M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
01	Commerce	Departmental Entrance Test Conducted by University followed by DRC.	35

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
Self Financed - Bachelor of Commerce (Computer Application)	Commerce	3 Year	7145	60
Bachelor of Commerce (Tax Practice)	Commerce	3 Year	4145	30
Bachelor of Business Administration	Management	3 Year	7145	60

6. Academic Calendar 2016 – 2017
As per Dep. of Higher Education, Govt. of MP

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	1 July To 13 July 2016	2 January 2017
Teaching and Continuous Comprehensive Evaluation	14 July to 7 th Nov 2016	03 Jan to 25 April 2017
CCE Schedule	IV Week of September 2016	II Week of March 2017

Preparation Leave	8 Nov to 14 Nov 2016	26 April to 27 April 2017
Practical Exams (Graduation/Post Graduation)	15 Oct to 07 Nov 2016	25 March to 25 April 2017
Semester and ATKT Exams	15 Nov To 21 Dec 2016	28 April to 26 May 2017
Declaration of Examination Results	31 Dec 2016	15 June 2017
Semester Break (for students)	22 Dec to 31 Dec 2016	27 May to 30 June 2017
Semester Break (for teachers)	22 Dec To 31 Dec 2016	27 May to 15 June 2017

7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Classrooms -	11	
Smart Classroom	01	
Computer lab		01
Garden	01	
Girls Common Room	01	
Auditorium	01	
Gymnasium	01	
Playground (Volleyball)	01	

Playground (Foot ball)

01

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

Dr. Laxman Parwal	Convenor
Dr. Sunil Agarwal	Member
Prof. K.C.Nahar	Member
Smt Kanti singh Kathed	Member

No. of Books available	26582
No. of Magazines (monthly)	10
No. of Journals (Monthly, quarterly, Bi-annually)	10
No. of Newspapers (daily)	4

- Student support services:
 - ✓ IT enabled services

No. of Broad band Connection – 10 No. of Computers – 28 Overhead Projector – 02 Interactive board – 03 Computer Lab – 01 Photocopier & Printer – 6

Group & Health Insurance Schemes)

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

Youth Festival

Dr. Sunil Agarwal	Convenor
Dr. Premlata Gandhi	Member

NSS

Dr. Rakesh Mathur	Unit – 1 Convenor
Dr. Satish Maheshwari	Unit – 1 Convenor

Placement Cell

Dr. Laxman Parwal	Convenor
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NCC

Dr. Sunil Suryavanshi	NCC Caretaker
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Grievance Redressal Cell

Anti-raging Committee	Dr. S.C.Jain	Convenor
	Dr. Rakesh Mathur	Member
	Dr. B.S.Labana	Member
Discipline committee	Dr. S.C.Jain	Convenor
	Dr. Rakesh Mathur	Member
	Dr. Satish Maheshwari	Member
	Dr. B.S.Labana	Member

Internal Redressal/ women Victimisation/ self defence/ Judo Karate	Dr. Premlata Gandhi	Convenor
	Smt. Kanti singh Kathed	Member

C.M.Help Line	Dr. Abhay Pathak	Convenor
	Dr. Laxman Parwal	Member

R.T.I.	Dr. S.C.Jain
	Dr. Rakesh Mathur

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Sports Calendar (2016-17)

No.	Types of Sports	College Level Activities
01	Football (F)	28 to 30 August 2016

02	Badminton (M/F)	01 to 03 September 2016
03	Basketball (F)	06 to 08 September 2016
04	Chess (M)	02 to 04 September 2016
05	Chess (F)	02 to 04 September 2016
06	Table Tennis (M/F)	08 to 10 September 2016
07	Basketball (M)	08 to 10 September 2016
08	Volleyball (M)	26 to 28 September 2016
09	Cricket (M)	14 to 16 Oct 2016
10	Judo (M/F)	19 to 21 Oct 2016
11	Volleyball (F)	20 to 22 Oct 2016
12	Cricket (M)	03 to 05 Nov 2016
13	Athletics (M/F)	10 to 12 Nov 2016
14	Kabaddi (M)	05 to 07 Nov 2016
15	Kho-Kho (F)	16 to 18 Dec 2016
16	Football (M)	17 to 19 Dec 2016
17	Kabaddi (F)	17 to 19 Dec 2016
18	Wrestling (M/F)	10 to 12 Dec 2016
19	Yoga (M/F)	22 to 24 Dec 2016
20	Hockey (M)	29 to 31 Dec 2016
21	Hockey (F)	04 to 06 Jan 2017
22	Kho-Kho (M)	04 to 04 Jan 2017
23	Teachers/ Employees	--

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
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Aayush Goud	BBA – III Year	Division Level Cartoon Competition	II Prize
Aayush Goud	BBA – III Year	Division Level Poster (Digital India workshop) Competition	I Prize
Aayush Goud	BBA – III Year	State Level leadership Training Camp	Participation
Pushpendra singh	M.Com. Final	State Level leadership Training Camp	Participation
Ku. Vaishali Rathod	B.Com. IV Sem	West Zone Inter University badminton	Participation
Salman khan	B.Com. VI Sem	NCC	Best Cadet

✓ Major student welfare initiatives over the past year
Nil

- Extension Activities

Red Cross : Blood Donation program organised
 NSS : 7 days camp organised in a village.
 Awareness Program of
 Voting rights and Digital Banking .
 NCC : Total 23 cadets attended various NCC camps (5 CATC,2 TSC,8
 Army Attachment Camp,8 Adventure Camp)
 Red-ribbon : Awareness Program of Aids.

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
	NIL	-	-	-

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
01	Indian Institute of Social Science research New Delhi	Umesh Kumar Pahade		Contribution of PSUs in Entrepreneurship Development
02	UGC Bahadurshah Jafar marge Delhi	Gunjan Ghocha		Evaluation of various govt. Schemes for economic empowerment of women
		Shyam Kumar Minote		Impact on the beneficiaries of rural credit provided by central bank, Chhindwara

CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
	State Level leadership Training Camp		State Level		

	State Level leadership Training Camp		State Level		
	Cartoon Competition			University	

- Awards and Achievements**

Name of the student	Class	Event	Award/Achievement
Aayush Goud	BBA – III Year	University Level Cartoon Competition	II Prize
Aayush Goud	BBA – III Year	Division Level Poster (Digital India workshop) Competition	I Prize

SPORTS

- Participation**

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Cricket	3			
2	Hockey	2			
3	Boxing	3			
4	Kho-Kho	4			
5	Badminton			1	

- Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
Ku Vaishali Rathod	B.Com.IV Sem	Badminton	West Zone Inter University badminton

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
-	-	-	-

- Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
	Nil	Nil	Nil	Nil	Nil

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	DR. ABHAY PATHAK		1	1
2	Dr S.C.jain		1	
3	Dr. Rakesh Mathur		1	
4	Dr. Satish Maheshwari		1	
5	Dr. Laxman Parwal		1	
6	Dr. Premlata Gandhi		1	
7	Dr- B.S.Labana		1	
8	Prof. K.C.Nahar		1	
9	Dr. Sunil Agarwal		1	
10	Dr. Sunil Suryavanshi		1	

- Publications in national/ international journals

S. No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact
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				factor
1.	Dr. Laxman Parwal	“Navin Shodh Sansar” Neemuch (M.P.)	Contribution of Rani Durgavati Self Employment Scheme	2320-8767 2320-8767
	Dr. Abhay Pathak	Akshar Warta	Evaluation of contribution of SHGs for the employment generation of rural women.	2394-3807
		Divya Shodh Samiksha (An International Refereed Research Journal)	Problems And challenges in Adopting IFRS in India : An Inquiry.	2394-3807
		Research Link. (An Refereed International Research Journal)	IFRS: Problems and Challenges in First Time Adoption.	0973-1628

- List of linkages/ Collaborations/ MOUs

Nil

- College Publications: Research Journal, Magazine, Newsletter

Annual Magazine
Quarterly News letter

10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technic al Staff
	Prof	Promot ed Prof	Assista nt Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	01	00	08	00	06	--
<i>Filled</i>	01	05	05	02	04 (One is guest faculty)	--
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	--	--	--	04		02
<i>Filled</i>	--	--	--	04	04	02

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1.	DR. MAYA SHARMA	Ph.D.	COMMERCE
2.	SMT. JYOTI SONAR	MSC (COMP.SC)	COMPUTER
3.	Shri Rahul Bhandari	M. COM	COMMERCE
4.	SMT. PADAMA JAIN	MA (ENGLISH)	ENGLISH
5.	SHRI RAVI PRAKASH JOSHI	B.B.A.	MANAGEMENT
6.	Shri Animesh Sharma	B.B.A.	MANAGEMENT

3. Annual improvement in academic, research & administrative Initiatives

- MORE FOCUS IS BEING LAID ON E-GOVERNANCE.
- STUDENTS ARE BEING PROMOTED TO USE INFORMATION TECHNOLOGY.
- ONLINE BIOMETRIC ATTENDANCE SYSTEM HAS BEEN INTRODUCED.
- CCTV CAMERAS HAVE BEEN INSTALLED.
- GIRLS COMMON ROOM HAS BEEN RENOVATED AND NEW FURNITURE HAS BEEN BOUGHT

11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

In the year ended Sept. 30, 2015, no events of seminars, conferences, student study trips etc. were held.

BBA program was extended to 3rd year

NSS camp of 7 days was organised in a nearby village.

District level Badminton competition (Boys & Girls) was held.

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
NAAC	C grade	Gearing up college	Work in progress

Accreditation		for the higher grade	
Online Biometric Attendance	Nil	System in place	System in place
CCTV Cameras	Nil	System in place	System in place
Medal distribution to merit holders	Nil	grand program	Held as desired
Annual Function	Basic level	Grand Program	Held as desired

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

IQAC compiles all the information regarding Quality Control of academic & research activities.

13.Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1.	Data base of final years students have been maintained	Dr. Laxman Parwal	Throughout the year

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
	Data not maintained		

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
	Data not maintained		

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14. Innovations and Best Practices

Best Practices –

The college is going eco friendly now. It has special focus on going Green, Clean and Solar. We have installed some solar lamps and now planning to have a solar plant to reduce our electricity bill by 70 %. We have also created roof water collection system to recharge our tube wells. The garden is being maintained and more focus is being laid on cleanliness. For environmental awareness, we make use of our used papers.

(At the end of every session, the college has a large pile of used papers of CCE and project work submitted by each student in each semester. As per rule, they are to be disposed of after expiry of 6 months. As the papers are blank on the other side, we have envisaged a unique idea of making their reuse for in- house official use. This has not only saved us stationery cost, but also promoted environmental awareness. Though it looks odd, it has been happily accepted by all the faculty members and the office staff which is a sign of their concern for environment.)

15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

Strength -

Qualified teaching faculty.

PhD Research centre

About 4 hectare open ground for sports and expansion

Very active NCC and NSS units conducting outreach programmes (ISR) like Red Ribbon Club for HIV AIDS awareness programme, Voters' Awareness programmes.

Transparent and prompt disbursement of all types of students' problems.

Publication of College Magazine "Sankalp" consecutively for 10 years.

Weakness -

Shortage of sanctioned posts of teachers as against no of seats sanctioned for admission of students.

Shortage of classrooms needed to accommodate the existing student strength.

Lack of a Library building as big as to accommodate the required number of books every year and

Lack of a reading room

Need for an expansion of computer laboratory to accommodate the students of computer courses.

Lack of a common IT room for all the students.

Lack of sports facility.

Vacant posts of professors of Commerce, English, sports officer, accountant and UDC and transfer of posts to other college.

Lack of Girls' common room, conference room, language lab, faculty rooms, IQAC, Career Counselling, Placement, NCC, NSS, Sports, Store etc.

Lack of overhead mounted projectors in class rooms

Opportunities -

Opening more self-financed professional courses to cope with the competitive job market.

Using the 4 hectare land for sports and expansion of existing building

Laying focus on research in commerce to address the practical problems encountered by local commercial institutions.

Challenges -

To sustain/increase the students strength due to tough competitions from private colleges which are equipped with attractive campus, rich infrastructure and offer various student facilities.

To raise the rates of transition and on time graduation.

To increase the participation of students in co-curricular and extra-curricular activities.

To increase the female students especially those belonging to SC/ST category.

To raise the no of students with first division.

To enable professors to get their research papers published in reputed journals.

Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1.	Head, Professional Courses	1. Computer Lab expansion 2. Construction of 5 class rooms 3. Separate block for Management studies	1. Focus on IT 2. Special arrangement of teaching for professional courses 3. Increase in Quality of management education
2.	Head, Sports	1. Athletic Track 2. Basketball ground 3. Kho-Kho 4. Volleyball 5. Gymnasium	Increase in Facility for sports
3.	Head, Dept of Commerce	Construction of academic block	Enable existing block to be used for extra-curricular & administrative activities.
4	Head, JBS	1. Boundary Wall Construction	1.Increase in Safety
		2. Electric Repairing	2.Increase in Safety
		3. Auditorium Renovation	3.Solve sound Echo problem

16. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Name of the college	Swami Vivekanand Govt. Commerce College Ratlam (MP)						
11. Financial Reports							
1. Name and registration number of the auditor _____.					Sandeep Munat & Company	78878	
					Ankit Barmech	42051 7	
2. Number of audit observations recorded by the					Nil		

auditor _____.							
3. Number of audit responses found satisfactory, as certified by the project directorate NA							
Certified audit reports as per the standard Chart of Accounts to be attached.						Attached	

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total

Undergraduate	96	120	84	300	600
Postgraduate	19	24	17	60	120
PhD	09	11	08	28	56

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	34	32	17	3	4	2
	Female	5	1	1	1	2	--
ST	Male	29	18	7	3	3	
	Female	7	1	0	0	0	
Other Reserved Categories	Male	161	85	76	12	18	5
	Female	21	9	10	6	2	2
General	Male	107	86	54	28	16	18
	Female	23	9	14	14	9	8
Total	Male	354	227	160	47	41	25
	Female	59	20	27	24	13	10

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1 st year as on September 30 th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	--	--	--	--
Commerce	540	347	120	71
Management	60	41	0	0

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1 st year to the 2 nd year (Undergraduate)		
	Number of students	Of (*), the number of students currently enrolled in the 2 nd year who:

		admitted to the 1 st year in [the previous academic year] (*)	Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	46	7	25
	Female	1	0	0
ST	Male	30	3	16
	Female	2	0	0
Other Reserved Categories	Male	139	46	44
	Female	8	6	1
General	Male	137	51	45
	Female	12	4	4
Total	Male	352	107	130
	Female	23	10	5

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1 st year to the 2 nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	6	3	1
	Female	2	1	1
ST	Male	3	3	0
	Female	0	0	0
Other Reserved Categories	Male	21	11	5
	Female	4	2	0
General	Male	24	14	4
	Female	8	7	1
Total	Male	54	31	10
	Female	14	10	2

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	28	0
	Female	1	0
ST	Male	15	1
	Female	0	0
Other Reserved Categories	Male	98	11
	Female	5	0
General	Male	136	18
	Female	10	1
Total	Male	277	30
	Female	16	1

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	1	2
	Female	0	1
ST	Male	2	0
	Female	0	2
Other Reserved Categories	Male	8	5
	Female	2	3
General	Male	17	11
	Female	16	4
Total	Male	28	19
	Female	18	12

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30 th September, [current year] 2015-16							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned						15
	Filled (Regular)						9
	Filled (Contract)						0
	Guest Lecturers						6
Associate Professor	Sanctioned						0
	Filled (Regular)						0
	Filled (Contract)						0
	Guest Lecturers						0
Professor	Sanctioned						1
	Filled (Regular)						1
	Filled (Contract)						0
	Guest Lecturers						0
Admin. Staff (all)	Sanctioned						5
	Filled (Regular)						3
	Filled (Contract)						1
Account	Sanctioned						1

ant	Filled (Regular)						0
	Filled (Contract)						0

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained		Nil	
	Avg. number of days		Nil	
Associate Professor	Number trained		Nil	
	Avg. number of days		Nil	
Professor	Number trained		Nil	
	Avg. number of days		Nil	
Administrative Staff (all)	Number trained		N/A	
	Avg. number of days		N/A	
Accountant	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30th September, [Current Year] 2014-15

		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	8	1		
	Contract				
	Guest Lecturers	1	5		
Associate Professor	Regular	0			
	Contract	0			
	Guest Lecturers	0			
Professor	Regular	1			
	Contract	0			
	Guest Lecturers	0			

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 st [previous year] to September 30 th [current year] 2014-15							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	---	---	---	---	---	---
	Female	---	---	---	---	---	---
ST	Male	---	---	---	---	---	---
	Female	---	---	---	---	---	---
General	Male	---	---	---	---	---	---
	Female	---	---	---	---	---	---
Total	Male	---	---	---	---	---	---
	Female	---	---	---	---	---	---

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October

1 st [previous year] to September 30 th [current year] 2015-16							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	61	6912	3	9457	2	246000
	Female	6	6912	1	9457	--	--
ST	Male	38	6808	3	9303	--	--
	Female	6	6808	0	9303	--	--
General	Male	234	3870	8	3457	--	--
	Female	28	3906	5	3493	1	300000
Total	Male	333	17590	14	22217	2	246000
	Female	40	17590	6	22253	1	300000

Data Source: College records, DHE

(b) Hostel occupancy as on 30 th September, [Current Year] (all hostels)		
Capacity		Number of residents
Males:	Females:	
SC	Male	Nil
	Female	Nil
ST	Male	Nil
	Female	Nil
General	Male	Nil
	Female	Nil
Total	Male	Nil
	Female	Nil

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 th September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	Nil
ST	Nil
General	Nil
Total	Nil

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)(2015-16)

		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	32	0	20	01	91	7	100	9	243	17
	1 st division	0	0	0	0	6	1	6	1	12	2
	2 nd Division	1	0	0	0	12	1	15	1	28	2
	3 rd Division	6	0	3	0	28	4	30	2	67	6
2nd year	Appeared	18	01	6	0	78	07	59	16	161	24
	1 st division	0	0	0	0	3	1	3	2	6	3
	2 nd Division	3	0	1	0	22	1	12	5	38	6
	3 rd Division	9	0	4	0	33	5	30	9	76	14
3rd year	Appeared	16	03	12	0	66	05	67	08	161	16
	1 st division	0	0	0	0	3	0	8	1	11	1
	2 nd Division	0	0	0	0	12	0	6	0	18	0
	3 rd Division	0	0	1	0	0	0	0	0	1	0

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	04	02	03	0	16	02	18	08	41	12
	1 st division	0	0	0	0	1	0	2	2	3	2

	2 nd Division	2	1	2	0	8	1	12	4	24	6
	3 rd Division	1	0	1	0	2	1	0	1	0	6
2 nd year	Appeared										
	1 st division	0	1	0	1	2	0	3	2	5	4
	2 nd Division	2	1	0	1	3	2	8	2	14	7
	3 rd Division						1				1

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	Data not maintained				
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)			
		Number of students who	Of (*), the number of students who were successfully tracked and are:

		graduated in [the previous academic year] (*)	Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	Data not maintained				
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

7. PhDs Awarded

Number of PhDs awarded between October 1 st [previous year] to September 30 th [current year]	
Discipline Group	Number
Arts	N.A.
Commerce	04
Criminology and Forensic Science	N.A.
Cultural Studies	N.A.
Defence Studies	N.A.
Design	N.A.
Disability Studies	N.A.
Education	N.A.
Fashion Technology	N.A.
Fine Arts	N.A.
Fisheries Science	N.A.
Foreign Languages	N.A.
Gandhian Studies	N.A.
Home Science	N.A.
Indian Languages	N.A.
IT & Computer	N.A.
Journalism and Mass Communication	N.A.
Law	N.A.
Library and Information Science	N.A.
Linguistics	N.A.
Management	N.A.
Marine Science and Oceanography	N.A.

Oriental Learning	N.A.
Physical Education	N.A.
Religious Studies	N.A.
Science	N.A.
Social Science	N.A.
Social Work	N.A.
Women Studies	N.A.
Literature	N.A.
Other	N.A.
All disciplines	N.A.

Data Source: AISHE

8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	NIL	NIL
Commerce	NIL	NIL
Criminology and Forensic Science	NIL	NIL
Cultural Studies	NIL	NIL
Defence Studies	NIL	NIL
Design	NIL	NIL
Disability Studies	NIL	NIL
Education	NIL	NIL
Fashion Technology	NIL	NIL
Fine Arts	NIL	NIL
Fisheries Science	NIL	NIL
Foreign Languages	NIL	NIL
Gandhian Studies	NIL	NIL
Home Science	NIL	NIL
Indian Languages	NIL	NIL
IT & Computer	NIL	NIL
Journalism and Mass Communication	NIL	NIL
Law	NIL	NIL
Library and Information Science	NIL	NIL
Linguistics	NIL	NIL
Management	NIL	NIL
Marine Science and Oceanography	NIL	NIL

Oriental Learning	NIL	NIL
Others / Inter-disciplinary	NIL	NIL
Physical Education	NIL	NIL
Religious Studies	NIL	NIL
Science	NIL	NIL
Social Science	NIL	NIL
Social Work	NIL	NIL
Veterinary and Animal Sciences	NIL	NIL
Women Studies	NIL	NIL
All disciplines	NIL	NIL

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 st [previous year] to September 30 th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	--	--	--
Commerce	03	01	--
Criminology and Forensic Science	--	--	--
Cultural Studies	--	--	--
Defence Studies	--	--	--
Design	--	--	--
Disability Studies	--	--	--
Education	--	--	--
Fashion Technology	--	--	--
Fine Arts	--	--	--
Fisheries Science	--	--	--
Foreign Languages	--	--	--
Gandhian Studies	--	--	--
Home Science	--	--	--
Indian Languages	--	--	--
IT & Computer	--	--	--
Journalism and Mass Communication	--	--	--
Law	--	--	--
Library and Information Science	--	--	--
Linguistics	--	--	--
Management	--	--	--
Marine Science and	--	--	--

Oceanography			
Oriental Learning	--	--	--
Others / Inter-disciplinary	--	--	--
Physical Education	--	--	--
Religious Studies	--	--	--
Science	--	--	--
Social Science	--	--	--
Social Work	--	--	--
Women Studies	--	--	--
All disciplines	--	--	--

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1st Cycle	11/03/2014	15/11/2015	"C"	14/11/2020
2nd Cycle	Nil	Nil	Nil	Nil
3rd Cycle	Nil	Nil	Nil	Nil

Date of submission of the Annual Quality Assurance Report for the current year: ___N.A.____.

Does the college have currently valid UGC autonomy? _____NIL_____. If yes, by order number _____NIL_____, dated _____ NIL _____.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)	62.5					68.83
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)	56.7]		59.16
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)	(M) 28.67 (F) 61.29					(M) 30.39 (F) 43.47

On-time graduation rate (undergraduate, all categories)	(M) 38.32 (F) 60					(M) 10.83 (F) 6.25
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)	(M) 53.57 (F) 83.33					(M) 57.4 (F) 71.42
On-time graduation rate (postgraduate, all categories)	(M) 55.93 (F) 75					(M) 67.85 (F) 66.66
Regular faculty in position rate (all levels, reserved categories)	0					0
Regular faculty in position rate (all levels, unreserved categories)	83.33					83.33
Percentage of regular faculty with PhDs (all levels)	90					90
Employment rate of graduates from the previous academic year (undergraduate, all categories)	Data not maintai ned					Data not maintai ned
Employment rate of graduates from the previous academic year (postgraduate, all categories)	Data not maintai ned					Data not maintai ned
Percentage of total revenue generated through externally funded research	Nil					Nil
Number of papers published in peer-reviewed, international journals	4					4

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor _____ **Sandeep Munat & Company (78878),
Ankit Barmech (420517)**

Number of audit observations recorded by the auditor _____ Nil _____.

Number of audit responses found satisfactory, as certified by the project directorate__All_____.

Certified audit reports as per the standard Chart of Accounts to be attached.

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted - **06-08-2015**

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.

- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- **The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.**

CA KVNG & Associates
Chartered Accountants

AUDIT REPORT

To,
The Principal,
Swami Vivekanand Govt. Commerce College,
Ratlam (M.P.)

We have audited the attached (financial statement) Receipts & Payment account of "Government and Non-Government Cash-Book" head of "Swami Vivekanand Govt. Commerce College" Ratlam, District Ratlam as at 31st March, 2016. These financial statements are the responsibility of the management of college. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan & perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining on test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis of our opinion.

We report that the Receipts & Payment Accounts are in agreement with the books of accounts maintained. Subject to above, our observation in schedule A-3 & Notes to accounts attached in Schedule A.

We report that:-

A) We have obtained all the information & explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
B) In our opinion and to the best of our information and according to the explanations given to us, the said accounts subject to our observations in Schedule A-3 & notes there on in Schedule A, give a true & fair view.
(i) In the case of Receipt & Payment account of the receipts and payments for the year ended on March 31, 2016.

For KVNG & ASSOCIATES
CHARTERED ACCOUNTANTS
FIRM No.-002628C

DATE: 06/08/2016
PLACE: RATLAM

seen
श्री 571-
10.8.16

ANKIT BARMICHA
PARTNER
M.No. 420517

Branch Office: 3, "Gyan Deep", Nazariy bag bank colony, Behind Nagar Nigam, Ratlam 457001
Mob. 98270 25918, email: ca.ankitbarmiccha@gmail.com

Page 1 of 3

संदीप मूणत एण्ड कम्पनी
चार्टर्ड अकाउंटन्टेन्ट

97, राजस्व कार्यालयी
पापर हाउस रोड
खलाम (म.प्र.) 457001

(O) 236813
(R) 236813

अभिलेखाण प्रतिवेदन

प्रति,
श्रीमान् आण्णस महोदय,
स्वामी विवेकानंद रासकीय चाणिव्य महाविद्यालय जन भागीदारी समिति,
खलाम (म.प्र.)

विषय :- वर्ष 2015-2016 के हिसाब के संबंध में अंकेक्षण प्रतिवेदन ।

हमने श्री स्वामी विवेकानंद रासकीय चाणिव्य महाविद्यालय जन भागीदारी समिति, खलाम (म.प्र.) का दिनांक 31-03-2016 को समाप्त होने वाले वर्ष का हिसाब संस्था द्वारा रखी गई हिसाबी पुस्तको एवं व्यय पत्रको के आधार पर जांचा है। अंकेक्षण के संबंध में हमारा प्रतिवेदन है कि :-

1. हमने अंकेक्षण हेतु सभी आवश्यक जानकारी एवं स्पष्टीकरण प्राप्त हुए हैं ।
2. प्राप्ति एवं भुगतान, आय-व्यय पत्रक तथा स्थिति विवरण का संस्था द्वारा रखी गई पुस्तको के आधार पर मिलान होता है ।
3. हमको प्राप्त जानकारी एवं दिये गये स्पष्टीकरणों के अनुसार हमारी राय में हिसाबी पुस्तको के आधार पर दिनांक 31-03-2016 को समाप्त होने वाले वर्ष का प्राप्ति भुगतान पत्रक एवं आय-व्यय पत्रक तथा दिनांक 31-03-2016 का स्थिति विवरण (अंकेक्षा पत्रक) स्थिति का सही एवं उचित विवरण करते हैं ।

खासे, संदीप मूणत एण्ड कम्पनी
चार्टर्ड अकाउंटन्टेन्ट

seen
13/8/16

(संदीप मूणत)
सन्दी सेखापाल, स.क्र.-078878

खलाम
दिनांक :- 25-05-2016