



**SAROJINI NAIDU GOVT
(AUTO) P.G. COLLEGE
SHIVAJI NAGAR, BHOPAL**

ANNUAL REPORT

PART I

2016-17

Important Information

- **Name of the college** – Sarojini Naidu Govt. Girls (auto)P.G college, Bhopal
- **Place of the college** – Shivaji Nagar, Near, 6 No. Bus Stop, Bhopal
- **District** - Bhopal
- **Division** - Bhopal
- **Year of establishment of college** - 1970
- Name and Contact details(Mail id, Phone)
Principal – Dr. Manjula Sharma
E mail ID- manjula_1955@yahoo.co.in
Mob - 9425019902
Phone - 07552552560
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge
Nodal officer- Dr. Nilima Varma
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- Date of report submission –17.6.2017

Part - I

PRINCIPAL'S REPORT

Sarojini Naidu Government Girls Post Graduate (Autonomous) College, popularly known as Nutan College, is considered as a paradigm of creativity, harbinger of change and a nodal agency for quality sustenance. The College has been a forerunner to venture semester system, comprehensive continuous evaluation, non-traditional methods of teaching & learning, inculcation of value system, personality development, career counseling and a fine tuned Tutor Guardian Cell.

Thanks to the Nutan fraternity and a galaxy of our graduates who transformed our little strides into giant success. It was even more reinforcing and rewarding to all of us when the state government decided to execute these initiatives at the state level.

Over the last few years, the College has exercised the power of autonomy(1995), to the extent allowed by the regulating body, to marginally update the curriculum. ICT has been integrated in teaching - learning and the internet facility has been strengthened and fortified with Wi-Fi.

The process of evaluation has been made more transparent by displaying the valued answer books to the students, after declaration of results.

The academic departments have entered into collaboration and signed memorandum fund understanding with other equivalent. The faculty has been recognized and awarded at state, national and international level. The College has developed a plan for next one decade in the name of VISION 2025.

Feedback from students on teachers has been restructured and from teachers on principal has been introduced for the first time. Interdisciplinary research work is being promoted; physical infrastructure has been augmented, teachers are motivated to make use of satellite communication for teaching –learning through virtual classes. Consultancy has been initiated and community linked extension activities are of affairs through Job Oriented Projects.

New courses shall be introduced to make students all capable and vocationally sound. Initiatives shall be taken to enhance and encourage physically disabled students to attain training and coaching of competitive exams shall also be arranged for. The pursuit of quality enrichment must carry on as we have miles to go and much to achieve. However, the quest for excellence is a process that never ends.

- Yoga science (diploma course)
- Training in self defence (diploma course)
- Tourism course (diploma course)
- Disaster management course (diploma course)

- A health centre shall be established to provide counselling to student regarding health /hygiene by internal and external experts.
- A self help group shall be formed to enable the students to extend a helping hand to course mates and inculcate feeling and sisterhood and compassion.
- Idea Bank cell shall also be formed which would invite ideas from students and help them to develop into 'start-ups' 7 'Make in India Programs'.
- Skill related certificate courses will also be given priority to enhance the skills of students.

Six new classrooms, ramps, toilets and a smart classroom, duly equipped with sophisticated ICT gadgets. In addition, two new computer laboratories and a large auditorium (extension) have also come up.

2. OVERVIEW

i) Vision, Mission, Objectives of the college

Vision: The College will be a national leader in the integration of:- (a) teaching and learning,(b) advancement of the knowledge base through research &scholarship, a(c) leadership in service and outreach.

College will be preparing professionals who provide educational and related services to improve the lives of individuals in a changing global society. College leads the campus as the centre for cross-disciplinary exchange and programming, and ranks as an acknowledged innovator in research and teaching in all streams/faculties.

Mission: The mission of the College is to help prepare outstanding educators, scholars, and researchers, and to advance the profession of education, as broadly defined, through research on the science and art of teaching and learning, the application of clinical processes, the effective uses of technology, and the analysis and development of leadership and educational policy. The College is constantly striving towards its mission, 'to make the students independent and responsible citizen of the society'. The first and foremost step towards independence is to make the students economically viable through skill and knowledge enhancement.

Objectives:

- To prepare highly competent teachers with global standards to serve the community.
 - To impart quality education to enlighten, emancipate and empower the teachers.
 - To inculcate the right skills, values, positive attitude and environmental values among future teachers.
 - To develop self esteem and self confidence among the students belong to weaker sections.
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- To equip teachers with latest (ICT) technology and technical know-how.
- To collaborate with various national and international educational organizations and professional bodies to develop professional learning community
- To develop the inbuilt abilities of the students by providing them platform to take leading role in different programs, co-curricular activities and teaching learning process.

ii) **Brief introduction:** Sarojini Naidu Govt. Girls P.G. (Auto) College is one of the prestigious college of Madhya Pradesh. Established in the year 1970. The college endeavours to propagate career oriented education to girls to make them self-made by acquiring higher education. It is worth mentioning that initiatives taken by college administration were recommended at state level. As the college is an autonomous body we have the freedom of marginally updating & upgrading the curriculum. . The process of evaluation has been made more transparent by displaying the valued answer copies to the students after declaration of the result.

- **College status:** Government College at State level.
- **Autonomous Status:** College carries the status of autonomous college managed by the government.(1995)
- **Affiliated :** It is affiliated to Baraktullah University Bhopal
- **Parent University:** Barkatullah University
- **Financial status:** Grant in aid by UGC **2f, 12b .**
- The college is recognized under section i) 2 (f) ii) 12(b) by the UGC. It all enjoys the status of being recognized by UGC-CPE as college with College for potential excellence (dated 18.3.2010)
- **CPE status:** Having received the status of CPE (College with Potential for Excellence), it enjoys the status of being recognized by UGC-CPE as college with College for potential excellence (dated 18.3.2010).
College strengthened all the postgraduate departments, their libraries and laboratories.
- **Location & campus area :** It is located at serene locality of Shivaji Nagar in the heart of the city amidst greenery and serenity.

(iii) **History of the college with significant milestones:** Sarojini Naidu Government Girls Post Graduate (Autonomous) College, Bhopal is one of the prestigious Colleges of Madhya Pradesh. The college envisages to create new paradigms of progressive, inclusive and ethical education. It is committed to empower young women with multi-skill education and prepare them for a responsible and dynamic role in society.

During the last five years some of the academic departments have laid emphasis on interdisciplinary research. In this wake, the institution has formed a knowledge sharing Club that permits faculty from different departments to share

their innovative findings, research and expertise. From such brain-storming sessions, new avenues cropped up for interdisciplinary research in Botany, Chemistry, Commerce, Economics, Geography, Sociology etc. Many units like, IQAC, Examination Cell, Research Monitoring Committee organized interdisciplinary workshops and seminars in collaboration with Fine Arts, Geography, Home Science, History, Disaster Management Institute and National Centre for Human Settlement & Environment. The College has been conducting Post Graduate Diplomas in Hospital Services Management & Computer Applications. The College has started Certificate Courses in Processing & Cultivation of Medicinal Plants, Circuit Designing & PCB Fabrication, Vermicomposting and fashion designing

- (iv) **Faculties and major disciplines:** The College provides ample freedom to students to select the papers of their own choice from a variety of options available: 04 in Biology, 03 in Mathematics, 03 in Commerce, 35 in Arts and 03 in Home Science. At Post Graduate and M. Phil. level, sufficient numbers of elective options are available within the courses. The College also offers options for interdisciplinary courses with freedom to change the program in the first year at UG level. The College has plenty of scope for vertical mobility in terms of PG courses, M. Phil. and Ph. D. programs. In certain subjects the curriculum has been revamped :A new paper Environmental Science has been introduced at P.G. level; The department of Home Science has started Clinical Nutrition and Dietetics, Fashion Designing and Dress Making as vocational papers. It was an outcome of departmental collaboration with National Environment Engineering Research Institute and Ahmadabad Textile Institute of Research; and three new Certificate Courses have been introduced by the College, as a consequence of its linkages with M.P. Council of Science and Technology. Case study has been introduced in each paper of PGDHSM.
- (v) **Internship, On-the-job training:** (final Year at graduation level UG/PG level) Almost all departments of the College have established linkages with the nearby institution to facilitate internship/ on the job training to the students.

3. SENIOR MANAGEMENT TEAM AND BOARD OF GOVERNORS

Principal is the chief authority of the organization and has all administrative powers to ensure proper management through various committees in the institution. An action plan is prepared for the year which contains policies, objectives and feedback of the previous year, received from the peers, stakeholders and beneficiaries. Based on requirement, allocation of budget is done. The Principal holds meetings with heads of the departments, committees and autonomous cell to assess and ensure their functioning and proper implementation intervals to discuss, regulate and monitor the working of the Institution. The principal motivates the faculty members to promote quality circle; to take active participation in seminars, workshops, conferences at national &

international levels; to maintain quality in teaching and learning and evaluation and directs the non-teaching staff to execute their functions in a prescribed time.

Administrative Hierarchy of the College



4. ADMISSION STATISTICS

The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference			NA
Applications that ranked the college as the 2 nd preference			
Applications that ranked the college as the 3 rd preference			
Total number of applications received	
Number of students admitted	

Data Source: E-Pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states

5. ACADEMIC PROGRAMS: CORE PROGRAMS - UG & PG

- Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course +a group of 3 optional subjects
Arts	Bachelor of arts	47 combinations	FC+3optional subjects
Science	Bachelor of Science	7 combinations	FC+3optional subjects

Home Science	Bachelor of Home Science	3 combinations	FC+3optional subjects
Commerce	Bachelor of Commerce	3combinations	FC+3optional subjects
Computer application	BCA	1combinations	FC+3optional subjects
JOPW	All Core Subjects	VI Sem	Project

• **Core Options at PG level**

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>
Arts	Master of Arts	3 year Degree course in any faculty/ Honours degree course in same subject	9 Subjects English, Music, Drawing & Painting, Hindi, Political Science, Sociology, Economics, Public Administration, History
Science	Master of Science	3 year Degree course in any faculty/ Honours degree course in same subject	4 Subjects Physics, Chemistry, Botany, Maths
Home Science	Master of Home Science	3 year Degree course in any faculty/ Honours degree course in same subject	3 Subjects Food and Nutrition, Child Development, Textiles and Clothing
Commerce	Master of commerce	3 year Degree course in any faculty/ Honours degree course in same subject	1.Subjects

• **M.Phil/ Ph.D. Programs**

S.no.	Subject	Eligibility	No. of scholars registered M.Phil/Ph.d
M.Phil			

1	Economics	Master degree	05
2	Sociology	Master degree	05
3	History	Master degree	05
Ph.d			
1	Home Sc	Master degree	15
2	Economics	Master degree	
3	Sociology	Master degree	
4	History	Master degree	
5	Psychology	Master degree	
6	Geography	Master degree	
7	Drawing & p	Master degree	
8	Political Sc	Master degree	
9	Hindi	Master degree	
10	English	Master degree	
11	Music	Master degree	
12	Botany	Master degree	
13	Zoology	Master degree	
11	Physics	Master degree	
12	Maths	Master degree	
13	Commerce	Master degree	
14	Sanskrit	Master degree	

6. ACADEMIC CALENDAR 2016-2017

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	1 st July-13 th July 2016		1 st Jan – 3 rd Jan 2016
Teaching and Continuous Comprehensive Evaluation	14 th July-6 th Nov 2016		1 st Jan – 23 rd April 2017
CCE Schedule	I Last week of August II 14 th Oct-25 th Oct 2016		I- ^d Last week of Feb II-3 rd week of March
Preparation Leave	19 th Nov -23 rd Nov 2016		28 th April-26 May st 2017
Practical Exams (Graduation/Post Graduation)	Start from 7 th Nov 2016		Start from 2 nd April 2016
Semester and ATKT	24 th Nov 2016- 21 st Dec 2016		28 rd April -26 th May

Exams		2017
Declaration of Examination Results	1 st February 2017	30 th June 2017
Semester Break (for students)	22 th Dec -31 st Dec2016	27 th May -30 th June 2017
Semester Break (for teachers)	22 th Dec-31 st Dec2017	27 th May -15 th June 2017

Student election August/September 2016

One week Yuva Utsav/Sports/etc October 2016

Diwali holiday 17th Oct 2016 - 21st Oct 2016

Annual functions/prize distribution/college magazine - Last week of Feb 2017

7. THE STUDENT EXPERIENCE

- **Infrastructural facilities available** to students -: 56 Classrooms, 2 Smart classrooms, 12 laboratories and equipment, 1 Common Research Lab, Hostel; Canteen; Garden; Students common room, 1 Auditorium, 1Sports Complex & other facilities. The College lays due emphasis on the up-keep of infrastructure facilities. It has a maintenance committee that takes care of periodical maintenance and repairs. The College engages the services of carpenter, electrician, plumber, gardener and sanitary worker to maintain furniture, electric appliances, water supplies, garden and cleanliness of the campus. Apart from regular maintenance, the College frequently augments its infrastructure as per growing needs. During the last four years, the College has constructed 08 spacious class-rooms, a well-equipped smart class cum conference hall, computer laboratories, a ramp up to first-floor and individual parking sheds. Besides, the entire floor, platforms and open stage have been revamped.
- **Library as a learning resource-** advisory committee, its composition, facilities & services (e & print), annual improvement initiatives.

Library has an Advisory Committee that consists of a convener and three to five senior faculty members with librarian as member secretary. The committee monitors the following aspects :

Call for list of textbooks, reference books and journals from all departments; Review of demands placed by the departments in view of the available funds & justification for purchase; Books are purchased as per prevalent stock purchase rules;

Books are properly entered in the accession register, stacked and labeled; Library resources, reference books, text books, reprographic facility, CDs, DVDs, charts, maps, e-facilities: like on-line journals/ study material available with DELNET, Inf. Lib Net, N-List etc., are adequately available for all the staff & students and resources are optimally utilized; Monitoring footfalls and corresponding services

rendered by the library; The library is open from 10:30 AM to 5:30 PM on all working days; Magazines, newspapers, reference books & research journals and old question papers are made available on display shelf; Books for competitive examinations, viz., India Today, CSR, Pratiyogita Darpan etc. are made available in the reading room; Smart cards have been provided for issue and return of books through bar code; Pass words have been provided to staff and students for free on-line access through DELNET, Inf Lib Net & N-List; and

- **Student support services:** The college provides a barrier free environment for differently abled students through HESPN cell. The cell provides information to students about government program and schemes, networking with NGOs and other Govt. departments, which give support and help in rehabilitation. Committee arranges for different type of activities for such students. There is a well-established laboratory with well-equipped facilities, like voice operated computer and printer, voice recorder, brail scripts. The HEPSN cell has also developed audio cassettes for study material.
- **IT enabled services:** ICT has been made an integral part of teaching learning. The teachers regularly make use of ICT for presentations, consultation and in turn motivate the students to prepare their assignments, notes, book reviews, and reference material with the help of ICT. In due course of time, the teachers have attended workshops on teaching skills and satellite communication. It is worthwhile to mention here that a dozen of teachers are engaged in delivering lectures through SATCOM or virtual classes. Later on, these lectures are made available to all students, irrespective of geographical boundaries, through you-tubes
 - **College Administrative Office:** is furnished with high configured systems with printers. The office is well connected with internet and Wi-Fi, and Biometric system to monitor the movement of the staff.
 - **Digital Library:** There are five computers available for the student-teachers to access to electronic resources. The library has also internet and Wi-Fi connection for the staff and students.
 - **Technology Enabled Classrooms:** SMART class rooms are with interactive board and with internet connection.
 - **Accessibility:** The staff and Student-Teachers have an access to internet and Wi-Fi connection. The staff and student-teachers use the available computers in the institution for curricular and co-curricular activities like power point preparation, seminar and assignments, etc. The staff avail the ICT facilities to enhance their teaching competencies and for their research.
Software: The institution uses predominantly Windows 7 ,8and 3,XP, MS office 2010 and Tally 9, Photoshop, Corel Draw, SOUL, Auto lib Library Software .

- **Financial assistance : SC / ST, OBC and economically weaker sections** Remedial classes for SC/ST and economically weaker students Entry level special coaching for competitive examinations Scholarships, Book bank and Free stationery. In majority of the classes, students are being taught bilingually (Hindi and English both). The department of English language organizes special classes on communicative & spoken English and 'phonetics' (for post graduate students). Computers are installed in almost all the departments with internet facility. Students work on these systems and prepare power point presentations. Hands-on training on computer hardware and software is also imparted to the students. Classes on skill and personality development are held regularly. Training and excursion tours are organized.
- **Students to participate in various competitions/ conferences in India and abroad** Students of the College are given an opportunity to participate at intercollegiate competitions. **Health centre, health insurance etc.** The “Students Group Insurance Scheme” covers all the students enrolled in the college. Regular checkups for Hb, BMI and BMR Distribution of iron and calcium tablets. Sick room with primary aid and on call facility of medical practitioner. Periodical visits of gynaecologist. A well equipped gymnasium.
- **Personal enhancement & development schemes :** In order to promote the participation of students and faculty in extension activities, the students are given opportunities every now and then; their endeavours are endorsed and acknowledged at appropriate platform.

The students are motivated to get themselves enrolled in NCC unit as cadet. Depending upon their performance, they are selected for Republic Day Parade at state/ national level; Chosen as the 'Best Cadet'; and Nominated as junior/ senior under officer. They are given an opportunity to exhibit their drill and offer 'Guard of Honor' to the dignitaries who visit the campus on special occasions. The students willing to serve the community are inspired to get registered in the National Service Scheme of the University. They are the monitors and the real task force to maintain cleanliness, sanitation and discipline in the campus. They also adopt an adjoining habitation to uplift their living conditions. They also create an awareness on education, civic rights and duties, government schemes available for the benefit of society. The different stake holders of the College render their cooperation in overall development of the curricular, co-curricular, research and community orientation in the following ways :The faculty of the College develops the curriculum on the basis of the one, duly prescribed by the Central Board of Studies. Redressed issues are conveyed to the students through notices and students and employers as per need of the society. Then, the Academic Higher Education, Govt. of M.P. give their approvals to implement the curriculum. The 'Janbhagidari Samiti' helps to ensure infrastructural requirement and provides fund for various activities of the College. The College ensures participation of all stakeholders through their feedback on infrastructure,

curriculum, teaching-learning, evaluation, leadership, student support and progression. The IQAC, after analysis prepares a trajectory for the upcoming period, incorporating the potential suggestions given by stakeholders. Employers are invited and the students are given career guidance and opportunity to work in situ. Being the prime beneficiary of the entire system, the students are also invited in Board of Studies, Working Committees and Activity Cells to participate in policy making processes. The parents, employers and society representatives are involved to organise field visits, site surveys and community orientation programmes.

- **Extracurricular activities:** The College organizes a number of programs to motivate students for participation in extra-curricular activities. These include Fresher's Party, Youth Festival, Annual Function etc. The selected students are sent to inter institutional, inter-university competitions and still to higher levels. Students are given weightage for proficiency in sports/ NCC/ NSS at the time of admission. They are given attendance for the days on which they actually participate in sports or cultural activities. Extra classes are conducted to cover up the leftover portion of syllabus. Special examination is conducted for students who fail to appear in the regular exams owing to participation in sports or extra-curricular activities. The students are provided with special coaching through the department of Sports and Youth Welfare. Players are given sports kit, uniform and daily allowance for those days on which they actually participate in tournament. The modifications are made on the basis of feedback from peers, alumni, activities.

Ours is a women's College, therefore all the sports and cultural facilities/activities are dedicated to female students only. To ensure maximum participation. The College has a tie-up with Coaching Complexes available in the city; The College has a sports calendar through which information regarding inter institutional, university level, divisional level, state and national level tournaments are circulated; An annual sports meet is organized in the month of February; Players are provided with kit, daily allowance and coaching facilities; Selected students are sent to inter institutional, inter university competitions and still higher levels; Winners are felicitated by the institution in prize distribution ceremony; he students are motivated to exhibit their talents during various occasions, e.g., Fresher's Meet, Youth Festival; and Selected students are sent to inter institutional, inter university competitions and still higher levels.

- Major **student welfare initiatives** over the past year
- Zero classes conducted in beginning of session to create awareness towards college administration, exam procedure etc.
- Student monitoring done under tutor guardian committee.
- Career guidance given by “Swami Vivekanand career Guidance cell”.

- Conducting training programs which enabled students to be self dependent and commence “start-ups” Orientation of newly admitted
- NCC & NSS wings to foster social responsibility.
- Job oriented project work gives them hands on experience.
- Workshop, trainings and seminars organized to give exposure to students.
- Scholarship provided by state govt. are distributed under the following heads:
 - Schedule caste/ Schedule tribe
 - OBC
 - Gaon ki beti
 - Pratibha kiran yojna
 - Transportation
 - Coaching for various competitive NET, SLET, Banking exams conducted.
 - Barrier free environment provided for differently abled students **HEPSN**(Higher Education for Persons with special needs) cell. E-texts, audio texts mode available to students. . Different activities, trainings and programs conducted to make them self-reliant.
 - The PG./ Research/ Scholarship provided by UGC Are As follows:
 - a) Rajiv Gandhi Fellowship for SC/ST
 - b) Moulana Azad fellowship for minority
 - c) Girl child post graduate scholarship
- **Extension Activities:** The College motivates the faculty and students on institutional responsibility through participation is :
 - National Cadet Corps
 - National Services Scheme
 - Eco Club
 - Geo Club
 - The College also organized social outreach programs :
 - Biodiversity and Water Conservation
 - Cancer, Leprosy and Aids Awareness Programs
 - Environment Awareness Campaigns
 - Blood Donation Camps
 - Tree Plantation
 - Awareness regarding Traffic Rules and Regulations
 - Training on Disaster Management, Fire Fighting
 - Self Defence and Marshall Art
 - Rehabilitation during Flood, Earthquakes and other Natural Calamities
 - Visits to Old Age Homes, Orphanages
 - Visits to Schools for Physically Challenged Children
 - Promotion of Tribal Art and Culture through programs like SPICMACAY
 - Celebration of World Population Day, Science Day, Ozone Day, Hindi Diwas, International Women's Day to create awareness on social issues

- Health awareness programs- Medical Camps
- Distribution of medicines and clothes to old age homes and orphanages;
- Distribution of eatables and toys to diseased, disable and needy children.
- Cultural festivals
- Sports Meet
- Literacy programs, T.V., Radio Talks, Interviews
- Creating awareness about sanitary, health and environment related

These programs inculcate the feeling of responsibility towards society among the students. They become more confident and adapt themselves to the challenges in life.

8. STUDENT ACHIEVEMENTS

Academic

• Merit

S. No	Name of Medal/ Memorial Scholarship	Name of the recipient	Class	Area of Achievement
1	UG First in Merit	Surbhi Tiwari	B.A. VI Sem	Arts
2	UG Second	Tanya Khare	B.A. VI Sem	Arts
3	UG Third	Rashmi Soni	B.A. VI Sem	Arts
4	PG First in Merit	Harshita Singh	M.Sc IV Sem	Botany
5	PG Second	Anjali Dwivedi	M.Sc IV Sem	Botany
6	PG Third	Pallavi Pathak	M.Sc IV Sem	Botany
7	Award for Excellence	Gunjan Bhasin		NCC
8	Special Prize	Manisha Pandey		Vimla Sharma Memorial Award
		Priyanka Maran		Sushmita Chakrawarti Memorial Award
		Reshma Sahu		Shri Sammer Malhotra Smirti Memorial Award

• Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research

CULTURAL

• Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Dance				National

• Awards and Achievements

S.No	Name of Students	Class	Event	Award Achievements
1	Samreen Khanam	M.A.II Sem English	Swad ka Sansar	I Position
2	Jaya Patidar	B.Com VI Sem	Rangoli	I Position
3	Disha Bhandare	B.Com II Sem	Fashion Splash	I Position
4	Payal Khandelwal	M.Sc. IV Sem Maths	E-Poster	I Position
5	Hina Khan & Group	B.Com VI Sem	Safe our Universe	I Position
6	Diksha Jain	M.A. IV Sem	Mehndi Traditional	I Position
7	Ashwini Ninave	B.A. VI Sem	Mehndi Arabian	I Position
8	Kritika Shrivastava	M.A. II Sem Vocal	Solo Song	I Position
9	Muskan Adwani	B.A. II Sem	Fancy Dress	I Position
10	Mohita Joshi	B.A. VI Sem	Nutan Pragya Pratibha Khoj	I Position

• SPORTS

Award and Achievements:

Name of the student	Class	Event	Award/Achievement
Miss. Aishwarya Gohiya	M.A. Final	Tairaki	National Gold
Miss. Nitu Bardahe	B.Com II	Taikwando	National Gold
Ms. Hemlata Tekam	B.Com II	Taikwando	National Gold
Ms. Jyoti Giri	B.Com III	Taikwando	National Gold
Ms. Raina Richhariya	M.A. Final	Taikwando	International Gold
Ms. Sarita singh Tomar	B.Com I	Boxing	National Gold
Ms. Anjali Sharma	B.A. II	Boxing	National Gold
Ms. Upasna Pandey	B.A. II	Boxing	National Gold
Ms. Samiksha Badkul	B.A. II	Judo	National Gold

Ms. Awanti Lodhi	B.A. III	Ghudsawari	National Gold
Ms. Chinki Yadav	B.A. I	Rayfal Shooting	International Gold
Ms. Raman Yadav	B.A. I	Kushti	International Gold
Ms. Shivani Pawar	B.A. I	Kushti	International Gold

• **SPORTS**

- Participation

S. N.	Name Of the event	Division Level	State Level	University/ National Level	International Level
1.	Volley ball			University Level	
2.	Athletics			University Level	
3.	Badminton			University Level	
4.	Hockey			University Level	

9. Research Activities

- Research Activity Departments Involved
 - Tissue Culture & Photochemical Studies Botany Chemistry
 - Tribal Economy Economics Sociology
 - Watershed Mission, Fallow and Culture able
 - Wasteland
 - Economics Geography
 - Home Based Industries run by Women Living
 - Below Poverty Line, Reproductive Health
 - Economics Sociology³

S.No.	Name	Student	Award/Achievement	Agency	year
	Ms. Ankita Kulshreshta	student	Senior Research Fellowship	Central laboratory M.P. Pollution Central Board	2016
	Ms. Pujal Singh	student	Junior Research Fellowship	Central laboratory M.P. Pollution Central Board	
	Ms. Kamla Netam	student	Junior Research Fellowship	Central laboratory M.P. Pollution Central Board	

- **Major research themes**

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	Home Science	Community related, Clinical –health related	Patients

- **Major/Minor research projects**

	Name of faculty	Year	Title of the project	Name of funding agency	Total grant received
1.	Dr. Ritu Thakur Bais (Minor)	2016	Micro propagation of endangered medicinal orchid vanda tessellate (ROX.b)	UGC	1,05,000/-
2.	Dr. Geetanjali Pagare (Major)	2016	Study of Structural electronic, magnetic and phonon properties of some inter metallic compounds :ADFT Study	MPCOST	5,38,000/-
3.	Dr. Shashikiran Nayak (Minor)	2016	Economic & social impact of mahatma Gandhi national guarantee scheme	UGC	1,90,000/-
4.	Dr. Sanjana Sharma		Bakht Alishah ke 1857 Sangram me Yogdaan	UGC	13,0000/-

- **Workshop/Seminars Organized**

S.N.	Name	Regional/State	National	International
1.	Dept. of Library		Workshop on DELNET: Resourced Services & Facilities and open	

			source, Software for libraries 27 th August 2016 (DELNET Delhi)	
2.	Dept. of Library		Workshop on Recent Trends in Research Methodology 3-5 March (UGC)	

- **Publications**

S. N.	Name of Faculty	Name Of Journal	Title Of Paper	ISSN/Imp.
	Dr. Aruna Jain	International Jd concent R	Effect of integrated Nutrient Management on vegetative growth, flowering and printing of coriander (coriandrum sativum) First principal board study	0975-833 6.226
	Dr. Geetanjali Pagare	Journal of metasabled Nanocrystallire	Consumption of organic food and consumers awareness	2297-6620/ 0.30
	Dr. Nilima Varma	International journal in science & technology & management	Influence of fast food on adolescents of Bhopal	R394-537
	Dr. Nilima Varma	National paripex Indian Journal of Research	Analysis of agriculture Diversification in M.P. (An analytical study) Need for boosting in India.	2250- Index capi 77.65/I.Fs.215
	Dr. Saroj Shrivastava	National journal HIGH BRO-W-Bi Annual disciplines of research		197881- 89740443

	Dr. Shobha Shrivastava			International virtual conference-2016
	DR. Kavita Shrivastava		Environ & Tech.	
	Dr. Gitanjali Pagare		NCCTAM-2016 Multi dimensions- 16 Theoretical physics	JLU, Bhopal FPPS-2016 IWCCMP-2016 UN
	Dr. Neerja Shrivastava		DRR-Bhopal	
	Dr. Kiran Sharma		DRR-Bhopal	
	Dr. Ruchira Choudhary		DELNET, M.P Council	MANIT, Bhopal
	DR. Seema Dixit		DELNET Envir & tech. innovations	
	Dr. Surinder Kaur		Climate change Multi dimension UGC	
	Dr. Sujata Bhatt		MLB College	BSSS college Bhopal
	Dr. Nilima varma		DRR Geetanjali College	Janparishad, Bhopal

- **Research**

S.No.	Name of the Faculty	Regional	National	International
1	Dr. Nilima Varma		31 Biennial Conference /DRR-2016 NCHSE/ MLB College /Arogya Bharti /Career College BPL	Organic food and its consumption
2	Dr. Saroj Shrivastava		Envi & Tourism DRR Women & Crime employment Schemes Climate Change	
3	Dr. Priti Pachori		Socio- Eco Trends Socio Moral Development	
4	Dr. Madhubala		DELNET Life & Moral	

	Gupta		Values Hindi University Human Rights	
5	Dr. Rekha Kastwar		DELNET	
6	Dr. Vidhya Nigam		Life & Moral Values /DELNET	
7	Dr. Kirti Sharma		DELNET/ Human Rights	
8	Dr. Uttam Singh		Astha college Environment Human Rights	Pharma & Polity

• **List of linkages/ Collaborations/ MOUs**

S.No.	Name of the Institutions	Field of Research	MOU Detail
1	MP CON, Bhopal	Cultivation Processing & Marketing	D.No. 41/25.07.2016
2	Rupture Biotech Research & Training Centre ,BPL	Bio Technology & Microbiology	D.No. 42/25.07.2016
3	Sanwariya Herbal & Music Farm Misrod ,BPL	Vermicomposting	2016
4	Indian Red Cross Society	Awareness & Knowledge	2016
5	Upkaran Pharma Iutizalas Mandeep	Ayurvedic Medicines	16.01. 2016
6	Daisy Forum	E-text Library for Blind Students	2016
7	Arushi NGO	Assistance for Differently abled	2016

The College also collaborates with :Training Institute; Jawaharlal Nehru Cancer Hospital and Research Centre; Fisheries Federation, Department of Sericulture; National Archives of India; IGSW Society; SAMPADA; Grow Tip Biotech Research and CRISP;AMPRI;CIPET;MPCON;IIWM; and DMI, for scholastic activities, research and extension MFPRI; Almost all departments of the College have established linkages with the nearby institution to facilitate internship/ on the job training to the students. The department of Botany has linkages with Minor Forest Produce Processing Research Centre, MPCON, Grow Tip, Biotech Research Centre; Zoology has linkages with EPCO, Department of Fisheries; Home Science with factories, mills; Psychology with Composite Regional Centre for Persons with Disabilities, Department of Psychiatry, Gandhi Medical College, Bhopal.

10. HUMAN RESOURCES

• Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt				07	-	
<i>Filled</i>						
Sanctioned by Management/ Janbhagidari Samiti/ Other authority				25	19+14	
<i>Filled</i>				31	33	

1. Guest Faculty: subject-wise appointments

S.No	Name of the Guest Faculty	Qualification	Subject
1	Nidhi Maseeh	Net	Commerce
2	Hemlata Tangele	Ph.D.	Commerce
3	Saleha sultan	SLET	Commerce
4	Mamta Chouhan	Ph.D.	Commerce
5	Pooja Tiwari	Ph.D.	Commerce
6	Madhu Hatwani	Net	Commerce
7	Anubha Jain	Net	Commerce
8	Manohar Lalwani	MP SLET	Commerce
9	Amitshrivastava	Net	Commerce
10	Kajl Arrora		Computer Applications
11	Shweta Rathore		Computer Applications
12	Neetu Sahu		Computer Applications
13	Anima Yadav		Computer Applications
14	Anurag Soni		Computer Applications
15	Dheeraj SinghKushwaha		Computer Applications
16	Manish Raj Shivare		Computer Applications
17	Rushda Fatma		Computer Applications
18	Nida Fatma		Computer Applications
19	Meena Raghuwanshi		Home Management
20	Hemraj Jatav	Net	Social Work

21	Anjan Gupta	Net	Public Administration
22	Ruchi Khare	Net	Biotech
23	Ankita Gupta	Net	Biotech
24	Yasmin Ziya	Net	Library Science
25	Prachi Yadav	Net	Library Science

- **Annual improvement in academic, research & administrative Initiatives**

11. EVENTS AND INITIATIVES

- Swami Vivekanand Career Guidance Cell provided trainings to make students self-employed and be future entrepreneurs, about 200 students have been benefitted.
- I Nurture Bangalore Pvt.ltd. organized two days workshop in ‘ oppurtunities in business Analytics’ in which 250 student participated.
- In volley ball, kho-kho, Table –Tennis, Athletics, judo, Hockey, foot ball, Swimming, Boxing, Taikwando students participated at university level.
- Student got gold medal in Horse- riding, Wushu and para jumping National Tournament.
- In the year 2016-2017 6 cadets got selected in NIC camp, 26 cadets for CATC and 01 cadet got selected in Army camp. 01 cadet represented college at kargil and Laddakh. College cadets also participated in Republic Day Parade.
- Differently abled students were encouraged to study in college through HEPSN scheme sponsored by the UGC. Students were provided e-text. Recorded form of syllabus, ‘Text to speech’ facility was also provided. One of the students get selected as PO and another or Hindi Language Office Min Bank.
- Dept. of Chemistry organized Hands-on training for 21 days in ‘Laboratory Techniques’.
- Students visited ‘Sanchi Dugdha Sangh’ Environmental planning & Co-ordination.
- Under the JOPW students underwent training at scan Research Laboratory in Sophisticated Instrumentation.
- Chemical society also organized ‘Institutional Social Responsibility Campaign’ on ‘ Hazardous effects of Chemicals.
- Dept. of Psychology organized 21 days workshop on ‘Personality Development.
- Visit to ‘Ananddham’ by UG students
- Quiz competition (Departmental)
- Mental health awareness programme
- Dept. of Botany organized workshop on ‘Finance & Instrumentation Management’ sponsored by

Initiatives:

1. Tutor guardian cell: Meeting of tutor guardian helped in sharing/solving problems of students. They found a guardian for from home and were counselled.
2. In sports students participated at university, national and international level in different sports, athletic events and tournaments. Sports day was also organized.
3. Three day youth festival was organized in which students participated in Drama, dance, quiz, rangoli, debate and several other activities which helped in enhancing the overall personality of the students.
4. Annual function also focused in showcasing the talents of the students and it was organized with vigor and mirth.
5. NCC camps were organized ‘Yaad Karo Qurbani’ freedom walk .Students participated in Republic Day Parade.
6. NSG camps were organized .Students interacted with nearby village inmates and spread awareness about cleanliness importance of education etc.
7. Collective celebration of international yoga day on 21.6.2016 at Lal Parade Maidan, Bhopal
8. Visit was organized to Digdarshika, Old age-Home Bansal Hospital and ICDS centre by Dept of Home Science.
9. Dept of English organized a one day ‘Literary Festum’ in which students performed play and other literary forms from their syllabus session of self composed poems and guest lecture was also organized.
10. Training programs were organized by Swami Vivekanand Career Guidance cell in Baking-Cooking, Fireless cooking for differently able students , Tie & Dye, Rabaari, computers etc.
11. A career fair was also the highlight of the session. More than 4000 students registered in the two day fair .Campus interviews were held. Stalls were put up by various other govt/non govt/semi govt institutions. Everything was managed by the students.
12. Visit was organized to meteorological Dept. by the Dept. of Geography.
13. Dept. of Zoology organized ozone day in which poster competition was held. Cancer club organized visit to slum areas and guest lecture by expert Gynaecologist and Ayurved Doctor .Wild life week was celebrated. A Rangoli competition was organized depicting wild life.

12. Institutional Development plan

Indicator*	Baseline Value	Target for [current year]	Value as on 30th September [current year]
UGC XI Plan	1 crore	Indoor /outdoor stadium	

Janbhagidari	5lakhs	Hostel first floor repair& grills	
Higher education	782.61 crores	Auditorium /Library/Classroom /Lift /electrification/autonomuos extension	

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) serves as a yardstick for all the concerned departments, office and making of committees to achieve the institutional goals and objectives, the cell strongly emphasizes not only upon the standardization of all the quality work, but also encourages simplification of work for more flexibility towards the achievements of the predetermined institutional goals.

Milestones laid by the IQAC are:

- Up-gradation of value system.
- Technological orientation of faculty
- Strengthening neighbourhood networking.
- Adaptation of inter active participatory and enriching teaching learning methods
- Transparency in methods of evolution

13. PLACEMENT REPORT (3 PAGES)

During the last few years, the College has developed understanding with certain organizations like, IBM, HDFC, ICICI, Infosys, Genpect, and a number of business houses, medical colleges and hospitals which itself reflects in our placement record.

• Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1.	7 campus drive	Om software	21-9-15(1 day)
2.		IFBI for ICICI bank	22-9-15(1 day)
3.		IBM Concentrix Daksh	23-9-15(1 day)
4.		ICICI prulife	19-1-16(1 day)
5.		Azeem Premji Foundation	31-3-16(1day)
6.		Infosys	29-1-16(1 day)
7.		TCS	30-1-16(1 day)

• **Placement Details**

S.no.	No. of Students Selected	List of employers /companies	Salary Package
1.	Om software	07	Approx 8000/-
2.	IFBI for ICICI Bank	11	Approx 8000/
3.	IBM Concentrix Daksh	19	Approx 8000/
4.	ICICI Prulife	26	Approx 8000/
5.	Azeem Premji Foundation	-	-
6.	Infosys	52	Approx 8000/
7.	TCS	59	8000/- to 2.33lakh P.A.

• **Alumni Profile**

S.no.	Name of Alumni	Employment status	Name of the organisation
1	NOGA	Registered vide No. S-6229/ 2003	Nutan Old Girls Association

- The NOGA has organized lecture series on recent trends in job markets, placement opportunities and specific requirements in each subject.
- The institution prepared instructional material for visually impaired
- Students of the community. Further, a number of scholarships for SC,
- ST, OBC and economically weaker students are offered.

14. INNOVATIONS AND BEST PRACTICES:

Autonomy allows the institute to exercise freedom and innovation in teaching, learning & evaluation. Consequently, the curriculum is reviewed annually and the recent advances are incorporated as far as possible. A host of new subject combinations have been introduced in each discipline. Certain Certificate Courses in subjects with high possibilities of entrepreneurship or employment have been started.

In order to promote learner-centric approaches, progressively more use of ICT, innovative projects and assignments have been fortified. Emphasis has been laid on activity based learning. Pattern of question paper are designed to make the assessment of knowledge, skills, applications and power of expression. Introduction of job oriented project work is another step towards innovation. With an aim to explore and widen the horizon of education, research and job opportunities, a Career Guidance and Placement Cell is formed. It emphasizes on forming linkages and collaboration. As a result, a number of MOUs have been signed by the college with other institutions in the last four years.

This has paved way for the students to make a choice of career, get a hands-on training, an opportunity to work as intern and further hone their knowledge & skill. More & more use and access to internet & computer technology has been

promoted. Communication with office of the Commissioner, Higher Education is done through e-mails.

Best Practices

- Biometric machines have been installed to ensure timely presence of office staff and faculty members for six hours.
- To promote learning by observation & participation, in-situ visits are organized.
- Financial transparency initiated by IQAC is now being followed by every department.
- L Innovative and ICT based teaching methods are also incorporated.
- During zero classes (at the onset of new session) and bridge classes, lectures and discussions on personality development, communication skills, soft skills, interview, SWOC analysis are held.
- To monitor standard of the research and to make the research work more relevant and innovative a 'Research Monitoring committee' is constituted.
- Several extension activities have been organized to make use of the knowledge and skills acquired by the students and teachers to the society.
- To promote all inclusive education and to create an empathetic environment for education following steps are undertaken : HEPSN cell catering to students with disabilities is further strengthened;
- Time bound distribution of scholarships;
- Scheme of book bank and free supply of stationery to SC/ ST students;
- For promotion of IT in teaching and learning, smart classroom is allotted turn-by-turn to every subject.
- To acquaint students for self-defence, Marshal Arts training is imparted to students.
- A group of 'BLACK COMMANDO' is trained to handle any atrocities, which may take place at the College premises.
- The College principal is always present during office hours, listens willingly to the problems of faculty members and students.
- The 'Janbhagidari Samiti' helps to ensure infrastructural requirement and provides fund for various activities of the College.
- Students are much more sincere and regular in classrooms as compared to the past few years.

15. SWOC Analysis (strength, weaknesses, Opportunity and Challenges 0

• STRENGTH

- Good Coordination among faculty and students
- Well equipped laboratories
- Rich Departmental Library

- Active participation in research, conferences and publications
- **WEAKNESS**
 - No exchange program for faculty
 - Lack of trained technical staff
 - No fresh recruitment by Govt./MP PSC
 - Lack of stability and hence lack of the sense of belongingness
- **OPPORTUNITIES**
 - Interdisciplinary Subject
 - Many Research options like Genetics, Biotechnology, Environmental Science available
 - Stress on practical aspects, field study, training and workshop
 - Imparting computer knowledge to students through ICT based activities
 - Prospects for innovation through teaching learning
- **CHALLENGES**
 - Restart post graduate studies
 - Maintenance and advancement of infrastructure & facilities without UGC- PG grant Conduct research activities without a post graduate status to the department
 - Frequent transfers and reshuffles that adversely affect research projects and supervision

Quality sustenance in academics despite bulk of non-academic pursuits like, Election trainings, On-line PSC, PEB, UPSC exams, inspections and dozens of administrative committees

16. Looking Ahead (3 pages) Future Plans

Key Initiatives Planned/ implemented

S. No	Head (administrative / academic, etc)	Nature of proposal	Expected Outcome
1	Administrative Plan	Certain Quality Policies: a. Quality Assurance Policy b. Anti-Ragging Policy c. Anti Harassment Policy d. Green Policy e. Computer and Data Use Policy f. Policy toward Social Commitment	For the discipline of students

		g. Student Code of Conduct	
2	Academic Plan	To start New PG Courses in College, and various short term courses.	To enhance good skills for the students
		<ul style="list-style-type: none"> Teachers will deliver lectures with ICT facilities like showing Power point Presentations, or use of smart class. 	To enhance digital of the student
3.	Infrastructural Plan	<ul style="list-style-type: none"> Construction of Pit for drainage of Acid and toxic waste from the Chemistry Department Installation of solar energy saving lights. Upgradation of laboratory. Water harvesting 	To develop college premise with and make it clean and green