

Annual Report 2016-17

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college - **Govt. Collage Mangawan**
- Place of the college - Mangawan
- District - Rewa
- Division - Rewa
- Year of establishment of college – Mey 2013
- Name and Contact details(Mail id , Phone) of Principal – Dr. C.M Mishra
(9893703115) Email: govtmangwan2013@gmail.com
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge –
Dr. C.M Mishra (9893703115) Email: govtmangwan2013@gmail.com
- Date of report submission – 16 jun.2018

Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

The College is established in the year 2013. The first session of B.A. [UG] started in 2013-14. Only one assistant professor, one assistant grade-3 and a farras are working at present. All the necessary activities and events are conducted by using the available sources. We are paying greater attention to make our students Morally Strong who can think about their academic and social responsibility and can become the part of India's progress.

2. Overview (1 page)

- (i) Vision, Mission and Objectives of the college

Our vision is to make students morally strong and give 100 percent results.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Govt. College, Mangawan District Rewa [M.P.]
The college is running at present in the building of Govt. Boys Higher Secondary School, Mangawan Rewa (M.P.)

- (iii) History of the college with significant milestones

The College is established in the year 2013. The first session of the college (B.A. I sem) started in the session 2013-14. Our students participated in competitions like Prerna (Yuva Utsav-Rangoli), Alfisa (Games & Sports-Chess Competition), etc

- (iv) Faculties and major disciplines

(UG) B.A. with the Subjects like Hindi Literature, Special English, History, Economics, Political Science and Geography are available in the collage.
Only one regular Assistant Professor of Economics & History are working at present. Other teaching posts are filled by Guest Faculty.

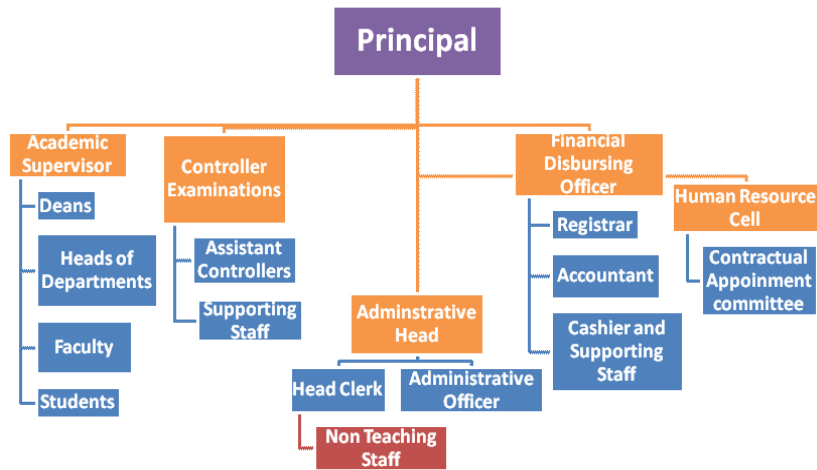
3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy

One regular Assistant Professor, one Assistant grade-3 and one farras grade-4 are working in the college. All other post are lying vacant in the college.

For example -:



**List of Chairperson/members of Statutory Bodies like Board of Governors/
Executive Committee/ Academic Council/ Janbhagidari Samiti, etc**

Only President of Janbhagidari Samiti has joined the post.

4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Session 2016-17 B.A.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	151	NA	NA
Applications that ranked the college as the 2 nd preference	0	NA	
Applications that ranked the college as the 3 rd preference	0	NA	
Total number of applications received	151	NA	NA
Number of students admitted	151	NA	NA

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

BA I sem (2016-17)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A. I sem	Boys	SC 02 ST 02 OBC 05 Gen 10	100 %	0
	Girls	SC 14 ST 10 OBC 03	100%	0

Name of the Course	Gender	Category	% of students from the State	% of students from other states
		Gen 49		

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects

Core Options at PG level (NA)

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

M.Phil/ Ph.D. Programs (NA)

S.no.	Subject	Eligibility	No. of scholars registered

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses (NA)

Name of the Course	Department	Duration	Fees	Seats

6. Academic Calendar 2016-17

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT	As per Higher Education	As per Higher Education instructions

analysis	instructions	
Teaching and Continuous Comprehensive Evaluation	As per Higher Education instructions	
CCE Schedule	As per Higher Education instructions	
Preparation Leave	As per Higher Education instructions	
Practical Exams (Graduation/Post Graduation)	Geography (Graduation)	(Graduation)
Semester and ATKT Exams	As per Higher Education instructions	
Declaration of Examination Results	As per Higher Education instructions	
Semester Break (for students)	As per Higher Education instructions	
Semester Break (for teachers)	As per Higher Education instructions The college doesn't have its own building. It is running in the five rooms in the building of Govt. Excellence Higher Secondary School, Malhargarh, District Mandsaur	

7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

The college doesn't have its own building. It is running in the four rooms in the building of Govt. Boys Higher Secondary School, Mangawan District Rewa.

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

The College is established in the year 2013. The first session started in the session 2013-14.
The college doesn't have its own building. It is running in the five rooms in the building of Govt. Boys Higher Secondary School, Mangawan District Rewa.

- Student support services:
 - ✓ IT enabled services

The College is established in the year 2013. The first session started in the session 2013-14.

The college doesn't have its own building. It is running in the five rooms in the building of Govt. Boys Higher Secondary School, Mangawan District Rewa.

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

The College is established in the year 2013. The first session started in the session 2013-14. Scholarships are given according to the instructions of the concerned departments and as instructions are available to us.

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

Slow learners, Tutor, Guardian Scheme, Remedial classes, career Guidance cell

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

The activities are going on as per Higher Education instructions.

- ✓ Major student welfare initiatives over the past year

Personality development program, Pratibha bank program career Guidance etc.

- Extension Activities

The College is established in the year 2013. The first session started in the session 2013-14.
The college doesn't have its own building. It is running in the five rooms in the building of Govt. Boys Higher Secondary School, Mangawan District Rewa.

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

Note: Newly established college.

ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research

CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement

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SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1.	Dr. C.M Mishra	-	04	-

S. No.	Name of the faculty	Regional/ State	National	International

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	Dr. C.M Mishra	Samaj bagyaniki Rewa (M.P)	200 Bc to 300AD k Madhya antrik wa videshi vyaparik paridrisya	ISSN: 0973-4201 Impact factor 3.748

- List of linkages/ Collaborations/ MOUs

NIII

- College Publications: Research Journal, Magazine, Newsletter

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10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

Session 2015-16

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt			06	05	01 Assistant Grade-3, 01 grade-4 (Farras) 06 {4 outsources and 2 Guest faculty (Sports & Lib.)}	
<i>Filled</i>	Nil	Nil	02	06	02	00
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	Nil	Nil	Nil	Nil	Nil	Nil
<i>Filled</i>						

2. Guest Faculty: subject-wise appointments

Session 2016-17

S.no.	Name of the Guest Faculty	Qualification	Subject
1.	Jagendra Singh	M.lib	Librarian
2	Silpa Sharma	M.ed	Sports officer
3	Tarunendra Gautam	MA.Ph.d	Geography
4	Haricharan Ahirvar	MA.Ph.d	Political science
5	Ajeet Dwivedi	MA.Ph.d	Hindi
6	Saumya Mishra	MA.M. Phil	English

3. Annual improvement in academic, research & administrative Initiatives

The College is established in the year 2013. The first session started in the session 2013-14. Only Two regular Assistant Professor are working at present.

11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the

need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

The College is established in the year 2013. The first session started in the session 2013-14. Only Two regular Assistant Professor are working at present.

12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

The College is established in the year 2013. The first session started in the session 2013-14. Only Two regular Assistant Professor are working at present.

13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation

14. Innovations and Best Practices

The College is established in the year 2013. The first session started in the session 2013-14. Only Two regular Assistant Professor are working at present.

15. SWOC Analysis (strength, weaknesses, Opportunity and Challenges)

The College is established in the year 2013. The first session started in the session 2013-14. Only Two regular Assistant Professor are working at present. Classes are conducted as per Higher Education instructions.

16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome

17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC (16%)	ST (20%)	Other Reserved Categories (14%)	General (50%)	Total
Undergraduate	32	40	28	100	200
Postgraduate					NIL
PhD					NIL

Data Source: AISHE

(b) Enrolment (16-17)							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	Nil	Nil	02	Nil	Nil	Nil
	Female	04	03	03			
ST	Male	Nil	Nil	02			
	Female	02	01	Nil			
Other Reserved Categories	Male	01	02	02			
	Female	04	04	06			
General	Male	04	01	05			
	Female	19	16	14			
Total	Male	05	03	11			
	Female	29	24	23			

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	200	95	Nil	Nil

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	Nil		01
	Female	04		
ST	Male	Nil		
	Female	02		
Other Reserved Categories	Male	01		01
	Female	03		
General	Male	04		
	Female	18		
Total	Male	05		02
	Female	27		00

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

Result of B.A. II sem is awaited till date 8.10.16

(a) Transition from the 1st year to the 2nd year (Postgraduate)
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NA		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male			
	Female			
ST	Male			
	Female			
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
NA		Number of students admitted to the 1 st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	02	02
	Female	03	03
ST	Male	02	02
	Female	Nil	Nil
Other Reserved Categories	Male	02	02
	Female	06	06
General	Male	05	05
	Female	14	14
Total	Male	11	11
	Female	23	23

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
NA		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male		
	Female		
ST	Male		
	Female		
Other Reserved Categories	Male		
	Female		

General	Male		
	Female		
Total	Male		
	Female		

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned						
	Filled (Regular)	Nil	Nil	Nil	Nil	Nil	02
	Filled (Contract)					-	
	Guest Lecturers	01	Nil	01	01	01	02
Associate Professor	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
Professor	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
Admin. Staff (all)	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
Accountant	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to

September 30 th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained			0
	Avg. number of days			0
Associate Professor	Number trained			0
	Avg. number of days			0
Professor	Number trained			0
	Avg. number of days			0
Administrative Staff (all)	Number trained		N/A	
	Avg. number of days		N/A	
Accountant	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	01	01		
	Contract	Nil			
	Guest Lecturers	04			
Associate Professor	Regular				
	Contract				
	Guest Lecturers				
Professor	Regular				
	Contract				
	Guest Lecturers				

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	02	10856=00	NA	NA	NA	NA
	Female	09	43137=00	NA	NA	NA	NA
ST	Male	02	10586=00	NA	NA	NA	NA
	Female	03	14379=00	NA	NA	NA	NA

General	Male	Nil	Nil	NA	NA	NA	NA
	Female	10	50,000=00	NA	NA	NA	NA
OBC	Male	05	16340=00	NA	NA	NA	NA
	Female	10	33910=00	NA	NA	NA	NA
Total	Male	09	37782=00	NA	NA	NA	NA
	Female	32	141426=00	NA	NA	NA	NA

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male						
	Female						
ST	Male						
	Female						
General	Male						
	Female						
Total	Male						
	Female						

Data Source: College records, DHE

(b) Hostel occupancy as on 30 th September, [Current Year] (all hostels)		
<u>Capacity</u>		
Males:	NA	Number of residents
Females:		
SC	Male	Nil
	Female	Nil
ST	Male	Nil
	Female	Nil
General	Male	Nil
	Female	Nil
Total	Male	Nil
	Female	Nil

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 th September, [Current Year] (girls only hostels opened after _____)	
<u>Capacity</u>	Number of residents
SC	Nil
ST	Nil
General	Nil
Total	Nil

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared									11	23
	1 st division										
	2 nd Division										
	3 rd Division										
	passed									11	23
	ATKT									00	01
2nd year	Appeared									03	24
	1 st division										
	2 nd Division										
	3 rd Division										
	Passed									03	24
	ATKT									02	00
3rd year	Appeared									05	29
	1 st division										
	2 nd Division										
	3 rd Division										
	Passed									05	29

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
NA		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared										
	1 st division										
	2 nd Division										
	3 rd Division										

2 nd year	Appeared										
	1 st division										
	2 nd Division										
	3 rd Division										

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

7. PhDs Awarded

NIL

Number of PhDs awarded between October 1 st [previous year] to September 30 th [current year]	
Discipline Group	Number
Arts	
Other	
All disciplines	

Data Source: AISHE

8. Research and consultancy

NIL

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts		
All disciplines		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 st [previous year] to September 30 th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts			
All disciplines			

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 st Cycle				
2 nd Cycle				
3 rd Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: _____.

Does the college have currently valid UGC autonomy? _____. If yes, by order number _____, dated _____.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)		65%				
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)						
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)		100.0%				
On-time graduation rate (undergraduate, all categories)		100.0%				
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with PhDs (all levels)		50%				
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals						

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor _____ Shri Atul Sriwastavs, 078960

Number of audit observations recorded by the auditor _____

Number of audit responses found satisfactory, as certified by the project directorate _____
All satisfactory

Certified audit reports as per the standard Chart of Accounts to be attached.s

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted _____

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.

- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.