

# Govt. College Barhi, Katni (M.P.)

## Annual Report 2016-17

### Annual Report 2016-17

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

#### Important Information –

- Name of the college - **Govt. College Barhi**
- Place of the college - **Barhi**
- District - **Katni**
- Division - **Jabalpur**
- Year of establishment of college - **1989**
- Name and Contact details( Mail id , Phone ) of Principal - **Dr. Ratnesh Kishore Verma (ratneshv824@gmail.com, 9424676380)**
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge - **(hegcbarkat@mp.gov.in, 0726-274202)**
- Date of report submission - -

#### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

This college is situated at 'Khanna Gram Panchayat' near Barhi town, under the Barhi Tahseel in the Katni distt. Which comes under jabalpur division of Madhya Pradesh; and known as government college Barhi.

This town doesn't acquired its rich historical and cultural background behind it, yet some old religious places like : Vijaynath Dham, Ram *Mandir*, an old *Masjid* are situated. This Barhi town is one of the big center for trade and merchandise.

Near to it Vijayragavgarh a historical place, Bandhavgarh National Park and Kuteswher Lime Stone Mines (SAIL) are situated. All so a tourist road crossed amid the Barhi town from Khajuraho to Amarkantak.

Convenience sake train route from Katni to Chopan and bus road from Barhi to Katni, Satna, Rewa, Shahdol and Umariya are.

**Strength:-**The strength of the college may be described in the terms of:-

- **Physical Resources:** Physical resources of the college includes its own land measuring 645822 sq. feet, double storied building, separate, arts & commerce departments, well equipped library, separate computer laboratory, class rooms, & NSS room, Vivekananda Career Guidance Cell, a hall, sports department, proper water facilities with water coolers and generator & inverter for un-interrupted power supply. College also has canteen, Girls common room, IT Cell (with LCD & Projector), separate toilet facilities for staff & students.
- **Human Resources:** Human Resources of the institution includes its Principal, the head of the institution, teaching staff, 04 numbers of permanent faculty members, 05 Janbhagidari teaching staff and 04 numbers of guest teachers, office staff, 02 Numbers of permanent non-teaching staff and 08 numbers of temporary office staff, 01 library & 01 numbers of laboratory staff, security in the gate of the college to restrict the entry of outsiders. Present student strength is 401. Janbhagidari samiti members and also provide valuable support and suggestions which help in development of college.
- **Learning Resources:** Learning Resources of the college comprise:-
  - Modern library with plenty of reference, unified and text books of UG level, periodic journals of different streams, books for competitive exams and news papers. Library also has Wi-Fi facilities.
  - A computer Application department has laboratory with free internal access for students. Internet (wi-fi) facilities are also available in all the departments.
  - Most of the departments equipped with smart class, visualizer, LCD projector, over head projector (OHP) for advanced teaching.
  - The college runs a number of programmes through NSS, Sports, Vivekananda Career Guidance Cell such as blood donation, plantation of trees, health awareness etc to teach the students their social duties.
  - Experienced & learned professors also visit to give knowledge apart from syllabus.

**(iv) Faculties and major disciplines**

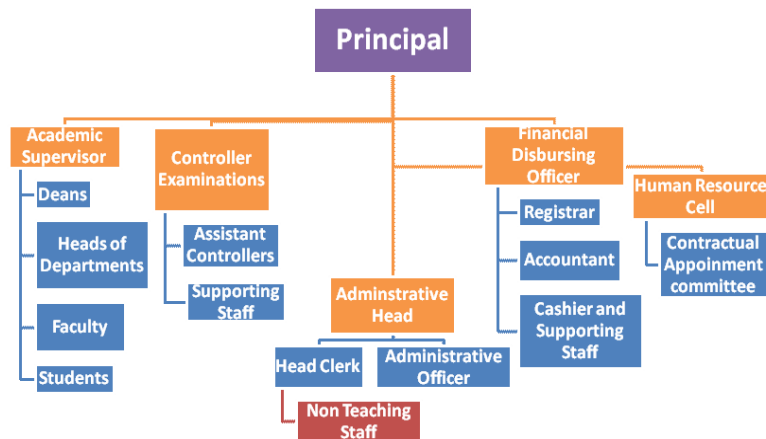
Faculty	Departments (eg. Geography, Sociology, Economics History etc.)	UG	PG
Arts		Hindi	-
		English	-
		Economics	-
		Political Science	-
		History	-
		Sociology	-
		Geography	-
Commerce		Commerce	-
		Commerce Comp. Application	-

## 2. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

### Administrative Hierarchy

For example -:



### List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

#### Janbhagidari Samiti of the College:

- |                            |                                      |
|----------------------------|--------------------------------------|
| 1. Shri Sanjay Pathak ji   | MLA Vijayraghavgarh (M.P.) President |
| 3. Dr. R.K. Verma          | Principal Secretary                  |
| 4. Dr. Smt. Krishna Sharma | In charge Prof.                      |
| 5. Shri R.A. Choudhari     | In Charge Clerk                      |
| 6. Smt. Saraswati Tiwari   | Member                               |
| 7. Shri Rankrishna Patel   | Member                               |
| 8. Shri Manoj Verma        | Member                               |
| 9. Shri L.D. Trivedi       | Member                               |
| 10. Shri Rajendra Soni     | Member                               |

## 3. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

<b>Applications</b>	<b>UG</b>	<b>PG</b>	<b>PhD</b>
Applications that ranked the college as the 1 <sup>st</sup> preference	<b>401</b>	-	<b>NA</b>
Applications that ranked the college as the 2 <sup>nd</sup> preference	-	-	
Applications that ranked the college as the 3 <sup>rd</sup> preference	-	-	
Total number of applications received	<b>401</b>	-	
Number of students admitted	<b>401</b>	-	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender		Category				% of students from the State	% of students from other states
	M	F	SC	ST	OBC	Gen		
							99	1
<b>B.A.</b>	138	223	59	47	183	72	99	1
<b>B.Com.</b>	30	26	02	01	24	44	99	1
<b>Total</b>	<b>168</b>	<b>249</b>	<b>61</b>	<b>48</b>	<b>207</b>	<b>116</b>	99	1

#### 4. Academic Programs: Core Programs - UG & PG

##### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
<i>Commerce</i>	<i>B.Com.</i>	<i>10+2 in Commerce from a recognized Board</i>	<i>Foundation course+ Subjects of Commerce</i>
<i>Commerce</i>	<i>B.Com. computer Application</i>	<i>10+2 in Commerce and Science from a recognized Board OR 10+2 with relevant vocational course from</i>	<i>Foundation course+ commerce and Computer Application</i>

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>
		NA	

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
		NA	

### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
		NA		

### 5. Academic Calendar 2016-17

Academic Works	First, Third & Fifth Semesters	Second, Fourth & Sixth Semesters
Initial CAlasses/Zero Classes/SWOT Analysis	01-11 July, 2016 (10 working days)	-
Teaching and Continuous Comprehensive Evaluation Work	13 July to 07 Nov. 2016 (93 working days)	01 January to 23 April, 2017 (90 working days)
CCE Work	Sept. Second Week	March Second Week
Preparation Leave	14 -16 Nov, 2016 (03 working days)	24 to 26 April, 2017 (03 working days)
Practical Examinations (UG & PG)	15 Oct – 05 Nov., 2017 (3 working days)	25 March to 11 April, 2017 (03 working days)
Semester & ATKT Exams	17 Nov. to 21 Dec. 2016	27 April to 26 May, 2017
Declaration of the Results	Up to 31 December, 2016	Up to 15 June, 2017
Semester Break for Students	22 to 31 Dec. 2016 (10 Days)	27 May to 30 June, 2017 (35 Days)
Semester Break for Teachers	22 to 31 Dec. 2016 (10 Days)	27 May to 15 June, 2017 (20 Days)
Formation of Student Union		August/Sept. 2017
Sports/Youth Festivals/Other Activities (One Week)		Oct. 2016

Deepawali Vacation	28 Oct to 01 Nov 2016
Annual Function/Prize Distribution & Publication and release of College Magazine	Last week of Feb./ First week of March, 2017 (Maximum 4 days)
Total No. of Working Days Ist, IIIrd and Vth Semester	142
Total No. of Working Days IIInd, IVth and VIth Semester	145

## 6. The Student Experience (4 pages)

### Briefly describes student life in the college:

Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

At present the college has the following infrastructural facilities available to conduct its Curricular and co-curricular and extra-curricular activities:

Well lighted and ventilated spacious classrooms	-	07
Computer lab	-	01
Conference room with Audio Visual Equipment	-	NIL
Laboratories	-	01 (Geography)
Computers	-	30
Printers	-	04
LCD Projectors	-	02
Interactive Boards	-	02
Principal's Cabin	-	01
Administrative Office	-	01
Admission counter	-	01
Examination Cell (Fully automated )	-	01 (Equipped with 1 computer, 1 printer and 1 photocopier and internet connectivity)
Semester Cell (Fully automated)	-	01 (Equipped with 01 computer, printer and Internet connectivity)
NAAC Cell	-	01 (Equipped with 01 computer, printer and Internet connectivity)
UGC Cell	-	01 (Equipped with 01 computer, printer and Internet connectivity)
IQAC Cell	-	01 (Equipped with 01 computer, 01 printer and Internet connectivity)
NSS room computer and printer)	-	01 (Equipped with 01
NCC room	-	Nil
Department with independent rooms	-	01
Girl's Common Room	-	01
Generator (as back-up facility)	-	01
Library	-	01
Reading Room	-	01
Sports Department	-	01
Canteen	-	01

Staff Room for Teachers	- 01
Gents toilets	- 01
Girl's toilets	- 02
Parking stands	- 01
Table-Tennis room	- 01
Judo Room	- 01
Gardens	- 01
Staff Quarters	- Nil
Principal Bungalow	- Nil
Sports Grounds	- 01
N.C.C. Firing range	- Nil
College Campus is Wi-Fi	- Yes

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives  
Yes, the committee has one convener and 08 members. The significant initiatives have been implemented by the committee to render the library, student/user friendly are provision of reading space, provision of useful magazines and competition books and internet facility.

**Convener- Smt. Usha Bisht**  
**Members (All H.O.Ds.)**

1. Dr. R.K. Verma
2. Dr. Smt. Krishna Sharma
3. Pro. R.K. Tripathi
4. Dr. S.S. Dhurvey

**Details of the Library:**

\* **Total area of the library (in Sq. Mts.) = 800 Sq.**

\* **Total seating capacity= 20-25 students**

\* **Working hours = 10.30 to 5:30 pm**

**Student support services:**

The institution publishes its prospectus in which the students find all significant information regarding courses, fees, schemes of scholarship, student's charter, availability of seats, examination system and internal assessment system faculty, administrative and supportive staff information etc. Rules for admission process are also available on the website of the college and on the Department of Higher Education. Since 2012-13 sessions, the Department of Higher Education has started on-line admission procedure in which students register themselves on-line giving the choice of maximum nine colleges for admission. Detailed information regarding colleges, courses and seats are available on the portal of the Department Of Higher Education. The institution displays flex hoardings, banners and distributes pamphlets to publicise the courses, seats, facilities offered to students. Print and electronic media are used to make students know about the entire information of the college.

The institution assigns project work to final semester students as per the curriculum prescribed by the State Government and the University. Thus, as college has Art, Science and Commerce streams, the students visit different fields such as hospital, bank, industries, poultry farms, aeries, lac culture, mines, beauty parlours, factories, water purification plants, soap industries, police departments, ITI, media fields, schools etc.

These project assignments are helpful for students in their preparation for job or entrepreneurship after completion of higher education.

The college has various policies and strategies which promote participation of students in extracurricular and co-curricular activities. The college has sport department, youth festival committee, NSS, Swami Vivekanand carrier counselling cell. These committees follow the policies and strategies laid down by department of higher education Madhya Pradesh.

- **Academic:** At the time of admission students are counselled on the selection of courses offered by the institution as per the rules of admission and their previous academic record. A help desk is formed to make academic counselling available to students who need it. Career Counselling Cell and Exam Cell also counsel students in selection of courses.
- **Personal:** Grievance redressal is done by committees i.e. Anti-Ragging Committee, Women Harassment Redressal Cell and Discipline Committee. These committees cater to the personal matters of the students regarding indiscipline or ragging etc.
- **Teacher-Parent Scheme:** serves the purpose of academic and personal counselling.
- **Career:** Swami Vivekananda Career Guidance Cell is active in the institution. It Counsels students in job opportunities. The cell also organizes career fairs to expose students to job opportunities in various sectors.
  - **Psycho-Social:** Grievance redressal and Women Harassment Redressal Cell provide personal and psycho-social support and counselling to the students.

### **Sports and Cultural**

Refreshments and T.A. /D.A. are given to students participating in inter university and inter college sports and cultural activities.

### **Social and Financial**

Scholarships for SC/ST/OBC/Minorities and Disabled Person are available. Free ships are also given to needy students.

### **Other Facilities**

MP online KIOSK to help the students for admission, filling of examination forms, enrolment and xerox facility etc.

- Well equipped computer laboratory With Wi-Fi Facility .
- Computer-student ratio: 1:0.010
- Stand-alone facility: Yes
- LAN facility: Yes
- Wi Fi Facility: Yes
- Licensed software: Nil
- Number of nodes/computers with internet facility: College campus is Wi-Fi



- Any other: LCD projectors, LCD T.V., CC TV cameras, Interactive boards, Computers, Printers Multi-functional printers, Photocopiers.
  - ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)
  - ✓ **Personal enhancement & development schemes-** NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Career Guidance Cell.  
N.S.S and red cross unit have been working in the college to inculcate leadership qualities, personality development and social and national service. Volunteers and Cadets of N.S.S. are sent to attend annual and other camps. Grievance Redressal Cell, Anti-ragging cell, Help Centre, Health Centre, Swami Vivekanand Career Guidance and Placement Cell, Personality Development Cell and other personal enhancement and development schemes have been effectively functioning in the college. Different activities, camps, lectures, Counselling sessions and workshops and trainings are organized regularly to benefit the students. Vivekanand Career Guidance and Placement Cell have also been effectively working in the college. It organizes lectures of the successful persons on different job prospects.
  - ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards
  - ✓ **Major student welfare initiatives over the past year**  
The students have been benefitted by all the schemes of government of Madhya Pradesh which are launched to financially support students of weaker sections and the financially poor students of the society:
    - ✓ **Gaon Ki Beti:** This is a scheme of the Government of Madhya Pradesh. According to this scheme a scholarship of Rs 500/- per month is given to a girl student who pass her 10+2 exam in first division from a school of a rural region in M.P.
    - ✓ **Transportation allowances** to the girl students of rural regions.
    - ✓ **Book bank scheme** for SC/ST students.
    - ✓ **Scholarships** to SC/ST/OBC students.

Apart from scholarships, books from the library, insurance cover, medical checkups, skill development trainings and workshops and extra-classes for the weak learners are some of the facilities extended to the students to ensure their progress and over all development.

**Students with physical disabilities:** Physical disabled students are provided all the facilities as per their needs. Special provisions for their seating arrangements at the ground floor are made in the examination. College staff has been made sensitized to support them academically as well as socially.

**Students to Participate in various competitions/National and International:** The College endeavours for the overall development of the students. Apart from academic excellence, it encourages students to participate in sports competitions, Youth festival competitions held at the national and international level. The Sports Officer, N.S.S. Officer and the In

charge professor of the Youth Festival cultural activities select the college teams picking the best students after a rigorous process of selection. These students are provided special training and coaching and sent for participation in the district, division, state and national level competitions. In sports students are provided T.A. and D.A. for their visits to participate in tournaments. National level/state level players are also provided weight age of marks in admission. These students are honored with certificate and medals.

**Medical assistance to students: health centre, health insurance etc.:** The College takes care of the health and hygiene of its students and staff. Water purifiers are installed in the building. First aid kit is available in sports as well as NSS departments of the college. Every year free medical checkup of all the students is done in the college and the expenses are borne by the Janbhagidari Committee.

In case of unfortunate accident and death, the student's family is paid Rs. 25000/ as compensation by the insurance company.

#### **Extension Activities**

The college establishes link with the society through the extension services rendered through NSS, and Red Ribon Club etc. These extension activities are meant to make the students sensitive towards the community. Every year a one day plantation camp and a seven days Annual Camp is organized in a village adopted by the NSS unit of the college. Planting saplings, health check up of the villagers, blood donation by the volunteers, cleaning the village and spreading awareness about hygiene and literacy etc. activities and works are done in the camp to encourage students to take up community services and to fulfill their duties towards the society and the humanity.

### **7. Student Achievements (5 pages)**

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

#### **ACADEMIC**

- **Merit**

<b>S.no</b>	<b>Name of the award/ medal/ meritorious scholarship</b>	<b>Name of the recipient</b>	<b>Class</b>	<b>Area of achievement</b>
NA	NA	NA	NA	NA

- **Research scholarship/ award**

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
NA	NA	NA	NA	NA

### CULTURAL

- **Participation**

S.no	Name of the event	District Level	State Level	University	National Level
1	Debate	01	-	01	-
2	Quiz	01	-		-

- **Awards and Achievements**

Name of the student	Class	Event	Award/Achievement
NA	NA	NA	NA

### SPORTS

- **Participation**

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Kho-Kho	-	-	06	-
2	Badminton	-	-	01	-
3	Kabbaddi	-	-	03	-
4	Cricket	-	-	02	-

- **Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

## 8. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
NA	NA	NA	NA

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
NA	NA	NA	NA	NA	NA

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor

- List of linkages/ Collaborations/ MOUs

Nil

- College Publications: Research Journal, Magazine, Newsletter

Nil

## 9. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	Nil	01	07		13	02
<i>Filled</i>	Nil	01	03	03	09	01
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	05	-	-
<i>Filled</i>				05		

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Shri Sunil Chaturvedi	MA, M.Phil	English
2	Dr. Ram Gopal Singh	MA, Ph.D	Hindi
3	Shri Prateek Shrivastava	MA Net	History
4	Shri Anup Singh Parihar	M.Ped	Sport

### 3. Annual improvement in academic, research & administrative Initiatives

The campus has been provided with Wi-Fi facility. The Automation process of the college office has been completed and now the admission, examination, scholarship and other administrative works are done on-line.

## 10.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the

need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

The campus has been covered with Wi-Fi facility to be used by all the students of the college. Now the admission process, scholarship process and the examination process have been made online. The entire office correspondence has been done on line. The automation of the office has accelerated the admission, scholarship and other processes and resulted in saving a lot of time of the office staff and the students.

### **11. Institutional Development plan (4 pages)**

Describes the college’s activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Last year many academic and extra-curricular activities were organized in the college. The Vivekanand Career and Placement Cell organized many career oriented Training programmes and a computer hardware and networking training programme of 15 days duration A job fair was also organized by Lead College in which 500 students participated and were benefitted by the experts. The Personality Development Cell organized 12 lectures of eminent personalities to acquaint the students to groom their personality and communication skills. The N.S.S. Unit of the college rendered community services by participating in the Eye Camp, Pulse-Polio campaign, anti-drug, water conservation, cleanliness and Voter’s awareness drives. Class-wise Parent Teacher associations were formed. Student’s Grievance Redress Cell, Prevention of Harassment of Women Cell were also formed to address the problems of students. The volunteers of N.S.S. and Redcross donated blood in the NSS camp . To make the campus of the college eco-friendly a herbal garden was raised . CCE tests were given through innovative methods of testing like Quiz, case studies, projects, presentations etc. An industrial visit was organized for the students of the college.

<b>Indicator*</b>	<b>Baseline Value</b>	<b>Target for [current year]</b>	<b>Value as on 30<sup>th</sup> September [current year]</b>
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

### **Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes**

The IQAC was established in the college in 2012. The college aspires to provide quality education to its students. After the establishment of IQAC, the IQAC cell made many recommendations and suggestions regarding improvement in the quality of academics, infrastructure and co-curricular activities. It has decided to improve teaching learning aids,

quality infrastructure to create a better learning environment and organization of extra-academic activities to develop personalities of the students. Now the quality enhancing process has become a part of the management and governance of the institution. Most of the recommendations of the IQAC have been approved by the Principal, staff and the Janbhagidari committee of the college.

IQAC has made many recommendations in 2016-17 to improve and renovate the infrastructure, improve the teaching aids and launch of new programmes.

Though academic auditing is not done so far by IQAC, it is continuously initiating quality assurance strategies and processes through making recommendations to improve and update the existing infrastructure, introduce innovative and motivating teaching learning methods, use of ICT and computers in teaching and learning. Practical and model based, project based, group discussion and debates, quiz and role plays, case studies etc learner centric methods have been initiated by the IQAC. Girls common room, toilets, ramps have been renovated and the entire furniture of the college has been repaired

The recommendations and the implementations of the various initiatives in the college resulted in the improvement of the results and in creating conducive environment for teaching.

## **12.Placement Report (3 pages)**

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

### **Activities of Placement Cell**

There is no authentic record available in the college.

### **Alumni Profile**

<b>S.no.</b>	<b>Name of Alumni</b>	<b>Employment status</b>	<b>Name of the organisation</b>
NA	NA	NA	NA

## **13.Innovations and Best Practices**

### **Innovations**

- Teaching learning using modern techniques.
- Students write thought of the day on the board outside the reading room.
- Recitation of national anthem and madhya pradesh gaan.

### **BEST PRACTICE**

- **Implementation of Advanced Technology.**
- **Personality Development Program.**

- **Competitive magazines and journals are present in reading room.**
- **Spoken English Training Program.**
- **Peer Teaching.**
- **Good number of motivational programs.**
- **“Spic Macay” organises Santoor Vadan, Tabla Vadan, classical dances (Kathak and Kathak-kali), folk dances such as Ghoomar and Kalbelia etc.**
- **Motivational programs by Inner Wheel Club like teachers day, “Cooking Classes” etc.**
- **“Mahila Bal Vikas Vibhag, Katni” organises programs to spread awareness related to breast feeding, Nutrition and Hygiene etc.**
- **Students visit different industries, schools, police departments etc.**
- **Publication of college magazine “Shambhavi”**
- **Self defence training**
- **Sports**
- **Social service through NSS , NCC and Red Ribbon Club.**
- **Plantation**
- **Energy conservation**
- **Cleanliness drive**

**5. Evidence of Success:**

- Technological up gradation has contributed to academic excellence and facilitated research. A few instances are given below:
- Presentations, workshops, quiz and many instructional and evaluative works are done using ICT resources like computers and LCD projectors.
- All the U.G. students present their project reports through LCD projectors.
- Professors regularly use internet.

**6. Problems Encountered and Resources Required:**

- Mobilization of financial resources.
- Requirement of sufficient space for college Building.
- Training of the human resource.

- 7.** Technological up gradation of Teaching-Learning aids for academic excellence and to facilitate research is a healthy practice which supports the traditional teaching methods and materials and involves the learners in the learning



process. It is of great aid to the researchers who can access a lot of material on the web and can use it for their research.

## 14.SWOC Analysis (strength , weaknesses, Opportunity and Challenges

### SWOC Analysis of the Institution

**Strength:-**The strength of the college may be described in the terms of:-

- **Physical Resources:** Physical resources of the college includes its own land measuring 645822 sq. feet, double storied building, separate science, arts & commerce departments, well equipped library, separate computer laboratory, class rooms, NSS room, Vivekananda Career Guidance Cell, a hall, sports department, proper water facilities with water coolers and generator & inverter for un-interrupted power supply. College also has canteen, Girls common room, IT Cell (with LCD & Projector), separate toilet facilities for staff & students.
- **Human Resources:** Human Resources of the institution includes its Principal, the head of the institution, teaching staff, 04 numbers of permanent faculty members, 05 Janbhagidari teaching staff and 04 numbers of guest teachers, office staff, 02 Numbers of permanent non-teaching staff and 06 numbers of temporary office staff, 01 library & 01 numbers of laboratory staff, security in the gate of the college to restrict the entry of outsiders. Present student strength is 401. Janbhagidari samiti members, also provide valuable support and suggestions which help in development of college.
- **Learning Resources:** Learning Resources of the college comprise:-
  - Modern library with plenty of reference, unified and text books of UG level, periodic journals of different streams, books for competitive exams and news papers. Library also has Wi-Fi facilities.
  - A computer Application department has laboratory with free internal access for students. Internet (wi-fi) facilities are also available in all the departments.
  - Most of the departments equipped with smart class, visualizer, LCD projector, over head projector (OHP) for advanced teaching.
  - The college runs a number of programmes through NSS, Sports, Vivekananda Career Guidance Cell such as blood donation, plantation of trees, health awareness etc to teach the students their social duties.
  - Experienced & learned professors also visit to give knowledge apart from syllabus.

**Weakness:** The weakness of the college may be described as follows:

- **Lack of teaching staff:**

- The strength of girls & Boys is 401 and number of regular teaching staff is only 04. Teachers do different works besides teaching, related to admission, different committees, exams, elections, cultural activities & youth festival etc. There is only single teacher in most of the departments. It increases work load of teachers, which affect regular studies.
- **Lack of student support:**
- Since the process of appointment of guest teachers take too much time. Thus teachers cannot be appointed at the beginning of session (July), and students have to suffer for their regular classes and studies.
- As most of the students of our college belong to villages. Due to the lack of transport facilities students have to follow their transportation schedule instead of college schedule and students do not attend regular classes. These all things affect the regular studies.
- Local students also get influence by village students and follow their schedule. This may cause irregularity of classes.
- Village students belong from pure hindi medium background, so in higher studies specially in science subjects, they cannot understand the terminology in English. They also feel inferior among local students and teachers. They cannot freely interact with teachers and do not share their problems and doubts. Village students have equal talent but medium limits their future opportunities and all-over development.

#### **Opportunities:**

- Students coming from the surrounding rural areas belong to the weaker, deprived class of the society. By motivating and facilitating higher education to them, the college can fulfil its social responsibility of promoting them to avail opportunities in higher education.
- Students, coming from rural areas, are not well versed with the use of computer whereas it has become an essential part of employment opportunities and routine activities. The college has an opportunity to introduce them to new technology so as to prepare them as skilled work force.
- College should have more self finance courses.
- Library should have more reference books and research Journals.
- The college provides scholarships to the students from socially and educationally marginalized sections of the society
- Career counselling and guidance cell of the college enlightens the students about various opportunities available to them in the job market and in fields of higher education

#### **Challenges:**

- College wants sufficient fund from UGC, MP Government and other funds as per needs for advancement of infra-structure and technical development.

- To fill the vacancies of permanent teachers, government should make the process easy and up to date as teachers may join the college at the beginning of session.
- With the help of Vivekananda Career Guidance Cell, we give information and training facilities for job opportunities to students, but we are unable to assure their jobs. For this, cell organizes several training programs and interacts with experts for their valuable suggestions, which help girls to achieve their future goals.
- To increase the progression percent of the students to the higher studies.

### **15.Looking Ahead (3 pages) Future Plans**

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

#### **Key Initiatives Planned/ implemented**

<b>S. No</b>	<b>Head (administrative/ academic, etc)</b>	<b>Nature of proposal</b>	<b>Expected Outcome</b>
1	Head of the Departments	Organize lectures of the subject-experts.	To update the knowledge of the faculty and the students.
2	Head of the Departments	To strengthen technological support to teaching and learning	To complement teaching with technological aids.
3	Incharge Professor, Sports	To raise the facility of multiple gym station	To improve the sports' activities.

### **16.Appendix: Institutional Performance Data and Financial Reports**

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

## Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats</b>					
	<b>SC</b>	<b>ST</b>	<b>Other Reserved Categories</b>	<b>General</b>	<b>Total</b>
<b>Undergraduate</b>	61	48	207	44	360
<b>Postgraduate</b>	-	-	-	-	-
<b>PhD</b>	-	-	-	-	-

Data Source: AISHE

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male	15	06	11	-	-	-
	Female	14	05	10	-	-	-
<b>ST</b>	Male	11	8	6	-	-	-
	Female	11	5	7	-	-	-
<b>Other Reserved Categories</b>	Male	41	17	21	-	-	-
	Female	51	43	34	-	-	-
<b>General</b>	Male	13	05	14	-	-	-
	Female	31	36	17	-	-	-
<b>Total</b>	Male	80	36	52	-	-	-
	Female	107	89	68	-	-	-

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	200	192	-	-
Commerce	60	19	-	-

Data Source: AISHE

### 2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>		
	<b>Number of students</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>

		admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	15	09	-
	Female	14	14	-
ST	Male	11	09	-
	Female	11	10	-
Other Reserved Categories	Male	41	34	-
	Female	51	51	-
General	Male	13	08	-
	Female	31	26	-
Total	Male	80	60	-
	Female	107	101	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	-	-	-
	Female	-	-	-
ST	Male	-	-	-
	Female	-	-	-
Other Reserved Categories	Male	-	-	-
	Female	-	-	-
General	Male	-	-	-
	Female	-	-	-
Total	Male	-	-	-
	Female	-	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-3] (*)</b>	<b>Of (*), the number of students who passed all final year examinations for the previous academic year</b>
<b>SC</b>	Male	16	08
	Female	10	06
<b>ST</b>	Male	11	04
	Female	09	03
<b>Other Reserved Categories</b>	Male	34	15
	Female	40	26
<b>General</b>	Male	20	09
	Female	22	09
<b>Total</b>	Male	81	34
	Female	81	47

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-2] (*)</b>	<b>Of (*), the number of students who passed all final year examinations in the current year</b>
<b>SC</b>	Male	-	-
	Female	-	-
<b>ST</b>	Male	-	-
	Female	-	-
<b>Other Reserved Categories</b>	Male	-	-
	Female	-	-
<b>General</b>	Male	-	-
	Female	-	-
<b>Total</b>	Male	-	-
	Female	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		Reserved					Unreserved
		SC	ST	MP Resident s	Females	Others	
<b>Assistant Professor</b>	Sanctioned	-	01	-	-	-	01
	Filled (Regular)	-	01	-	-	-	01
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	-	-	-	-	-	-
<b>Associate Professor</b>	Sanctioned	-	-	-	-	-	01
	Filled (Regular)	-	-	-	-	-	01
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	-	-	-	-	-	-
<b>Professor</b>	Sanctioned	-	-	-	-	-	01
	Filled (Regular)	-	-	-	-	-	01
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	-	-	-	-	-	-
<b>Admin. Staff (all)</b>	Sanctioned	-	-	-	-	-	01
	Filled (Regular)	-	-	-	-	-	01
	Filled (Contract)	-	-	-	-	-	-
<b>Accountant</b>	Sanctioned	01	-	-	-	-	-
	Filled (Regular)	01	-	-	-	-	-
	Filled (Contract)	-	-	-	-	-	-

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		Leadership and management training	Training in the area of academic specialisation	Other training
<b>Assistant Professor</b>	Number trained	-	-	-
	Avg. number of days	-	-	-
<b>Associate Professor</b>	Number trained	-	-	-
	Avg. number of days	-	-	-
<b>Professor</b>	Number trained	-	-	-

	Avg. number of days	-	-	-
<b>Administrative Staff (all)</b>	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-
<b>Accountant</b>	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others</b>
<b>Assistant Professor</b>	Regular	01	01	-	-
	Contract	-	-	-	-
	Guest Lecturers	01	02	-	-
<b>Associate Professor</b>	Regular	01		-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
<b>Professor</b>	Regular	01		-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

#### 4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		<b>Undergraduate</b>		<b>Postgraduate</b>		<b>PhD</b>	
		<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>
<b>SC</b>	Male	29	9179	-	-	-	-
	Female	43	6541	-	-	-	-
<b>ST</b>	Male	19	9272	-	-	-	-
	Female	32	6585	-	-	-	-
<b>General</b>	Male	69	7431	-	-	-	-
	Female	307	3775	-	-	-	-
<b>Total</b>	Male	117	8163	-	-	-	-
	Female	382	4348	-	-	-	-

Data Source: AISHE



<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	00	00	-	-	-	-
	Female	19	1483	-	-	-	-
ST	Male	00	00	-	-	-	-
	Female	10	847	-	-	-	-
General	Male	04	2500	-	-	-	-
	Female	228	2403	-	-	-	-
Total	Male	04	2500	-	-	-	-
	Female	297	2314	-	-	-	-

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (all hostels)</b>		
<u>Capacity</u> Males: Females:	Number of residents	
SC	Male	-
	Female	-
ST	Male	-
	Female	-
General	Male	-
	Female	-
Total	Male	-
	Female	-

Data Source: Hostel register verified against fee receipts on record

<b>(c) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (girls only hostels opened after _____)</b>	
<u>Capacity</u>	Number of residents
SC	-
ST	-
General	-
Total	-

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

<b>(a) Examination results for [previous academic year] (undergraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	13	14	10	11	38	47	13	30	74	102
	1 <sup>st</sup> division	4	7	1	4	7	22	1	13	13	46
	2 <sup>nd</sup> Division	6	6	7	5	25	24	7	15	45	50
	3 <sup>rd</sup> Division	0	0	1	0	1	0	0	0	2	0
<b>2<sup>nd</sup> year</b>	Appeared	6	5	8	4	16	43	4	34	34	86
	1 <sup>st</sup> division	0	1	1	0	4	17	1	18	6	36
	2 <sup>nd</sup> Division	6	4	6	3	9	25	2	14	23	46
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	1	0	1
<b>3<sup>rd</sup> year</b>	Appeared	8	9	4	5	18	28	10	16	40	58
	1 <sup>st</sup> division	7	8	3	5	18	26	8	14	36	53
	2 <sup>nd</sup> Division	1	1	1	0	0	2	2	0	4	3
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>(a) Examination results for [previous academic year] (postgraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	-	-	-	-	-	-	-	-	-	-
	1 <sup>st</sup> division	-	-	-	-	-	-	-	-	-	-
	2 <sup>nd</sup> Division	-	-	-	-	-	-	-	-	-	-
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-
<b>2<sup>nd</sup> year</b>	Appeared	-	-	-	-	-	-	-	-	-	-
	1 <sup>st</sup> division	-	-	-	-	-	-	-	-	-	-
	2 <sup>nd</sup> Division	-	-	-	-	-	-	-	-	-	-
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	-	-	-	-	-
	Female	-	-	-	-	-
ST	Male	-	-	-	-	-
	Female	-	-	-	-	-
General	Male	-	-	-	-	-
	Female	-	-	-	-	-
Total	Male	-	-	-	-	-
	Female	-	-	-	-	-

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	-	-	-	-	-
	Female	-	-	-	-	-
ST	Male	-	-	-	-	-
	Female	-	-	-	-	-
General	Male	-	-	-	-	-
	Female	-	-	-	-	-
Total	Male	-	-	-	-	-
	Female	-	-	-	-	-

Data Source: Records of the college placement cell

7. PhDs Awarded

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	-
Commerce	-
Criminology and Forensic Science	-
Cultural Studies	-
Defence Studies	-
Design	-
Disability Studies	-
Education	-
Fashion Technology	-
Fine Arts	-
Fisheries Science	-
Foreign Languages	-
Gandhian Studies	-
Home Science	-
Indian Languages	-
IT & Computer	-
Journalism and Mass Communication	-
Law	-
Library and Information Science	-
Linguistics	-
Management	-
Marine Science and Oceanography	-
Oriental Learning	-
Physical Education	-
Religious Studies	-
Science	-
Social Science	-
Social Work	-
Women Studies	-
Literature	-
Other	-
<b>All disciplines</b>	-

Data Source: AISHE

8. Research and consultancy

<b>Revenue generated through externally funded research and consultancies over [previous financial year]</b>		
<b>Discipline Group</b>	<b>Number of active</b>	<b>Total Revenue</b>

	<b>projects</b>	<b>Generated (Rs. lakhs)</b>
Arts	-	-
Commerce	-	-
Criminology and Forensic Science	-	-
Cultural Studies	-	-
Defence Studies	-	-
Design	-	-
Disability Studies	-	-
Education	-	-
Fashion Technology	-	-
Fine Arts	-	-
Fisheries Science	-	-
Foreign Languages	-	-
Gandhian Studies	-	-
Home Science	-	-
Indian Languages	-	-
IT & Computer	-	-
Journalism and Mass Communication	-	-
Law	-	-
Library and Information Science	-	-
Linguistics	-	-
Management	-	-
Marine Science and Oceanography	-	-
Oriental Learning	-	-
Others / Inter-disciplinary	-	-
Physical Education	-	-
Religious Studies	-	-
Science	-	-
Social Science	-	-
Social Work	-	-
Veterinary and Animal Sciences	-	-
Women Studies	-	-
<b>All disciplines</b>	-	-

Data Source: College/university records

<b>Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>			
<b>Discipline Group</b>	<b>Number of papers published</b>		<b>Number of published papers through cross-institute research collaboration</b>
	<b>International Journals</b>	<b>National Journals</b>	
Arts	-	-	-
Commerce	-	-	-
Criminology and Forensic Science	-	-	-
Cultural Studies	-	-	-

Defence Studies	-	-	-
Design	-	-	-
Disability Studies	-	-	-
Education	-	-	-
Fashion Technology	-	-	-
Fine Arts	-	-	-
Fisheries Science	-	-	-
Foreign Languages	-	-	-
Gandhian Studies	-	-	-
Home Science	-	-	-
Indian Languages	-	-	-
IT & Computer	-	-	-
Journalism and Mass Communication	-	-	-
Law	-	-	-
Library and Information Science	-	-	-
Linguistics	-	-	-
Management	-	-	-
Marine Science and Oceanography	-	-	-
Oriental Learning	-	-	-
Others / Inter-disciplinary	-	-	-
Physical Education	-	-	-
Religious Studies	-	-	-
Science	-	-	-
Social Science	-	-	-
Social Work	-	-	-
Women Studies	-	-	-
<b>All disciplines</b>	-	-	-

Date Source: College records based on published papers submitted by faculty

#### 9. NAAC accreditation and UGC autonomy

	<b>Date of Application (LOI &amp; SSR submitted)</b>	<b>Date on which accreditation was received</b>	<b>Grade</b>	<b>Valid till</b>
<b>1<sup>st</sup> Cycle</b>	-	-	-	-
<b>2<sup>nd</sup> Cycle</b>	-	-	-	-
<b>3<sup>rd</sup> Cycle</b>	-	-	-	-

Date of submission of the Annual Quality Assurance Report for the current year: -.

Does the college have currently valid UGC autonomy? -. If yes, by order number -, dated -

## 10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	-	-	-	-	-	-
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	-	-	-	-	-	-
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	-	-	-	-	-	-
On-time graduation rate (undergraduate, all categories)	-	-	-	-	-	-
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)	-	-	-	-	-	-
On-time graduation rate (postgraduate, all categories)	-	-	-	-	-	-
Regular faculty in position rate (all levels, reserved categories)	-	-	-	-	-	-
Regular faculty in position rate (all levels, unreserved categories)	-	-	-	-	-	-
Percentage of regular faculty with PhDs (all levels)	-	-	-	-	-	-
Employment rate of graduates from the previous academic year (undergraduate, all categories)	-	-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)	-	-	-	-	-	-
Percentage of total revenue generated through externally funded research	-	-	-	-	-	-
Number of papers published in peer-reviewed, international journals	-	-	-	-	-	-

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor - **V U and Associate LLP CA, 017663LLPCIN, AAC-2218**

Number of audit observations recorded by the auditor - **Nil**.

Number of audit responses found satisfactory, as certified by the project directorate **Nil**.

Certified audit reports as per the standard Chart of Accounts to be attached. **Nil**

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted **27.03.2017**

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.



- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.