

## Annual Report 2018-2019

### Important information

- Name of College - Govt College Bahoriband, Katni
- Place of College - BRC Building Bahoriband, Katni
- District - Katni
- Division - Jabalpur
- Year of establishment of College - 2013
- Name and contact details - Dr. Sushma Shrivastava
- (Mail Id, Phone) of Principal - shrivastavsushma4@gmail.com,  
9425030919
  
- Name, post and contact details of  
(Mail id, Phone No.) of Reporting - Dr. Sunil Kumar (AP)  
In charge sunilkmreco@gmail.com  
9981413922

Date of report Submission -

### **The principal Report:-**

- The college has been established from the session 2013-2014 in a government building placed at first floor BRC building, Bahoriband. The college has acquired 10 acres of land from the district administration and with a grant of 3.30 crores from the department. On the direction of department IDP has been prepared and submitted and got selected by the MPHEQIP and world bank. The college has increased its enrollment upto 220 and regular teaching is conducted with the help of guest faculty deputed by the DHU. Several activities were also conducted during the year viz regular redressal of complaints to CM helpline, proper and punctual redressal of different scholarship and schemes like Gaon Ki Beti, Postmetric scholarship, Medhavi Chatra Yojna, MMVY, MMJKY. The college has also conducted different election awareness campaign as directed by the department and the district election office different types of sports activities were also organised like Carrom, Chess, Kabaddi etc. Programme of the DHE like Vivekanand Career Margdarshan Prakoshth, personality development cell, Swachta Abhiyan, 150th Janshatabdi Varsh of Gandhiji's programmes were also conducted.

## **1) Overview:-**

### **1. Vision, Mission and objectives**

- The college has an aim not only create infrastructure but a multidimensional vision to all around development. The college will try to its best to provide innovative educational facilities, to develop critical thinking, to inculcate moral and ethics and cultural values among the students to develop nationality and global perspective among them.

### **2. Brief Introduction**

- Government College Bahoriband was established by government of Madhya Pradesh on 13<sup>th</sup> August 2013. In a government building at 1<sup>st</sup> floor, BRC building, Bahoriband having student's strength of 8. The college has got 10 acres of land in 2014. Two regular faculty were appointed to create basic set up for the college and regulate the academic calendar of the DHE. with a grant of 3.30 crores the building has been constructed and shifted in its new building during the session. The teaching and extracurricular activities are being conducted with the help of guest faculty and outsource.

### **3. History of the college**

- Government College Bahoriband was established by government of Madhya Pradesh on 13<sup>th</sup> August 2013. In a government building at 1<sup>st</sup> floor, BRC building, Bahoriband having student's strength of 8. The college has got 10 acres of land in 2014. Two regular faculty were appointed to create basic set up for the college and regulate the academic calendar of the DHE. with a grant of 3.30 crores the building has been constructed and shifted in its new building during the session. The teaching and extracurricular activities are being conducted with the help of guest faculty and outsource.

#### 4. Faculties and major disciplines

##### 1. Bachelor of Arts.

S.N.	Subject	Name	Post Held	E-mail	Phone/ Mobile No.
1.	Sociology	Dr. Shushma Shrivastav	Professor	shrivastavsushma4@gmail.com	9425030919
2.	Economics	Dr. Sunil Kumar	AP	sunilkumareco@gmail.com	9981413922
3.	Hindi	Manju Diwedi	Guest Faculty	manjudwivedi1023@gmail.com	8989906414
4.	English	Shivana Samadhiya	Guest Faculty	shivanisamadhiya08@gmail.com	9111671199
5.	Political Science	Dr. Preeti Yadav	Guest Faculty	preeti Yadav11283@gmail.com	9755609197
6.	History	Dr. Mamita Patle	Guest Faculty	mamtabopche1984@gmail.com	9617192017
7.	Sports	Anil singh	Guest Faculty	anil7200@gmail.com	7509254681
8.	Library	Preeti Tiwari	Guest Faculty	kalashgold07@gmail.com	7879863248

##### 2) Senior Management team:-

- Principal - Dr. Sushma Shrivastav
- Financial Disbursing Officer - Principal Government Tilak College, Katni
- Head of the department :-
  1. Dr. Sunil Kumar - Economics AP
  2. Manju Diwedi - Hindi Literature GF
  3. Shivani Samadhiya - English Literature GF
  4. Dr. Preeti Yadav - Political Science GF
  5. Dr. Mamita Patle - History GF
  6. Anil singh - Sports Officer GF
  7. Preeti Tiwari - Librarian GF

- Non Teaching:-
  1. Rahul Burman Peon (Outsource)
  2. Dharmendra Patel Chaukidar (Outsource)
  3. Ramkishore Valmik Sweeper (Outsource)
  4. Shri Lakhana Mishra Chaukidar (Regular)

### 3) Admission Statistics:-

- Total no. of application received - 97
- No. of Students admitted - 97

Name of Course	Year	Gender		Category				% of te students from the state	% of student from other states
		M	F	OBC	SC	ST	GEN		
BA	2018-19	37	60	50	25	12	10	100%	0%

### 4) Academic Programs: - Core Program UG

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board or 10+2 with relevant vocational course from M. P. Board	Foundation course + a group of 3 optional subject

### 5) Academic Calendar 2018-2019:-

Academic Work	First/Third/Fifth Semester	Second/Fourth/Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	02 July 2018	26 December 2018
Teaching and Continuous Comprehensive Evaluation	02 July to 03 November (100 working days)	26 December to 18 April 2019 (90 Working Day)
CCE Schedule	Sept. third week	March Second week
Practical Exams (Graduation/Post Graduation)	In between 22 Oct. to 05 Nov. 2018	In between 2 April to 18 April 2019
Preparation Leave	04 Nov. to 11 Nov. 2018 (08 Working Day)	19 April to 22 April 2019 (04 Working Day)
Semester and ATKT Exams	12 Nov. to 25 Dec. 2018	23 April to 25 April 2019
Declaration of Examination Results	Till 31 December 2018	Till 15 June 2019
Semester Break (for students)	16 Dec. to 25 Dec. 2018 (10 Working Day)	27 May to 30 Jun 2019 (34 Working Days)
Semester Break (for teachers)	17 Dec. to 25 Dec. 2018 (09 Working Day)	27 May to 15 Jun 2017 (20 Working Day)

• **Proposed Acadmic Calendar 2018-19**  
**(Annual System)**

<b>s.no.</b>	<b>Details</b>	<b>Date</b>
1.	Asmission Start	Time table given by department after 12 th MP board of secondry education result
2.	Teaching Start	02/07/2018
3.	Welcome Programme	July 1st week 2018
4.	Closing of all other Admission except transfer	14/08/2018
5.	Faculty Change	Till one week after Admission
6.	Problem solving camp of College/Student	Till 15 Days after Admission
Studend Union formation/Cultural, Literary, Sports and other College activities		
1.	Student union formation	Aug./Sept. 2018
2.	University/ College/Dist./Zone/State Competetition	All these activities should be Completed till October 2018
3.	NCC,NSS etc.activities	
4.	Annual Function/ publication of magazine	Second week Feb. 2019 (maximum 04 days)
Internal Evaluation / Annual Exams		
1.	Quarterly Evaluation	Last week of September 2018
2.	Half Yearly Evaluation	Last week of December 2018
3.	Announcement of Theoretical Exam	15 February 2019
4.	Date of Practical Exams UG level	04 March to 23 March 2019
5.	Preparation Leave for exam	24 March to 31 March 2019
6.	Start of Annual Exam	1st April to 15 May 2019
7.	Date of Declaration of all result	15 June 2019
Holydays		
1.	Dipawli (5 Days)	06/11/2018 to 10/11/2018
2.	Winter Vacation	17/12/2018 to 25/12/2018 (total 09 working days)
3.	Summer Vacation (for teachers)	27/05/2019 to 15/06/2019 (total 20 working days)

## 6) The Students Experience:-

- Classroom - 3
  - The college library has a total of 107 books. Books are issued on regular basis to the students and teaching staff.
  - As per the government norms free of cost books and stationeries are distributed to all SC/ST students.
  - We provide facility like various types of government scholarships etc.
- ✓ IT Enabled
- a) Online admissions
  - b) Online examination form filling
  - c) Online scholarship form
  - d) Vivekanand career guidance cell
  - e) Personality development cell
  - f) Matdata club
- ✓ Financial assistance - As per Govt. Norms.
- ✓ Anti - ragging cell and Grievance cell are functioning.
- ✓ Sports academic calendar has been followed up to the possible extent in badminton, chess, table tennis, cricket, athletics for both male and female students.
- ✓ Students have participated in Yuva Utsav and literary/cultural activities at different possible lev
- ✓

## 7) Student Achievements:-

- Academic

S.No.	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	Matdata Jagrukta Quiz Comptition	Sita Yadav	B.A.I sem	Dist.Level
		Kuldeep Solanki	B.A.V sem	Dist.Level
2	Kabbadi	1) Rahul dev Barman	B.A.II Year	
		2) Manish Kumar	B.A.V sem	
		3) Rajaram Prajapati	B.A.V sem	

		4) Pavan Raidas	B.A.V sem	
		5) Hemraj Yadav	2nd Year	
		6) Pritam Choudhary	B.A.I Year	
		7) Gajendra Raidas	B.A.I Year	
		8) Suklesh	B.A.I Year	
		9) Sarman Patel	B.A.I Year	
		10) Abhinandan Patel	B.A.I Year	
		11) Rishabh Chouby	B.A.I Year	
		12) Omprakash Raidas	B.A.V sem	

## Cultural

### • Participation

S.No.	Name of the event	District Level	State Level	University	National Level
1.	Yuva Utsav Literary	Yes	-	-	-
2.	Yuva Utsav Cultural	Yes	-	-	-
3.	Yuva Utsav Drawing	Yes	-	-	-
4.	Yuva Utsav Rangoli	Yes	-	-	-
5.	Yuva Utsav Poster	Yes	-	-	-
6.	Matdata Jagrukta Abhiyan	Yes	-	-	-
7.	Kabbadi	Yes	-	-	-

### 9) Research Activities:-

- Paper presented in regional, national and international seminars/conferences.

S.No.	Name of faculty	Regional/State	National	International
		-		-

### 10) Human Resources:-

1. Faculty and Administrative appointments:- Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt.	-	-	6	-	9	-
Filled	-	1	1	6	3	-
Sanctioned Management/ Janbhagidari Samiti/ Other authority	-	-	-	-	-	-
Filled	-	-	-	-	-	-



### 11) Events and Initiatives:-

- College level workshop poster presentations Rangoli competition Voter awareness Quiz competition Speech, Essay competition have organized.

### 12) Institutional Development Plan:-

- The college building is under construction.

### 13) Placement Report:-

### 14) Innovation and Best Practices:-

### 15) SWOC Analysis (Strength, weaknesses, Opportunity and Challenges):-

Strength	Weaknesses	Opportunity	Challenges
1. No. of female Student higher 2. Vast potential of the catchment area	1. No infrastructure 2. Poor background of the student in every arena	1. Cater the need of the region	1. Creation of infrastructure in every sphere 2. Language quality

### 16) Looking Ahead Future Plan:-

1. Completion of college building.
2. Posting of teaching and non-teaching staff.
3. Computer system to be made operational.

### 17) Appendix: Institutional Performance Data and Financial Reports:-

S. No.	Items	Amount in absolute Rs.	S. No.	Items	Amount in absolute Rs.
1.	Grants Received from			Salary, Allowances & Retirement Benefits	
	(i) University Grants Commission (ii) Distance Education Council (iii) Other Central Education Council			Buildings (Construction and Maintenance)	
2	Grants Received from state Government			Library & Laboratory	
3	Grants Received from University			Research Activities	
4	Grants Received from Local Bodies			Scholarships	
5	Donations			Other Expenses	
6	Tuition Fee				
7	Other Fees				
8	Interests				
9	Sale of Application Form				
10	Other Income				
11	<b>Total</b>			<b>Total</b>	

## Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

### 1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	OBC	General	Total
Undergraduate	25	12	50	10	97

(b) Enrolment				
		Year 1	Year 2	Year 3
SC	Male	12	07	05
	Female	13	02	03
ST	Male	04	05	00
	Female	08	02	01
Other Reserved Categories	Male	21	16	16
	Female	29	27	23
General	Male	04	01	05
	Female	06	02	09
Total		56	33	39

Number of sanctioned seats by discipline group and enrolment in the 1 <sup>st</sup> year as on September 30 <sup>th</sup> [current year]		
Discipline Group	Undergraduate	
	Sanctioned Seats	Enrolment
Arts	97	97

## 2. Transition and on-time graduation

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Undergraduate)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms/supplementary
SC	Male	09	07	-
	Female	02	02	-
ST	Male	06	05	-
	Female	03	03	-
Other Reserved Categories	Male	20	11	04
	Female	29	28	01
General	Male	01	01	-
	Female	03	03	-
Total	Male	36	24	04
	Female	37	36	01

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	12	02
	Female	13	03
ST	Male	04	00
	Female	08	02
Other Reserved Categories	Male	21	08
	Female	29	15
General	Male	04	00
	Female	06	08
Total	Male	41	10
	Female	56	28

### 3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30 <sup>th</sup> September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Female	Others	
Assistant Professor	Sanctioned						
	Filled (Regular)						1(M)
	Filled (Contract)						-
	Guest Lecturers				1(F),(M)		3(F)
Professor	Sanctioned						1(F)
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						

(b) Training of faculty and administrative staff between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]					
		Leadership and management training	Training in the area of academic specialisation	Other training	
Assistant Professor	Number trained				
	Avg. number of days				
Associate Professor	Number trained				
	Avg. number of days				
Professor	Number trained				
	Avg. number of days				
Administrative Staff (all)	Number trained				
	Avg. number of days				
Accountant	Number trained				
	Avg. number of days				

(c) Faculty qualifications as on 30 <sup>th</sup> September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	01	-		
	Contract	-	-		
	Guest Lecturers	02	04		
Associate Professor	Regular				
	Contract				
	Guest Lecturers				
Professor	Regular	01			
	Contract				
	Guest Lecturers				

#### 4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
		Undergraduate	
		Number	Average Value (Rs.)
SC	Male	16	7552
	Female	10	8185
ST	Male	06	6765
	Female	05	7435
General	Male	45	5822
	Female	76	5867
Total	Male	67	6319
	Female	93	6075

## 5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared	6	1	6	5	17	28	1	3	30	37
	1 <sup>st</sup> division	0	1	0	2	1	3	0	1	1	7
	2 <sup>nd</sup> Division	6	0	4	3	10	24	1	2	21	29
	3 <sup>rd</sup> Division	0	0	1	0	0	0	0	0	1	0
2 <sup>nd</sup> year	Appeared	5	3	0	1	20	27	7	10	32	41
	1 <sup>st</sup> division	0	0	0	0	0	0	0	0	0	0
	2 <sup>nd</sup> Division	1	2	0	1	11	15	1	9	13	27
	3 <sup>rd</sup> Division	0	0	0	0	1	3	0	1	1	4
3 <sup>rd</sup> year	Appeared	6	6	1	2	17	27	2	10	26	45
	1 <sup>st</sup> division	0	0	0	0	0	0	0	0	0	0
	2 <sup>nd</sup> Division	4	3	1	2	12	18	1	8	18	31
	3 <sup>rd</sup> Division	2	3	0	0	4	8	1	2	7	13

## 6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed / Self-employed	In education / training	Unemployed	Not in the labour force
SC	Male	1			1	
	Female	3		1	2	
ST	Male	0				
	Female	2		1	1	
General	Male	10	3	3	4	
	Female	24		2	18	4
Total	Male	11		3	1	
	Female	29		3	10	4

## 7. Ph.D. Awarded

Number of PhDs awarded between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]	
Discipline Group	Number
Arts	-
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
All disciplines	

## 8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	-	



Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts			

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle				
2 <sup>nd</sup> Cycle				
3 <sup>rd</sup> Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_ . If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

## 10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	88	53.75 43	98.75 79	98.75 79	91.25 73	110.227 97
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	88	40	73	65	69	
On-time graduation rate (undergraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)	8	2	2	2	2	2
Percentage of regular faculty with PhDs (all levels)		100%	100%	100%	100%	100%
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals						

## 11. Financial Reports

Name and registration number of the auditor CA.....

Number of audit observations recorded by the auditor.....

Number of audit responses found satisfactory, as certified by the project directorate .....

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_\_