

## Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. *Part II*, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

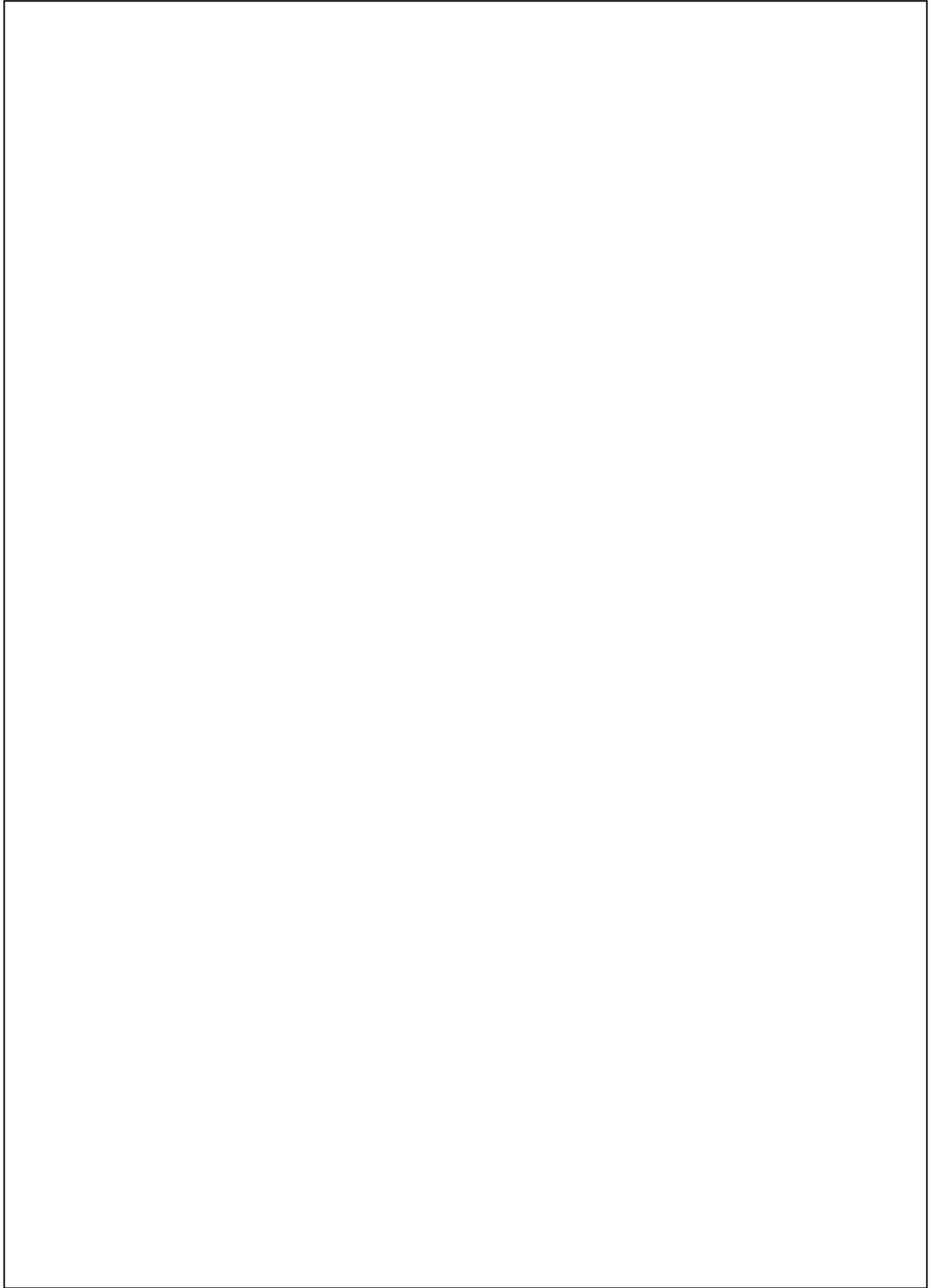
Important Information –

- Name of the college - Govt College Gulabganj
- Place of the college - Gulabganj
- District - Vidisha
- Division - Bhopal
- Year of establishment of college - May 2015
- Name and Contact details( Mail id , Phone ) of Principal -Dr Lalchandra Rajput 9479390106 Mail id, - drlacrajput@gmail.com
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge - Dr Lalchandra Rajput 9479390106 Mail id, - drlacrajput@gmail.com
- Date of report submission -

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

It was the month of April 2015 when the Principal Govt girl(Lead) College Vidisha Dr Satish Jain call me in his chamber and said that we have to start the new college in Gulabganj in the academic session 2015-16 . We have to focus that at least 15-20 students must be admitted in this session. Keeping in mind that Gulabganj is in the circumference of parliamentary constituency of honourable Smt Sushma Swaraj. Chief Minister Mr Shivraj Singh Chouhan has given his special attention to open the govt college in Gulabganj. I asked to the principal what should I do. Principal said to me it is your responsibility to run the college, you will be the in-charge principal of the college. In may 2015 I came Gulabganj ist time meet with the peoples and principals of local Higher Secondary Schools. Principal Govt Higher Secondary School Gulabganj Smt Kusum Katare allotted three rooms in her school. With the help of lead College,local Schools, peoples 76 students were admitted in the academic session 2015-16. Two regular teachers have been appointed by the Dept of Higher education Govt of M.P. Bhopal.Out of 76 students 68 students success to appear in next year. Student get the scholarship like Central sector, Post metric, Goan ki Beti, Awagaman Scheme etc. SC/ST students have been given stationary & Books free of cost. Smarts Phones were distributed to all the students who have been admitted in the academic session 2017-18.



## 2. Overview (1 page)

### (i) Vision, Mission and Objectives of the college

The Vision of the College is to ensure that by 2022 at least 30% of students who have completed their graduation degree are gainfully employed including entrepreneurship and agriculture sector within one year of passing out.

The mission of the college is to provide qualitative higher education to the students without any barriers. The student coming from urban, rural, backward and weaker section of the society must get ethical, social and moral education so that they become responsible citizens of our society and country. To counsel students to prepare them for job opportunities after attaining higher education.

(II) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

The Govt College Gulabganj is situated in the Vidisha district of Madhya Pradesh. It has been established in the month of May 2015. It is a Govt College. The College is affiliated with Barkatullah Vishwavidyalaya Bhopal. It is located in the Bhopal- New Delhi railway route. Gulabganj is the small railway station far away 28 km from the district head quarter Vidisha. At present the college has not its own building. The college is running in the building of Govt Higher Secondary school. We are getting full support from the school side. We are sharing the playground with the school.

### (iii) History of the college with significant milestones

Govt College Gulabganj is the newest govt college of Vidisha district opened by the govt of Madhya Pradesh in 2015. The Chief Minister of M.P. Mr Shivraj Singh Chouhan visited Gulabganj on 18-01-2013. In this visit some local people requested him for upgradation of higher education in rural areas. On the same day in a rally at Gulabganj the chief minister declared to open the govt college in Gulabganj. After declaration of CM the district Collector of Vidisha Mr M.B. Ojha allotted 1.966 hectare land for construction of New College Building near Santapur village. In May 2015 Dr. Lalchandra Rajput became the first in-charge Principal of the college. In the first year of opening the college 76 students have been admitted in the art stream.

In 2014 Department of Higher education Bhopal sanctioned the following posts for college.

1. Principal- 01
2. Asstt Prof -06
3. Librarian -01
4. Sport Officer -01
5. Head Clerk -01
6. Accountant -01
7. Asstt Gr-II- 01
8. Asstt Gr-III-01
9. Book lifter -01
10. Peon 01
11. Sweeper -01
12. Chowkidar -01

Total sanction post -17

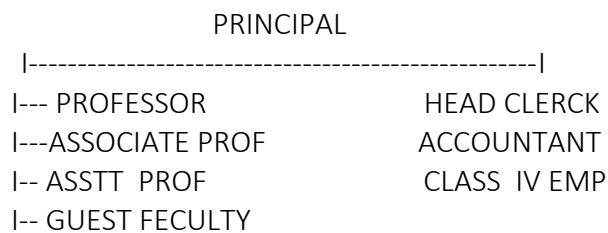
Dr Sanjeev kumar jain Asstt Prof of Hindi are only the regular staff.

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

For example -:



**List of Chairperson/members of Statutory Bodies like Board of Governors/  
Executive Committee/ Academic Council/ Janbhagidari Samiti, etc**

JANBHAGIDARI SAMITI - CHAIRPERSON

#### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	213	-	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	-	-	
Applications that ranked the college as the 3 <sup>rd</sup> preference	-	-	
Total number of applications received	213	-	
Number of students admitted	213		

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
BA	MALE	SC - 03 ST- 01 OBC- 27 GEN-16	100%	NIL
BA	FEMALE	SC - 14 ST- 00 OBC- 60 GEN-21	100%	NIL

#### 5. Academic Programs: Core Programs - UG & PG

##### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
			HINDI,HISTORY,POL SCIENCE
			HINDI,HISTORY,SOCIOLOGY
			HINDI,ECONOMICS ,SOCIOLOGY
			HINDI,POL SCIENCE,ECONOMICS

			POL.SCIE, SOCIOLOGY,ECONOMICS
			POL,SCIE, SCOIOLOGY, HISTORY Hindi Pol Science. Sology

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>
		NOT APPLICABLE	

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
		NOT APPLICABLE	

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/  
Short term courses

Name of the Course	Department	Duration	Fees	Seats
				NOT APPLICABLE

## 6. Academic Calendar 2017 -2018

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	01/07/2017 13/07/2017	TO	2/1/2018
Teaching and Continuous Comprehensive Evaluation	14/07/2017 07/11/2017	TO	03/01/2017 TO 25/04/2018
CCE Schedule	FOURTH WEEK OF SEPT		MARCH SECOND WEEK
Preparation Leave	08 /11/ 17- 14/11/ 2017		26/4/18 TO 27/4/ 2018
Practical Exams (Graduation/Post Graduation)	NA		NA
Semester and ATKT Exams	15/11/2017TO 21/12/17		28/4/18 TO 26/5/2018
Declaration of Examination Results	UP TO 31/12/2017		UPTO 15/6/2018
Semester Break (for students)	22/12/2017TO 31/12/2016		27/05/2018TO 30/06/2018
Semester Break (for teachers)	22/12/2017TO 31/12/2017		27/05/2018TO 15/06/2018

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

*THE COLLEGE IS RUNNING IN FEW ROOMS OF GOVT HIGHER SECONDRY SCHOOL  
GULABGANJ DIST VIDISHA*

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

NA

- Student support services:
  - ✓ IT enabled services

NA

Post metrics scholarship for SC/ST/OBC scheme for student .For Girls Students Goan ki Beti, Awagaman Scheme.



- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

COLLEGE LEVEL SOME ACTIVITIES HAVE BEEN DONE AS PER THE CALENDER

- Extension Activities

NA
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### 8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

#### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
		NIL		

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
		<i>NOT APPLICABLE</i>		

### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
			NIL		

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
	NIL		

### SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
			NIL		


- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
	NIL		

### 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
		NIL	

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
			NIL		


- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	Dr LALCHANDRA RAJPUT	STATE	NATIONAL	
2	DR SANJEEV KUMAR JAIN	STATE	NATIONAL	

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
		NIL		

- List of linkages/ Collaborations/ MOUs

NIL
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- College Publications: Research Journal, Magazine, Newsletter

NIL
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## 10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	NIL	NIL	05	NIL	06	NIL
<i>Filled</i>	NIL	nil	01	06	NIL	NIL
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	NIL	NIL	NIL	NIL	NIL	NIL
<i>Filled</i>	NIL	NIL	NIL	NIL	NIL	NIL

16-17

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	DR KAMAL SINGH AHIRWAR	M.A.	SOCIOLGY
2	SHRI BHUWANLAL TANDEKAR	M.A	ECONOMICS
3	SMT POOJA TANDAN	M.A	ENGLISH
4	DR PUSHPENDRA SINGH	M.A. PH.D	POL. SCIENCE
5	SHRI JAYPRAKASH MEHRA	M.LIB.M.PHIL	LIBRIRAN
6	SHRI ABHISEK KUMAR SINGH	M.PH.EDU	SPORT OFFI
7	DR DEVRAJ SINGH	M.A PH.D	HISTORY

### 3. Annual improvement in academic, research & administrative Initiatives

NA
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### 11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

NA
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### 12. Institutional Development plan (4 pages)

Describes the college’s activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
	NA		

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

NIL
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### 13. Placement Report (3 pages)

Describes the college’s placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
	NIL		

#### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
	NIL		

#### Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
	NIL		

#### 14. Innovations and Best Practices

COLLEGE CHALO ABHIYAN, SAWACHCHHATA ABHIYAN, CASH LESS TRANSATION  
TRANING, POLICE BHARTI ABHIYAN



## 15.SWOC Analysis (strength , weaknesses, Opportunity and Challenges

**STRENGTH-** The College is situated in Vidisha district 28 km from district head quarter and 90 km from state capital Bhopal, Good environment, free from pollution, well connected with railways and road.

**Weaknesses-** Rural areas, no govt quarters for govt employees, college has not own building, students comes from villages ,no proper transport faculty, weakness in English, computer and General knowledge.

**Opportunity-** To help the students coming from weaker sections of society

**Challenges-** It is the challenging task to work in the rural area where we have less facilities

## 16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	College Building	Construction	Within 3 - 4 years
2	Play Ground	Contruction	Within 3-4 years
3	Books for Library	Academic	within 1-2 years
4	Furniture	Administration	within 1-2 years
5	Computers	Academic	within 1-2 years
6	Sports Materials	Sports	within 1-2 years

## 17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

## Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats</b>					
	<b>SC</b>	<b>ST</b>	<b>Other Reserved Categories</b>	<b>General</b>	<b>Total</b>
<b>Undergraduate</b>	26	32	28	74	160
<b>Postgraduate</b>					
<b>PhD</b>					

Data Source: AISHE

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male	03	03	03			
	Female	05	09	09			
<b>ST</b>	Male	00	01	01			
	Female	00	00	00			
<b>Other Reserved Categories</b>	Male	12	16	16			
	Female	27	34	34			
<b>General</b>	Male	08	02	02			
	Female	11	09	08			
<b>Total</b>	Male	23	22	22			
	Female	43	52	51			

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	160	66	NIL	NIL
Commerce				
Criminology and Forensic Science				
Cultural Studies				
Defence Studies				
Design				
Disability Studies				
Education				
Fashion Technology				
Fine Arts				
Fisheries Science				

Foreign Languages				
Gandhian Studies				
Home Science				
Indian Languages				
IT & Computer				
Journalism and Mass Communication				
Law				
Library and Information Science				
Linguistics				
Management				
Marine Science and Oceanography				
Oriental Learning				
Physical Education				
Religious Studies				
Science				
Social Science				
Social Work				
Women Studies				

Data Source: AISHE

2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	03	02	01
	Female	09	08	01
ST	Male	01	01	-
	Female	00	00	-
Other Reserved Categories	Male	16	14	02
	Female	34	31	02
General	Male	02	02	-
	Female	09	09	-
Total	Male	22	22	03
	Female	52	51	03

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male			
	Female			
ST	Male			
	Female		NOT APPLICABLE	
Other Reserved Categories	Male			
	Female			
General	Male			
	Female			
Total	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	00	00
	Female	05	05
ST	Male	00	00
	Female	00	00
Other Reserved Categories	Male	10	08
	Female	24	22
General	Male	14	11
	Female	09	07
Total	Male	24	19
	Female	38	34

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male		
	Female		
ST	Male		
	Female	NOT APPLICABLE	
Other Reserved Categories	Male		
	Female		
General	Male		
	Female		
Total	Male		
	Female		

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned						6
	Filled (Regular)	NIL	NIL	Nil	Nil		Nil
	Filled (Contract)	NIL	NIL	NIL	NIL	NIL	NIL
	Guest Lecturers	3	Nil	4	1	2	2
Associate Professor	Sanctioned	NIL	NIL	NIL	NIL	NIL	NIL
	Filled (Regular)	NIL	NIL	NIL	NIL	NIL	NIL
	Filled (Contract)	NIL	NIL	NIL	NIL	NIL	NIL
	Guest Lecturers	NIL	NIL	NIL	NIL	NIL	NIL
Professor	Sanctioned	NIL	NIL	NIL	NIL	NIL	10
	Filled (Regular)	NIL	NIL	NIL	NIL	NIL	01
	Filled (Contract)	NIL	NIL	NIL	NIL	NIL	01
	Guest Lecturers	NIL	NIL	NIL	NIL	NIL	NIL

<b>Admin. Staff (all)</b>	Sanctioned						10
	Filled (Regular)	NIL	NIL	NIL	NIL	NIL	01
	Filled (Contract)	01	NIL	01	NIL	NIL	01
<b>Accountant</b>	Sanctioned	NIL	NIL	NIL	NIL	NIL	Nil
	Filled (Regular)	NIL	NIL	NIL	NIL	NIL	
	Filled (Contract)	NIL	NIL	NIL	NIL	NIL	Nil

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		<b>Leadership and management training</b>	<b>Training in the area of academic specialisation</b>	<b>Other training</b>
<b>Assistant Professor</b>	Number trained	NIL	NIL	NIL
	Avg. number of days	NIL	NIL	NIL
<b>Associate Professor</b>	Number trained	NIL	NIL	NIL
	Avg. number of days	NIL	NIL	NIL
<b>Professor</b>	Number trained	NIL	NIL	NIL
	Avg. number of days	NIL	NIL	NIL
<b>Administrative Staff (all)</b>	Number trained		N/A	
	Avg. number of days		N/A	
<b>Accountant</b>	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others</b>
<b>Assistant Professor</b>	Regular	Nil			
	Contract	NIL			
	Guest Lecturers	2	5		
<b>Associate Professor</b>	Regular	1	NIL	NIL	NIL
	Contract	NIL	NIL	NIL	NIL
	Guest Lecturers	NIL	NIL	NIL	NIL
<b>Professor</b>	Regular	Nil	NIL	NIL	NIL
	Contract	NIL	NIL	NIL	NIL
	Guest Lecturers	NIL	NIL	NIL	NIL

Data Source: AISHE

4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	03	6300	NIL	NIL	NIL	NIL
	Female	22	6300	NIL	NIL	NIL	NIL
ST	Male	01	7154	NIL	NIL	NIL	NIL
	Female	00	00	NIL	NIL	NIL	NIL
General	Male	00	00	NIL	NIL	NIL	NIL
	Female	00	00	NIL	NIL	NIL	NIL
Total	Male	26	26054	NIL	NIL	NIL	NIL
	Female	70	138600	NIL	NIL	NIL	NIL

Data Source: AISH

<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	0	0				
	Female	0	0				
ST	Male	0	0				
	Female	0	0				
General	Male	05	1085				
	Female	42	5000				
Total	Male	05	5525				
	Female	42	210000				

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (all hostels)</b>		
<u>Capacity</u> Males: Females:		Number of residents
SC	Male	NA
	Female	
ST	Male	
	Female	
General	Male	
	Female	
Total	Male	
	Female	

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	
ST	NA
General	
Total	

Data Source: Hostel register verified against fee receipts on record

#### 5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared	3	9	1	0	15	34	2	9	21	52
	1 <sup>st</sup> division	1	1	0	0	2	2	0	2	2	5
	2 <sup>nd</sup> Division	0	8	1	0	10	30	2	7	14	45
	3 <sup>rd</sup> Division	2	0	0	0	3	2	0	0	5	2
2 <sup>nd</sup> year	Appeared	0	5	0	0	11	26	14	10	25	40
	1 <sup>st</sup> division	0	1	0	0	1	3	1	4	1	8
	2 <sup>nd</sup> Division	0	4	0	0	10	20	12	6	22	30
	3 <sup>rd</sup> Division	0	0	0	0	1	1	1	0	2	1
3 <sup>rd</sup> year	Appeared	0	0	0	0	0	0	0	0	0	0
	1 <sup>st</sup> division										
	2 <sup>nd</sup> Division										
	3 <sup>rd</sup> Division										

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared										
	1 <sup>st</sup> division										
	2 <sup>nd</sup> Division					NA					



	3 <sup>rd</sup> Division										
2 <sup>nd</sup> year	Appeared										
	1 <sup>st</sup> division										
	2 <sup>nd</sup> Division										
	3 <sup>rd</sup> Division										

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male			NA		
	Female					
General	Male					
	Female					
Total	Male					
	Female					

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male			NA		
	Female					
General	Male					
	Female					

<b>Total</b>	Male					
	Female					

Data Source: Records of the college placement cell

7. PhDs Awarded

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	01
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	NA
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
<b>All disciplines</b>	

Data Source: AISHE

8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	NA	
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	NIL	NIL	NIL
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Women Studies			
<b>All disciplines</b>			

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle		NA		
2 <sup>nd</sup> Cycle				
3 <sup>rd</sup> Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_. If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	80	91.25 %	85	NA	NA	NA
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	NA	NA	NA	NA	NA	NA
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	73	70.08 %	NA	NA	NA	NA
On-time graduation rate (undergraduate, all categories)	NA	NA	NA	NA	NA	NA
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)	NA	NA	NA	NA	NA	NA
On-time graduation rate (postgraduate, all categories)	NA	NA	NA	NA	NA	NA
Regular faculty in position rate (all levels, reserved categories)	NA	NA	NA	NA	NA	NA
Regular faculty in position rate (all levels, unreserved categories)	17	11.27 %	NA	NA	NA	NA
Percentage of regular faculty with PhDs (all levels)	07	42.85 %	NA	NA	NA	NA

Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals						

Source: Tables under section 1-8.

### 11. Financial Reports

Name and registration number of the auditor \_\_\_\_\_.

Number of audit observations recorded by the auditor \_\_\_\_\_.

Number of audit responses found satisfactory, as certified by the project directorate \_\_\_\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

### 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_

NOT COMPLETED \_\_\_\_\_

#### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.

- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.