

SWAMI VIVEKANAND GOVT. COLLEGE

BERASIA DIST. BHOPAL MP

NAAC Accredited "C" grade

2nd Cycle

Annual Report 2017-18

Annexure-5

Nodal Officer
Dr. Raju Tilanthe
(Professor Commerce)

Principal
Dr. Alka Saxena
(Professor English)

Annual Report 2016-17

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college -SWAMI VIVEKANAND GOVT. COLLEGE BERASIA
- Place of the college –BERASIA
- District -BHOPAL
- Division -BHOPAL
- Year of establishment of college -1986
- Name and Contact details(Mail id , Phone) of Principal- Dr Alka saxena :- hegsvdcbberbho@mp.gov.in Phone – 07565-282211
- 9926322278
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge – Dr Raju Tilanthe ,ranjutil@gmail.com, 9826023540
- Date of report submission -06.11.2018

Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

The key activities, events and success of the past year are:-

1. This Institution is NAAC Accredited in July 2016 and awarded 'C' Grade.
2. One Professor is member of the board of studies.
3. As per the norms of NAAC, the IQAC was constituted with Principal as the chairperson.
4. More than 05 papers published in National and International journals.
5. Our institution holds virtual and smart classes. Virtual class is an important source of learning for the students and teachers of remote areas. With the help of virtual classes one teacher at the nodal centre is able to teach and interact with students of various colleges from all over Madhya Pradesh.
6. All the teachers hold the degree of Ph. D.

7. Almost all the teachers of the college have done orientation and refresher courses for their career advancement.
8. Staff actively participates in seminars/conference/workshops and trainings organized by the other institutions.
9. The institute has been going on a remedial coaching for competitive exams and slow learners.
10. Institute has set up a UGC career and counselling cell.
11. Institute has provided internet facilities to student and teachers established a network resource centre.
12. The concept of zero classes is adapted in the college which is held at the beginning of new session, where personality development, improving communication skills, moral values are given priority.
13. One smart classroom has been set up and innovative teaching method with latest technology is practiced to make the class interesting and interactive.
14. Teachers from Commerce and Arts dept. are invited as resource persons in virtual classes.
15. Our college website gives complete idea about college, faculty, student strength, seminars, conferences and various schemes of the govt.
16. The career and placement cell plays an active role in training and educating the students for better job placement.
17. The college makes special efforts to improve the communication skills and personality development of students.
18. Online admission system has been adapted in the college as per the norms of Higher Education M.P.

Major new initiatives for next year:-

1. To set up a computer lab and E Library.
2. Staff will actively participate in seminars/conference/workshops and trainings organized by the other institutions.
3. College staff will work for the betterment of the students.
4. To open job oriented teaching programme in the institute.
5. Intend to develop green patch with plants of economics, medicinal and aesthetic value.

2. Overview (1 page)

(i) Vision, Mission and Objectives of the college-

1) Vision-

- To provide holistic education to students in order to foster honesty, competency and professionalism in them.
- To provide quality education and skills for all.
- To provide employment opportunities for all.
- To teach the habit of equality and morality among students.

2) Mission-

- The mission of the college is to have programs which ensure the young students and prepare them to face new challenges in their personal and professional life with dignity.
- Educating and empowering the learners to realize their potential through righteous blending of knowledge, skills and values for serving society.
- To give Counselling to students, creating awareness for job opportunities.
- Create a caring, supportive environment in the college.

3) Objectives-

- To uplift rural youth with good education.
- To endow students with knowledge and wisdom.
- To promote core values and work place values.
- To upgrade the rural students with the latest information in various fields like IT, Entrepreneurship Development and Environmental studies.
- To create a beautiful, enabling wholesome environment.

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Name : **Swami Vivekanand Government College, Berasia**
Address: **Swami Vivekanand Government College Berasia, Shamsabad Road, Berasia, Bhopal**
City: **Berasia** Pin: **463106** State: **Madhya Pradesh**
Website: **<http://wwwmp.colleges.nic.in/gcbersiabpl/>**
Campus Area : **10 acres**

- (iii) History of the college with significant milestones

The City of Lakes, Bhopal has a Tehsil by the name of Berasia where Swami Vivekanand Mahavidhyalaya is situated far from the madding crowd on Shamshabad road in the lap of nature; the institution came into existence in 1986. The college shifted to the existing premises in 1992 and was inaugurated by the Hon'ble Shri Atal Bihari Vajpayee, Shri Sundar Lal Patwa and Shri Vikram Verma. The institution was then headed and guided by a galaxy of eminent educationist in the subsequent years. The College has affiliated to Barkatullah University, Bhopal, the institution offers U.G. level in three faculties, Science, Commerce and Arts. The college has a team of well qualified faculty members headed by the Principal and an equally efficient group of supporting staff. Besides guiding and insuring the student, the institution's Endeavour is to achieve the object set up by the U.G.C., which is to impart education. Recognition by UGC on the date of 21/07/1998. The infrastructure of the college has been expanded to meet the requirement of curriculum and student related services. The college has a well maintained campus spread over 10 acres of land.

- (iv) Faculties and major disciplines

Faculties :- B.A / B.Com / B.Sc - 15

Course Curriculum for Semester System

Arts Group

SNo.	Class	Subject
1.	B.A (Under Graduate Course)	1. History 2. Political Science 3. Sociology 4. Economics 5. Hindi Literature 6. English Literature

Commerce Group

SNo.	Class	Subject
1.	B.Com (Under Graduate Course)	1.Account Group 2.Mnagement Group 3.App. Economics Group 4.Computer Application

2.	M.Com (P.G)	Management Group
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Science Group

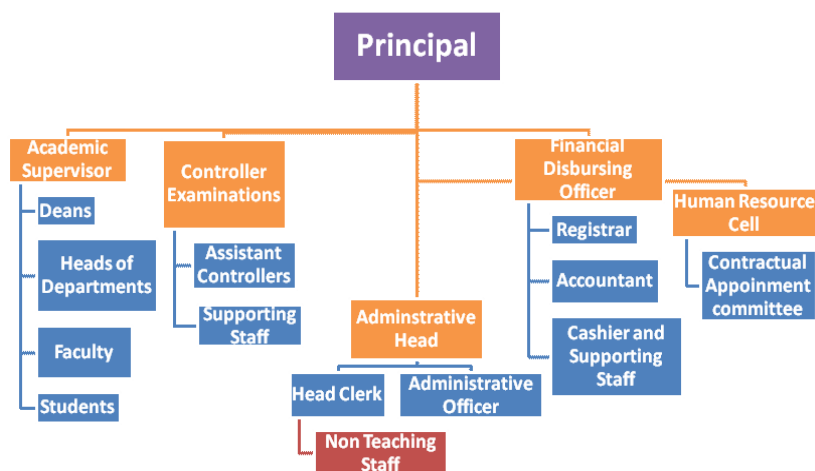
SNo.	Class	Subject
1.	B.Sc. (Under Graduate Course)	1. Mathematics 2. Physics 3. Chemistry 4. Botany 5. Zoology

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy

For example -:



List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

- JanBhagidari Samiti- 1- Shri Vishnu Khatri-Chairperson(MLA-Berasia)
2-Dr. Alka Saxena - secretary
3- shri Virendera Thakur
4- Shri Virendra sahu
5-Shri Ashis Jain

6-Shri Dinesh Rajpoot
 7-Shri Rambaboo Meena
 8- Smt. Raksha Lahoti
 9-Shri Reetesh Saxena

4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	1432	49	NA
Applications that ranked the college as the 2 nd preference	-	-	
Applications that ranked the college as the 3 rd preference	-	-	
Total number of applications received	1664	53	
Number of students admitted	1432	49	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender		Category				% of students from the State	% of students from other states
	M	F	S.T	S.C	OBC	GEN		
							100%	Nil
B.A.	316	294	09	176	355	70	100%	Nil
B.Com	192	220	00	88	239	85	100%	Nil
B.Sc	218	192	00	76	232	102	100%	Nil
M.Com	31	18	00	11	28	10	100%	Nil

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional Subject
Arts	Bachelor of arts	10+2 from a recognized board	F.C + a group of 3 optional subjects. English Lit/ Hindi Lit./ History/ Pol.Sci./

			Sociology/ Economics
B.Com	Bachelor of Commerce	10+2 from a recognized board	F.C. + Accounting/ Bus. Mgt/ Appl. Eco./ Com. Appl.
B.Sc	Bachelor of Science	10+2 from a recognized board	F.C + P.C.M / C.B.Z

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>M.Com</i>	<i>Master of Commerce</i>	<i>3 year Degree course in any faculty/ honors degree course in same subject</i>	<i>Management Concept/ Buss. Envi./ Advanced Acc./ Cost Analysis and Control</i>

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
Nil	Nil	Nil	Nil	Nil

6. Academic Calendar 2017-18

Academic Work	Ist year/ IInd year/ Fifth Semester	Ist year/ IInd year/ Sixth Semester
class started	02 July to 2018	26 Dec 2018
Teaching and Continuous Comprehensive Evaluation	02 July to 03 November 2018	26 Dec.2018 to 18 April 2019 90 days
CCE Schedule	September 3rd week	March 2nd week
Preparation Leave	04 November to 11 November 2018	19 to 22 April 2019
Practical Exams (Graduation/Post Graduation)	22 October to 05 Nov. 2018	02 April to 18 Apr. 2019
Semester and ATKT Exams	12Nov. to 15 Dec. 2018	23 Apr. to 25 May 2019
Declaration of	31 Dec. 2018	15 June 2019

Examination Results		
Semester Break (for students)	16 Dec. to 25 Dec. 2018	27 May to 29 June 2019
Semester Break (for teachers)	17 Dec. to 25 Dec. 2018	27 May to 15 June 2019

7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

<ul style="list-style-type: none"> • Class room - 11 • Smart Classroom - 02 • Laboratories - 04 • Canteen - 01 • Garden - 01 • Students common room- 02 • Toilets - 03

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

<ul style="list-style-type: none"> • The college has a main library. Total no. of books are 24674 • Formed advisory committee members are Dr. Chandrakanta Ahirwar and Dr. Meenakshi Shroti • Other Facilities <ul style="list-style-type: none"> i) Open access system ii) Reading Room iii) Photo copier for students
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- Student support services:
 - ✓ IT enabled services

- Network resource centre
- Virtual classroom
- Smart classroom
- IT lab

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)
- Post matricottar scholarship
- Kalyankari Yojnaye
- Higher Education Loan
- Group Insurance Scheme

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

- | | |
|------------------------------|--|
| • NSS | - 100 Unit for boy and girls |
| • Facility for slow learners | - Remedial coaching |
| • Tutor-Guardian Scheme | - Parents teachers for each classes |
| • Grievance Redressal Cell | - For female teachers and girls students |
| • Remedial Classes | - For S.C/S.T/OBC and Minority |
| • Career Guidance Cell | - For regular admitted students |

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Nil

- ✓ Major student welfare initiatives over the past year

Nil

- Extension Activities

Nil

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
	Nil	Nil	Nil	Nil

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
	Nil	Nil	Nil	Nil

CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
	Nil	Nil	Nil	Nil	Nil

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nil	Nil	Nil	Nil

SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
	Nil	Nil	Nil	Nil	Nil

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Nil	Nil	Nil	Nil

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
		<i>NIL</i>	

- Major/Minor research projects

S.N	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
1	Dr. Raju Tilanthe	2010-12	An Evaluation of Public Sector Banks in India In Post Reforms Period	UGC BHOPAL	128500
2	Dr. R.K. Sharma	2011-13	Buying Behaviour of	UGC	76490

			Consumer with Reference to Bhopal City	BHOPAL	
				UGC BHOPAL	
3.	<i>Dr.CHANDRAKANTA AHIRWAR</i>	2014-16	VARIATION OF foF2 DURING GEOMAGNETIC STORMS AT LOW LATITUDES.	UGC BHOPAL	3,00,000(THREE LAKHS ONLY)
4.	<i>Dr.MUKESH KUMAR NAPIT</i>	2014-16	Biodiversitcal Study of Encountered Fish and Amphibian fauna of Bundelkhand Region with SpecialReference to Damoh District.	UGC BHOPAL	1,65,000/-

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	Dr. Alka Saxena		01	00
2	Dr. Meenakshi Shroti		02	00
3	Dr. Anil Dubey		02	00
4	Dr. Vandana Sharma		01	00
5	Dr. Baban Seyke		02	00

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	Nil	Nil	Nil	Nil
2				

- List of linkages/ Collaborations/ MOUs

Nil

- College Publications: Research Journal, Magazine, Newsletter

Nil

10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	00	00	15	00	15	08
<i>Filled</i>	00	04	7	04	05	03
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	00	00	03	03	05	02
<i>Filled</i>	00	00	03	03	05	02

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Ku. Deepmala	P.G	Botany
2	Smt Sangita Chourasiya	Ph.D.	zoology
3	Mr.Vijay sanker Mishra	P.G	Com. Appl.
4	Smt. Mradula Shrivastav	P.G	Commerce
5	ku Mohani Thakur	P.G.	Commerce

3. Annual improvement in academic, research & administrative Initiatives

- 01 Ph.D degree awarded in department of Economics.
- Paper presented in national level seminar - 05
- Paper presented in international seminars - 00
- 1 MRP completed in department of Zoology

11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Nil

12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
Nil	Nil	Nil	Nil

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

- IQAC cell promote teachers for doing Research project, Seminar and publishing research paper.
- To promote teaching and learning, the director will monitor the meeting from time to time and organize various academic clubs.
- To setup smart class room/ computer lab in the institution for advance ICT based teaching.
- Renovate the laboratory with advance equipment.
- Teachers were engaged in minor research project and seminar in current year.
- Library has also been upgraded by new reference book.

Quality Improvement Strategies

- **Teaching and learning**
- **Research & Development**
- The institute has constituted a research committee for motivating the faculty members for undertaking minor/major research project, research paper presentation, and participation in seminar/workshop/conference.
- **Community engagement**
- For community engagement programs, the institute has constituted a NSS unit, which organizes various social activities such as Plantation, NSS one week camp, Red ribbon club, Pollution free campus, Literacy, Health awareness etc. which helps in creating a social awareness among the people

13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
01	Nil	Nil	Nil

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
	00	00	00
	Nil	00	00

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
	Nil		

14. Innovations and Best Practices

Innovations

- Carrier cell supports students in getting placements.
- Civic responsibilities are inculcated in students through NSS.
- Committees like IQAC Cell, student council. Grievance redressal cell, anti-ragging committees exist to ensure effective functioning of the college.
- Moral and ethical values such as social justice, eco-consciousness, sense of equality are inculcated in the minds of student through community oriented extension services carried out by the institution.
- Students are supported in online admission and downloading the examination admits cards.
- One virtual classroom for online teaching and learning.
- ICT based teaching, smart classroom with latest hi-tech facilities.
- Workshops/Lectures conducted on communication skills, awareness programs on women health etc.
- The college conducts Zero classes, bridge classes and special classes for students.
- Cultural and literary activities, Youth Festival are organized to promote new talents.

Best Practice

- **Goal**
- **To improve the academic skills in socially backward students.**
- **To strengthen the knowledge for SC/ST/OBC and minority.**
- **To improve the level of comprehension in subjects where quantitative, technical and laboratory work is involved.**
- **To develop an employment information cell in the college.**
- **To prepare students of economically backward class for competitive examinations.**

The Context

- **The well-being and development of the SC/ST/OBC/minority are important indicators of the strength and success of a democratic society. In the present scenario of Indian society a huge population of this category are living. In order to get employment public/ private and other organization, the remedial coaching is a boon from UGC.**

The Practice

- **Our institution has established a well remedial coaching with a provision of additional learning reference material- books and reviews.**
- **Our institute has prominent expert teachers to give the coaching for entry in services.**
- **Our institute has provided remedial coaching in subjects for slow learners and weak students.**

Evidence of Success

- **The college has developed a remedial coaching center for SC/ST/OBC and minority.**
- **To strengthen the knowledge, skills and attitudes, by guidance programe**

NSS [National Service Scheme]

2. Goal

- Education through community service and community service through education.
- Empowerment of youth through imparting holistic education to make them responsible citizen of the society.
- Development of student's personality through community service.
- To develop a national consciousness among the youth with social awareness.
- To strengthen the spirit of service and sacrifice among the young generation.

3. The Context

- The scheme of NSS is sponsored jointly by the Human Resource Development Ministry and youth affairs and sports department.
- The aim of the scheme is to raise such a social and voluntary organization which will ensure the participation of the youth in social service.
- Government College Berasia has been sanctioned one unit of NSS. The unit is affiliated to the NSS and youth welfare Department of Barkatullah University Bhopal. Total sanctioned strength of students per academic session is 100.
- The NSS unit of the college has been very active and the volunteers do organize yearly, regular activity and special camps at different villages where their works and devotion has always endeared them to the local inhabitants.

5. Evidence of Success

- NSS unit of our College has successfully conducted various activities like Water Conservation Drive, Tree Plantation, Literacy Drive, and AIDS Workshop etc.
- The students of NSS Unit has represented our College in State Level 2012-13 and in 2013-14 State/National Level Camp.

15.SWOC Analysis (strength , weaknesses, Opportunity and Challenges

SWOC

Strength:

- College has own building with 10 acres land.
- Our College is the single government institution situated in rural area, where students from rural background pursue for higher education.
- Permanent faculty with highest qualification.
- Virtual class room facility.
- Regular supply of electricity with power backup.

Weakness:

- Vacant post in the institute for, Principal, Professor (Maths/Zoology,Botany,Hindi), Sports officer and Non teaching staff.
- Playground,Classrooms.

Opportunity:

- Our institution provides an environment to the students for preparation in competitive examination by providing Remedial coaching, guidance and reading materials.
- The college provides various programs under NSS, Youth festival, Personality Development and Sports etc. for the overall personality development of the Students.

Challenges:

- As the students of our institution are mostly from rural background, the challenge present scenario.
- Due to the lack of Professional /Vocational courses in our institution there is a big challenge to invite the Placement Companies.

16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1.	Class Room Extension	RUSA/WORLD BANK	For increasing of students strength
2.	Auditorium	UGC/ Government aid	To organize academic and cultural activities.
3.	E Library	RUSA/WORLD BANK C/	To improve Reading Habits through online .
4.	Botanical Garden	RUSA/ Government aid	For science student
5.	Vocational course	UGC/ Government aid	Skill Development
6.	Computer lab	UGC/ Government aid	For computer based knowledge.

17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	104	130	91	325	650
Postgraduate	06	08	06	20	40
PhD					Nil

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	71	69	49	04	02	00
	Female	62	52	37	01	04	00
ST	Male	03	01	01	00	00	00
	Female	02	02	00	00	00	00
Other Reserved Categories	Male	176	160	93	08	11	00
	Female	173	111	113	04	05	00
General	Male	43	36	24	02	04	00
	Female	74	47	33	03	01	00
Total	Male	293	276	167	14	17	00
	Female	311	212	183	08	10	00

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	250	250	-	-
Commerce	175	175	40	22
Science	200	179	-	-

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	71	65	6
	Female	54	52	2
ST	Male	02	01	01
	Female	02	02	00
Other Reserved Categories	Male	170	157	13
	Female	115	104	11
General	Male	38	31	07
	Female	50	49	01
Total	Male	281	254	26
	Female	221	207	14

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	02	01	01
	Female	04	01	03
ST	Male	00	00	00
	Female	00	00	00
Other Reserved Categories	Male	11	02	09
	Female	05	02	03
General	Male	04	02	02
	Female	01	00	01
Total	Male	17	05	12
	Female	10	03	07

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)		
	Number of students admitted to the 1 st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year

SC	Male	24	12
	Female	18	12
ST	Male	03	03
	Female	01	01
Other Reserved Categories	Male	69	30
	Female	66	47
General	Male	14	24
	Female	35	33
Total	Male	110	69
	Female	120	93

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	02	02
	Female	01	01
ST	Male	00	00
	Female	00	00
Other Reserved Categories	Male	07	04
	Female	08	04
General	Male	03	02
	Female	07	08
Total	Male	12	08
	Female	16	13

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned						
	Filled (Regular)	01	00	04	02	00	01

	Filled (Contract)	00	00	03	02	00	01
	Guest Lecturers	01	00	04	03	01	02
Associate Professor	Sanctioned	-	-	-	-	-	-
	Filled (Regular)	01	-	02	01	00	01
	Filled (Contract)	00	00	00	00	00	00
	Guest Lecturers	00	00	00	00	00	00
Professor	Sanctioned						
	Filled (Regular)	01	00	04	01	00	03
	Filled (Contract)	00	00	00	00	00	00
	Guest Lecturers	00	00	00	00	00	00
Admin. Staff (all)	Sanctioned						
	Filled (Regular)	00					
	Filled (Contract)						
Accountant	Sanctioned	00	00	01	00	00	00
	Filled (Regular)	00	00	00	00	00	00
	Filled (Contract)	00	00	00	00	00	00

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained		01	01
	Avg. number of days		21	03
Associate	Number trained		00	00

Professor	Avg. number of days		00	00
Professor	Number trained		02	02
	Avg. number of days		03	03
Administrative Staff (all)	Number trained		N/A	00
	Avg. number of days		N/A	00
Accountant	Number trained		N/A	00
	Avg. number of days		N/A	00

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	04	00		
	Contract		03		
	Guest Lecturers	01	03		
Associate Professor	Regular	02	00		
	Contract	00	00		
	Guest Lecturers	00	00		
Professor	Regular	04	00		
	Contract	00	00		
	Guest Lecturers	00	00		

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	132	1044935	02	22330	0	
	Female	113	751735	05	67930	0	
ST	Male	06	41012	00	00	0	

	Female	02	12530	00	00	0	
General	Male	304	1320038	16	67762	0	
	Female	192	879683	11	44904	0	
Total	Male	442	2405985	18	90092	0	
	Female	307	1643948	16	112834	0	

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	00		00			
	Female	00		00			
ST	Male	00		00			
	Female	00		00			
General	Male	00		00			
	Female	00		00			
Total	Male	00		00			
	Female	00		00			

Data Source: College records, DHE

(b) Hostel occupancy as on 30 th September, [Current Year] (all hostels)		
Capacity	Number of residents	
Males:		
Females:		
SC	Male	00
	Female	00
ST	Male	00
	Female	00
General	Male	00
	Female	00
Total	Male	00
	Female	00

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 th September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	00
ST	00
General	00
Total	00

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

2 nd year	Appeared	02	01	00	00	07	07	02	08	11	16
	1 st division	02	00	00	00	01	02	02	06	05	08
	2 nd Division	00	01	00	00	02	03	01	01	03	05
	3 rd Division	00	00	00	00	00	00	00	00	00	00

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	11	00	03	08	00
	Female	12	00	04	11	00
ST	Male	00	00	00	00	00
	Female	01	00	00	01	00
General	Male	46	00	12	34	00
	Female	73	00	23	50	00
Total	Male	57	00	15	42	00
	Female	86	00	10	62	00

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	02	00	00	02	00
	Female	01	00	00	01	00
ST	Male	00	00	00	00	00

	Female	00	00	00	00	00
General	Male	06	00	00	06	00
	Female	12	00	00	12	00
Total	Male	08	00	00	08	00
	Female	13	00	00	13	00

Data Source: Records of the college placement cell

7. PhDs Awarded

Number of PhDs awarded between October 1 st [previous year] to September 30 th [current year]	
Discipline Group	Number
Arts	01
Commerce	00
Science	00

Data Source: AISHE

8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	00	
Commerce	00	
Science	00	

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 st [previous year] to September 30 th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	00	00	
Commerce	00	00	
Science	00	00	

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 st Cycle	2006	10.02.2007	C+	09.02.2012
2 nd Cycle	21.01.15 & 07.07.15	16.09.16	C	15.09.21
3 rd Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: _

Does the college have currently valid UGC autonomy? __no__ . If yes, by order number _____ - _____, dated ____-____.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)	2014-15 to 2018-19	79	87	76	93	93
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)	2016-17 to 2018-19	-	-	75	68	55
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)	2014-15 to 2018-19	66	78	89	88	94

On-time graduation rate (undergraduate, all categories)	2014-15 to 2018-19	45	58	66	75	70
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)	2014-15 to 2018-19				90	100
On-time graduation rate (postgraduate, all categories)	-	-	-	-	-	75
Regular faculty in position rate (all levels, reserved categories)	2014-15 to 2018-19	26	26	33	33	27
Regular faculty in position rate (all levels, unreserved categories)	-	46	46	60	60	33
Percentage of regular faculty with PhDs (all levels)	-	67	80	80	80	100
Employment rate of graduates from the previous academic year (undergraduate, all categories)	--	-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)	-	-	-	-	-	-
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals	2014-15 to 2018-19	06	13	03	03	00

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor _____nil_____.

Number of audit observations recorded by the auditor _____nil_____.

Number of audit responses found satisfactory, as certified by the project directorate__nil_____.

Certified audit reports as per the standard Chart of Accounts to be attached.

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted _____

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.

- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.