

Annual Report 2018

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information–

- Name of the college -**Govt.Hamidia Arts & Commerce College, Bhopal**
- Place of the college - Bhopal
- District - Bhopal
- Division - Bhopal
- Year of establishment of college - 1946
- Name and Contact details (Mail id, Phone) of Principal- Dr. P.K. Jain Mob 9826321640 E-mail pkjn08@gmail.com
- Name, Post and Contact details of (mail id, Phone no.) of Reporting In charge- Dr. J.S. Dubey, Mob : 9425187989 E-mail jsdubey2010@gmail.com
- Date of report submission -12-11-2018

Part I

1. **The Principal's Report (2 pages)**-Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Key Activities, Events, Successes-

Govt. Hamidia Arts and Commerce College, Bhopal organises seminars, lectures, workshops for the students of college. Efforts are made to promote research environment. Institution developed quality benchmarks for the various academic, co-cultural, curricular and administrative activities. The college publishes E- Newsletter highlighting the various literary, cultural and sports events and activities of the college. 'Pratibha', the college magazine was published on line. The Research Journal (Bi-Annual) was published. The college organised

'Uthishta Jagrat' classes for the benefit of students preparing for competitive examinations like UPSC, MPPSC, NET, SLET, Bank, Railways etc. Special emphasis is laid on Teaching, Learning and Evaluation. The college promoted Sports and Cultural activities too. All the pathways, washrooms, laboratories, have been upgraded by RUSA. Online counselling centre has been inaugurated in the campus for the benefit of students.

- 'Excellence Award' given to Govt. Hamidia College; Institutional Cleanliness Programme, given by GOI, through Govt. of MP.
- International representation by our student Ankit Borde in Fencing, in Thailand.
- Bronze Medal in Asian Karate Championship, Rudra Pratap Singh Raghuvanshi

Major new initiatives to be under taken over the next year-

- Non traditional Energy Saving - Efforts will be made to cut electricity bills by installing solar panels. Sunlight is free, so once the initial installation, the electricity costs will be reduced. The production of electricity will be consumed, and the college will be able to sell electricity back to the grid.
- Yoga and meditation camps will be organised
- Social awareness- the college will take concrete steps in the direction of social awareness, for creating digital India, health awareness, necessity and importance of voting will be reinforced, cleanliness drive will be taken up as a regular feature, etc.
- Efforts to upgrade library, more research oriented books for the benefit of students, to increase footfalls in the library
- To initiate Proposals for value aided courses
- More infrastructure grants to be initiated
- Efforts for total green campus

- Classes for the benefit of the students preparing for competitive examinations.
- To continue with the development work of the adopted village by NSS volunteers
- All classrooms to be upgraded as smart classes
- Art gallery to be opened by the efforts of Dept. of Drawing & Painting
- To acquire the possession of the Auditorium (pending since quite some time due to legal complications)
- Establishment of language Labs.
- Skill development training by Career Placement Cell
- Self Defence training and Disaster Management drives by NSS.

2. Overview (1 page)

(i) Vision, Mission and Objectives of the college

Vision:

- Achieve excellent standard of quality education by integrating high quality innovative teaching and learning, in preparing graduates and post graduates with skills necessary for career success and providing an effective, supporting and learning environment to promote professional development.

Mission:

Achieving academic excellence, integrate teaching and learning in order to enhance the quality of teaching in the campus.

Goals-

- To provide leadership and inspiration for learning in order to develop the finest leaders in the field of education by supporting quality research and development activities
- To impart quality and value based education
- To create and foster career opportunities
- To engage the students in extracurricular activities, literary programmes, cultural activities, art exhibitions etc. for their all round development of personality
- To help prepare outstanding educators of tomorrow through service and patriotism

Objectives:

- **To encourage students to realize the importance of** reaching personal and professional goals through self-motivation, individual growth, and the pursuit of excellence.
- To foster academic breadth and skills training for success
- To help in the development of a higher moral character through traditional and values.
- To promote academic excellence in teaching, learning and research.
- To let the student discover their talents through co-curricular activities, sports, literary and cultural events.
- To help in the development of skills needed to keep up with modern technology in a professional world.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Brief Introduction of the college

- Government Hamidia Arts and Commerce College strives to serve through education, and the moral and spiritual enhancement of our students. We place strong emphasis on the development of our community's future leaders. Our Alumni are in distinguished careers in political, economic, social and cultural arenas. Hamidia College places strong emphasis on whole-person education, broadening the perspective of its students and enhancing their sense of social responsibility. The institution provides intellectual stimuli to both students and staff.
- Government Hamidia Arts and Commerce College is one of the most esteemed colleges of Bhopal, Madhya Pradesh and is affiliated to Barkatullah University. It was established in the year 1946. It is a lead college with 11 Govt. Colleges and 145 Private Colleges under its jurisdiction. The institution creates an environment of knowledge, research skill, self reliance and humanitarian touch to mould our youth for a better world.
- The college has 67 highly qualified faculty members, 08 members of administrative, 02 technical and 29 class IV employees. The colleges has support services viz. central library, reading room, NRC centre. The college has 28 registered research guides and 38 students have been registered / awarded Ph.D. NSS, NCC and sports are an integral part of the college life.
- The college organizes several literary and cultural activities throughout the session.\
- Special efforts are made for the physically challenged student of the college.
- Yoga and Meditation is practiced in college that helps in the holistic development of the students.

(iii) History of the college with significant milestones

In the context of globalization, Quality and Competition are budding to the front position bringing about immense changes in all fields. Education cannot be an exception. Education is a process of growth, externalization and actualization of human potential and thus central to national development. Government Hamidia Arts & Commerce College, Bhopal, provides a combination of activities related to academics and research, games plans for achieving the goals, and further for reflection on the outcome.

The college started its journey from the Minto Hall building in 1946, with Arts, Commerce, Science and Law. In the year 1956, the college shifted to a new building opposite Polytechnic College and continued to function there till 2005. With the establishment of Motilal Vigyan Mahavidhyalaya in 1960, the faculty of Science was shifted from Hamidia College. Similarly, with the establishment of State Law College in the year 1996, the faculty of Law also shifted from here. It was in the year 2005 that the college moved to the present building stationed by the side of the serene lake at Budhwara awarding it a distinct physical identity.

The college is really proud of its alumni who have excelled in every walk of life, be it public life, civil services, armed forces, judiciary, private and public sectors, media and television and films. They have done our college proud. The students who come to this college are among the top achievers at the school and add further achievements to their credit. Some of the eminent

personalities are Dr. Shankar Dayal Sharma, former President of India; Shri Shivraj Singh Chouhan, the Chief Minister of Madhya Pradesh; Shri Aziz Qureshi, Ex-Governor Utrakhand; Shri O.N. Shrivastava, former Governor of Manipur; Smt. Najma Hapatullah, former Chairperson Rajya Sabha; Smt. Sudha Malhotra, the famous playback singer; Justice Faiz-auddin; Late Shri Ramesh Chandra Agarwal, Ex-Chairman *Dainik Bhaskar* Group; Shri Madan Mohan Joshi, former editor *Dainik Naidunia* and Present Director, Jawahar Lal Nehru Cancer Hospital; Mr. Manoj Shrivastava Principal Secretary, Madhya Pradesh Government.

The accreditation process have given scope for reflection on the methods adopted in the teaching-learning, fine tuning administrative processes, and in general becoming responsive to the needs of various stakeholders. NAAC through its processes of accreditation is setting the road map for every institution to tread the path for pursuit of excellence.

At Hamidia College we are driven by the ideals that believe in imparting holistic education with emphasis on character building, to create good citizens. We are inspired by the thoughts of Swami Vivekanand who emphasized on youth empowerment for nation building and for inculcating values through discipline.

In addition to providing a conducive academic atmosphere, lot of scope for co-curricular and extracurricular activities is provided which has promoted the all round development of students. As a learning organization we are responsive to the advances in technology and the evolving benchmarks in the field of education, with special reference to teaching and learning approaches.

The college strives to achieve its mission to impart quality education to its students. It aims to make our education relevant in the present day context. The vision is to inculcate values of equality, unity and justice in the students so that they become conscious of their duty to the society and the country. The institution has distinguished itself by preserving its ancient heritage and at the same time forging ahead by synergizing healthy practices with institutional management.

The college was given the status of lead college by the Department of Higher Education in the year 1998. It has 11 Government Colleges and 07 Government aided Colleges under its jurisdiction. It collects, compiles and sends information to higher authorities regarding admissions, scholarships, number of employees in different colleges. Vidhan Sabha queries from all colleges are also compiled in our college and forwarded to the Office of Additional Director. In cases of enquiry, the government makes the Principal of our college function as investigating officer. In legal matters pertaining to court, our Principal acts as Officer In-charge to the Government. The verification and registration work of the forms of B.Ed. students is also done by our staff.

The college is affiliated to Barkatullah University, Bhopal under section 2(f) and 12(B). It was accredited by NAAC at B+ Grade in the year 2004. It offers B.A., B.Com, B.Com-Computer Application and BCA at the under graduate level B.Com (Honours) in self financing scheme, M.Com and M.A. in twelve subjects at the post graduate level. The college has introduced BBA classes from July 2013.

The college has 4108 students enrolled in the current session. The admission of the students is based purely on merit and the University scrupulously implements the reservation rules of the State Government. The institution welcomes the entry of students from marginalized groups and many of them belong to rural or poor family background and are first graduates of the family. Students from diverse backgrounds and far-flung states like Jammu and Kashmir, Uttar Pradesh, Bihar, Maharashtra etc. also through the premises of the institute.

The college has a team of 67 well qualified teaching and 37 non-teaching staff members. The college conducts Ph.D course work classes for research scholars. The Principal and 28 faculty members are recognized research guides, they are often invited as resource persons and key note speakers in various research oriented programmes.

To enhance the teaching quality, the institution encourages the faculty members to attend Orientation and Refresher Courses and supports the faculty in organizing and attending Seminars, Conferences, Workshops, Trainings, etc. Being aware of the constant need of updating their knowledge, many faculty members undertake minor research projects sponsored by the University Grants Commission. Two faculty members of the Commerce Department were honoured for best text-book writing by Madhya Pradesh Hindi Granth Academy in the year 2012 and 2013.

The college faces certain constraints in modifying and changing the curriculum as it is affiliated to Barkatullah University, Bhopal. However, the University organizes meetings to discuss curriculum every year in order to review the existing curriculum. Faculty members from the college who are Chairman and members of Board of Studies actively participate in it. The suggestions and recommendations are put forward in the form of proposals and the feedback given by the faculty and students is taken into consideration. In integrating goals and objectives with the University curriculum, the academic calendar is followed. CCEs (Continuous Comprehensive Evaluation) are conducted well in time. 'Special Classes' and 'Zero Classes' are organized for the benefit of students. Eminent subject experts and scholars are invited to the college to share their expertise with the faculty and students. Field trips are conducted for the exposure of the students in real life situation. The college provides free internet facility at the NRC centre. Students are encouraged to participate in all activities of the college viz. lectures, talks, workshops, cultural events, trips and surveys, camps, co-curricular activities, literary activities etc. The college also understands the need of communication skills of the students. The annual college magazine *Pratibha* contains articles and poems written by the students and staff members. For students with disability, subject content and relevant material are posted on the net. The departments adopt the teaching, learning and evaluation strategies of the UG and PG programmes with the aim of equipping the students to successfully face competitive exams like UGC-NET, PSC, UPSC, etc. The college has an Internal Quality Assurance Cell (IQAC) that meets periodically to discuss various issues regarding teaching, learning and evaluation. The academic progress of the students is carefully and continuously monitored. Emphasis is laid on assignments and continuous internal evaluation. The college gives importance to attendance. The teaching-learning method is increasingly becoming student-centric. In some departments, free internet access is provided to students so that they can use it for self-study. Each department has a well-stocked library from which students borrow books regularly.

The college provides welfare schemes and students support programmes for the benefit of the students. It provides financial assistance to under privileged students through Government funded social welfare schemes. It not only aims at the academic upliftment of the enrolled students but also looks after their physical and extracurricular development. To make the students accountable to society and nation at large, the college organizes activities through NCC, NSS etc. The college provides adequate facilities for both indoor and outdoor games. The Career Guidance Cell organizes workshops and training programmes and guides the students regarding job opportunities

available for them. The teachers and the students benefit greatly from the rich library that has over 1,24,200 books. The library also has the facility of 9 computers which assist the students in their work. The website of the college provides a clear insight of the college. The college has a rich convention of far-sightedness and leadership that has determined the institution towards the unique growth that it experiences today. The leadership given by the Principal and members of the college helps in sustaining and reflecting the vision and mission of the college through all the activities of the institution. The Principal closely works with the IQAC Coordinator, Superintendent of Examination Cell, Advisor of the Students' Union, Head of the departments to offer collective leadership in all dimensions of organizational management.

The infrastructure of the college has expanded considerably to match the requirements of curriculum, research extension and student related services. The financial support comes from funds granted by UGC, Jan-Bhagidari and State Government. The college possesses a well maintained campus spread over 29012.24 square meter of land. There are altogether nine blocks in the campus with a total of 35 rooms. There are 4 laboratories in the college; Computer, Geography, Psychology and Drawing and Painting. There are two smart classrooms in the campus with latest facilities. A 'Virtual classroom' in the computer block is high-tech video conferencing classroom that facilitates education, teaching and learning through distance mode. To promote sports and games, the college has well a maintained Gymnasium and two playgrounds for volley ball and basketball. The college also provides facility for indoor games such as table tennis, judo and wrestling etc. The college has been adhering to best practices such as excellence in teaching and research, discipline, professional ethics, honesty, etc. To make the campus eco-friendly, emphasis is laid on green initiatives and energy conservation. The college takes all action to sustain a green environment in the campus. The college, particularly the Hindi Department provides several facilities for the visually impaired students. The text-books of the curriculum are uploaded on the computer in the department and on the website and text material and content is recorded in 90 cassettes by the professors. The college has introduced new practices of Yoga and Meditation for the staff and the students. 'Art of Living' camp was organized for the staff and students in February 2012. The performance of Yoga and meditation has helped in the holistic development of the students. In the last two years no case of ragging, student's grievance or indiscipline has been reported. The college focuses on igniting the minds of the young students to make use of their potential, to facilitate meaningful education and inspire them for vital transformation. It aims to equip the students with the best possible holistic knowledge so as to make them contribute their best to the nation.

(iv) Faculties and major disciplines

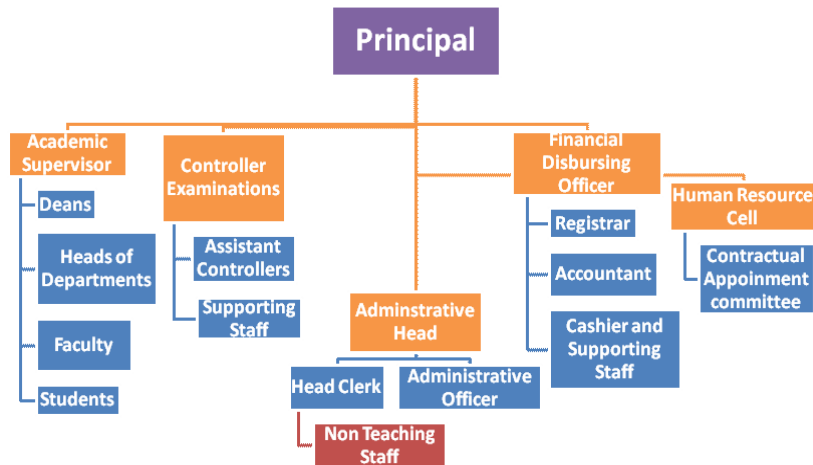
- 1) Arts Faculty - B.A. in 13Subjects
M.A. in 11 Subjects
- 2) Commerce- B.Com Plain, B.Com Computer, B.Com (Hons.) M.Com
- 3) B.B.A.
- 4) B.C.A.
- 5) Ph.D in 11 Disciplines

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy

For example -:



List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	961	282	38 No New Registration has been done for 2 years
Applications that ranked the college as the 2 nd preference	407	-	
Applications that ranked the college as the 3 rd preference	219	-	
Total number of applications received	1587	282	
Number of students admitted	1587	282	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A.	Male	All	100%	Nil
B.Com	Male	All	100%	Nil
B.Com - Computer	Male	All	100%	Nil
B.B.A.	Male	All	100%	Nil
B.C.A.	Male	All	100%	Nil
M.A.	Male/Female	All	100%	Nil

Name of the Course	Gender	Category	% of students from the State	% of students from other states
M.Com	Male	All	100%	Nil
PhD	Male/Female	All	95%	5%

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Commerce	B.Com Plain	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Commerce	B.Com with Computer Application	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Business Admin.	BBA	10+2 from a recognized Board OR 10+2 with commerce from M.P. Board	Foundation course + a group of 3 optional subjects
Computer Application	BCA	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Commerce	B.Com(Hons) Self Financing	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
E.g. Arts	Master of Arts	3 year Degree course in any faculty/ Honours degree course in same subject	No. of subjects
	M.A.	---	13
Commerce	M.Com	---	Commerce

M. Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
1	M.Phil	Nil	Nil
2	Ph.D:- Philosophy Economics History Political Science Sociology Hindi English Sanskrit Drawing & Painting Commerce	M.A. in the Concerned Subject	- 2 1 3 5 2 2 8 2 2 11

PG Diploma/Diploma/Certificate/ Self-financed/ Skill based Vocational/Short term courses

Name of the Course	Department	Duration	Fees	Seats
NA	NA	NA	NA	NA

6. Academic Calendar 2016

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	One Week	One Week
Teaching and Continuous Comprehensive Evaluation	One Week	One Week
CCE Schedule	One Week	One Week
Preparation Leave	One Week	One Week
Practical Exams (Graduation/Post Graduation)	One Week	One Week
Semester and ATKT Exams	One Month	One Month
Declaration of Examination Results	Two Month	Two Month
Semester Break (for students)	One Week	One Week
Semester Break (for teachers)	Nil	Nil

7. The Student Experience (4 pages)

Briefly describes student life in the college:

Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Govt. Hamidia Arts & Commerce College offers a supportive and caring campus environment for students to develop socially, physically, intellectually, and spiritually. Inspiring, fulfilling and courageous are the words that sum up the experience of students here. The college has a broad range of options for leadership growth, social activities, and community. Extracurricular activities are part of the college experience. Students are given the best academic ambiance in the institution. Apart from this, they are also given awareness about moral and ethical values, employable and life skills, better career options too. Colleges offer students a variety of opportunities to play sports. Students participate in Inter-collegiate, Inter-district, National sports meets with full support in all respects. The winners in such sport meets are suitably rewarded.

The students' time in college enriches their life in many ways. It provides with the necessary tools to enhance their skills more, teach them valuable knowledge about this diverse world and people and concepts in general and eventually will enable them to become more successful in life.

The students in college celebratedays of National importance like Independence Day, Republic Day, *Gandhi Jayanti*, Teachers day, World Environment Day, etc. They are motivated by special visits and talks by eminent personalities from the society so as to instil moral and ethical values in them. The lectures promote solidarity and patriotic spirit and strong character. Students practise '*Samuhik Surya Namaskar*', *SadbhavanaDiwas*.' *VivekanandJayanti* is celebrated every year.

Students regularly attend *Verbal and Written Communication Skills* workshops. Group Discussions and Essay writing is held at regular intervals both in Hindi and English language in the institution thus enhancing the communication competence of the students.

Students are allotted different responsibilities in organizing various events and activities such as cultural programmes, competitions, seminars, team building and organizational skills.

For community orientation college provides personality development sessions and literary competitions. The college students regularly visit surrounding areas and villages where people are provided awareness on various social, moral, ethical principles, health & hygiene and ways of life. Teachers give ethical lectures in order to inculcate values amongst the students. For the holistic development of students, glowing tributes to soldiers, birth and death anniversaries of great leaders and freedom fighters, is celebrated.

- Students participated in Slogan writing, Poster competition and Debate competition. Students attend lectures by eminent persons on human rights, 'Right to Information' and 'Consumer Protection Acts'.
 - Govt. Hamidia Arts & Commerce College offers a supportive and caring campus environment for students to develop socially, physically, intellectually, and spiritually. The college has a broad range of options for leadership growth, social activities, and community. Extracurricular activities are part of the college experience. Students are given the best academic ambiance in the institution. Apart from this, they are also given awareness about moral and ethical values, employable and life skills, better career options too. Colleges offer students a variety of opportunities to play sports. Students participate in Inter-collegiate, Inter-district, National sports meets with full support in all respects. The winners in such sport meets are suitably rewarded.
 - *Van Mahotsava*- Plantation programme is organised regularly.
 - Best practices involve the students and staff in yoga and meditation
 - Blood donation Camps are organised by students.
 - NSS Camp is organised every year; students become aware about environmental pollution, hygiene, health Awareness; NSS students were taken for Red ribbon express; students participated in the AIDS Awareness Rally & Conference on 'AIDS, it's Myths and Remedies'
 - Students attend lectures by eminent persons on human rights, right to information and consumer protection acts.
 - Classes are conducted regularly in smart class rooms thus making students aware about technology.
 - Network Resource Centre gives opportunity to students to be aware about ICT, about browsing, using net for educational purpose, for doing online work, thus preparing them for competitive scenario.
 - Students participate every year in Career Fair for placements and awareness about job opportunities, thus equip themselves for Group discussion and Personal interview.
- Infrastructure-
- The college building is divided into 9 blocks.
 - 'A' block comprises of the Principal's Chamber, the accounts section, the office, RUSA Cell, Computer Cell, Control Room, IQAC Room, NRC centre/UGC centre, store and staff room. A waiting room and an Ante-Room are attached to the Principal's Chamber. The visitors wait in the waiting room that houses about 6 persons.
 - The Ante-room stores the confidential files of the principal regarding private colleges and other official documents. The principal's chamber is well equipped with a computer, three in one machine Printer, Scanner & Fax, Inter-com.
 - The A-block has the language departments, viz. English, Hindi, Urdu, Sanskrit, Arabic and Drawing & Painting.

- 'B' block comprises of 4 classrooms on the ground floor. B-2 is renovated as smart classroom with modern technology equipped infrastructure. The first floor of B block houses the Library and the reading room. The Career and Placement Unit is established in this block. Naval wing NCC is also a part of this building.
- 'G' block comprises of the department of Geography and Philosophy with its classrooms and laboratory.
- Block 'P' has the department of Sociology, History and Economics on the ground floor and Psychology department with 2 classrooms and Labs on the first floor. One room in P block is used for NSS activities.
- 'H' block houses the department of Commerce and Political Science. One classroom is renovated here as a smart class room.
- **Sports room** and gymnasium is situated in Major Dhyanchand Block.
- Adjacent to sports room is the Semester cell, where the marks of internal assessment are compiled and sent to the affiliated university.
- In 'AV' block, the classes of Commerce department and major subjects of Arts are conducted.
- BCA block has the **virtual classroom** on the ground floor. First floor of this block has **Computer lab**; BCA classes are conducted in this room.
- There are three rooms for NCC and one room for students union.

Classrooms :

- The classrooms are large and well ventilated for undergraduate and postgraduate teaching alike. There are total 19 classrooms in the college campus.

Seminar halls:

There is one seminar hall in the college, but there are many classrooms in the campus where proceedings of seminars, conferences, training and workshops are conducted.

Laboratories:

There are four laboratories in the college, in the department of Geography, Psychology, Drawing and Painting and Computer. The labs are fully equipped as per the needs and requirement of the students for practical purpose. There is sufficient light and ventilation in all laboratories.

The college allows using its space by professional organizations and other govt. agencies for conducting examinations. It is a recognized centre in the city for UPSC and MPPSC examinations. Other examinations conducted in the campus are JEE (entrance test for IITs), GATE, various entrance tests conducted by the Professional Examination Board (*Vyapam*) of the govt. of MP, CA, MBA, MET, Railway Recruitment Board exams., Banking Service Recruitment Board exams., etc.

Online Counseling Centre- With the monetary assistance of RUSA, a new block for online admission, verification and other activities, is newly built where 03 counseling rooms and one help centre are situated. On the first floor, one big seminar hall is opened for all. Separate washrooms are built for Male/Female and physically challenged students and staff.

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives.

Govt. Hamidia Arts and Commerce College Bhopal has an Advisory committee with a convener for the smooth functioning of the library. The committee discusses the financial requirement (Both Academic and Infrastructure of the library). The committee facilitates smooth functioning of the library.

Library Committee

Dr. Sharad Tiwari	-	Coordinator
Dr. Geeta Gupt	-	Member
Dr. Sudhir Sharma	-	Member
Dr. Mamta Ekka	-	Member

The composition of the committee is as follows: A senior faculty is nominated as Coordinator and there are 05 members. The primary role of the committee is to formulate policies regarding the Library on matters pertaining to services. Based on the decisions of the committee, steps have been taken to provide maximum facility to the students and staff of college. Committee monitors the following-

- The purchase of books and journals
- Library services
- Stock checking
- E journals are provided
- Inlibnet-id and passwords are provided to the students and staff
- Job oriented options are given
- Recommendation of write off books
- Verification
- Requirement
- Call for open tenders

The following is the list of services available in the Library of the college:

- Lending services
- Display of new arrivals
- General knowledge awareness
- Research support and assistance
- Effective reference services
- Guidance for library users
- Magazine, newspapers, reference books are provided. There are 53 books for competition for the benefit of students. Four magazines "*PratiyogitaDarpan*" "*Cricket Samrat*" "*India To-day*" & "*Outlook*" are subscribed. There are 9 Newspapers (02 National and 07 Local Daily)
- Reading room for students
- Manuscripts-many precious manuscripts are available
- Reference Books

- **Reading Material -**

SC & ST students of the college are provided with books, dictionary and stationery worth Rs. 1500/- which is sponsored by MP Hindi Granth Academy Bhopal. The books are on General Studies, English Grammar, Hindi Grammar, Hindi to English Dictionary & English to Hindi Dictionary. The students and staff are duly informed regarding the arrival of new books added in the library through display

- **The library staff members-**

- Help the students and teachers in identifying specific resources
- Makes them aware of new resources
- Impart skill in information searching
- The Library Staff collects the feedback from the students every semester.**
- Provides questions papers of the previous examination to the students.
- Provides Book Bank Scheme to help the students from economically weaker sections
- Writes *Thought for the day* on the board of the library.

The Special Facilities offered by the library to the Differently abled persons:

- Ramp at the entrance of the library.
- The physically challenged students are assisted in selecting books.
- Information regarding the arrival of new books is displayed on the board.

Student Support Services:

- ✓ IT enabled services
- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Student Support Services:

- **NRC** has been setup for the benefit of staff and students. There are 5 computers with internet facility for the benefit of students and staff. The students use net facility to fill forms for competitive examinations, read content for academic gains, get material for the various competitions, etc.
- There are four **laboratories** which are upgraded from time to time by the funds from UGC and State Government.
- The **virtual classis** is a high-tech video conferencing classroom that facilitates education, teaching and learning through distance mode. The students from all over Bhopal attend classes in this hall for which the time table is displayed on the website of the Dept. of Higher Education. The students have shown great interest in these classes.
- Two classrooms have been upgraded as **smart classrooms** thus making the campus more tech-oriented. One in the 'B' block and the other in 'H' block. It has been developed as multipurpose teaching learning place. The college thus provides true collaborative learning with a wide screen interactive whiteboard and projector thus making teaching and learning highly interesting and interactive.

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS-There are two units of NSS in the college: The officers' in charge for the two units are Dr. R.S. Narwariya and Dr. R.P. Shakya. Dr. R.S. Narwariya is also the district co-coordinator of NSS. There are more than 300 students voluntarily enrolled in NSS. At Hamidia College, special efforts are put in to develop students' personality through community services. NSS (National Service Scheme) is a voluntary association under guidance from officers in charge of college and faculty members. One week long NSS camp is organized every year where students undertake various social welfare activities like Blood Donation Camp, Tree Plantation and awareness programs on drug de-addiction, AIDS, Swine-flu and campaign for saving water and cleanliness.

NCC- NCC has two wings- Navy and Army: Dr. Ajay Ghosh is the officer in charge for the Naval Wing and Dr. Dharmendra Pare is the officer in charge for the Army Wing. Hamidia College hosts the firing range for NCC cadets for the students of all colleges and schools of Bhopal. The NCC cadets of our college have joined the armed forces, police administration services and participated in RDC parade in Delhi.

Tutor Guidance Scheme :

- Focus on enhancing academic guidance and study support
- Promote the development of attributes and co-curricular activities
- Develop a greater sense of academic community, belonging and identity
- Integrating the approach to personal support.

The following are the members of Tutor guidance committee.

1. Dr. Sona Shukla
2. Dr. S.S. Kapse
3. Dr. Sunita Korav
4. Dr. Pradeep Sharma
5. Dr. Shanti Shrivastava
6. Dr. Rashmi Rakheja
7. Dr. Usha Sharma
8. Dr. Sameena Saidi
9. Dr. Sangeeta Saxena
10. Dr. Rekha Dhiman

The Committee organizes meeting twice a year. The parents and guardians of the students are in constant touch with the parents. The feedback forms are filled by the parents regularly giving suggestions for improvement, enhancement in curriculum, suggestion for better performance of the students. They are able to keep an eye on their ward's academic performance, their level of understanding etc.

Grievance Redressal Cell- The Grievance Redressal Committee comprises of the following members:

1. Dr. Sharad Tiwari
2. Dr. Sharda Garg Agrawal
3. Dr. Deepti Biswas
4. Dr. Rachna Telang

The Grievance Redressal Cell endeavour to address genuine problems and complaints of students whatever be the nature of the problem. Students are encouraged to use the suggestion box placed in the campus to express constructive suggestions and grievances. They may also approach the members of the cell or any of their other teachers for their personal issues. Students are requested to note that making a complaint is serious and therefore they are to use this power in a responsible manner. At the same time, the college assures students that once a complaint is made, it will be treated with sensitivity and confidentiality.

- A “Suggestion Box” has been mounted near the Principal’s chamber.
- The committee tries to sort out the problems of the students and staff promptly and judiciously.
- Serious issues are discussed in the staff meeting and the rest are sorted out in an informal manner.

Grievances Redressed (On the basis of Suggestion Box)

- Internet facility is provided in Campus.
- Trash bins are placed in convenient places in the corridors of the building.
- Water purifiers have been installed on both the floors.
- Repairing and installation of electric fittings.

Anti-Ragging Committee- The Anti Ragging Committee is the most important committee of the institution which is highly vigilant round the campus. As per the UGC norms it comprises of a representative from District Administration, office of SP, Principal - in charge, 3-Senior Professors, Representative from the media, corporation, student guardian and 4 representatives from the students.

The names and phone numbers are displayed on a board in the college campus.

Women Harassment Cell -This comprises of the following members Dr. Prabha Bhatt, Dr. Rajni Gupta, Dr. Farzana Gazal, Dr. Aprajita Sharma, Dr. Sharda Singh & Dr. Bhawana Bhadhoria.

- The committee is vigilant and alert regarding harassment in the campus. No case has been registered in the campus so far.
- The Women Harassment Cell is empowered to deal with such issues.

Career Guidance Cell and Placement Cell

- They form a liaison with various companies/Industries regularly, so as to select the best visiting companies and representative of the Industries.
- Consultancy is provided to students for job related opportunities through these cells and personal interactions.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Sports: Govt. Hamidia Arts & Commerce College has a fine tradition in sport. We have earned a reputation for success in intercollegiate competitions and tournaments, sometimes teaming up with other graduate colleges too. Many of our students also participate at the Barkatullah University level (representing the entire University). The Institution has its own department of Physical Education headed by a Sports Officer.

- The Department is responsible for the sports, games (indoor/outdoor), organizing events and inculcating the need of physical fitness into the minds of students.
- All students are encouraged to participate in Inter-collegiate, Inter-district, National sports meets with full support in all respects.
- The college organized District level chess, wrestling for both men and women, judo for men and women and yoga competitions.
- At the divisional level also the college organized yoga for staff and employees.
- Every year the students of college participate in various events as badminton, Table Tennis, Chess, Volley Ball, Hand Ball, kho-kho, wrestling.

- ✓ Major student welfare initiatives over the past year.

- The Institutions Initiated 'UthishtaJagrat" Classes, for all regular students of college, preparing them for competitive examinations.
- Alumni meet was organized on 29th March, 2016. The college alumni were invited in the NSS Camp to guide and motivate the students.
- Research environment for the benefit of students was augmented.
- Quality benchmarks were comments for the academic, co-cultural, curricular and administrative activities.
- E-Newsletter was published
- College Magazine 'Pratibha' was published
- Research Journal is published biannually.
- Modern Teaching Learning Methods are used by the faculty in the smart classrooms thus creating awareness for technology.
- The college gives feedback forms to the students, research scholars and steps are taken on the basis of suggestions
- Various measures are taken to Promote Sports and Cultural activities in the campus.
- The Zero Classes are held at the beginning of the session in order to orient the students, the students are given information regarding assignments projects, scholarship, exams, sports, etc

- **Extension Activities**

The Career Guidance and Placement Cell of the College is a vibrant body functioning to provide whole some growth to the students. The cell works under the guidance of placement officers.

The Principal and all faculty members extend their whole hearted support to the functioning of the placement cell. The Placement cell functions year around to assist contacts between the companies and the students. Students are adequately trained in preparing resumes, handling group discussions and attending personal interviews.

Training Activities are conducted by Career Guidance and Placement Cell throughout the year in an effort towards preparing the potential students for the campus selection programs.

Aptitude tests and Group Discussions are conducted from time to time to enable the students to progress their performance in competitive exams.

The college assists students in exploring placement opportunities by inviting various companies like many maker company Indore and L&T Construction for campus recruitment of students who are in the final year. Right from the beginning of the session, students are continuously counselled with regard to their career goals and options, which in turn is dynamically followed up with the potential companies for participating in the placement programme of the college.

- The Career and Placement Cell invited many Companies, organized Career Fair and Campus Drives, total **04** students were placed.
- Bhoypura Village- about a kilometre from the college campus was adopted by the students of NSS. Activities were engaged to spread awareness of hygiene, health and cleanliness drive.
- Motivational Lectures were organised by the Swami Vivekanand Career and Placement Cell to motivate students and inculcate values.
- Strengths and limitations of students were discussed to equip them for their career.
- Career Oriented Guidance was provided, mock sessions were conducted.
- Importance of Yoga and Positive Attitude was emphasized.
- Students actively participated in many extension activities, like AIDS awareness, Systematic Voters Education and Electoral participation.

NSS-NCC

- NSS activities have been divided in two major groups. These are regular NSS activities and special camping programme.
- Regular NSS Activity: Under this, students undertake various programmes in the adopted villages, college and slums during weekends or after college hours
- Special Camping Programme: Under this, camps of 10 days duration are organised in adopted villages or urban slums during vacations with some specific projects by involving local communities. NSS volunteers are expected to participate in these camps. Volunteers undertake various activities in adopted villages and slums for community service.
- Orientation of NSS volunteers: To get the NSS volunteers acquainted with the basics of NSS programmes, 15-20 hours are allocated for their orientation through lectures, discussions, field visits and audio-visuals etc.
- Campus Work: The NSS volunteers may be involved in the projects undertaken for the benefit of the institution and students concerned. Such projects includes development of play grounds, laying of gardens, tree plantation in the premises, awareness programmes on drug-abuse, AIDS, population education , necessity of voting, etc. The remaining time is utilized for community service on the projects in adopted villages separately or in teamwork with others in this field.

- The N.S.S Units organize camps in villages and make the villagers aware of the importance of sanitation, literacy, hygiene etc. The students of the college, women, villagers, slum areas have been the beneficiaries of the services provided by the NSS units.
- The Institution organizes programmes through NSS and NCC units of the college to bring awareness and alleviate problems like drug addiction, illiteracy, health and hygiene.
- The students of our college actively participate in these programmes, visit villages and slum areas and help them. These activities help the students to practice good citizenship and give them service orientation
- Sapling plantations, campus enhancement and embellishment, plastic free campus and the like are a few activities taken up by NSS units in the campus and in surrounding villages to promote environmental awareness amongst students.
- The Institute has made a good effort to promote social justice as a value through learning process and administrative interactions.
- The College NSS units have been motivating students in participating and organizing camps in villages. They have been organizing literacy, health and hygiene awareness programs.
- The NSS, NCC units of the college undertake responsibilities of bringing awareness in the lower strata of the society. For this purpose they have been organizing programmes; literacy, HIV/AIDS awareness, Environmental cleanliness, Education awareness, save girl child and promoting voting rights, blood donation, regular health check-up etc.
- The college has also actively participated in SVEEP activities of election commission to enhance voter participation in General Election.
- **The NCC cadets** of our college have joined the armed forces, police administration services and participated in RDC parade in Delhi.

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- **Merit**

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	<i>Pratibha Samman</i> O.N. Shrivastava (Meritorious) Scholarship	Danish Khan Anuj Patel	B.A. B.Com	Academics Sports, Co-curricular, Cultural, NSS-NCC

- **Research scholarship/ award**

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
1	JRF (UGC)	AlokDubey	Ph.D	Philosophy
2	JRF (UGC)	AsmitaChoudhary	Ph.D	Drawing & Painting
3	JRF (UGC) Minority	Ankita Jain	Ph.D	Drawing & Painting

CULTURAL

• Participation

SN.	Name of the event	District Level	State Level	University	National Level
1	Collage	Yes	-	-	-
2	Spot Painting	Yes	Yes	Yes	Yes
3	Rangoli	Yes	Yes	Yes	Yes
4	Clay Modelling	Yes	Yes	Yes	-
5	Poster	Yes	-	-	-
6	Cartooning	Yes	-	-	-

SPORTS

• Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Short Gun	-	Yes	Training	-
2	Judo	Yes	Yes	Yes	-
3	Hand ball	-	-	Yes	-
4	Chess	Yes	Yes	Yes	-
5	Kabaddi	Yes	Yes	Yes	-
6	Athletics	Yes	Yes	Yes	-
7	Cross country	Yes	-	-	-
8	Volley Ball	Yes	-	-	-
9	Wrestling	Yes	Yes	Yes	-
10	Swimming	Yes	Yes	Yes	-
11	Basket Ball	Yes	Yes	Yes	-

• Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Ankit Borde		Fencing	National Level, Bronze Medal, Delhi
Yash Pradhan		Judo	National Level
Deepak Chanduvanshi		Kabaddi	National Level
Saurabh Pande		Wrestling	National Level
Ayush Pande		Basketball	National Level
Rajat Sharma		Handball	National Level
Sandip Sen		Long jump	Gold medal, State level
Rahul Jaunpuri		Relay Race(100/400mt)	Gold medal, State level
Pankaj Raj		RelayRace(100/200/400mt)	Gold medal, State level
Narendra Ahirwar		400/200 mt	Silver medal, State level
Narendra Ahirwar		Relay Race100/400	Gold medal, State level
Akash Patil		Boxing	Silver medal, State level
Gopal Rai		Shot put	Gold Medal, Bhopal Division
Saurabh Sisodia		Wrestling	Gold Medal, Bhopal Division
Rahul Jaunpuri		Athletics	04 Gold medals, Bhopal Division
Pankaj Raj		Athletics	03 Gold medals, Bhopal Division
Sandip Sen		Athletics	02 Gold medals, Bhopal Division
Narendra Ahirwar		Athletics	02 Gold medals, Bhopal Division
Ashish Chaurasia		Athletics	02 Gold medals, Bhopal Division

Deepak Chanduvanshi		Kabaddi	01 Gold medal, Bhopal Division
Ashish Bhallavi		Kabaddi	01 Gold medal, Bhopal Division
Yashraj Rajpoot		Kabaddi	01 Gold medal, Bhopal Division
Balwant Gurjar		Boxing	01 Gold medal, Bhopal Division
Akash Batham		Swimming	01 Gold medal, Bhopal Division
Prateek Batham		Swimming	01 Gold medal, Bhopal Division
Vikas Tyagi		Adventure	Participation

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

Govt. Hamidia Arts & Commerce College comprises a diverse, interdisciplinary landscape and complement, enables and facilitate research-related activities. Research activities within our college are central to the development of our own scholarly communities. Research is the backbone of academics.

- The Institution promotes research climate in the campus.
- Students are encouraged to be research oriented.
- The College publishes its Research Journal *AntarsankayShodhPatrika*- bi- Annually
- The college organized a state level seminar on Quality Sustenance in which the faculties, members of UGC & IQAC participated from Bhopal
- One workshop was organized by the department of Hindi on National Education Policy.
- The research guides motivate the students to write research papers as per the norms.
- Students and staff regularly attend the pre P.hd submission presentations in the campus.
- A centre for research named CSSR with the financial help of world bank is to be initiated in the library from running session.

• Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
-	-	-	--

• Major/Minor research projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08	-	-	08
Outlay in Rs. Lakhs			764738	-

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
1	-	-	-	-	-

• **Papers presented in regional, national and international seminars/ conferences**

S.No.	Name of the faculty	Regional/ State	National	International
1.	Dr. Sharda Singh	02	02	-
2.	Dr. Vikas Jaoolkar	03	06	01
3.	Dr. Vinita S Chawdhry	03	03	02
4.	Dr. Saroj Srivastava	-	04	01
5.	Dr. Ajay Ghosh	00	03	02
6.	Mrs. Vandana Pandey	02	02	01
7.	Dr. Rachna Misra	02	05	-
8.	Dr. J S Dubey	00	03	02
9.	Dr. Farzana Gazaal	00	04	02
10.	Dr. Anisa Khatoon	00	06	02
11.	Dr. V K Katare	01	01	00
12.	Dr. Geeta Gupta	01	02	00
14.	Dr. Usha Sharma	00	04	02
15.	Dr. Dharmendra Pare	02	02	03
16.	Dr. H R Raidas	03	03	00
17.	Dr. J N Tripathi	00	05	02
18.	Dr. Sameena Sayeedi	01	05	02
19.	Dr. Alok Bhawsar	01	03	01
20.	Dr. Rekha Dhiman	01	03	01
21.	Dr. Pushplata Chouksey	01	02	02
22.	Dr. Pradeep Kumar Sharma	01	02	01
23.	Dr. JK Parmar	01	01	01
24.	Dr. Pramod Verma	01	01	00
25.	Dr. SK Kumbhare	01	01	00
26.	Dr. RS Narwariya	01	02	01
27.	Dr. Neerja Bhardwaj	00	03	02
28.	Dr. Prabha Bhatt	06	03	02
29.	Dr. Firoza Bee Khan	00	03	02
30.	Dr. Sanvita Kanwar	00	03	01
31.	Dr. SS Kapse	01	02	01
32.	Dr. Vandana Surana	00	02	01
33.	Dr. Sunita Korav	01	02	00
34.	Dr. Sudhir Sharma	00	03	00
35.	Dr. Sharda Garg	01	04	01
36.	Dr. Mamta Ekka	00	06	03

Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number/Impact factor
1.	Dr. Aprajita Sharma	IEC 2018	Teaching Language through literature	
			<i>Sahitya Me Rashtra Bodh</i>	
			Role of Shobha De in Reviving...	
2.	Dr. S.S. Kapse	International Journal	Vertman Main Aarthik or Samajik...	978935267
3.	Dr. Alok Bhawsar	Ananta	Madhya Pradesh Ki Aadiwasi.....	978938624619
4.	Dr. Neerja Bhardwaj	Araseaded	Conservation of Drinking Water	978-93-5267-869
5.	Dr. Prabha Bhatt	Janparishad	Diversification in Agriculture	2278-8413
		Janparishad	Present Status and....	2278-8413
6.	Dr. Vandana Surana	EFA HPSC 2016	Clean Water & Sanitation	9789352656738
7.	Dr. Deepshika Shekhar	Inter Disciplinary Research Journal GHAACCBhopal	Personification and Mechanisation...	2395-4574
8.	Dr. J.S. Dubey	Vedic Traditions for Education and Learning	The Vedic Concept of God	9780996228350
		Darshanik Tramasik Vol.2 Year 63	Swami Narayan Sampadaya	09748849
9.	Dr. Vikas Jaulkar	Naveen Shodh Sansar	Tagor's Heroines.....	2320-8767
			Glimpses of India Value.....	2320-6101
10.	Dr. Meeta Verma	Araseaded	Irony of Displaced	9789-5267
11.	Dr. Mamta Ekka	IJIRT	Woman as victim	2454-308X
12.	Dr. Rashmi Rakheja	Inter Disciplinary Research Journal GHAACCBhopal	Personification and Mechanisation...	2395-4574
13.	Dr. Arpana Gaur	New Main International.....	Revelation of Satire...	2348-1390
14.	Dr. R.P. Shakya		Niti Shastra....	
15.	Dr. Kamla Gupta	Highbrow	Transpacific Partnership.....	2350-1154
16.	Dr. Dipti Biswas	Conference Proceeding Janparishad	Gehrata Paryawarn Sankat.....	9789352678693
17.	Dr. Vandana Surana	Conference Proceeding Janparishad	Impact of Aircraft Fuel	9789352678693
18.	Dr. Sanvita Kanwar	Araseaded	Start-up India	9789-5267
19.	Dr. Firoza Bee Khan	Conference	ok;q iznq"k.k leL;k	9789352678693

		Proceeding Janparishad	vkSj lek/kku	
20.	Dr. Pushplata Chauksey	IJA	Transition to IFRS...	09721479

Details on research publications

	International	National	Others
Peer Review Journals	01	10	-
Non-Peer Review Journals	-	40	-
e-Journals	07	28	-
Conference proceedings	-	12	-

• List of linkages/ Collaborations/ MOUs

No formal MOU or agreement has been signed with any other institution so far because ours is a Government College and there are so many formalities to be completed at various levels at Delhi and Bhopal.

Professor J.S. Dubey has been selected as an Associate of Indian Institute of Advanced Study, Shimla for a period of 1 month for three consecutive 3 years.

• College Publications: Research Journal, Magazine, Newsletter

- The college publishes its magazine- '*Pratibha*' every year
- The college publishes *AntarshodSankaya* bi annually
- The college also publishes e-newsletter.

10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	14/62	-	-	-	-	-
<i>Filled</i>	07/60	52	08	15	27/28	-
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	-	-	-
<i>Filled</i>						

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr.Jyoti Mishra	Ph.D	Commerce
2	BanwarilalDohre	M.Com	Commerce

3	Avinash Mishra	Ph.D	Commerce
4	Dr.Mamta Kungotiya	Ph.D	Commerce
5	Dr.SitaChaturvedi	Ph.D	Commerce
6	Vinita Dangi	M.Com	Commerce
Self Finance			
1	Dr. Animesh Jain	Ph.D	Commerce
2	Mr. Sunil Patel	M.com	Commerce
3	Ms. Vinita Verma	M.Com	Commerce
4	Dr. Nikhilesh Jain	Ph.D	Commerce
5	Ms. Rashmi Soni	M.Com	Commerce
6	Mrs. Juli Luthara	M.Com	Commerce
7	Mrs. Kruti Chourasiya	M.Com	Commerce
8	Mrs. Varsha Raghuwanshi	M.Com	Commerce
9	Dr. Ritu Verma	Ph.D	Sanskrit

3. Annual improvement in academic, research & administrative Initiatives

Govt. Hamidia Arts & Commerce College takes concrete steps for improvement in academic, research and administration. Dept. of Higher Education has re introduced annual pattern in under graduation. Therefore, cultural and literary activities could be conducted in a much smoother way.

The College takes concrete steps in order to take initiative in academic and research. Teachers are very particular in taking the curriculum within the schedule of academic calendar. Together with classes, the students are motivated to be academically oriented to research. From time to time competitions are held in order to sharpen the argumentative and persuasive skills of the students. Group discussion and personal interviews are held to prepare them for their employment opportunities. The research climate is augmented by inspiring the students to write research papers. The college publishes its own research journal *Antarsankaya Shodh Patrika*. The students are also oriented for administration.

11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

- 7 Day Camp *Tara Sewaniya Gaon* (10 Km From College Campus) organized by NSS
- Blood Donation Drive
- HIV Aids Awareness Drive
- *Van Mahotsava*-Plantation of Saplings
- SWEEP PLAN-Voter Awareness Drive
- *Swachchata Abhiyan*- Sanitation Drive
- Activities By Red Ribbon Club
- *Suryanamaskar* Yoga Drive
- Awareness for social responsibility
- *Anand Dham*
- Eco-Consciousness through Lectures
- Lecture to Sensitize Students on Values and morals
- Personality Development Lectures on first aid
- Motivational Lectures on Communication Skills
- Orientation for Fresher's in college
- Competition Class for all the students
- Encouraging students to engage in community services
- Awareness programme for Polythene free campus

12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
-	-	-	-

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

The IQAC plays an important role in academic audit and maintaining quality benchmarks in the college. At the beginning of the session the IQAC plays an important role in framing a plan of action incorporating the academic, research, teaching and learning, infrastructure, library and e-resources, best practices etc. Then it marks regular strategic plan in a strict time frame to accomplish its goal.

12. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/agency	Date & Duration
1.	Money Maker Company	Indore	2 days
2.	L&T Construction	New Delhi	July 2018

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
1.	03	State University of USA	2,00,000/- pa
2.	50	Self Employed by D&P	5000 to 20000 PM

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Dr. Shankar Dayal Sharma	Former President	Republic of India
2	ShriShivraj Singh Chouhan	Chief Minister	Madhya Pradesh
3	Shri O.N. Shrivastava	Ex-Governor	Manipur
4	Shri A.A. Qureshi	Ex-Governor	Uttarakhand
5	Mrs. NazmaHeptullah	Governor	Manipur
6	ShriBabulalGour	Ex-Chief Minister	Madhya Pradesh
7	Shri Deepak Joshi	MoS School Edu.	Madhya Pradesh
8	ShriKailash Narayan Sarang	Ex-MP	Lok Sabha

9	ShriAlokSanjar	MP	LokSabha
10	Mrs. MadhuGargawa	Ex-Mayor	Bhopal
11	ShriDeepchandYadav	Ex-Mayor	Bhopal
12	Shri Manoj Shrivastava (IAS)	PS	Govt. of MP
13	AjeetaBajpaiPandey (IAS)	Rtd.	Govt. of MP
14	Lajja Shankar Hardeniya	Journalist	Madhya Pradesh
15	Late Ramesh Chandra Agrawal	Chief DainikBhaskar	Madhya Pradesh
16	Mrs. SarojiniSaxena	Justice	M.P. High Court
17	ShriSukhdevPance	Ex-MLA	Madhya Pradesh
18	Shri Ashok Jain Bhabha	Ex-Chairman	BDA Bhopal
19	Shri Devi Sharan (IAS)	Commissioner	Govt. of MP
20	ShriMadan Mohan Joshi	Director	JLN Cancer Hospital Bhopal

12. Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution-

- Yoga and Meditation - Students practise yoga and meditation regularly. It was especially practised for freshers in order to inculcate a discipline in their life. Not a single case of ragging was filed in the campus. It encourages the staff and students to relax, practice controlled breathing, reduce stress, fear and anxiety, provide flexibility and adds positivity to health parameters.
- Virtual classes were delivered by 09 members of the staff which was relayed in many colleges of Madhya Pradesh.
- The study material and course content was uploaded on the website and the departmental blog for the benefit of students.
- Special Coaching Classes for the students preparing for competitive exams like UPSC, PSC, Bank, Insurance, Railways and the like were started. About 90 regular students of the college registered for these classes
- The Continuous Comprehensive Evaluation test in the college was conducted in examination like conditions. More than 90% of the students appeared in the test.
- The teachers engaged their classes in the smart classrooms with Power Pont Presentations
- Clean and Green environment was augmented.
- Student Union- This year student elections have brought students at the forefront, ths improving the scenario in campus, their participation in all academic, cultural and social activities has escalated.
- Lectures were given to the students on Communication Skills, spoken English, composition writing, CV writing.

13.SWOC Analysis (strength , weaknesses, Opportunity and Challenges

Strength:

1. Highly qualified teaching staff, invited as subject experts at UPSC, MPPSC, RCVN Noronha Academy of Administration, Election office, Professional Board of Examination, Dept. of Higher Education, Office of Additional Director, Barkatullah University, etc.
2. The heritage building of Hamidia College and highly placed Alumni of the college.
3. Highly qualified and research oriented faculty with 28 Research guides.
4. Yoga and meditation practiced on continuous basis.
5. Virtual class centre.

Weakness:

1. Lack of self-finance job oriented courses.
2. Remote location of the college.
3. No regular posting of the librarian in the institution

Opportunities:

1. Languages Lab
2. Up-gradation of more classrooms as smart classroom
3. Better job placement
4. Vocational courses
5. Free transportation.

Threats:

1. Communication skills of the students, as most of the students hail from rural areas.

14. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

- All classrooms to be upgraded as smart classes
- Art gallery to be opened.
- To acquire the possession of the Auditorium
- Proposals for value aided courses
- To expand infrastructure facilities.
- To augment 'Utthistha Jagrath' Classes for the benefit of the students preparing for competitive examinations.
- To continue with the development work of the adopted village.
- To increase footfalls in the library.
- Efforts for total green campus.

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports
(all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	656	195	1207	1003	3061
Postgraduate	146	69	230	206	651
PhD	07	02	18	44	71

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	371	-	-	131	-	-
	Female	-	-	-	9	-	-
ST	Male	92	-	-	35	-	-
	Female	-	-	-	2	-	-
Other Reserved Categories	Male	661	-	-	155	-	-
	Female	-	-	-	1	-	-
General	Male	463	-	-	158	-	-
	Female	-	-	-	8	-	-
Total	Male	1587	-	-	479	-	-
	Female	-	-	-	20	-	-

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	500	624	520	625
Commerce	800	786	300	142
Criminology and Forensic Science	-	-	-	-
Cultural Studies	-	-	-	-
Defence Studies	-	-	-	-
Design	-	-	-	-
Disability Studies	-	-	-	-
Education	-	-	-	-
Fashion Technology	-	-	-	-

Fine Arts	-	-	-	-
Fisheries Science	-	-	-	-
Foreign Languages	-	-	-	-
Gandhian Studies	-	-	-	-
Home Science	-	-	-	-
Indian Languages	-	-	-	-
IT & Computer	-	-	-	-
Journalism and Mass Communication	-	-	-	-
Law	-	-	-	-
Library and Information Science	-	-	-	-
Linguistics	-	-	-	-
Management	60	44	-	-
Marine Science and Oceanography	-	-	-	-
Oriental Learning	-	-	-	-
Physical Education	-	-	-	-
Religious Studies	-	-	-	-
Science	-	-	-	-
Social Science	-	-	-	-
Social Work	-	-	-	-
Women Studies	-	-	-	-

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	371	199	172
	Female	-	-	-
ST	Male	92	48	44
	Female	-	-	-
Other Reserved Categories	Male	661	443	218
	Female	-	-	-
General	Male	463	264	199
	Female	-	-	-
Total	Male	1587	954	633
	Female	-	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	131	102	29
	Female	9	6	3
ST	Male	35	23	12
	Female	2	2	0
Other Reserved Categories	Male	155	98	57
	Female	1	0	1
General	Male	158	138	20
	Female	8	6	2
Total	Male	479	361	118
	Female	20	14	6

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	-	-
	Female	-	-
ST	Male	-	-
	Female	-	-
Other Reserved Categories	Male	-	-
	Female	-	-
General	Male	-	-
	Female	-	-
Total	Male	-	-
	Female	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	-	-
	Female	-	-
ST	Male	-	-
	Female	-	-
Other Reserved Categories	Male	-	-
	Female	-	-
General	Male	-	-
	Female	-	-
Total	Male	-	-
	Female	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Resident	Female	Others	
Assistant Professor	Sanctioned Total-62	-	-	-	-	-	-
	Filled (Male)	4	1	-	-	1	14
	Filled (Female)	1	1	-	-	1	36
	Guest Lecturers	-	-	-	-	-	-
Associate Professor	Sanctioned	-	-	-	-	-	-
	Filled (Regular)	-	-	-	-	-	-
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	-	-	-	-	-	-
Professor	Sanctioned Total-14	-	-	-	-	-	-
	Filled (Male)	-	-	-	-	-	3 Male
	Filled (Female)	-	-	-	-	-	4 Female
	Guest Lecturers	-	-	-	-	-	-
Admin. Staff (all) Total-4	Sanctioned Total-4	-	-	-	-	-	-
	Filled (Regular)	01	01	-	-	2	3
	Filled (Contract)	-	-	-	-	-	-
Accountant Total-1	Sanctioned Total-1	-	-	-	-	-	2
	Filled (Regular)	-	-	-	-	-	1
	Filled (Contract)	-	-	-	-	-	-

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Associate Professor	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Professor	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Administrative Staff (all)	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Accountant	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	58	02	Nil	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
Associate Professor	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
Professor	Regular	07	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1st [previous year] to September 30th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	368	-	-	-	-	-
	Female	03	-	-	-	03	-
ST	Male	85	-	-	-	-	-
	Female	-	-	-	-	-	-
General+ OBC	Male	675	-	-	-	01	-
	Female	04	-	-	-	-	-
Total	Male	1129	-	-	-	-	-
	Female	07	-	-	-	-	-

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1st [previous year] to September 30th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
ST	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
General	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
Total	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-

Data Source: College records, DHE

(b) Hostel occupancy as on 30th September, [Current Year] (all hostels)		
Capacity		Number of residents
Males:		
Females:		
SC	Male	-
	Female	-
ST	Male	-
	Female	-
General	Male	-
	Female	-
Total	Male	-
	Female	-

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	-
ST	-
General	-
Total	-

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-
2nd year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-
3rd year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-
2nd year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	-	-	-	-	-
	Female	-	-	-	-	-
ST	Male	-	-	-	-	-
	Female	-	-	-	-	-
General	Male	-	-	-	-	-
	Female	-	-	-	-	-
Total	Male	-	-	-	-	-
	Female	-	-	-	-	-

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	-	-	-	-	-
	Female	-	-	-	-	-
ST	Male	-	-	-	-	-
	Female	-	-	-	-	-
General	Male	-	-	-	-	-
	Female	-	-	-	-	-
Total	Male	-	-	-	-	-
	Female	-	-	-	-	-

Data Source: Records of the college placement cell

7. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	Number
Arts	06
Commerce	06
Criminology and Forensic Science	-
Cultural Studies	-
Defence Studies	-
Design	-
Disability Studies	-
Education	-
Fashion Technology	-
Fine Arts	-
Fisheries Science	-
Foreign Languages	-
Gandhian Studies	-
Home Science	-
Indian Languages	-
IT & Computer	-
Journalism and Mass Communication	-
Law	-
Library and Information Science	-
Linguistics	-

Management	-
Marine Science and Oceanography	-
Oriental Learning	-
Physical Education	-
Religious Studies	-
Science	-
Social Science	-
Social Work	-
Women Studies	-
Literature	-
Other	-
All disciplines	-

Data Source: AISHE

8. Research and Consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	-	-
Commerce	-	-
Criminology and Forensic Science	-	-
Cultural Studies	-	-
Defence Studies	-	-
Design	-	-
Disability Studies	-	-
Education	-	-
Fashion Technology	-	-
Fine Arts	-	-
Fisheries Science	-	-
Foreign Languages	-	-
Gandhian Studies	-	-
Home Science	-	-
Indian Languages	-	-
IT & Computer	-	-
Journalism and Mass Communication	-	-
Law	-	-
Library and Information Science	-	-
Linguistics	-	-

Management	-	-
Marine Science and Oceanography	-	-
Oriental Learning	-	-
Others / Inter-disciplinary	-	-
Physical Education	-	-
Religious Studies	-	-
Science	-	-
Social Science	-	-
Social Work	-	-
Veterinary and Animal Sciences	-	-
Women Studies	-	-
All disciplines	-	-

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	Stated Earlier in Publication Section	-	-
Commerce	-"-	-	-
Criminology and Forensic Science	-	-	-
Cultural Studies	-	-	-
Defence Studies	-	-	-
Design	-	-	-
Disability Studies	-	-	-
Education	-	-	-
Fashion Technology	-	-	-
Fine Arts	-	-	-
Fisheries Science	-	-	-
Foreign Languages	-	-	-
Gandhian Studies	-	-	-
Home Science	-	-	-
Indian Languages	-	-	-
IT & Computer	-	-	-
Journalism and Mass Communication	-	-	-
Law	-	-	-
Library and Information Science	-	-	-
Linguistics	-	-	-

Management	-	-	-
Marine Science and Oceanography	-	-	-
Oriental Learning	-	-	-
Others / Inter-disciplinary	-	-	-
Physical Education	-	-	-
Religious Studies	-	-	-
Science	-	-	-
Social Science	-	-	-
Social Work	-	-	-
Women Studies	-	-	-
All disciplines	-	-	-

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1st Cycle	2003	2004	B+	2009
2nd Cycle	2013	2014	B (2.90)	2019
3rd Cycle	-	-	-	-

Date of submission of the Annual Quality Assurance Report for the current year: yet to be submitted.

Does the college have currently valid UGC autonomy? **No** . If yes, by order number _____, dated _____.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)	Stated Earlier	-	-	-	-	-
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)	Stated Earlier	-	-	-	-	-
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)	Stated Earlier	-	-	-	-	-
On-time graduation rate (undergraduate, all categories)	Stated Earlier	-	-	-	-	-
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)	Stated Earlier	-	-	-	-	-
On-time graduation rate (postgraduate, all categories)	Stated Earlier	-	-	-	-	-
Regular faculty in position rate (all levels, reserved categories)	Stated Earlier	-	-	-	-	-
Regular faculty in position rate (all levels, unreserved categories)	Stated Earlier	-	-	-	-	-
Percentage of regular faculty with PhDs (all levels)	Stated Earlier	-	-	-	-	-
Employment rate of graduates from the previous academic year (undergraduate, all categories)	Stated Earlier	-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)	0.2%	-	-	-	-	-
Percentage of total revenue generated through externally funded research	Nil	-	-	-	-	-
Number of papers published in peer-reviewed, international journals	Nil	-	-	-	-	-

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor: Base . Priya Prateek Kaushikand Co. Bhopal. 9981502022, Add:- F.No. 510, BDA Complex, Near SBI Shivaji Nagar, Shop No.7, Bhopal 0755-4093428

Number of audit observations recorded by the auditor: Enclosed (Annexure-1, 5 Pages)

Number of audit responses found satisfactory, as certified by the project directorate : Removed.

Certified audit reports as per the standard Chart of Accounts to be attached. : as per Annexure-1 3 more likewise reports of UGC, Janbhagidari & Examination are safe with the cell. Only 1 report of PD/AF is annexed her.

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted - Yes dt 28-03-2017

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.

- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.