

# Annual Report 2017 – 2018

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – **Govt. College Jobat**
- Place of the college - **Jobat**
- District - **Alirajpur**
- Division - **Indore**
- Year of establishment of college - **1982**
- Name and Contact details( Mail id , Phone ) of Principal –  
**Dr. C. S. Sisodiya    Mobile:- 7869343330    Email:- govtcoljbt1982@gmail.com**
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge –  
**Pro. Deepak Dawar    Mobile:- 7580807501    Email:- govtcoljbt1982@gmail.com**
- Date of report submission – **15/09/2018**

## Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

### Key Activities, Events and Successes of the Past Year:-

1. Students Participated in NSS activities/camp and Red Ribbon activities.
2. Students Participated in Career Guidance Monthly Programs/Career Fair and Counselling activities.
3. Students Participated in Personality Development Cell Programs/Training Activities.
4. Students Participated in Sports and Youth Festival Activities at District/ University Level Competitions.

### **Future Plans:-**

1. To make efforts for enhancing infrastructure facilities and more human Resources in administration and teaching activities.
2. To initiate new courses for skill development and PG programmes.

## **2. Overview (1 page)**

- (i) Vision, Mission and Objectives of the college

### **Vision:-**

- To provide quality education to students coming from the backward, deprived and weaker sections of the society.
- To impart skill oriented education to students so as to make them eligible for employment opportunities.

### **Mission:-**

- To familiarize students with new techniques of teaching and learning so as to prepare them for their future life in the field of technology too.
- To counsel students through Career Counselling Cell so as to prepare them for job opportunities after attaining higher education.

### **Objectives:-**

- To achieve the goal of providing higher education to all Aspirants without any barrier.
- To enhance the knowledge level through non-conventional teaching-learning methods.
- To inculcate moral and social values among students.
- To upgrade the students with the latest information in Various fields like IT, Entrepreneurship Development, Environment, Art and Cultural Studies.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

	Indicator	Unit	College-1
Name of the College			GOVT. COLLEGE JOBAT
Year of establishment		Year	1982
Category (Govt./Aided)		Category	GOVT.
NAAC Accreditation( if none, status of application)		Grade	SSR submitted.
Year of Accreditation & Cycle			----
Whether included under 12B of UCG Act		Yes/No	YES
Area of the proposed College fall under	Pls. Specify (Tier-1/Tier-2/Tier-3)		Tier - 2

- (iii) History of the college with significant milestones

Government College Jobat is established in Year 1982 and is recognized by UGC under section 2(f) and 12(b) by the order dated 30/01/1992. College is listed for first cycle of accreditation by NAAC Bangalore. The College is affiliated to Devi Ahilya University, Indore MP. The mission of the college is to provide quality education and high moral standards. The institution offers Four under graduate programmes – B.A. (Total Seats = 220), B.Sc. (Bio. Group Total Seats = 120), B.Sc. (Maths. Group Total Seats = 60) and B.Com. (Plain Total Seats = 60). Furthermore, one self finance course B.Com. (Computer Application Total Seats = 30) is also there.

The college has a team of well qualified faculty members and supporting office staff under the noble supervision of the principal Dr. C. S. Sisodiya. College is having NSS Unit, Career Guidance Cell, Personality Development Cell and various other committees for students counseling & up gradation.

(iv) Faculties and major disciplines

Art Discipline :-	1. Dr. C. S. Sisodiya	2. Dr. S. R. Bhuriya
Science Discipline :-	1. Prof. Deepak Dawar	
Commerce Discipline :-	NIL	

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

**Principal: - Dr. C. S. Sisodiya**

**Faculty: -**  
1. Dr. S. R. Bhuriya  
2. Prof. Deepak Dawar

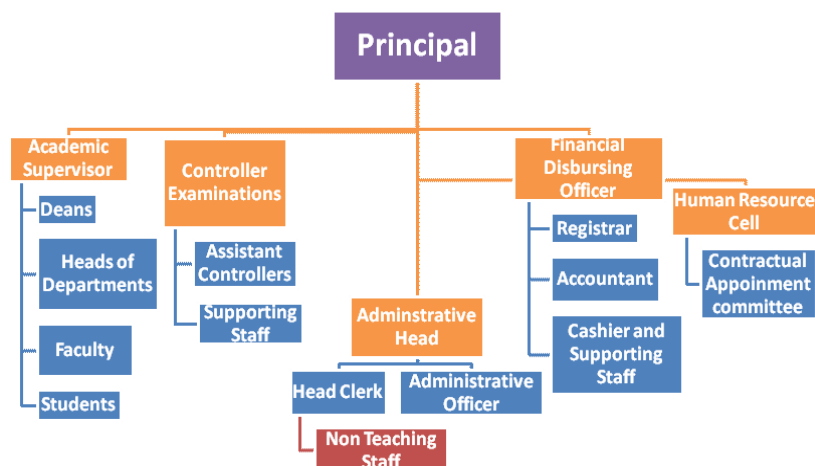
**Head Clerk:- Shri J. S. Tanwar**

**Accountant:- Shri Rajendra Kirad**

**Class III:- 1. Smt. Uman Rawat**

**Class IV:-**  
1. Shri Bhuvan Singh Vaskel  
2. Shri Dalsingh Yadav

For example -:



**List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc**

#### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	220		NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	91		
Applications that ranked the college as the 3 <sup>rd</sup> preference	8		
Total number of applications received	1120		
Number of students admitted	330		

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Category								% of students from the State	% of students from other states
	SC		ST		OBC		GEN			
	Male	Female	Male	Female	Male	Female	Male	Female		
B. A.	05	02	128	103	04	04	00	02	100%	--
B. Sc.	00	01	29	31	02	04	01	03	100%	--
B. Com.	00	00	05	01	03	02	00	00	100%	--

#### 5. Academic Programs: Core Programs - UG & PG

##### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
			Economics - Hindi - Political Science
			Economics - Hindi - Sociology
			Economics - History - Political Science
			Economics - History - Sociology
			Economics - Political Science - Sociology
			Economics - Hindi - History
			Hindi - History - Sociology
			Economics - English - History

			English - Economics - Political Science
			Hindi - Political Science - Sociology

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>
<i>Not Applicable</i>			

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
<i>Not Applicable</i>			

### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
<i>Not Applicable</i>				

## 6. Academic Calendar 2017-2018

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	02/07/2017 To 11/07/2017	-----
Teaching and Continuous Comprehensive Evaluation	13/07/2017 To 07/11/2017	01/01/2018 To 23/04/2018
CCE Schedule	07/09/2017 To 12/09/2017	09/03/2018 To 14/03/2018
Preparation Leave	14/11/2017 To 16/11/2017	24/04/2018 To 14/03/2018
Practical Exams (Graduation/Post Graduation)	15/10/2017 To 05/11/2017	25/03/2018 To 11/04/2018
Semester and ATKT Exams	17/11/2017 To 21/12/2017	27/04/2018 To 26/05/2018
Declaration of Examination Results	Till 31/12/2017	Till 15/06/2018
Semester Break (for students)	22/12/2017	27/05/2018

	To 31/12/2017	To 30/06/2018
Semester Break (for teachers)	22/12/2017 To 31/12/2017	27/05/2018 To 15/06/2018

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities
  - Classrooms – **Available**
  - Smart Classrooms – **Not Available**
  - Laboratories and Equipment – **Available**
  - Common Research Lab – **Not Available**
  - Hostel – **Available**
  - Canteen – **Not Available**
  - Garden – **Not Available**
  - Students Common Room – **Available**
  - Auditorium – **Not Available**
  - Sports Complex – **Not Available**
  - Recreational facilities, gymnasium, yoga center, etc.  
**NIL**
  - Computer facility including access to internet in hostel  
**NIL**
  - Facilities for medical emergencies **First Aid Box Available**
  - Library facility in the hostels **NIL**
  - Internet and Wi-Fi facility **NIL**
  - Recreational facility-common room with audio-visual equipments **NIL**
  - Available residential facility for the staff and occupancy Constant supply of safe drinking water **NIL**
  - Security **YES**
  
- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives
 

**The library committee has one convener and two members. Committee monitors the student/user friendly environment in the library like Computer with internet facility, photocopy, provision of reading space & useful magazines, competitive books.**
  
- Student support services:

✓ IT enabled services

- Number of computers with Configuration (provide actual number with exact configuration of each available system)  
**12**
- Computer-student ratio **12:683**
- Stand alone facility **NIL**
- LAN facility- **NIL**
- Wi-Fi facility - **YES**
- Licensed software - **NIL**
- Number of nodes/ computers with Internet facility - **12**

✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

**Scholarships details of different welfare scheme**

S. No.	Scheme	Year	Beneficiaries	Amount (In Rs.)
1.	<i>Gaon Ki Beti</i>	2012-13	42	2,10,000
		2013-14	33	1,65,000
		2014-15	14	70,000
		2015-16	15	75,000
		2016-17	20	1,00,000
		2017-18	15	75,000
2	<i>Book Bank &amp; Free Stationary</i>	2012-13	NA	NA
		2013-14	530	6,98,516
		2014-15	571	10,77,539
		2015-16	608	8,82,318
		2016-17	703	8,88,225
		2017-18	670	8,82,035
3	<i>Karmkaar Yojna</i>	2012-13	82	1,54,000
		2013-14	95	1,47,000
		2014-15	85	4,47,000
		2015-16	40	87,500
		2016-17	72	1,67,500



		2017-18		
4	<i>Scholarship for Disable students</i>	2012-13	07	4550
		2013-14	11	22000
		2014-15	NA	NA
		2015-16	NA	NA
		2016-17	NA	NA
		2017-18	NA	NA
5	<i>Post Metric Scholarship</i>	2012-13	363	20,32,564
		2013-14	503	28,29,139
		2014-15	496	28,64,309
		2015-16	540	32,79,054
		2016-17	636	35,93,188
		2017-18	589	32,53,069
6	<i>Aawas Yojna</i>	2012-13	NA	NA
		2013-14	202	1,20,000
		2014-15	251	27,18,000
		2015-16	423	44,29,000
		2016-17	508	69,62,000
		2017-18	468	44,48,769

✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

- **The functioning and strategy of the institution, to bridge the knowledge gap of the enrolled students, is in accordance with the guidelines of the Department of Higher Education. Zero classes are held for the newly enrolled students in the first week of July. For academically weaker students, faculties engage extra classes to bridge the knowledge gap.**
- **The institution has a Anti-ragging cell, Discipline committee, Grievance cell and NSS unit which undertakes programmes to**

sensitize students on issues of Gender, legal literacy, human rights, and environment. Grievance cell monitors the complaints of both students and staff.

- The advanced learners are identified by the teachers during their lectures by means of getting verbal and written feedback from the students. The college arranges extra classes to meet the needs of advanced learners. We facilitate the students by providing extra study material and informing them about various websites related to the subject. They are motivated for better career options. The advanced learners are also encouraged to acquire new and advanced information through books and internet to bring out their full potential.
  - The institution has a grievance redressal cell for dealing with students' problems of various kinds. The problems related to university are forwarded by the principal with a note for an early solution of the same. The university has its own mechanism for grievance redressal.
  - Career Guidance cell provides necessary information to students about competitive exams. Cell also organizes the special coaching classes for such exams. Teachers also make themselves available to guide them. Competitive books are also available in library for students.
  - NSS unit is doing commendable efforts to create awareness towards Environmental issues by organizing camps in rural areas. Plantation is done every year on important days i.e. Independence Day, Republic Day and Hariyali Mahotsava.
- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards
- Students participate in various activities as per the Academic calendar of the Higher Education Department and university.

<b>Participation by students in extracurricular activities</b>				
<b>S. No.</b>	<b>Competition Name</b>	<b>College Level</b>	<b>District Level</b>	<b>Division Level</b>
1	Rangoli	06	02	-
2	Debate	06	04	-
3	Quiz	09	03	-
4	Poster Making	03	02	-
5	Slogan Writing	-	-	-
6	Dance (Classical)	07	07	-
7	Cricket	20	13	04
8	Football	-	-	-
9	Kho - Kho	-	12	03
10	Kabaddi	-	12	04
11	Volleyball	30	12	06

- The details of major student achievements in co-curricular, extracurricular and cultural activities at

different levels:

Yuva Utsav (University level)

Session	Name of the student	Name of the event	Rank
2017-18	Niharika Baghel	Rangoli	NIL

- ✓ Major student welfare initiatives over the past year
- **The College ensures social justice through the various student welfare schemes. The following welfare schemes are made available to the students.**
  - **Gaon Ki Beti Scheme: Rs. 5000/- awarded to female students from *rural area* that passed 12<sup>th</sup> with first division.**
  - **Pratibha Kiran Scheme: Rs. 5000/- awarded for female students from *urban area* that passed 12<sup>th</sup> with first division.**
  - **Vikramaditya Scheme: Tuition fees are waived off of General category students living below the poverty line.**
  - **Awagaman Yojna: Female students coming from more than five kilometers of distance are given transport expense not more than Rs. 1000/- in a year.**
  - **Awas Sahayta Yojna: SC/ST students living away from home are assigned through this scheme.**
  - **Group Insurance Scheme: In case of unfortunate accident and death, the students family is paid Rs.50000/- as compensation by the insurance company**
  - **Refreshments and T.A/D.A are given to students participating in inter-university and inter college sports and cultural activities.**
  - **Scholarships for SC/ST/OBC minorities and Disabled person.**
- Extension Activities
  - **The NSS unit of the college conducts various community Development activities.**
  - **Organizing 07-days NSS camps in the adopted villages.**
  - **Promotion of literacy amongst the villagers.**
  - **Raising funds for armed forces on national flag-day.**
  - **Tree plantation in the adopted village and college campus.**
  - **Spreading awareness for health, hygiene, sanitation and environment among the students and also in the adopted Village and surrounding areas.**
  - **Conducting anti-tobacco campaign and celebrating World Women's Day, Environment Day, World Water Day and Human Rights Day.**

## **8. Student Achievements (5 pages)**

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student

research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

## ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
NIL				

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
NIL				

### Sports & Cultural Activities:-

Participation by students in extracurricular activities				
S. No.	Competition Name	College Level	District Level	Division Level
1	Rangoli	06	02	-
2	Debate	06	04	-
3	Quiz	09	03	-
4	Poster Making	03	02	-
5	Slogan Writing	-	-	-
6	Dance (Classical)	07	07	-
7	Cricket	20	13	04
8	Football	-	-	-
9	Kho - Kho	-	12	03
10	Kabaddi	-	12	04
11	Volleyball	30	12	06

## 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
NIL			

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
1	Dr. S. R. Bhuriya	2015-2016	<i>Holkar Rajya me Sahitya avam Lalit Kalao ka vikas – ek adhyayan (E 1728 se E 1948 tak)</i>	UGC	1,10,000/-

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1.	Dr. C. S. Sisodiya	1	1	----
2.	Dr. S. R. Bhuriya	1	---	----
3.	Prof. Deepak Dawar	1	---	----
4.	Dr. Kalam Singh Dudwe	1	2	----
5.	Shri Sohan Singh Dawel	1	2	----
6.	Shri Piyush Chandel	1	---	----
7.	Ku. Jaymala Dawar	1	---	----

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1.	Dr. C. S. Sisodiya	Research Journal of Multiple Disciplines	भारतीय निर्वाचन प्रणाली की ऐतिहासिक पृष्ठभूमि	2394-9252
2.	Dr. S. R. Bhuriya	Research Journal of Multiple Disciplines	भारतीय अर्थव्यवस्था में कृषि की भूमिका	2394-9252
3.	Dr. Naresh Patel	Research Journal of Multiple Disciplines	भारतीय बैंकिंग परिदृश्य में जोखिम प्रबंधन का अध्ययन	2394-9252
4.	Dr. Kalam Singh Dudwe	Research Journal of Multiple Disciplines	भारतीय बैंकिंग परिदृश्य में जोखिम प्रबंधन का अध्ययन	2394-9252
5.	Shri Sohan Singh Dawel	Research Journal of Multiple Disciplines	भारत में उपभोक्ता संरक्षण अधिनियम 1986 की आवश्यकता अथवा महत्व	2394-9252
6.	Dr. Rajendra Choudhary	Research Journal of Multiple Disciplines	भील जनजातियों की समस्याएँ एवं समाधान	2394-9252

8.	Shri Kamlesh Guthriya	Research Journal of Multiple Disciplines	भारतीय अर्थव्यवस्था में कृषि की भूमिका	2394-9252
9.	Ku. Jaymala Dawar	Research Journal of Multiple Disciplines	Issues of Ethics and Morality in R.K. Narayan's Man Eater of Malgudi	2394-9252

- List of linkages/ Collaborations/ MOUs

A Memorandum of Understanding (MOU) is being signed and accepted on 22/08/2016 between Govt. College Jobat, Dist. – Alirajpur & Shri Cloth Market Girls Commerce College, Indore.

- College Publications: Research Journal, Magazine, Newsletter

NIL

### 10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

#### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	01		14		02	
<i>Filled</i>	00		04		00	
Sanctioned by Management/ Janbhagidari Samiti/ Other authority						
<i>Filled</i>						

#### 2. Guest Faculty: subject-wise appointments

S.No.	Name of the Guest Faculty	Qualification	Subject
1.	Pro. Jitendra Ghosi	M. sc	Physics
2.	Pro. Manju Dawar	M.sc	Botany
3.	Pro. Santosh Suryawanshi	M.Phil.	Zoology
4.	Dr. Kalam Singh Dudwe	Ph. D.	Commerce
5.	Pro. Onkar Singh Rawat	M. Com	Commerce
6.	Pro. Vidit Rai Kanungo	M.Com	Commerce
7.	Dr. Rajendra Choudhary	Ph. D.	Hindi

8.	Shri Kamal Singh Malviya	M.A. (NET Qualified)	Sociology
9.	Pro. Keshar Singh Dudwe	M.Phil.	Economics
10.	Pro, Vishawjit Singh Rawat	M.A.	English
11.	Shri Prabhu Prakash Mohaniya	M.Phil.	Librarian
12.	Shri Bhagwan Singh Baghel	M.Phil.	Sports Officer

### 3. Annual improvement in academic, research & administrative Initiatives

A Minor Research Project entitled “An Extension of Pell & Pell-Lucas Numbers in Complex Domain and their relations with Fibonacci Numbers & other Polynomials” of Dr. Naresh Patel Asst. Professor (Mathematics) sanctioned by UGC of Rs. 1,00,000/- got completed.

### 11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up. Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

- Our college provides quality education that imparts knowledge skills and moral values created for becoming responsible citizens. Students are given necessary support, guidance and counseling for their overall development and progress. Scholarships are given to students belonging to SC/ST/OBC and economically weaker section. Books are issued during the academic session from Book Bank Yojna. Slow learners are supported well through extra classes to avoid dropouts. Faculty members provide counseling to students for preparation for competitive examinations. The transformation change experienced by the students from admission level to exit level stands as proof of the excellence in student support system offered by the college. Personality development programme and seminars under Career guidance cell and Vyaktitva Vikas Prakoshth are organized as per the calendar directed by higher education department.
- Institute organizes Seminars, workshops and skill-based programs to enhance the experiences of the students so as to cope with the needs of the dynamic employment market.

## 12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

- The Different unit of institution such as NSS, Career Counselling Cell, sports, red ribbon and library functions with active role playing under the instruction of the principal and policy of the Govt.
- Activities of NSS, Red Ribbon, personality development and Many committees aimed at creating social, Political, cultural and scientific awareness.
- Through the Vivekananda Career Counselling Cell, NSS unit we invite the experts to awake the students.
- NSS unit is doing commendable efforts to create awareness towards Environmental issues by organizing camps in rural areas. Plantation is done every year on important days i.e. Independence Day, Republic Day and Hariyali Mahotsava.
- Various awareness programmes are organized under NSS like Cleanliness–Drive, Blood–Donation, Pulse-Polio campaign, Pollution-Control and Women–Empowerment.
- To counsel students through Career Counselling Cell so as to prepare them for job opportunities after attaining higher education.
- Swami Vivekananda Career Guidance Cell is an important aspect of Professional counseling of the students in the college. Every year the cell organizes short term professional training courses for the benefit of the students. Besides this the cell arranges to participate students in the career fair organized by lead college.
- Vivekananda Career Guidance Cell take up the responsibility of potential job-seekers. Career Guidance cell provides necessary information to students about competitive exams. Cell also organizes the



special coaching classes for such exams. Teachers also make themselves available to guide them. Competitive books are also available in library for students. Data of students appeared and qualified in various exams are not maintained.

**Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes**

- No, the institution has not established IQAC with external members. Although college level IQAC is formed which is directed by the department of higher education M.P. It has contributed in institutionalizing the quality assurance processes. It has helped the students in achieving academic and non-academic excellence.

Describes the college’s placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

**Activities of Placement Cell**

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
NIL			

**Placement Details**

S.no.	No. of Students Selected	List of employers/companies	Salary Package
NIL			

**Alumni Profile**

S.no.	Name of Alumni	Employment status	Name of the organisation
NIL			

**14. Innovations and Best Practices**

Innovations introduced by the institution are-

1. In the beginning of the session bridge class and zero classes have been conducted.
2. In college campus, plantation is done every year.
3. Students are motivated and encouraged to access the internet and library.

4. Government of M.P. has begun the gold and silver medal award for merit students.
5. Students are motivated through display of thoughts.
6. Students are motivated by photos of our patriotic heroes.
7. Personality development training
8. Carrer guidance

The two best practices which have contributed to the achievement of the institution are as follows.

- 1) Water Recharging
- 2) Plastic free campus

## **15.SWOC Analysis (strength, weaknesses, Opportunity and Challenges**

### **Strength:-**

1. It covers a vast rural area from where students come to pursue higher education.
2. New course synchronized with present day demand.
3. Emphasis on computers & power point presentation for quality based education.
4. Value based education through personality development programmes.
5. Scholarship such as Gaon ki beti, Pratibha Kiran, Awas yojna, Minority, Post Metric and Awagaman bhatta are available for eligible students.
6. Career guidance, Skill development, Aids awareness and Voter awareness rallies are organized in college for the student's awareness.
7. Sport activities- Volleyball, Cricket, Kho-Kho, Kabaddi and athletics are there for developing physical fitness of the students.
8. Remedial Coaching classes for weak students of the college.
9. R.O. drinking water facility available.
10. There is no case of ragging in our college.
11. For clean & green campus initiatives are taken for plantation and cleanliness.
12. There is no case of woman exploitation.

### **Weakness:-**

1. Lack of Regular teaching and office staff.
2. Lack of infrastructure facilities.
3. Lack of boy's hostel, girl's hostel and staff quarters.

4. Inadequate resources for up-gradation and maintenance.

### **Opportunities:-**

1. Students coming from the surrounding rural areas belong to the weaker, deprived class of the society. By motivating and facilitating higher education to them as to prepare them as skilled work force.
2. Students, coming from rural areas, are not well versed with the use of computer whereas it has become an essential part of employment opportunities. The college has an opportunity to introduce them to new technology.
3. Employment opportunities are there for students as majority belongs to SC/ST/OBC categories in the government sectors including Banking, PSC, Military and other services.

### **Challenges:-**

1. Constraints in government finance.
2. Insufficient human resources for smooth running of teaching and administrative activities are also big challenges for the college.
3. Due to the lack of Professional /Vocational courses in our college, there is a big challenge to invite the Placement Companies.
4. Increase the participation in co-curricular and extra-curricular activities of students Coming from remote rural areas.

## **16. Looking Ahead (3 pages) Future Plans**

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### **Future Plans:-**

- 1 To make efforts for enhancing infrastructure facilities and more human resources in administration and teaching activities.
2. To initiate new courses for skill development and PG programmes.

## 17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

### Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

#### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats</b>					
	<b>SC</b>	<b>ST</b>	<b>Other Reserved Categories</b>	<b>General</b>	<b>Total</b>
<b>Undergraduate</b>	<b>11</b>	<b>752</b>	<b>47</b>	<b>15</b>	<b>825</b>
<b>Postgraduate</b>					
<b>PhD</b>					

Data Source: AISHE

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male	<b>4</b>	<b>0</b>	<b>1</b>			
	Female	<b>5</b>	<b>1</b>	<b>3</b>			
<b>ST</b>	Male	<b>177</b>	<b>86</b>	<b>77</b>			
	Female	<b>174</b>	<b>111</b>	<b>65</b>			
<b>Other Reserved Categories</b>	Male	<b>0</b>	<b>0</b>	<b>0</b>			
	Female	<b>0</b>	<b>0</b>	<b>0</b>			
<b>General</b>	Male	<b>5</b>	<b>0</b>	<b>0</b>			
	Female	<b>8</b>	<b>5</b>	<b>6</b>			
<b>Total</b>	Male	<b>197</b>	<b>86</b>	<b>79</b>			
	Female	<b>207</b>	<b>124</b>	<b>79</b>			

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	670	512		
Commerce	270	38		
Criminology and Forensic Science				
Cultural Studies				
Defence Studies				
Design				
Disability Studies				
Education				
Fashion Technology				
Fine Arts				
Fisheries Science				
Foreign Languages				
Gandhian Studies				
Home Science				
Indian Languages				
IT & Computer				
Journalism and Mass Communication				
Law				
Library and Information Science				
Linguistics				
Management				
Marine Science and Oceanography				
Oriental Learning				
Physical Education				
Religious Studies				
Science	440	222		
Social Science				
Social Work				
Women Studies				

Data Source: AISHE

2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		<b>Number of students admitted to the 1<sup>st</sup> year in [the previous academic year] (*)</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>	
			<b>Passed all subjects in the 1<sup>st</sup> year</b>	<b>Were Allowed to Keep Terms</b>
<b>SC</b>	Male	0	0	0
	Female	3	0	0
<b>ST</b>	Male	135	80	112

	Female	<b>153</b>	<b>112</b>	<b>89</b>
<b>Other Reserved Categories</b>	Male	<b>0</b>	<b>0</b>	<b>0</b>
	Female	<b>0</b>	<b>0</b>	<b>0</b>
<b>General</b>	Male	<b>1</b>	<b>0</b>	<b>0</b>
	Female	<b>4</b>	<b>1</b>	<b>0</b>
<b>Total</b>	Male	<b>141</b>	<b>80</b>	<b>112</b>
	Female	<b>170</b>	<b>119</b>	<b>91</b>

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		<b>Number of students admitted to the 1<sup>st</sup> year in [the previous academic year] (*)</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>	
			<b>Passed all subjects in the 1<sup>st</sup> year</b>	<b>Were Allowed to Keep Terms</b>
<b>SC</b>	Male			
	Female			
<b>ST</b>	Male			
	Female			
<b>Other Reserved Categories</b>	Male			
	Female			
<b>General</b>	Male			
	Female			
<b>Total</b>	Male			
	Female			

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>				
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-3] (*)</b>	<b>Of (*), the number of students who passed all final year examinations for the previous academic year</b>	
<b>SC</b>	Male	<b>2</b>	<b>0</b>	<b>0</b>
	Female	<b>0</b>	<b>0</b>	<b>0</b>
<b>ST</b>	Male	<b>159</b>	<b>18</b>	<b>18</b>
	Female	<b>104</b>	<b>30</b>	<b>30</b>
<b>Other Reserved Categories</b>	Male	<b>0</b>	<b>0</b>	<b>0</b>
	Female	<b>0</b>	<b>0</b>	<b>0</b>
<b>General</b>	Male	<b>5</b>	<b>2</b>	<b>2</b>

	Female	<b>7</b>	<b>2</b>
<b>Total</b>	Male	<b>171</b>	<b>21</b>
	Female	<b>120</b>	<b>36</b>

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(c) On-time graduation (Postgraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-2] (*)</b>	<b>Of (*), the number of students who passed all final year examinations in the current year</b>
<b>SC</b>	Male		
	Female		
<b>ST</b>	Male		
	Female		
<b>Other Reserved Categories</b>	Male		
	Female		
<b>General</b>	Male		
	Female		
<b>Total</b>	Male		
	Female		

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		<b>Reserved</b>					<b>Unreserved</b>
		<b>SC</b>	<b>ST</b>	<b>MP Residents</b>	<b>Females</b>	<b>Others</b>	
<b>Assistant Professor</b>	Sanctioned						
	Filled (Regular)	<b>0</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>0</b>
	Filled (Contract)						
	Guest Lecturers	<b>0</b>	<b>10</b>	<b>13</b>	<b>1</b>	<b>2</b>	<b>1</b>
<b>Associate Professor</b>	Sanctioned						
	Filled (Regular)						
	Filled						

	(Contract)						
	Guest Lecturers						
<b>Professor</b>	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
<b>Admin. Staff (all)</b>	Sanctioned						
	Filled (Regular)	<b>1</b>	<b>4</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>0</b>
	Filled (Contract)						
<b>Accountant</b>	Sanctioned						
	Filled (Regular)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Filled (Contract)						

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		<b>Leadership and management training</b>	<b>Training in the area of academic specialisation</b>	<b>Other training</b>
<b>Assistant Professor</b>	Number trained	<b>0</b>	<b>0</b>	<b>0</b>
	Avg. number of days	<b>0</b>	<b>0</b>	<b>0</b>
<b>Associate Professor</b>	Number trained			
	Avg. number of days			
<b>Professor</b>	Number trained			
	Avg. number of days			
<b>Administrative Staff (all)</b>	Number trained	<b>0</b>	<b>N/A</b>	<b>0</b>
	Avg. number of days	<b>0</b>	<b>N/A</b>	<b>0</b>
<b>Accountant</b>	Number trained	<b>0</b>	<b>N/A</b>	<b>0</b>
	Avg. number of days	<b>0</b>	<b>N/A</b>	<b>0</b>

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>				
	<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others</b>



<b>Assistant Professor</b>	Regular	<b>3</b>	<b>1</b>		
	Contract				
	Guest Lecturers	<b>2</b>	<b>11</b>		
<b>Associate Professor</b>	Regular				
	Contract				
	Guest Lecturers				
<b>Professor</b>	Regular				
	Contract				
	Guest Lecturers				

Data Source: AISHE

4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		<b>Undergraduate</b>		<b>Postgraduate</b>		<b>PhD</b>	
		<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>
<b>SC</b>	Male	<b>2</b>	<b>Rs. 7581/- per student</b>				
	Female	<b>5</b>	<b>Rs. 7581/- per student</b>				
<b>ST</b>	Male	<b>484</b>	<b>Rs. 7588/- per student</b>				
	Female	<b>519</b>	<b>Rs. 7588/- per student</b>				
<b>General</b>	Male	<b>0</b>	<b>0</b>				
	Female	<b>8</b>	<b>Rs. 4020/- per student</b>				
<b>Total</b>	Male	<b>488</b>	<b>Rs. 7482/- per student</b>				
	Female	<b>547</b>	<b>Rs. 7482/- per student</b>				

Data Source: AISHE

<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		<b>Undergraduate</b>		<b>Postgraduate</b>		<b>PhD</b>	
		<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>
<b>SC</b>	Male	<b>2</b>	<b>Rs. 7581/- per student</b>				

	Female	5	Rs. 7581/- per student				
ST	Male	484	Rs. 7588/- per student				
	Female	519	Rs. 7588/- per student				
General	Male	0	0				
	Female	8	Rs. 4020/- per student				
Total	Male	488	Rs. 7482/- per student				
	Female	547	Rs. 7482/- per student				

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (all hostels)</b>		
<b>Capacity</b> Males: 50 Females: 00	<b>Number of residents</b>	
SC	Male	2
	Female	0
ST	Male	33
	Female	0
General	Male	0
	Female	0
Total	Male	35
	Female	0

Data Source: Hostel register verified against fee receipts on record

<b>(c) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (girls only hostels opened after _____)</b>	
<b>Capacity</b>	<b>Number of residents</b>
SC	0
ST	0
General	0
Total	0

Data Source: Hostel register verified against fee receipts on record

## 5. Examination Results

<b>(a) Examination results for [previous academic year] (undergraduate)</b>
---



Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		<b>Number of students who graduated in [the previous academic year] (*)</b>	<b>Of (*), the number of students who were successfully tracked and are:</b>			
			<b>Employed/ Self-employed</b>	<b>In education/ training</b>	<b>Unemployed</b>	<b>Not in the labour force</b>
<b>SC</b>	Male	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	Female	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>ST</b>	Male	<b>18</b>	<b>8</b>	<b>4</b>	<b>5</b>	
	Female	<b>30</b>	<b>12</b>	<b>10</b>	<b>8</b>	
<b>General</b>	Male	<b>5</b>	<b>2</b>	<b>3</b>	<b>0</b>	
	Female	<b>7</b>	<b>4</b>	<b>3</b>	<b>0</b>	
<b>Total</b>	Male	<b>171</b>	<b>87</b>	<b>39</b>	<b>45</b>	
	Female	<b>120</b>	<b>69</b>	<b>37</b>	<b>14</b>	

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		<b>Number of students who graduated in [the previous academic year] (*)</b>	<b>Of (*), the number of students who were successfully tracked and are:</b>			
			<b>Employed/ Self-employed</b>	<b>In education/ training</b>	<b>Unemployed</b>	<b>Not in the labour force</b>
<b>SC</b>	Male					
	Female					
<b>ST</b>	Male					
	Female					
<b>General</b>	Male					
	Female					
<b>Total</b>	Male					
	Female					

Data Source: Records of the college placement cell

7. PhDs Awarded

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	1
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
<b>All disciplines</b>	<b>1</b>

Data Source: AISHE

#### 8. Research and consultancy

<b>Revenue generated through externally funded research and consultancies over [previous financial year]</b>		
<b>Discipline Group</b>	<b>Number of active projects</b>	<b>Total Revenue Generated (Rs. lakhs)</b>
Arts	1	Rs. 1.10 Lakhs
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		

Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>	<b>1</b>	<b>Rs. 1.10 Lakhs</b>

Data Source: College/university records

<b>Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>			
<b>Discipline Group</b>	<b>Number of papers published</b>		<b>Number of published papers through cross-institute research collaboration</b>
	<b>International Journals</b>	<b>National Journals</b>	
Arts		<b>3</b>	
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			

Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science		2	
Social Science			
Social Work			
Women Studies			
<b>All disciplines</b>		<b>5</b>	

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	<b>Date of Application (LOI &amp; SSR submitted)</b>	<b>Date on which accreditation was received</b>	<b>Grade</b>	<b>Valid till</b>
<b>1<sup>st</sup> Cycle</b>	02/06/2016			
<b>2<sup>nd</sup> Cycle</b>				
<b>3<sup>rd</sup> Cycle</b>				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_ **NIL** \_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_. If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

10. Institutional Trends

<b>Variable</b>	<b>Baseline Value</b>	<b>[Year 1]</b>	<b>[Year 2]</b>	<b>[Year 3]</b>	<b>[Year 4]</b>	<b>Current Year</b>
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	<b>520</b>	<b>66%</b>	<b>67.67%</b>	<b>61%</b>	<b>69.11%</b>	<b>78%</b>
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	<b>311</b>	<b>65.79%</b>	<b>36.42%</b>	<b>81.09%</b>	<b>54.37%</b>	<b>67.52%</b>
On-time graduation rate (undergraduate, all categories)	<b>430</b>	<b>38.46%</b>	<b>30.25%</b>	<b>35.85%</b>	<b>53.25%</b>	<b>36.27%</b>

Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)	<b>17</b>	<b>35.29 %</b>	<b>35.29 %</b>	<b>29.41 %</b>	<b>29.41 %</b>	<b>23.52 %</b>
Regular faculty in position rate (all levels, unreserved categories)	<b>17</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
Percentage of regular faculty with PhDs (all levels)	<b>4</b>	<b>50%</b>	<b>25%</b>	<b>50%</b>	<b>50%</b>	<b>75%</b>
Employment rate of graduates from the previous academic year (undergraduate, all categories)	<b>229</b>	<b>22%</b>	<b>28%</b>	<b>18%</b>	<b>24%</b>	<b>20%</b>
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research		<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
Number of papers published in peer-reviewed, international journals		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor **RAKESH A. GUPTA**  
**F. R. N. 012203C, M. No. 402835**

Number of audit observations recorded by the auditor 04.

Number of audit responses found satisfactory, as certified by the project directorate 04.

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted 01/10/2015

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.



- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.