

# **Annual Report of Govt. College Rajpur Distt. Barwani 2017-18**

## **Important Information**

- Name of the College - **Govt. College,  
Rajpur distt.  
Barwani**
- Place of the College - **, Rajpur distt.  
barwani**
- District - **Barwani**
- Division - **Indore**
- Year of establishment of the college - **1988-89**
- Name and contact details of Principal - **Prof. P.G.  
Shinde, 07284-  
256311,9981046027.  
hegcrajbad@mp.gov.in**
- Name, post and contact details of Reporting in Charge - **Prof. P.K.  
Uchawar,  
07284-256311,  
9630963383  
hegcrajbad@mp.gov.in**
- Date of report submission - **11-09-2018**

## Part I

**1. The Principal's Report:** Rajpur town which is also the The. headquarter in the West Nimar sub geographical region of Madhya Pradesh, is about 142 Km from Indore being the nearest rail head and airport.

Government College Rajpur catering to undergraduate program in humanities came into existence on Agust 16, 1988. Initially it started functioning in a hired building in front of the Government Civil Hospital on Khandwa –Vadodara state highway. It was shifted to its' new premises in the year 2013. The objective behind establishing a college exclusively for boy's and girls were keeping in view the traditional outlook of the populace having a low male & female literacy in the region with a predominantly high percentage of tribal population.

The great Sant Of Nimar's 'Sant Singaji' Birth Place Khajuri Nearest 12km from college Rajpur. The existing building has Principal's room, nine class rooms, Library and Office room. Having completed 26 years of value based education the college offers undergraduate programs in Hindi literature, English literature, Economics, Sociology, Political science, as also postgraduate program in M.A. Economics. The college aims to mould the students hailing mostly from the marginalized and weaker sections of the society into better individuals and guide them to contribute towards the national goals of national integrity, social harmony and social commitment. Academic excellence, personality development and social orientation are our guiding principles. Special emphasis is laid upon women's emancipation by educating the students about personal health and hygiene, malnutrition, issues regarding women's rights etc. We strive to develop a strong foundation of ethical principles in our students and make them profound academically to acquire excellence in this age of growing competition. The strength of the institution is its dedicated faculty, industrious administrative staff, infrastructure, rich library, active NSS unit, Vivekanand career guidance cell, good academic ambience and enthusiastic students.

## 2. Overview

### (i) Vision, Mission and objectives of the college

#### Vision

**To make quality the defining element of higher education in the institution through imparting quality education regular evaluation promotion and sustenance initiatives.**

#### Mission

**To arrange periodic assessment as per the instruction of higher education department of the Madhy Pradesh.**

#### Objective

**Contributing to individual development of students awareness about the society as well as for national development.**

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

**A Copy of syllabus is provide to the student in the begining of the session Teacher are maintaining teaching dairy with planner, the teachers dairy and cheak every month by Pricipal.**

1.1.3 What type of support (Procedural and practical) do the teachers recieve (from the university and /or intitution) for effectively translating the curriculam and improving teaching practices ?

- curriculum is prepared by the university . It is circulated and uploaded on the universitys website institution makes available copys of the same and instructs the teachers to excute it. In madhyapradesh Govt. is monitoring and controlling the curriculars activities. Principal of lead college in each district is authorized to monitor and stremline all the activities of the college under his jurisdiction.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

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- Zero classes at the commencement of the session are organized. In these introductory classes general assesment of the new entrants is done. They are then instructed in communication skills,expression and presentation. Information about syllabus, study resources, internal assessment, examination pattern and extra-curricular activities in the campus is imparted. During the class room teaching topics to be discussed are disclosed in advance.

As per the curriculum classes are taken, proper record of teaching is maintained and checked by the principal ,lead college principal. Teaching dairy and planner is also monitored by Additional Directore Higher Education Indore during his visit to the college.

### 3. Senior Management Team and Board of Governors –

- NA

### 4. Admission Statistics

#### • A brief demographic profile of students admitted

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A. Total - 482	Male -164	Gen. - 06	100 %	nil
		OBC - 32		
		SC - 10		
		ST - 140		
		Min. - 0		
	Female -318	Gen. - 06		
		OBC - 123		
		SC - 28		
		ST - 237		
		Min. - 1		
Name of the Course	Gender	Category	% of students from the State	% of students from other states
M.A. Total - 31	Male - 06	Gen. - 00	100 %	nil
		OBC - 00		
		SC - 01		
		ST - 13		
		Min. - 0		
	Female -25	Gen. - 01		
		OBC - 06		

Name of the Course	Gender	Category	% of students from the State	% of students from other states
		Gen. - 06	100 %	nil
B.A. Total - 482	Male -164	SC - 01		
		ST - 22		
		Min. - 0		

## 5. Academic Programs: Core Programs - UG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
			Economics      English      Geography
			Economics      English      Hindi
			Economics      Geography      Sociology
			Economics      Hindi      Political
			Economics      Hindi      Sociology
			Economics      Political      Sociology
			Geography      Political      Sociology
Hindi      Political      Sociology			

6.

### Academic Calendar 2017-2018

Academic Work	First/Third/Fifth Semester	Second/Fourth/Sixth Semester
Zero class/ swot	July as per academic calendar given by higher education dept,	-
Teaching and continuous comprehensive evaluation	CCE	CCE
CCE schedule	September	March
Preparation leave	-	-
Practical Exam (UG , PG)		
Semester and ATKT	November-December	May-June
Declaration of Exam results	February	July
Semester Break (For Students)	As per academic calendar given by higher education dept,	As per academic calendar given by higher education dept,
Semester Break (For Teachers)	As per academic calendar given by higher education	As per academic calendar given by higher education

	dept,	dept,
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### ▪ Library as a Learning Resource

The library has an Advisory Committee comprising of the Principal and the HODs. The Advisory Committee discusses and finalizes the infrastructural & academic requirement of the library and chalks out the strategy regarding working of the library affairs, so that the facility can be utilized to the maximum extent by the staff and the students. The college has recently provided inflibnet facility to its faculty members.

S. no.	Particular	Remark
1	Total area of the Library	100 Sq. meter
2	Total seating capacity	10
3	<b>Working Hours</b>	
	On working days	10.30 A.M. to 05.00 P.M.
	On holidays	--
	Before examination days	10.30 A.M. to 05.00 P.M.
	During examination days	10.30 A.M. to 05.00 P.M.
	During vacation	10.30 A.M. to 05.00 P.M.
	Layout of the Library	--

## 10. Human Resources

### 1. Guest Faculty:- Subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Harish sisodiya	MP.ed , M.PHIL	Sports
2	Jagdish Dawar	M.A , M.PHIL	ENGLISH

## 14. Innovations and best practice

The institution takes due care to maintain the campus eco-friendly. All necessary measures and precautions are taken to avoid/reduce adverse effects of plastic, carbon and chemical emissions on the campus. Campus is declared tobacco free area by displaying hoardings at key points and outside vehicles are not allowed in the play ground to reduce the carbon emission. Central parking area is separated from the campus by barricades. No private vehicle is allowed into the campus.

The following initiatives have been taken to make the campuses eco-friendly-

### 1. Energy conservation:

Use of electricity is regulated in the campus. Only library receive power supply after class hours.

#### For reducing energy consumption:

- Class rooms are well ventilated.
- Tube lights are replaced by CFL
- Re-electrification is done recently to remove the age old electrical wiring.
- Numbers of electrical points are brought down to as minimum as possible.

- Staff and students advised to put off the fans and light switches when not in use.
- At least one tube light in each room is replaced by CFL for better energy utilization and students and staff advised to put on CFL for the illumination and use tube lights as and when necessary.
- CRT monitors are replaced with LCD/LED monitors to reduce radiation and power consumption. All the electronic equipments are put off after working hours. Computers are either switched off or kept in sleep mode when they are not in use.

## 17. Appendix: Institutional Performance Data and Financial Reports

ENCI : -

Report of AISHE 2017- 18

### Part II

#### Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

##### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats</b>					
	<b>SC (16%)</b>	<b>ST (20%)</b>	<b>Other Reserved Categories (14%)</b>	<b>General (50%)</b>	<b>Total</b>
<b>Undergraduate</b>	40	412	161	14	627

Data Source: AISH

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>MA pre.</b>	<b>MA Fin.</b>	
<b>SC</b>	Male	7	1	2	1	0	N/A
	Female	11	10	7	0	1	N/A
<b>ST</b>	Male	64	54	22	10	3	N/A
	Female	88	75	74	15	7	N/A
<b>Other Reserved Categories</b>	Male	14	11	7	00	0	N/A
	Female	50	42	31	5	1	N/A
<b>General</b>	Male	2	3	1	0	0	N/A

	Female	4	1	1	0	1	N/A
<b>Total</b>	Male	87	69	32	11	3	N/A
	Female	157	128	114	20	10	N/A

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	720	583	80	44

Data Source: AISHE

## **2. Transition and on-time graduation**

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		<b>Number of students admitted to the 1<sup>st</sup> year in [the previous academic year] (*)</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>	
			<b>Passed all subjects in the 1<sup>st</sup> year</b>	<b>Were Allowed to Keep Terms</b>
<b>SC</b>	Male	7	6	1
	Female	11	9	2
<b>ST</b>	Male	64	55	11
	Female	88	75	13
<b>Other Reserved Categories</b>	Male	14	11	3
	Female	50	42	8
<b>General</b>	Male	2	1	1
	Female	4	3	1
<b>Total</b>	Male	87	70	17
	Female	157	141	16

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		<b>Number of students admitted to the 1<sup>st</sup> year in [the previous academic year] (*)</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>	
			<b>Passed all subjects in the 1<sup>st</sup> year</b>	<b>Were Allowed to Keep Terms</b>
<b>SC</b>	Male	1	1	0
	Female	0	0	0
<b>ST</b>	Male	10	8	2
	Female	15	11	4
<b>Other Reserved Categories</b>	Male	0	0	0
	Female	5	4	1
<b>General</b>	Male	00	0	0
	Female	0	1	0
<b>Total</b>	Male	11	9	2
	Female	20	18	2

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-3] (*)</b>	<b>Of (*), the number of students who passed all final year examinations for the previous academic year</b>
<b>SC</b>	Male	0	0
	Female	0	0
<b>ST</b>	Male	0	0
	Female	0	0
<b>Other Reserved Categories</b>	Male	0	0
	Female	0	0



<b>General</b>	Male	0	0
	Female	0	0
<b>Total</b>	Male	0	0
	Female	0	0

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### **3. Faculty and administrative staff in position and training**

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		<b>Reserved</b>					<b>Unreserved</b>
		<b>SC</b>	<b>ST</b>	<b>MP Residents</b>	<b>Females</b>	<b>Others</b>	
<b>Assistant Professor</b>	Sanctioned	1	4		1		0
	Filled (Regular)	1	3		1		0
	Filled (Contract)	0	0		0		0
	Guest Lecturers	0	1		0		0
<b>Associate Professor</b>	Sanctioned	0	1		0		
	Filled (Regular)	0	1		0		
	Filled (Contract)	0	0		0		
	Guest Lecturers	0	0		0		
<b>Professor</b>	Sanctioned	0	0		0		
	Filled (Regular)	0	0		0		
	Filled (Contract)	0	0		0		
	Guest Lecturers	0	0		0		
	Sanctioned	0	0		0		

<b>Admin. Staff (all)</b>	Filled (Regular)	0	0		0		
	Filled (Contract)	0	0		0		
<b>Accountant</b>	Sanctioned	0	1		0		1
	Filled (Regular)	0	1		0		0
	Filled (Contract)	0	0		0		-

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		<b>Leadership and management training</b>	<b>Training in the area of academic specialisation</b>	<b>Other training</b>
<b>Assistant Professor</b>	Number trained	0		
	Avg. number of days	0		
<b>Associate Professor</b>	Number trained	0		
	Avg. number of days	0		
<b>Professor</b>	Number trained	0		
	Avg. number of days	0		
<b>Administrative Staff (all)</b>	Number trained	0	N/A	
	Avg. number of days	0	N/A	
<b>Accountant</b>	Number trained	0	N/A	
	Avg. number of days	0	N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others</b>
<b>Assistant</b>	Regular				
	Contract				

<b>Profesor Associate Professor</b>	Guest Lecturers				
<b>Profesor Associate Professor</b>	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
<b>Profesor</b>	Regular		-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

#### 4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		<b>Undergraduate</b>		<b>Postgraduate</b>		<b>PhD</b>	
		<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>
<b>SC</b>	Male	10	6070	1	509		
	Female	28	16996	1	509		
<b>ST</b>	Male	140	84980	13	6617		
	Female	237	143859	22	11198		
<b>General</b>	Male	6	4218	0	0		
	Female	6	3642	1	509		
<b>Total</b>	Male	216	95268	14	7126		
	Female	271	164497	24	12216		

Data Source: AISHE

<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>			
	<b>Undergraduate</b>	<b>Postgraduate</b>	<b>PhD</b>

		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male						
	Female						
ST	Male						
	Female						
General	Male						
	Female						
Total	Male						
	Female						

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (all hostels)</b>		
<b>Capacity</b>	<b>Number of residents</b>	
<b>Males:</b>		
<b>Females:</b>		
SC	Male	N/A
	Female	N/A
ST	Male	N/A
	Female	N/A
General	Male	N/A
	Female	N/A
Total	Male	N/A
	Female	N/A

Data Source: Hostel register verified against fee receipts on record

<b>(c) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (girls only hostels opened after _____)</b>	
<b>Capacity</b>	<b>Number of residents</b>
SC	

<b>ST</b>	
<b>General</b>	
<b>Total</b>	

Data Source: Hostel register verified against fee receipts on record

### 5. Examination Results

<b>(a) Examination results for [previous academic year] (undergraduate)</b>											
		<b>SC</b>		<b>ST</b>		<b>Other Reserved Categori es</b>		<b>General</b>		<b>Total</b>	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeare d	2	12	80	89	16	50	04	01	102	152
	1 <sup>st</sup> division	0	1	5	8	1	6	0	0	6	15
	2 <sup>nd</sup> Division	1	6	40	50	7	21	3	1	51	78
	3 <sup>rd</sup> Division	0	4	10	17	3	15	0	0	13	36
<b>2<sup>nd</sup> year</b>	Appeare d	2	7	27	77	8	33	2	3	39	120
	1 <sup>st</sup> division	0	1	3	4	1	5	0	0	4	10
	2 <sup>nd</sup> Division	2	5	11	40	5	20	0	1	18	66
	3 <sup>rd</sup> Division	0	1	8	30	1	6	1	0	10	37
<b>3<sup>rd</sup> year</b>	Appeare d	1	5	22	28	4	23	0	2	27	58
	1 <sup>st</sup> division	0	1	0	4	0	3	0	0	0	8
	2 <sup>nd</sup> Division	1	3	15	21	3	15	0	1	19	40
	3 <sup>rd</sup> Division	0	2	4	2	1	3	0	1	5	8

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>(a) Examination results for [previous academic year] (postgraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	0	1	5	9	0	3	0	1	5	14
	1 <sup>st</sup> division	0	0	1	1	0	0	0	0	1	1
	2 <sup>nd</sup> Division	0	1	3	4	0	2	0	1	3	8
	3 <sup>rd</sup> Division	0	0	1	3	0	1	0	0	1	4
<b>2<sup>nd</sup> year</b>	Appeared	0	2	0	3	1	5	0	1	1	11
	1 <sup>st</sup> division	0	0	0	0	0	1	0	0	0	1
	2 <sup>nd</sup> Division	0	2	0	2	1	2	0	0	1	6
	3 <sup>rd</sup> Division	0	0	0	1	0	2	0	1	0	4

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

### **6. Placement and student tracking**

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male					
	Female					
<b>ST</b>	Male					
	Female					
<b>General</b>	Male					

	Female					
<b>Total</b>	Male					
	Female					

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		<b>Number of students who graduated in [the previous academic year] (*)</b>	<b>Of (*), the number of students who were successfully tracked and are:</b>			
			<b>Employed/ Self-employed</b>	<b>In education/ training</b>	<b>Unemployed</b>	<b>Not in the labour force</b>
<b>SC</b>	Male					
	Female					
<b>ST</b>	Male					
	Female					
<b>General</b>	Male					
	Female					
<b>Total</b>	Male					
	Female					

Data Source: Records of the college placement cell

### **7. PhDs Awarded**

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	-
Commerce	-
Science	-

Data Source: AISHE

## 8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	-	-
Commerce	-	-
Science	-	-

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts			
Commerce			
Science			

Date Source: College records based on published papers submitted by faculty

## 9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle				
2 <sup>nd</sup> Cycle				
3 <sup>rd</sup> Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_18/08/2015.



Does the college have currently valid UGC autonomy? \_\_\_\_\_ No \_\_\_\_\_ . If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

### 10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	300					
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)						
On-time graduation rate (undergraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with PhDs (all levels)						
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all						

categories)						
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals						

Source: Tables under section 1-8.

## **11. Financial Reports**

Name and registration number of the auditor \_\_\_Jamila Lokhandwala 075144 mandsaor m.p.

Number of audit observations recorded by the auditor\_\_\_\_\_nil\_\_\_\_\_.

Number of audit responses found satisfactory, as certified by the project directorate\_\_\_\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

## **12. All India Survey of Higher Education**

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_\_

### **Instructions**

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.

- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.