

Annual Report 2017-2018

This format outlines the annual reports to be published by all colleges in Madhya Pradesh on their websites each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – GOVERNMENT COLLEGE, NARELA, BHOPAL
- Place of the college -NEAR JAIN MANDIR. HOUSING BOARD COLONY, KAROND, BHOPAL(M.P.)
- District -BHOPAL
- Division -BHOPAL
- Year of establishment of college - 2016
- Name and Contact details(Mail id , Phone) of Principal - Dr Dhananjay Kumar Verma
e-mail: vermaadk@gmail.com ; Contact no.: 9425153816
- Name, Post and Contact details of (mail id, Phone no.)
Reporting In charge Dr. Renu Patidar
Email renupatidar@hotmail.com .Contact no.: 9425011806
- Date of report submission -25/08/2018

Part I

1. The Principal's Report:

It gives me immense pleasure to put forth a brief scenario of our college. Government College, Narela, Bhopal was established by M.P. Government in the year 2016. This college provides an educational opportunity to the students of all strata. At present, the college runs UG courses in Arts, Commerce and B.C.A. Here, I would like to share that this is the first government run college of MP wherein B.C.A. course is measily costing like other regular courses run in a Government College.

To enhance employability and life skills of the students, the college runs courses sanctioned by the UGC such as a Certificate Course in Spoken English, and Information & Technology. In the year 2017-18, Rs. 1.80 Crore was sanctioned to the College for the IDP project under the aegis of the World Bank and Madhya Pradesh Govt. The college is in the process of being recognized under 2(f) by the UGC.

The College encourages the faculty to participate and present research papers in State, National and International level Conferences, Seminars and Workshops. The faculty of the college is well qualified and all the faculty members are Ph.D. holders. The way of working of the teachers is very innovative and appreciable. Traditional and non-traditional methods are followed in teaching. They take extra steps for the welfare of the students and society.

To cater the academic and research-oriented needs of the students, our college organizes expert lectures. Teachers of the college follow pre-planned academic calendar, semester planning as well as daily planners.

Along with academic achievements, the college takes measures to inculcate a sense of social responsibility, hence, focuses on student-centred activities & society oriented programs. The College has a very active NSS unit which has adopted a nearby village for overall development. Regular debates, games and sports meet etc. are organised in the college. The students are motivated to participate in cultural programmes at inter college and university levels.

The College library is regularly updated with latest books and other facilities. Sports equipment is purchased as per requirement to allow the students to avail extra-curricular facilities.

Timely meetings are convened with the guardians and on their suggestions; we did act on line of safety & security of students.

We had applied for college land for the construction of our own building and 10 acres of land has been allotted to this college near Palasi, Karond, Bhopal. Construction work will soon begin as the budget (Rs. 12 crores, 37 lakh) for this purpose has already been sanctioned.

We propose to provide free WI-FI to all the students in this college campus from the coming year. We are also thinking on line of providing remedial classes to students during Summer & Winter Break. In addition to this, the faculty and students of this college will visit in the vicinity to attract the eligible candidates, particularly, girl students to get admitted in this college. The success that the college has got so far is due to the enthusiasm of its students, the dedication of the staff and valuable support and guidance of its Jan Bhagidari Samiti.

2. Overview

(i) Vision, Mission and Objectives of the college

Vision

To get a high grade NAAC accreditation by igniting the minds of the students through imparting wholesome teaching-learning experience and gearing them up to face the challenges of life in the changing milieu. They will be transformed into a meaningful human resource and worthy citizens of the country.

Mission

- To be instrumental in achieving the zenith in academics.
- To be an exemplary college of the Capital and torch-bearer for rest of the colleges of the state.
- To sensitize and instil confidence in students that is congenial to the needs of the society.
- To have state-of-the-art infrastructure with modern amenities, giving exposure to the best resources to the students and faculty.
- To hone the skills of the students so that they productively contribute to the economy.

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Government College, Narela, Bhopal was established on the 29th April 2016 by the Govt. of M.P. with the aim of providing education to the students residing in Karond(NarelaVidhansabha) vicinity. Situated on the National Highway no.12 that connects Jabalpur and Indore, it is 7 km from Bhopal railway station and 9 km from Bhopal airport. Temporarily, the College is housed in the Community Hall of Nagar Nigam, Bhopal. The building is located in Gas Rahat Colony which was set up for the rehabilitation of victims of Bhopal gas tragedy of 1984. Semi-urban in its nature, the institution caters to the needs of rural as well as socially and economically backward urban students at Undergraduate level.

Though it is Govt. College, it is yet to be recognised by UGC under 2(f) & 12(B).The College has applied for the same.

At present, Campus area as per the Govt. record is 8608 square feet.

(iii) History of the college with significant milestones

The college was set up by an announcement of the Chief Minister of M.P. followed by an order of the Department of Higher Education F21-1/2015/38-2 dated 29.04.2016. Three faculties, namely, -B.A. (English, Hindi, Economics, History, Sociology, Political Science), B.Com., and B.C.A. were set up.

The college got affiliation from Barkatullah University, Bhopal in the same year.

Dr. Dhananjay Kumar Verma, then Professor at Govt. M.L.B. Girl College, Bhopal was posted as the first Principal-in-Charge of this College, who took over on 11.06.2016.

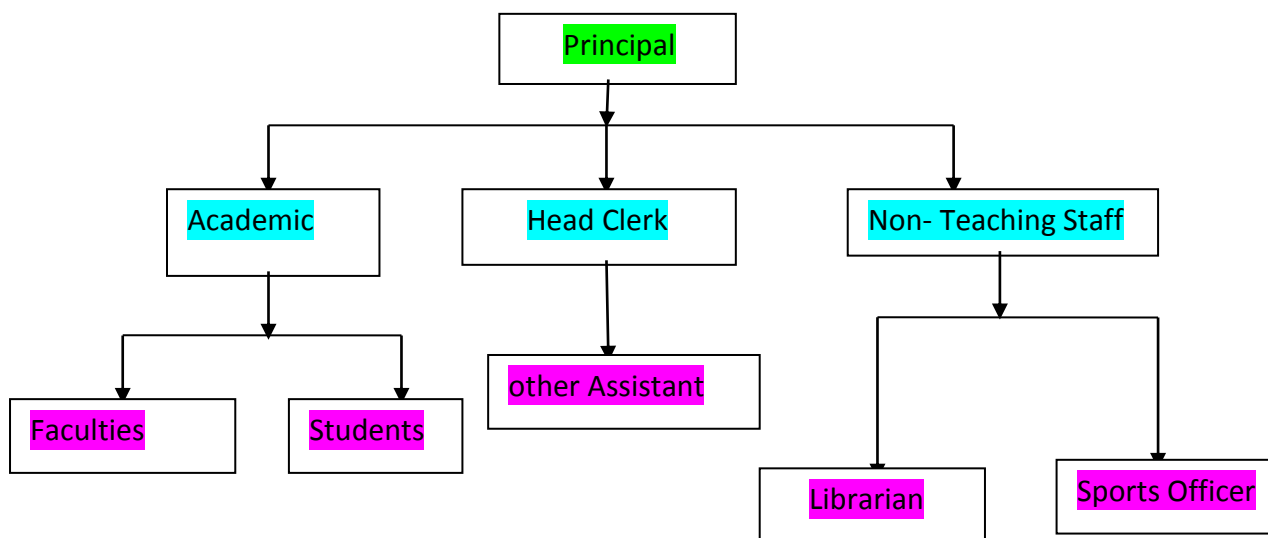
Initially, admissions of the students were done by Hamidia Arts and Commerce Govt. College, Bhopal and later on taken over by the faculties of this College.78 students were admitted in the inception year (2016-17) of the college of which 21 were girls. This year (2017-18), through online counselling 168 students got admitted out of which 44 were girls.

This College is pioneer in having a Govt. run B.C.A. course which attracted substantial strength of students.

First batch of student success was 58% and in the year 2017-18, student success percentage has gone upto 85% in the result declared so far.

The students have started taking part in University level Sports and Cultural activities. This year, an NSS unit, too, has been set up in college.

Administrative Hierarchy



3. Admission Statistics

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

| Applications | UG | PG | PhD |
|--|----------------------------------|----|-----|
| Applications that ranked the college as the 1 st preference | Not known to this college | NA | NA |
| Applications that ranked the college as the 2 nd preference | | | |
| Applications that ranked the college as the 3 rd preference | | | |
| Total number of applications received | | | |
| Number of students admitted | 168 | NA | NA |

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

| Name of the Course | Category | | | | | | | | | | % of students from the State | % of students from other states |
|--------------------|----------|----|-----|----|----|----|----|----|--------|----|------------------------------|---------------------------------|
| | General | | OBC | | SC | | ST | | PH(DA) | | | |
| | M | F | M | F | M | F | M | F | M | F | | |
| B.Com. | 21 | 21 | 10 | 08 | 28 | 02 | 00 | 00 | 00 | 00 | 98 | 2 |
| B.A. | 19 | 03 | 20 | 06 | 14 | 02 | 01 | 00 | 01 | 00 | 98 | 2 |
| B.C.A. | 09 | 02 | 14 | 00 | 04 | 00 | 01 | 00 | 00 | 00 | 100 | 0 |

4. Academic Programs: Core Programs - UG & PG

Core programs at UG level

| Stream | Name of the Core Program | Eligibility | Optional subjects |
|-----------------------|-----------------------------------|---|--|
| Arts | Bachelor of Arts | 10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board | Foundation course + 3 optional subjects from different groups. |
| Commerce | Bachelor of Commerce | 10+2 from a recognized Board with commerce or Science OR 10+2 with relevant vocational course from M.P. Board | Foundation course +All compulsory Commerce papers. |
| Computer Applications | Bachelor of Computer Applications | 10+2 from a recognized Board with Mathematics or Economics | Foundation course +All compulsory Computer Applications subjects |

5. Academic Calendar 2017-2018

| Academic Work | First Year | Fourth Semester |
|--|---------------------------------|---------------------------------|
| Orientation Classes/Zero Classes/SWOT analysis | As per academic calendar of DHE | As per academic calendar of DHE |
| Teaching and Continuous Comprehensive Evaluation | As per academic calendar of DHE | As per academic calendar of DHE |
| CCE Schedule | As per academic calendar of DHE | As per academic calendar of DHE |
| Preparation Leave | As per academic calendar of DHE | As per academic calendar of DHE |
| Practical Exams (Graduation/Post Graduation) | As per academic calendar of DHE | As per academic calendar of DHE |
| Semester and ATKT Exams | As per academic calendar of DHE | As per academic calendar of DHE |
| Declaration of Examination Results | As per academic calendar of DHE | As per academic calendar of DHE |
| Semester Break (for students) | As per academic calendar of DHE | As per academic calendar of DHE |
| Semester Break (for teachers) | As per academic calendar of DHE | As per academic calendar of DHE |

6. The Student Experience

Briefly describes student life in the college:

The year 2017-18 is the second year of college and is still being operated from a rented building. Therefore, the infrastructural facilities are limited. The infrastructural facilities available to the students are - Class rooms, computer Lab., recreational and sports facilities. The college is likely to have a newly constructed building in next couple of years. For students, Library staff have made an arrangement of a reading-room.

Despite of infrastructural challenges, NSS was successfully run with overwhelming student participation.

The College is trying to get its own NCC unit.

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

The college has a library with 1845 books and reference books. The Principal is the over all in charge and there is a full-fledged librarian posted under him. The library has a semi-computerised system of record keeping. Periodic verification of books is done by a committee constituted for the purpose.

- Student support services:
 - ✓ IT enabled services

One- week training through e-Shakti of computer was given.

DTP and Tally training was given.

All faculties student's e-mail was created to make them in the track of Digital India.

Special expert lectures were held to give exposure to the students about the latest in the field.

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, GroHealth Insurance Schemes)
- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

Though the College has had students for two years, still there were many constraints in starting Personal enhancement and development schemes.

NSS unit was started in this College from Sept.2017 in which 59 boys and 21 girls students were enrolled.

Many students from this college participated in a Mini Marathon organised on World Environment Day.

A WAW (We Are Warrior) club was formed and a Counselling Club set up.

Special assistance was given to the differently abled and a responsive grievance redressal cell was set up. Vivekanand Career Guidance and Personality Development Cells gave active guidance to the students. Remedial classes provided academic support to the weak students.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Award

Sports, Cultural and Literary activities were held in the session 2017-18. An Annual function was held, in which various sports events and other activities such as speech, quiz, salad making, rangoli, drawing and painting, solo song, mehndi etc. took place.

- ✓ Major student welfare initiatives over the past year

Health check-up camp was organised for the students, staff and people residing in the surrounding area.

Students were taken for a training relating to Parliamentary Practices and a visit to the Vidhan Sabha.

The B.C.A. students went to a Digital Fair which gave them an exposure to the latest digital hardware and software.

7. Student Achievements

Highlight the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

CULTURAL

- **Participation**

| S.no. | Name of the event | District Level | State Level | University | National Level |
|-------|---------------------------|----------------|-------------|------------|----------------|
| 1. | Yuva Utsav letter writing | 1 | Nil | Nil | Nil |

- **Awards and Achievements**

| Name of the student | Class | Event | Award/Achievement |
|---------------------|------------------------|----------------|-------------------|
| Sandip Bhalray | BA 3 rd Sem | letter writing | 3 rd |

SPORTS

- **Participation**

| S.no | Name of the event | District Level | State Level | University/ National Level | International Level |
|------|-------------------|----------------|-------------|----------------------------|---------------------|
| 1. | Cricket | 1 | Nil | Nil | Nil |

- **Awards and Achievements**

| Name of the student | Class | Sport | Award/Achievement |
|---------------------|-------|-------|-------------------|
| | | | |

- **Papers presented in regional, national and international seminars/ conferences**

| S. No. | Name of the faculty | Regional/ State | National | International |
|--------|---------------------|-----------------|----------|---------------|
| 1. | Dr. S.V.S. Rajput | | | |
| 2. | Dr. Veena Mishra | | 1 | |
| 3. | Dr. Pragya Thapak | | 1 | |
| 4. | Dr. Renu Patidar | | 1 | 2 |
| 5. | Dr. Tayba Khatoon | | 1 | 2 |
| 6. | Dr. Neeta Puranik | | | 2 |
| 7. | Dr. Archana Gaur | | 1 | 2 |

• **Publications in national/ international journals**

| S.No. | Name of the faculty | Name of the journal | Title of the paper | ISSN/ ISBN number /Impact factor |
|--------------|----------------------------|---|--|---|
| 1 | Dr S.V.S. Rajput | Indian Journal of Multidisciplinary Research | Growth In Madhya Pradesh Structure and Economy | ISSN:2395-3659 |
| 2 | Dr Veena Mishra | Science and Technology,society-Gourav Prakashan, Rewa | Privatization globalization of education:an assessment P,P337,338. | ISBN:-978-81-931421-2-7 |
| 3 | Dr.Pragya Thapak | Stree vimarsh parampra aur naveen aayam | Stree vimarsh:vividh aayam | ISBN:978-81-93697-03 |
| 4 | Dr. Renu Patidar | Science and Technology,Society-Gourav Prakashan, Rewa | Securing Environment in India through Corporate Social Responsibility | ISBN:-978-81-931421-2-7 |
| 5 | Dr. Tayaba Khatoon | Science and Technology,Society-Gourav Prakashan, Rewa | The Impact of Mobile Phones on Social Relationships Of Youth | ISBN:-978-81-931421-2-7 |
| | | Modern Education System and Employment (Opportunities and Challenges) | The Present Scenarion of Professional and Technical Education in India | ISBN 978-93-84917-63-0 |
| 6 | Dr.Neeta Puranik | Contemporary Discourse (International) | Jhumpa Lahiri's The Lowland-AReview | ISSN-0976-3686 |
| | | Literary Insight(International) | F.Scott Fitzgerald's The GreatGatsby-APanorama of American life in 1920s | ISSN-0975-6248 |
| 7 | Dr Archana Gour | Divya Shodh Samiksha(DSS) | Snathak avam snaththokar chathraao ke bech kanoon avam samamajik mulya ke prati jaagruktaa | ISSN:-2394943807E-ISSN-23943515 |

Human Resources

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

| Positions | Teaching Faculty | | | | Non Teaching Faculty | Technical Staff |
|--|------------------|---------------|-------------------|---------------|----------------------|-----------------|
| | Prof | Promoted Prof | Assistant Prof 12 | Guest Faculty | | |
| Sanctioned by UGC/ University/ State Govt | | | | | | |
| Filled | - | 06 | 01 | 05 | 07 | - |
| Sanctioned by Management/ Janbhagidari Samiti/ Other authority | Nil | Nil | Nil | Nil | Nil | Nil |
| Filled | Nil | Nil | Nil | Nil | Nil | |

2. Guest Faculty: subject-wise appointments

| S.no. | Name of the Guest Faculty | Qualification | Subject |
|-------|---------------------------|----------------------|-------------------|
| 1 | Dr.Rais Khan | M.C.A.,Ph.D. | Computer Science |
| 2 | Teerath Prasad Patel | M.Sc.M.Phil. | Computer Science. |
| 3 | Manoj Bijgawane | M.P.Ed.,M.Phil | Sports |
| 4 | Dr.Ekta Yadav | M.Com. M.Phil.,Ph.D. | Commerce |
| 5 | Dr.Sapna Sharma | M.Com. M.Phil.,Ph.D. | Commerce |

3. Annual improvement in academic, research & administrative Initiatives

No class went unattended even in the absence of the concerned teachers.

8. Events and Initiatives

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

1. The students were taken to a nearby village for social work.
2. They were encouraged to participate in the Youth Festival and Career Melas.
3. Health camp was organised at college level.

9. Institutional Development plan

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

| Indicator* | Baseline Value | Target for [current year] | Value as on 30 th September [current year] |
|---|----------------|-----------------------------------|---|
| To increase the enrolment rate | 168 | 180 | |
| Increase the number of beneficiaries of various scholarship schemes | 80 | 120 | |
| Creation of a Green Campus | Nil | | |
| Computerization of the library | | Library based on SOUL2.0 software | |
| Cashless Transaction | | Digital transaction | |

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

IQAC was formed and it initiated measures for enhancing pedagogic quality in the College.

10. Innovations and Best Practices

When the College was started there were only 3 regular faculty members; in the year 2017-18, 4 more regular faculty member joined. There after regular classes started running more smoothly besides running personality development classes. Special lecture of experts from various fields were also organised. Personal books were given to the needy students by the teachers. Paper was used economically to prevent any wastage. Through NSS students got an opportunity to empathize with the less fortunate and think beyond themselves for the need of the society. A strong and ever willing team of volunteers was created.

11. SWOC Analysis (Strength, Weaknesses, Opportunity and Challenges)

Strength: Government College, NARELA, Bhopal is the first college of the State to run B.C.A. Course under the aegis of Government with minimal fees. All the teaching and non-teaching staffs are dedicated and committed.

Weakness: The College has very limited sources and no DDO power. Due to lack of funds the institution finds itself constraint to give better facility to the students. Besides, there is no full time faculty in Computer Science and Commerce.

Opportunity: The College has a flexibility to respond according to the needs of the time. It has the opportunity to build the best infrastructure with land and liberal budget provided by the government.

Challenges: The biggest challenge is the socio-economic and educational backwardness of the residents of the area in the vicinity.

Looking Ahead : Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long-term development.

Key Initiatives Planned/ implemented

| S. No. | Head (administrative/ academic, etc) | Nature of proposal | Expected Outcome |
|--------|--------------------------------------|---------------------------------------|----------------------------|
| 1. | 60 percent regular faculty | Postings to be done by the Government | All the posts to be filled |
| 2. | E-library | In the IDP | To accomplish the target |

| | | | |
|----|--|------------------------------|----------------------------------|
| 3. | Generator for uninterrupted power supply | Funds proposed under the IDP | To purchase in the current year |
| 4. | Creating more class rooms by partitioning a big hall | Under Jan Bhagidari | Availability of more class rooms |

12. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

| (a) Sanctioned Seats | | | | | |
|-----------------------------|-----------|-----------|----------------------------------|----------------|--------------|
| | SC | ST | Other Reserved Categories | General | Total |
| Undergraduate | 16% | 20% | 14% | REST | 100% |
| Postgraduate | N.A. | N.A. | N.A. | N.A. | N.A. |
| PhD | N.A. | N.A. | N.A. | N.A. | N.A. |

Data Source: AISHE

| (b) Enrolment | | | | | | | |
|----------------------------------|--------|----------------------|----------------|-------------------------|---------------------|----------------|------------|
| | | Undergraduate | | | Postgraduate | | PhD |
| | | 2016-17 | 2017-18 | 2018-19 | 2016-17 | 2017-18 | |
| SC | Male | 07 | 28 | Admission Process is on | N.A. | N.A. | N.A. |
| | Female | 02 | 04 | | N.A. | N.A. | N.A. |
| ST | Male | 00 | 02 | | N.A. | N.A. | N.A. |
| | Female | 00 | 00 | | N.A. | N.A. | N.A. |
| Other Reserved Categories | Male | 21 | 45 | | N.A. | N.A. | N.A. |
| | Female | 10 | 14 | | N.A. | N.A. | N.A. |
| General | Male | 27 | 49 | | N.A. | N.A. | N.A. |
| | Female | 5 | 26 | | N.A. | N.A. | N.A. |
| Total | Male | 55 | 124 | N.A. | N.A. | N.A. | |
| | Female | 17 | 44 | N.A. | N.A. | N.A. | |

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]

| Discipline Group | Undergraduate | | Postgraduate | |
|-----------------------------------|------------------|-----------|------------------|-----------|
| | Sanctioned Seats | Enrolment | Sanctioned Seats | Enrolment |
| Arts | 97 | 66 | Nil | Nil |
| Commerce | 97 | 72 | | |
| Criminology and Forensic Science | | | | |
| Cultural Studies | | | | |
| Defence Studies | | | | |
| Design | | | | |
| Disability Studies | | | | |
| Education | | | | |
| Fashion Technology | | | | |
| Fine Arts | | | | |
| Fisheries Science | | | | |
| Foreign Languages | | | | |
| Gandhian Studies | | | | |
| Home Science | | | | |
| Indian Languages | | | | |
| IT & Computer | 33 | 30 | | |
| Journalism and Mass Communication | | | | |
| Law | | | | |
| Library and Information Science | | | | |
| Linguistics | | | | |
| Management | | | | |
| Marine Science and Oceanography | | | | |
| Oriental Learning | | | | |
| Physical Education | | | | |
| Religious Studies | | | | |
| Science | | | | |
| Social Science | | | | |
| Social Work | | | | |
| Women Studies | | | | |

Data Source: AISHE

2. Transition and on-time graduation

| (a) Transition from the 1st year to the 2nd year (Undergraduate) | | | | |
|---|--------|---|--|-----------------------------------|
| | | Number of students admitted to the 1st year in [the previous academic year] (*) | Of (*), the number of students currently enrolled in the 2nd year who: | |
| | | | Passed all subjects in the 1st year | Were Allowed to Keep Terms |
| SC | Male | 08 | 07 | 01 |
| | Female | 01 | 01 | 00 |
| PH | Male | 01 | 00 | 01 |
| | Female | 00 | 00 | 00 |
| ST | Male | 00 | 00 | 00 |
| | Female | 00 | 00 | 00 |
| Other Reserved Categories | Male | 21 | 06 | 15 |
| | Female | 10 | 03 | 07 |
| General | Male | 28 | 13 | 15 |
| | Female | 05 | 03 | 02 |
| Total | Male | 57 | 26 | 31 |
| | Female | 16 | 07 | 09 |

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

Note: Results not yet declared by the university for the year 2017-18

3. Faculty and administrative staff in position and training

| (a) Faculty and administrative staff in position as on 30th September, [current year] | | | | | | | |
|---|-------------------|-----------------|-----------|---------------------|----------------|---------------|-------------------|
| | | Reserved | | | | | Unreserved |
| | | SC | ST | MP Residents | Females | Others | |
| Assistant Professor | Sanctioned | | - | - | | | |
| | Filled (Regular) | | | | | | |
| | Filled (Contract) | | | | | | |
| | Guest Lecturers | | | | | | 06 |
| Associate Professor | Sanctioned | | | | | | |
| | Filled (Regular) | | | | | | 01 |
| | Filled (Contract) | | | | | | |
| | Guest Lecturers | | | | | | |
| Professor | Sanctioned | | | | | | |
| | Filled (Regular) | | | | | | 06 |
| | Filled (Contract) | | | | | | |
| | Guest Lecturers | | | | | | |
| Admin. Staff (all) | Sanctioned | | | | | | 03 |
| | Filled (Regular) | - | - | - | | | 02 |
| | Filled (Contract) | | | | | | |
| Accountant | Sanctioned | | | | | | 01 |
| | Filled (Regular) | - | - | - | - | - | - |
| | Filled (Contract) | | | | | | |

Data Source: AISHE

| (b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year] | | | | |
|--|---------------------|---|--|-----------------------|
| | | Leadership and management training | Training in the area of academic specialisation | Other training |
| Assistant Professor | Number trained | Nil | Nil | |
| | Avg. number of days | | | |
| Associate Professor | Number trained | | | 01 |
| | Avg. number of days | | | 07 |
| Professor | Number trained | | | 01 |
| | Avg. number of days | | | 07 |
| Administrative Staff (all) | Number trained | | N/A | |
| | Avg. number of days | | N/A | |
| Accountant | Number trained | | N/A | |
| | Avg. number of days | | N/A | |

Data Source: Compiled from training certificates submitted by faculty/administrative staff

| (c) Faculty qualifications as on 30th September, [Current Year] | | | | | |
|---|-----------------|------------|---------------------|----------------------|---------------|
| | | PhD | Postgraduate | Undergraduate | Others |
| Assistant Professor | Regular | | | | |
| | Contract | | | | |
| | Guest Lecturers | 03 | 05 | 05 | 03 M.Phil. |
| Associate Professor | Regular | 01 | 01 | 01 | 01 M.Phil. |
| | Contract | | | | |
| | Guest Lecturers | | | | |
| Professor | Regular | 06 | 06 | 06 | 02 M.Phil. |
| | Contract | | | | |
| | Guest Lecturers | | | | |

Data Source: AISHE

4. Student support services

| (a) Financial support received (from all sources) by students in the college between October 1st [previous year] to September 30th [current year](2016-17) | | | | | | | |
|---|--------|----------------------|----------------------------|---------------------|----------------------------|---------------|----------------------------|
| | | Undergraduate | | Postgraduate | | PhD | |
| | | Number | Average Value (Rs.) | Number | Average Value (Rs.) | Number | Average Value (Rs.) |
| SC | Male | 4 | Rs. 4500 | NA | NA | NA | NA |
| | Female | 1 | Rs. 4500 | | | | |
| ST | Male | Nil | | | | | |
| | Female | Nil | | | | | |
| General and other reserved category | Male | 22 | Rs. 3000 | | | | |
| | Female | 9 | Rs. 3000 | | | | |
| Total | Male | 26 | | | | | |
| | Female | 10 | | | | | |

Data Source: AISHE

| (a) Financial support received, from the DHE, by students in the college between October 1st [previous year] to September 30th [current year] | | | | | | | |
|--|--------|----------------------|----------------------------|---------------------|----------------------------|---------------|----------------------------|
| | | Undergraduate | | Postgraduate | | PhD | |
| | | Number | Average Value (Rs.) | Number | Average Value (Rs.) | Number | Average Value (Rs.) |
| SC | Male | | | N.A. | N.A. | N.A. | N.A. |
| | Female | | | N.A. | N.A. | N.A. | N.A. |
| ST | Male | Nil | | N.A. | N.A. | N.A. | N.A. |
| | Female | | | N.A. | N.A. | N.A. | N.A. |
| General | Male | 01 | Rs. 800 | N.A. | N.A. | N.A. | N.A. |
| | Female | | | N.A. | N.A. | N.A. | N.A. |
| Total | Male | | | N.A. | N.A. | N.A. | N.A. |
| | Female | | | N.A. | N.A. | N.A. | N.A. |

Data Source: College records, DHE

| (b) Hostel occupancy as on 30th September, [Current Year] (all hostels) | | |
|---|----------------------------|------|
| Capacity | Number of residents | |
| Males: | | |
| Females: | | |
| SC | Male | N.A. |
| | Female | N.A. |
| ST | Male | N.A. |
| | Female | N.A. |
| General | Male | N.A. |
| | Female | N.A. |
| Total | Male | N.A. |
| | Female | N.A. |

Data Source: Hostel register verified against fee receipts on record

| (c) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after _____) | |
|---|----------------------------|
| Capacity | Number of residents |
| SC | NA |
| ST | NA |
| General | NA |
| Total | N.A. |

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

| (a) Examination results for [previous academic year] (undergraduate) | | | | | | | | | | | |
|---|--------------------------|-----------|----------|-----------|----------|----------------------------------|----------|----------------|----------|--------------|----------|
| | | SC | | ST | | Other Reserved Categories | | General | | Total | |
| | | M | F | M | F | M | F | M | F | M | F |
| 1st year | Appeared | 28 | 04 | 03 | 0 | 44 | 14 | 48 | 26 | 124 | 44 |
| | 1 st division | | | | | | | | | | |
| | 2 nd Division | | | | | | | | | | |
| | 3 rd Division | | | | | | | | | | |
| 2nd year | Appeared | 07 | 01 | 0 | 0 | 18 | 09 | 20 | 04 | 45 | 14 |
| | 1 st division | | | | | | | | | 09 | 04 |
| | 2 nd Division | | | | | | | | | | |
| | 3 rd Division | | | | | | | | | | |
| 3rd year | Appeared | | | | | | | | | | |
| | 1 st division | | | | | | | | | | |
| | 2 nd Division | | | | | | | | | | |
| | 3 rd Division | | | | | | | | | | |

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]

| Discipline Group | Number of papers published | | Number of published papers through cross-institute research collaboration |
|-----------------------------------|----------------------------|-------------------|---|
| | International Journals | National Journals | |
| Arts | 0 | 4 | |
| Commerce | | | |
| Criminology and Forensic Science | | | |
| Cultural Studies | | | |
| Defence Studies | | | |
| Design | | | |
| Disability Studies | | | |
| Education | 0 | 2 | |
| Fashion Technology | | | |
| Fine Arts | | | |
| Fisheries Science | | | |
| Foreign Languages | 2 | 0 | |
| Gandhian Studies | | | |
| Home Science | | | |
| Indian Languages | | | |
| IT & Computer | | | |
| Journalism and Mass Communication | | | |
| Law | | | |
| Library and Information Science | | | |
| Linguistics | | | |
| Management | | | |
| Marine Science and Oceanography | | | |
| Oriental Learning | | | |
| Others / Inter-disciplinary | | | |
| Physical Education | | | |
| Religious Studies | | | |
| Science | | | |
| Social Science | | | |
| Social Work | | | |
| Women Studies | 0 | 1 | |
| All disciplines | | | |

Date Source: College records based on published papers submitted by faculty

6. Institutional Trends

| Variable | Baseline Value | [Year 1] | [Year 2] | [Year 3] | [Year 4] | Current Year |
|---|-----------------------|-----------------|-----------------|-----------------|-----------------|---------------------|
| Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories) | 227 | 93 | 74 | 34 | - | 93 |
| Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories) | NA | | | | | |
| Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories) | | | 90 | | | 90 |
| On-time graduation rate (undergraduate, all categories) | NA | | | | | |
| Transition rate from the 1 st year to the 2 nd year (post graduate, all categories) | NA | | | | | |
| On-time graduation rate (postgraduate, all categories) | NA | | | | | |
| Regular faculty in position rate (all levels, reserved categories) | | Nil | Nil | | | |
| Regular faculty in position rate (all levels, unreserved categories) | 12 | 3 | 7 | | | |
| Percentage of regular faculty with PhDs (all levels) | | 100% | 100% | | | |
| Employment rate of graduates from the previous academic year (undergraduate, all categories) | | NA | NA | | | |
| Employment rate of graduates from the previous academic year (postgraduate, all categories) | | NA | NA | | | |
| Percentage of total revenue generated through externally funded research | | Nil | Nil | | | |
| Number of papers published in peer-reviewed, international journals | | 02 | | | | |

Source: Tables under section 1-8.

7. Financial Reports

Name and registration number of the auditor: NA.

Number of audit observations recorded by the auditor: Na.

Number of audit responses found satisfactory, as certified by the project directorate: NA.

Certified audit reports as per the standard Chart of Accounts to be attached.

8. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted: **14 September 2018.**

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil. level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.