

## Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance, Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

### Important Information –

- Name of the college - **Government College Sailana**
- Place of the college - **Sailana**
- District - **Ratlam**
- Division - **Ujjain**
- Year of establishment of college - **1989**
- Name and Contact details (Mail id, Phone) of Principal – **Dr. Pradeep Singh Rao, 9425104326, [hegcsairat@mp.gov.in](mailto:hegcsairat@mp.gov.in), 07413-278435**
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge – **Dr. Ram Prasad Patidar, Professor, [patidar\\_ratlam@rediffmail.com](mailto:patidar_ratlam@rediffmail.com), 9179849089**
- Date of report submission – 8.9.2018

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

#### Year 2017-18

1. Online admission according according to the guidelines and reservation norms of higher education department government of M.P.
2. Execution of time-table for completion of syllabus within stipulated time.
3. Under the RUSA, government college Sailana has been nominated and sanction Rs. 2 caror for infrastructure (Science building).
4. 188 Smart Phones were distributed to the students under the scheme of government of M.P.
5. Under the skills development programmes 72 students have been trained.
6. Financial assistance to the SC/ST/OBC/Minority students have been given by the tribal welfare department, government of M.P.
7. Under the "Red Riban" and "Red Cross" College has organized a blood donation camp and 72 units of bloods collected.
8. Students participated in various games at district and division level.
9. Environmental awareness programme has been organized with the collaboration of forest department.
10. Various Important "Days" were celebrated by arranging motivational lectures.
11. Establishment of e-library and automation of library.
12. Construction of new science building under the RUSA scheme.
13. Development of sports ground.
14. Installation of solar system on college building.
15. Installation of water harvesting system.
16. Admissions of 2<sup>nd</sup> and 3<sup>rd</sup> year students are to be made online.
17. Electric display board to seek more attentions of the students.

## 2. Overview

### (i) Vision, Mission and Objectives of the college

#### VISION

The sustainable quality improvement of institution and extension of higher education among the socio-economically backward classes and the promotion of higher education among the tribal women.

#### MISSION

1. To promote the e-governance in administrative and financial services.
2. To promote the academic environment and use of technology in teaching-learning methods.
3. Enhancing the value-system among the students.
4. To ensure the evaluation and assessment of institution.
5. To promote the harmony and the best practices in institution.
6. To develop a mechanism to increase the stake holders participation and collaboration for quality improvement and development of institution.

#### Objectives

1. To Increase the number of enrolment of students especially from tribal area.
2. To enhance the ITC facility in institution.
3. To introduce the ITC in teaching learning methods.
4. To access the higher educational opportunities on equitable manner.

### (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc.), location & campus area

1. Government college Sailana is tribal oriented.
2. College is affiliated with Vikram university Ujjain.
3. The college is recognised under the UGC act (2F) and (12B)
4. College is located in rural and tribal area. It has 15 acres of campus out of which built up area is 2806.72 sq. meters.

### (iii) History of the college with significant milestones

1. Government College Sailana was established in 1989 by the higher education department and given the permission to conduct UG classes of Arts, commerce and science faculties.
2. The college own was building was constructed and handed over to the college in 1997.
3. The PG classes in the arts faculty were started in 2011. Initially M.A. was started in three subjects viz. Sociology, Geography, Economics. M.A. Political Science was started from 2016-17.
4. The college has been accredited grade "B" by NAAC in the year 2016.
5. College also designated under the RUSA scheme.
6. College started in 1989 with only ten students and in the academic year 2017-18 720 students are enrolled.

(iv) Faculties and major disciplines

1. Dr. Pradeep Singh Rao, Professor of Political Science
2. Dr. S.C. Jain, Professor of Commerce
3. Dr. Manohar Jain, Professor of Economics
4. Dr. Ram Prasad Patidar, Professor of Mathematics
5. Dr. Saurabh E Lal, Asso. Professor of English
6. Prof. N.D. shinde, Asstt. Professor of Zoology
7. Dr. Mal Singh Chouhan, Asstt. Professor of Commerce
8. Prof. Anubha KAnde, Asstt. Professor of Chemistry
9. Prof. Saida Mehra, Asstt. Professor of Hindi
10. Dr. Ashok Rawat, Asstt. Professor of Geography
11. Dr. Dilip Singh Mandloi, Asstt. Professor of Geography
12. Prof. Sardar Singh Rawat, Asstt. Professor of Botany

**Major disciplines**

Arts

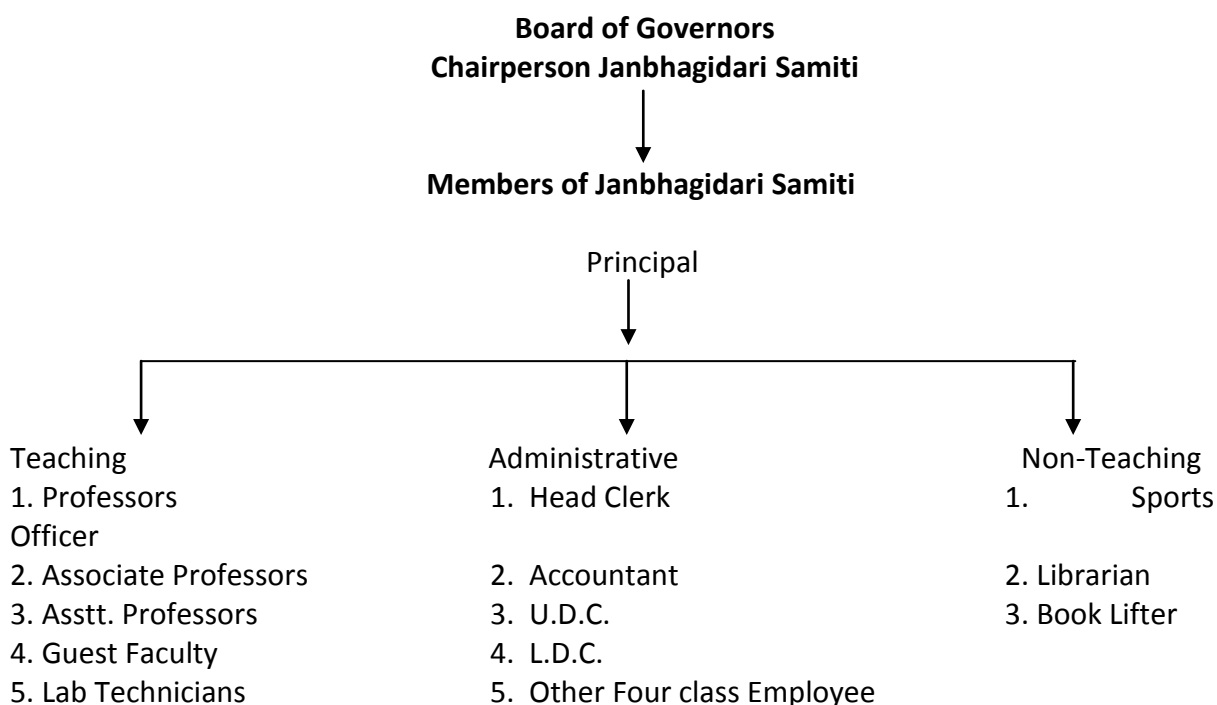
Science

Commerce

**3. Senior Management Team and Board of Governors (1 page)**

Lists the members of the senior management team (Principal, Registrar, Deans, etc.) and members of the Board of Governors including their designations and professional backgrounds.

**Administrative Hierarchy**



#### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

2017-18

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	232	50	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	55	5	
Applications that ranked the college as the 3 <sup>rd</sup> preference	25	0	
Total number of applications received	312	55	
Number of students admitted	263	55	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

2017-18

Name of the Cours	Gender		Category					% of students from the State	% of students from other state
	Male	Female	SC	ST	OBC	GEN	Total		
B.A. I Sem	76	74	15	80	51	4	150	100	0
B.A. III Sem	66	54	6	60	46	8	120	100	0
B.A. V Sem	36	52	8	40	25	15	88	100	0
B.Com. I Sem	17	10	3	4	17	3	27	100	0
B.Com. III Sem	14	10	4	3	14	3	24	100	0
B. Com. V Sem	13	20	3	4	16	10	33	100	0
B.Sc. I Sem	40	46	3	34	39	10	86	100	0
B.Sc. III Sem	28	27	1	33	15	6	55	100	0
B.Sc. V Sem	21	32	1	21	25	6	53	100	0
M.A. I Sem Economics	2	12	2	5	5	2	14	100	0
M.A. III Sem Economics	0	3	0	1	1	1	3	100	0
M.A. I Sem Sociology	2	1	1	1	1	0	3	100	0
M.A. III Sem Sociology	4	6	0	5	3	2	10	100	0
M.A. I Sem Geography	15	8	0	21	2	0	23	100	0
M.A. III Sem Geography	11	4	0	14	1	0	15	100	0
M.A. I Sem Political Science	10	5	1	9	4	1	15	100	0
M.A. III Sem Political Science	1	0	0	0	1	0	1	100	0
Total	356	364	48	335	266	71	720	100	0

## 5. Academic Programs: Core Programs - UG & PG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts (B.A.)	10+2 from a recognized Board with Arts, Commerce, Science or Agriculture.	Foundation course + a group of 3 optional subjects. Following combination of three optional subjects are Available Economics - Political Science – Sociology Hindi - Political Science – Sociology Economics - Hindi - Political Science Economics - Hindi – Sociology Economics - English - Political Science Hindi - Economics - Political Science English - Political Science – Sociology Economics - English – Sociology Hindi - Economics – Sociology Political Science - Economics – Sociology Economics - Geography – Hindi Political Science - Hindi – Sociology Economics - Geography – Sociology Geography - Political Science – Sociology Hindi - Geography – Sociology
Commerce	B. Com.	10+2 with Commerce or Science	Foundation Course, Account Groups, Management Groups, Economics Groups
Science	B. Sc. Mathematics	10+2 with Science Mathematics	Foundation Course, Physics, Chemistry, Mathematics
Science	B. Sc. Biology	10+2 with Biology or Agriculture	Foundation Course, Botany, Chemistry, Zoology

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	M.A.	B.A. , B.Com. or B.Sc.	Sociology
Arts	M.A.	B.A. , B.Com. or B.Sc.	Economics
Arts	M.A.	B.A. , B.Com. or B.Sc.	Geography
Arts	M.A.	B.A. , B.Com. or B.Sc.	Political Science

## M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
1	Nil	Nil	Nil

### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
Certificate Course	IIT Bombay ( Under Spoken Tutorial Programme)	6 Month	0	Enrolled 290

## 6. Academic Calendar 2017 - 2018

Academic Work	Third/ Semester	Fifth	Fourth/ Semester	Sixth	First Year
Admission start	-		-		25.5.17 to 30.7.17
Teaching Start	-		-		1.7.17
Faculty Change	-		-		Upto 8.8.17
Orientation Classes/Zero Classes/SWOT analysis	1.7.17 to 8.7.17		26.12.17		
Teaching and Continuous Comprehensive Evaluation	10.7.17 to 2.9.17		27.12.18 to 18.4.18	to	Sept 17 and December 17
CCE Schedule	September 3 <sup>rd</sup> week		March 2 <sup>nd</sup> week		
Practical Exams (Graduation/Post Graduation)	23.10.17 to 9.11.17		2.4.18 to 18.4.18		5.3.18 to 21.3.18
Preparation Leave	2.11.17 to 9.11.17		19.4.18 to 21.4.18	to	22.3.18 to 29.3.18
Semester and ATKT Exams	10.11.17 to 14.12.17		23.4.18 to 26.5.18	to	30.3.18 to 15.5.18
Declaration of Examination Results	Up to 31.12.17		Up to 15.6.18		30.6.18
Semester Break (for students)	15.12.17 to 23.12.17 (9days)		28.5.18 to 30.6.18 (34 days)	to	15.12.17 to 23.12.17 (9days)
Semester Break (for teachers)	15.12.17 to 23.12.17 (9days)		28.5.18 to 15.6.18 (19days)	to	28.5.18 to 15.6.18 (19days)

Union Gathan : August/ September 2017  
 Sports/Youth Festival/Other Activities : October 2017 (1 Week)  
 Dipawali Vacation : 17.10.17 to 21.10.17  
 Annual Function/Award Distribution, College Magazine publication: February 2<sup>nd</sup> week

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

- Smart Class rooms in with OHP and audio visuals.
- Science Labs equipped with essential equipments.
- For extracurricular activities sports ground is available.
- Girls' common room and boys' common room are available in the college.
- Boys and girls hostels facilities have been provided by tribal welfare department. "Shahid Chandre Shakhra Aajad" Garden is available in College.
- Reading room is available for the students.
- Drinking water facility with R.O. purifying system is also available for the students.

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

College has a central library and four Departmental Libraries For post Graduate Departments. College also have a common reading room.

### **Library advisory committee has following members**

Prof. Saida Mehra, Asstt. Prof. Hindi

Prof. Anubha Kanade, Asstt. Prof. Chemistry

Automation of library and e-library establishment is proposed.

- Student support services:
  - ✓ IT enabled services

- Smart class rooms in science faculties.
- Virtual class for all faculties.
- ITC room with net connectivity.
- Table Tennis room
- Gymnasium
- Basket ball ground
- Cricket and athletics ground
- Badminton court

- ✓ Financial assistance (scholarships/schemes for SC/ST/OBC/minority, Groups & Health Insurance Schemes)

Post metric scholarship for SC/ST/OBC students has been sanction by tribal welfare department government of M.P.

Physically Handicapped/Minority scholarship sanctioned by central government.

"Gaon Ki Beti Yojana" for female students coming from rural area who got I division in 12<sup>th</sup> class from a school of a rural area of M.P..

Awas yojana for SC/ST students sanctioned by tribal welfare department government of M.P.

Rupees 3000 per students sanctioned by government of M.P. To ST students for Motivation of Science education.

Smart Phone distribution to 188 students of the first year, provided by government of M.P.

Under the insurance schemes rupees 12 per student collected and each student is insured for rupees one lakh .

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

- A Blood donation camp was organized by NSS units of college on 13 September 2017 and collected 72 units of blood.
- NSS volunteers and staff members Planted trees in college campus.
- A “day night” camp was organized by NSS in the remote village “Bhilon ki Khedi” where health conscious, literacy, Bati Bacho Bati Padao, environment awareness, cleanliness etc. Programmes have been conducted.
- Under the digital India scheme branch manager of state bank of India addressed and trained to the student for operating POS, Green Channel, RTGS and NEFT Money Transfer system.
- Grievance Redressal Cell committee consist of female teachers.
- College has Swami Vivekanand Career Guidance Cell which organized job skill development course with the help of Team Lease (IIT) Ratlam from 21.8.2017 to 20.9.2017 from which 72 students benefitted.

Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

- Youth Festival Events – District and division level various events have been organized where college students participated in various competitions like Poster Preparation, Rangoli design, singing, dancing, mimicry, quizzes competition, Debate etc. at college level. Students also participated at district level in Debate, Murti Shilp(sculpture), Vyang Chitra(cartoons), Rangoli and Bhartiya Samuh Gan(Indian group song). Students of college also participated at university level in Debate, Murti Shilp(sculpture), Vyang Chitra(cartoon) at university level.
- Sports activities – the sports/youth festival and other activities have been organized in the month of Oct. 2017
- Annual cultural programmes were organized in the month of February 2017.

- ✓ Major student welfare initiatives over the past year

- “Mukhya Mantri Medhavi Vidhyarthi Yojan” was started from year 2017-18 for students securing more than 75% in MP Board Examination or More than 85% in CBSE exams. Under this scheme 26 students are benefitted. Under this scheme students are entitled for free education in college.
- Some college teachers helped poor students for fees.
- Financial assistance of Rs. 14000/- was made by the staff members to the member of the deceased student Sohanlal Kharadi of III sem. of college.
- Self defence training programme was arranged for the college girls with the help of police department.



## Extension Activities

NSS Camp have been organized in adopted village “Bhilon ki Khedi” where various extension activities have been performed by the NSS volunteers. Some of them are: Prohibition of alcohol consumption, smoking, tobacco chewing, Beti Bacho Beti Padoo, Environmental awareness etc.

## 8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	-	-	-	-

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
1	Nil	Nil	Nil	Nil

### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Murti Shilp	Ratlam	-	Ujjain	-
2	Debate	Ratlam	-	Ujjain	-
3	Rangoli	Ratlam	-	-	-
4	Vyang Chitra	Ratlam	-	-	-
5	Indian Group song	Ratlam	-	-	-

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nil	Nil	Nil	Nil

### SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Volley Ball	Ratlam	-	-	-
2	Cricket	Ujjain	-	-	-
3	Athletics	Ratlam	-	-	-
4	Kabaddi	Ratlam			
5	Kho-Kho	Ratlam			

- Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
Nil	Nil	Nil	Nil

## 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes**

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	-	-	-

- Major/Minor research projects**

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
1	Nil	Nil	Nil	Nil	Nil

- Papers presented in regional, national and international seminars/ conferences**

S. No.	Name of the faculty	Regional/ State	National	International
1	Prof. Saida Mehra	-	2	1
2	Prof. Anubha Kande	-	1	-
3	Dr. MalSingh Chouhan	-	-	1
4	Dr. Pradeep Singh Rao	-	1	-
5	Dr. Sarabh E. Lal	-	1	-

- Publications in national/ international journals**

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	Dr. Manohar Jain	Navin Shodh Sansar	Change in the role of banking institutions in India	ISSN2394-3807
2	Dr. Manohar Jain	Navin Shodh Sansar	Panchayati Raj and rural economic development in MP	IISN2320-8767
3	Dr. Pradeep Singh Rao	Proceedings of the conference	Vigyan aur takniki unnati ka bich samajik	ISSN2249-5967

			anuvshan me moolya	
4	Dr. Sarabh E. Lal	Proceedings of the conference	The Linkage of language and its role in bio diversity conservation	

- **List of linkages/ Collaborations/ MOUs**

IIT Bombay for Spoken Tutorial certificate course in computer education as per the scheme of Government of M.P.

- **College Publications: Research Journal, Magazine, Newsletter**

“Vanya” is being published every year since last ten years in which Faculty members as well as students contribute through their articles.

## 10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	0	4	13		15	5
<i>Filled</i>	0	4	8	6	11	5
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	0	0	0	0	0	0
<i>Filled</i>	0	0	0	0	0	0

### 2. Guest Faculty: subject-wise appointments

### 3.

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Renuka Bairagi	M.Sc.	Physics
2	Shri Kuldeep Singh Bhadoriya	M.A.	Sociology
3	Shri Jagdish Muvel	M.A.	Economics
4	Shri Govind Tanwar	M.A.	Political Science
5	Dr. Bal Krishan Chouhan	M.A., Ph.D.	Sociology

#### 4. Annual improvement in academic, research & administrative Initiatives

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#### Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

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#### 11. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
Construction of new science building	1.7672 Crores	Yet to be sanctioned	-

#### Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

The 1 <sup>st</sup> cycle of assessment & accreditation has been successfully completed on 29-31 August 2016. The college is accredited "B" Grade by NAAC Bangalore.
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#### 12.Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

##### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1	Computer education	IJT Ratlam	21 Days

##### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
1	Nil	Nil	Nil

## Alumni Profile

S.N	Name of Alumni	Employment status	Name of the organisation
1			
2			
3			
4			
5			

## 13. Innovations and Best Practices

1. Environmental awareness and plantation in the college campus.
2. "Swachchhata Abhiyan" outside of the college campus.
3. Prayer and National Anthem every day by students and staff.
4. To enhance the harmony among the students the "EK Pangat EK Sangat" Practice during the annual function.
5. Women rights awareness programmes are been organized.
6. Most of the students may discuss their problems with staff members without any hesitation.

## 14. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

### Strength:-

Qualified teaching faculty.  
Smart Class room for virtual classes.  
Broad band connectivity.  
College catering the education needs of SC/ST/OBC of rural and tribal area.  
Career guidance cell conduct skill development and career counseling programs.  
Sports ground for all outdoor games.  
Transparent and prompt disbursement of all financial assistance.  
College publishes magazine "Vanya" every year

### Weakness:-

Shortage of regular faculty  
Laboratories are not well equipped  
Central library is not updated

### Opportunities:-

College may be recognized as a research center  
College should have self finance courses  
Library should have more reference books and research Journals  
Tribal and weaker section communities have the better opportunities of higher education in this rural area

### Challenges:-

Prohibition from tobacco chewing, smoking  
Extension of higher education among the tribal and weaker section  
Though the educational and cultural activities to increase the talent of students  
To create the interest of students participation in the curricular and extracurricular activities

### 15.Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

#### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Academic	To start B.Sc. computer science course	Fulfilment of demand of tribal students
2	administrative	Construction of science building	To facilitate science students with good laboratories
3	administrative e-governance	All the financial and administrative services will be made online	The efficiency and transparency in the service system
4	academic	Establishment of Research centre department of Political Science and economics	To increased the academic environment in the institution
5	academic	Installation of PC and interactive board in the classroom	To increased effective teaching and learning methods
6.	administrative/ academic	Institutional Development plan of Rs. 3.413 carors Submitted under the world bank project	Overall development of institution

### 16.Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

## Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

### 1. Sanctioned seats and enrolment (2017-18)

<b>(a) Sanctioned Seats</b>					
	<b>SC</b>	<b>ST</b>	<b>Other Reserved Categories</b>	<b>General</b>	<b>Total</b>
<b>Undergraduate</b>	59	74	52	185	370
<b>Postgraduate</b>	19	24	17	60	120
<b>PhD</b>	0	0	0	0	0

Data Source: AISHE

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male	12	5	6	1	0	0
	Female	9	6	6	3	0	0
<b>ST</b>	Male	79	63	31	23	11	0
	Female	38	33	34	13	7	0
<b>Other Reserved Categories</b>	Male	37	31	24	3	2	0
	Female	71	43	42	9	3	0
<b>General</b>	Male	5	9	9	2	0	0
	Female	12	8	22	1	3	0
<b>Total</b>	Male	134	108	70	29	15	0
	Female	130	90	104	26	13	0

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> 2018</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	150	150	120	55
Commerce	110	27	0	
Criminology and Forensic Science	0		0	
Cultural Studies	0		0	
Defence Studies	0		0	

Design	0		0
Disability Studies	0		0
Education	0		0
Fashion Technology	0		0
Fine Arts	0		0
Fisheries Science	0		0
Foreign Languages	0		0
Gandhian Studies	0		0
Home Science	0		0
Indian Languages	0		0
IT & Computer	0		0
Journalism and Mass Communication	0		0
Law	0		0
Library and Information Science	0		0
Linguistics	0		0
Management	0		0
Marine Science and Oceanography	0		0
Oriental Learning	0		0
Physical Education	0		0
Religious Studies	0		0
Science	110	87	0
Social Science	0		0
Social Work	0		0
Women Studies	0		0

Data Source: AISHE

## 2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in 2016-17 [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year (2017-18) who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
<b>SC</b>	Male	5	1	4
	Female	7	7	0
<b>ST</b>	Male	80	11	42
	Female	41	11	26
<b>Other Reserved Categories</b>	Male	42	9	23
	Female	48	22	23
<b>General</b>	Male	15	3	7
	Female	7	3	2
<b>Total</b>	Male	142	24	76
	Female	103	43	51

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>
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		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] 2016-17 (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year ( 2017-18)who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	2	0	0
	Female	0	0	0
ST	Male	17	10	4
	Female	10	3	4
Other Reserved Categories	Male	8	2	2
	Female	7	1	2
General	Male	3	1	1
	Female	2	0	2
Total	Male	30	13	7
	Female	19	4	8

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in 2014-15 [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year 2016-17
SC	Male	7	1
	Female	4	3
ST	Male	53	15
	Female	16	7
Other Reserved Categories	Male	49	13
	Female	37	22
General	Male	18	4
	Female	10	5
Total	Male	127	33
	Female	67	37

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in 2015-16 [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year 2016-17
SC	Male	1	0
	Female	1	0
ST	Male	8	2
	Female	3	1
Other Reserved Categories	Male	2	1
	Female	2	1



	(Regular)								
	Filled (Contract)							0	

Data Source: AISHE

<b>(a) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year] 2018</b>				
		Leadership and management training	Training in the area of academic specialisation	Other training
<b>Assistant Professor</b>	Number trained		1 Refresher	
	Avg. number of days		21	
<b>Associate Professor</b>	Number trained			
	Avg. number of days			
<b>Professor</b>	Number trained			
	Avg. number of days			
<b>Administrative Staff (all)</b>	Number trained	N/A		
	Avg. number of days	N/A		
<b>Accountant</b>	Number trained	N/A		
	Avg. number of days	N/A		

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(b) Faculty qualifications as on 30<sup>th</sup> September, 2018</b>					
		PhD	Postgraduate	Undergraduate	Others
<b>Assistant Professor</b>	Regular	3	3	0	1
	Contract				
	Guest Lecturers	1	5	0	0
<b>Associate Professor</b>	Regular	1	0	0	0
	Contract				
	Guest Lecturers				
<b>Professor</b>	Regular	4	0	0	0
	Contract				
	Guest Lecturers				

Data Source: AISHE

#### 4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> 2017 to September 30<sup>th</sup> 2018</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
<b>SC</b>	Male	22	6558	2	8817	0	0
	Female	28	5207	2	7164	0	0
<b>ST</b>	Male	267	7708	60	9764	0	0
	Female	142	8129	32	9675	0	0
<b>General</b>	Male	69	3249	4	3208	0	0
	Female	240	3926	10	3208	0	0
<b>Total</b>	Male	358	6778	66	16091	0	0



<b>1<sup>st</sup> year</b>	Appeared	5	7	75	41	37	46	14	7	131	101
	1 <sup>st</sup> division	0	3	1	1	0	6	0	0	1	10
	2 <sup>nd</sup> Division	0	3	7	5	9	16	3	3	19	27
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0
<b>2<sup>nd</sup> year</b>	Appeared	9	7	34	31	27	43	16	17	86	98
	1 <sup>st</sup> division	0	0	0	0	3	10	1	3	4	13
	2 <sup>nd</sup> Division	3	5	7	12	6	13	6	10	22	40
	3 <sup>rd</sup> Division	0	0	0	0	2	1	0	0	2	1
<b>3<sup>rd</sup> year</b>	Appeared	2	3	31	7	7	8	3	1	43	19
	1 <sup>st</sup> division	0	2	4	0	0	0	0	0	4	2
	2 <sup>nd</sup> Division	1	1	20	7	7	8	3	1	31	17
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>(a) Examination results for [2016-17] (postgraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	2	0	14	8	6	6	3	2	25	16
	1 <sup>st</sup> division	0	0	7	2	0	0	0	0	7	2
	2 <sup>nd</sup> Division	0	0	3	1	2	1	1	0	6	2
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0
<b>2<sup>nd</sup> year</b>	Appeared	1	0	2	2	1	2	0	0	4	4
	1 <sup>st</sup> division	0	0	1	1	0	1	0	0	1	2
	2 <sup>nd</sup> Division	0	0	0	0	0	0	0	0	0	0
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

## 6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [2016-17] (Undergraduate)</b>		
	<b>Number of students</b>	<b>Of (*), the number of students who were successfully tracked and are:</b>

		who graduated in [the previous academic year] (*)	Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	4	3	1	0	0
	Female	1	1	0	0	0
ST	Male	17	10	5	2	0
	Female	38	20	10	8	0
General	Male	20	12	8	0	0
	Female	36	15	10	11	0
Total	Male	41	25	14	2	0
	Female	75	36	20	19	0

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [2016-17] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	1	1	0	0	0
	Female	0	0	0	0	0
ST	Male	12	1	1	0	0
	Female	2	1	1	0	0
General	Male	1	1	0	0	0
	Female	2	2	0	0	0
Total	Male	4	3	1	0	0
	Female	4	3	1	0	0

Data Source: Records of the college placement cell

## 7. PhDs Awarded

<b>Number of PhDs awarded between October 1<sup>st</sup> 2017 to September 30<sup>th</sup> 2018</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	NIL
Commerce	1 Economics ( Guide Dr. Manohar Jain }
Criminology and Forensic Science	NIL
Cultural Studies	NIL
Defence Studies	NIL
Design	NIL
Disability Studies	NIL
Education	NIL
Fashion Technology	NIL
Fine Arts	NIL
Fisheries Science	NIL

Foreign Languages	NIL
Gandhian Studies	NIL
Home Science	NIL
Indian Languages	NIL
IT & Computer	NIL
Journalism and Mass Communication	NIL
Law	NIL
Library and Information Science	NIL
Linguistics	NIL
Management	NIL
Marine Science and Oceanography	NIL
Oriental Learning	NIL
Physical Education	NIL
Religious Studies	NIL
Science	NIL
Social Science	NIL
Social Work	NIL
Women Studies	NIL
Literature	NIL
Other	NIL
<b>All disciplines</b>	NIL

Data Source: AISHE

#### 8. Research and consultancy

<b>Revenue generated through externally funded research and consultancies over [previous financial year] 2016-17</b>		
<b>Discipline Group</b>	<b>Number of active projects</b>	<b>Total Revenue Generated (Rs. lakhs)</b>
Arts	NIL	NIL
Commerce	NIL	NIL
Criminology and Forensic Science	NIL	NIL
Cultural Studies	NIL	NIL
Defence Studies	NIL	NIL
Design	NIL	NIL
Disability Studies	NIL	NIL
Education	NIL	NIL
Fashion Technology	NIL	NIL
Fine Arts	NIL	NIL
Fisheries Science	NIL	NIL
Foreign Languages	NIL	NIL
Gandhian Studies	NIL	NIL
Home Science	NIL	NIL
Indian Languages	NIL	NIL
IT & Computer	NIL	NIL
Journalism and Mass Communication	NIL	NIL
Law	NIL	NIL
Library and Information Science	NIL	NIL
Linguistics	NIL	NIL
Management	NIL	NIL

Marine Science and Oceanography	NIL	NIL
Oriental Learning	NIL	NIL
Others / Inter-disciplinary	NIL	NIL
Physical Education	NIL	NIL
Religious Studies	NIL	NIL
Science	NIL	NIL
Social Science	NIL	NIL
Social Work	NIL	NIL
Veterinary and Animal Sciences	NIL	NIL
Women Studies	NIL	NIL
<b>All disciplines</b>	NIL	NIL

Data Source: College/university records

<b>Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [previous year] 2017 to September 30<sup>th</sup> [current year] 2018</b>			
<b>Discipline Group</b>	<b>Number of papers published</b>		<b>Number of published papers through cross-institute research collaboration</b>
	<b>International Journals</b>	<b>National Journals</b>	
Arts	0	4	0
Commerce	0	0	0
Criminology and Forensic Science	0	0	0
Cultural Studies	0	0	0
Defence Studies	0	0	0
Design	0	0	0
Disability Studies	0	0	0
Education	0	0	0
Fashion Technology	0	0	0
Fine Arts	0	0	0
Fisheries Science	0	0	0
Foreign Languages	0	0	0
Gandhian Studies	0	0	0
Home Science	0	0	0
Indian Languages	0	0	0
IT & Computer	0	0	0
Journalism and Mass Communication	0	0	0
Law	0	0	0
Library and Information Science	0	0	0
Linguistics	0	0	0
Management	0	0	0
Marine Science and Oceanography	0	0	0
Oriental Learning	0	0	0
Others / Inter-disciplinary	0	0	0
Physical Education	0	0	0
Religious Studies	0	0	0
Science	0	0	0
Social Science	0	0	0



Social Work	0	0	0
Women Studies	0	0	0
<b>All disciplines</b>	0	0	0

Date Source: College records based on published papers submitted by faculty

#### 9. NAAC accreditation and UGC autonomy

	<b>Date of Application (LOI &amp; SSR submitted)</b>	<b>Date on which accreditation was received</b>	<b>Grade</b>	<b>Valid till</b>
<b>1<sup>st</sup> Cycle</b>	LOI 17.4.2015 SSR 18.12.2016	16.9.2016	B	15.9.2021
<b>2<sup>nd</sup> Cycle</b>				
<b>3<sup>rd</sup> Cycle</b>				

Date of submission of the Annual Quality Assurance Report for the current year: 5.12.2017

Does the college have currently valid UGC autonomy? NO. If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

#### 10. Institutional Trends

<b>Variable</b>	<b>Baseline Value</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)		91.50%	53.88%	70%	68%	70.40%
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)		64.61%	33.84%	26.15%	51.57%	45.83%
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)		74.50%	72.67%	74.74%	77.38%	23.27%
On-time graduation rate (undergraduate, all categories)		52.81%	55.55%	50.81%	51.03%	36.08%
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)		80%	76.19%	59.09%	47.00%	34.69%
On-time graduation rate (postgraduate, all categories)		27.27%	59.52%	43.43%	35.29%	29.41%
Regular faculty in position rate (all levels, reserved categories)		72.72%	66.66%	61.53%	61.53%	66.60%

Regular faculty in position rate (all levels, unreserved categories)		27.27%	33.33%	38.46%	38.46%	33.30%
Percentage of regular faculty with PhDs (all levels)		63.36%	58.33%	69.23%	69.23%	66.60%
Employment rate of graduates from the previous academic year (undergraduate, all categories)		-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)		-	-	-	-	-
Percentage of total revenue generated through externally funded research		NIL	NIL	NIL	NIL	NIL
Number of papers published in peer-reviewed, international journals		NIL	NIL	NIL	NIL	four

Source: Tables under section 1-8.

### 11. Financial Reports

Name and registration number of **Rajat Borana & Associates, Stadium market Ratlam, Registration No. 013114C Dated 8.8.2005**

Number of audit observations recorded by the -----

Number of audit responses found satisfactory, as certified by the project directorate\_\_\_\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

### 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_\_

#### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.

- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.