

## Annual Report 2017-18\_\_

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – Govt. College Maksi
- Place of the college – Maksi
- District - Shajapur
- Division - Ujjain
- Year of establishment of college - 1983
- Name and Contact details( Mail id , Phone ) of Principal –  
**kaminipanwar576@gmail.com 07363-233746**
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge – Mrs. Meenu Ghazala Khan Email- meenuk647@gmail.com
- Date of report submission – 04-01-2018

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt. College Maksi Conducts and Organised each and every activity advised and suggested by Government such as NSS, NCC, Vivekananda career guidance, in which we organise monthly workshops and short term training programmes. we organise NSS camp and regular activities under NSS. students take part in other academic and cultural activities. **In NCC 5 cadets got C certificate,3 girls are selected as constable in M.P.Police.**

We organise Annual function also in which various types of cultural and sports activities are done .

Classes are taken by intelligent students .

Various social and cultural activities are done through out the whole year as health check up ,blood donation ,blood test .awareness for AIDS, different types of vaccination .Women empowerment programmes ,anti ragging programmes ,Personality development programmes are also organised monthly in which grand personalities are invited for delivering their lectures. Under LALIMA Yojna iron and other vitamin tablet are distributed among village ladies and girls.

Lectures are being given by CDs and ppts.

Next year the same will be organised along with other activities like YOGA ,Martial arts, SMART classes ,INDUSTRIAL TOUR AND visit to HISTORICAL PLACES.As it is agricultural area, we will organise agricultural programmes in VIVEKANANDA short term trainings.

## 2. Overview (1 page)

(i) Vision, Mission and Objectives of the college

**VISION**-Qualitative and JOB oriented education .

**MISSION –**

- **Job oriented and Quality Education.**
- Emphasis on **Girl education.**
- To create awareness among parents and students about
- **degrading environment.**

**OBJECTIVES -**

- To increase 5 % of students admission every year.

(ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private),Parent University, UGC recognition, CPE status, etc), location & campus area

**STATUS-GOVT.**

**PARENT UNIVERSITY– VIKRAM UNIVERSITY UJJAIN, M.P.**

**LOCATION-** Jhonkar road Maksi in front of krishi upaj mandi Maksi.

**CAMPUS AREA-** 2.101Hectare.

(iii) History of the college with significant milestones

### **HISTORY OF THE COLLEGE**

Maksi is renowned as a pilgrim place for jainis and situated at AB road. It is an industrial area having 52 factories .It has an ancient and most beautiful Jain temple. It is a hindi speaking belt of malwa region but the local dialect is malvi.

There is a Jharneshwar Mahadev Mandir 4 kms at the East of Maksi. It is easy to access by both train and bus routes. As it is railway junction almost all the trains halt at Maksi station .It is 45 km from Ujjain the holy city of Mahakal temple and the Mokshdayini Kshipra river.

The college was started in Sept.1983 and was conducted in Jain Dharamshala behind railway station. It did not have its own building.

In the year 2006 the Hon'ble Chief Minister Shri Shivraj Sing Chouhan declared and sanctioned the money and allotted the land at Jhonkar Road, maksi. Now the college is about 4 km from bus stand and 2 Km from railway station .Its building is constructed and occupied on 1 st Jan 2013.

### **SIGNIFICANT MILESTONES –**

Earlier the college has only the Arts faculty but from 2011 onwards it has B.A. and also B.Sc., B.com. and MSW. by Janbhagidari samiti. These courses increased the students strength, presently it is running 3 UG and 1 PG programs.

In the current year the college has a total student's strength of 418 which was only up to 50 at the starting in 1983.

Though the college has all the potential for further development but due to lack of permanent faculty members and the courses run by Janbhagidari samiti having large fees, the students strength is getting down but we are trying our level best to increase the student strength through campaign like **COLLEGE CHALO ABHIYAN** and applying other innovative teaching methods etc.

## iv) Courses offered , areas of focus etc.

Following Courses are offered:

**Traditional Courses**

B.A. (Govt.)

**Self Finance Courses**

- B.A. (Govt.)
- B.A. Geography.
- B.A. (C.A.)
- B.Sc. (Plain)
- B.Sc. Microbiology
- B.Sc. (C.S )
- B. Com (plain)
- B.Com Computer Application
- MSW

**Areas of focus:**

Qualitative and job oriented education to enable the students from all the spheres to meet social, economical and environmental needs by inculcating moral , ethical and cultural values to make our college ideal in all respects.

(v) Faculties and major disciplines

**FACULTIES :**

We have 3 regular and permanent faculties for teaching,02 for official purposes ,02 forth class ,15 guest faculties for self financing and 03 Gov. guest faculties.

**MAJOR DISCIPLINES :**

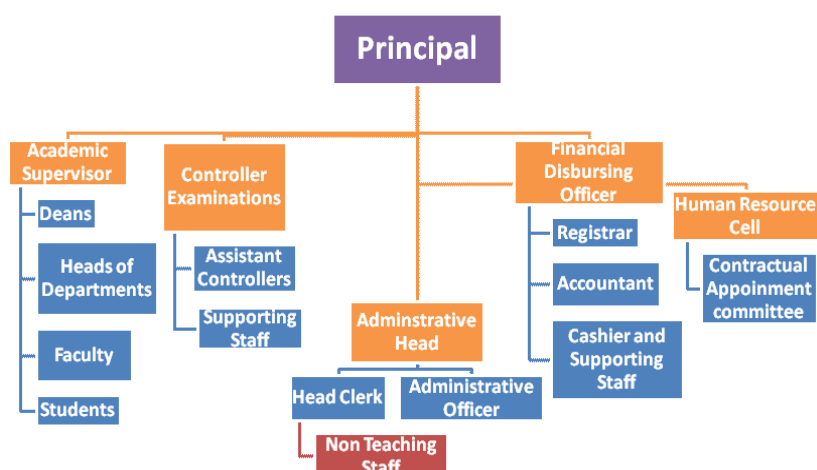
- B.A. (Govt.)
- B.A. Geography.
- B.A. (C.A.)
- B.Sc. (Plain)
- B.Sc. Microbiology
- B.Sc. (C.S )
- B. Com (plain)
- B.Com Computer Application
- MSW

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

For example :- -- ---



List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	157	06	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	07	-	
Applications that ranked the college as the 3 <sup>rd</sup> preference	01	-	
Total number of applications received	165	09	NA
Number of students admitted	151	06	NA

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender		Category	% of students from the State	% of students from other states
	Male	Female			
B.A. first year	6	10	GEN	100%	
	31	22	OBC	100%	
	15	15	SC	100%	
	Nil	Nil	ST	100%	
B.Com I yr	04	07	GEN	100%	
	05	08	OBC	100%	
	01	00	SC	100%	
	Nil	Nil	ST	100%	
B.Sc. I yr	01	02	GEN	100%	
	06	16	OBC	100%	
	01	01	SC	100%	
	Nil	Nil	ST	100%	
MSW	Nil	Nil	GEN	100%	
	02	04	OBC	100%	
	Nil	Nil	SC	100%	
	Nil	Nil	ST	100%	

## 5. Academic Programs: Core Programs - UG & PG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts.	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board.	Foundation course + group of 3 optional subjects.
Commerce	Bachelor of Commerce.	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board.	Foundation course + group of 3 optional subjects.
Science	Bachelor of Science.	10+2 from a recognized Board OR 10+2 with relevant vocational	Foundation course + group of 3 optional subjects.



## 6. Academic Calendar 2017-2018

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	Zero classes		Orientation classes
Teaching and Continuous Comprehensive Evaluation	Yes		Yes
CCE Schedule	Once in a semester		Once in a semester
Preparation Leave	5 days		5 days
Practical Exams (Graduation/Post Graduation)	3 times		3 times
Semester and ATKT Exams	Nov-Dec		March-April
Declaration of Examination Results	Jan-Feb		May-June
Semester Break (for students)	10 days		20 days
Semester Break (for teachers)	10 days		20 days

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, laboratories and equipment, Students common room & other facilities

**Classroom (insufficient), Common practical Lab, have Students common room but used as class room. We have conference hall but used as class room.**

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

**It has an advisory committee in which there is a library In charge, Asst. Professor and a library assistant. Our library has 3842 text books for general category students, 2745 books for SC/ST, 2581 in Janbhagidari and 5 news papers.**

- Student support services:
  - ✓ IT enabled services

On line fees deposition and scholarship, admission, enrolment and exam forms.

Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

- a) **Scholarships for SC/ST/OBC.(post metric)**
- b) **Gaon ki beti for the girls scoring first division in 12 th class from rural govt. schools.**
- c) **Mukhyamantri Medhavi Vidhyarti Yojana for the students who get 75 % and above in 12 th class.**
- d) **Students have health insurance**

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NCC and NSS schemes are in the college. Various personality development programmes are organized monthly. 28 days VIVEKANAND CARRER GUIDANCE training programmes and monthly workshops are also organized regularly. Extra classes for slow learners and weak students are taken. Class room teaching is also done by meritorious students . Innovative teaching methods are used as teaching by CD, Brain mapping, quiz and puzzle etc. We have grievance and redressal cells .We take remedial classes and there is a career guidance cell also.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards



Birth and death anniversaries of great leaders are celebrated . Student take part in essays, debates and speech competitions are organized through the whole year. Annual function and sports events are also taken place at college in which students participate actively. Sports events are held at college and district level in which also students take part. Youth festival is organized at college and university level both where students participate regularly. The college organizes cultural and literary activities through the whole year like drama , singing, dance, drawing ,painting, rangoli, mehandi, speech, assay and quiz etc. Students take part in all these activities with full energy and get prizes and certificates.

✓ Major student welfare initiatives over the past year

Several activities for students well fair are done regularly in the college. In order to develop the personality of students ACTIVITY CLUB are formed in the college in which activities like GROUP DISCUSSION and DEBATE CLUB, CREATIVE WRITING CLUB, BOOK READING CLUB, GENRAL KNOWLEDGE CLUB, COMPUTER AWARENESS CLUB , LANGUAGE IMPROVEMENT CLUB, CLEANLINESS CLUB, MEDIA, ENVIRONMENT AWARENESS CLUB, SOCIAL ACTIVITY CLUB, SPORTS, YOGA, JUDO, MARSHAL ART CLUB etc are formed.

Besides these an anti-ragging committee also exists in our college. Yoga and marshal art classes are regularly organized for the betterment and empowerment of female students.

#### Extension Activities

**In order to provide a link between college and society extension activities are provided in the college. In order to create socially sensitive citizens, we take zero period classes, bridge courses and common extension activities through NSS , NCC, Vivekanand career guidance workshops and personality development programs.**

### 8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

#### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious	Name of the recipient	Class	Area of achievement

	scholarship			
1	Merit in graduation	Ankita Jain	B.A.	5 th rank in Vikram University Ujjain 2016-17
2	Merit in graduation	Monika Solanki	B.A.	8 th rank in Vikram University 2016-17

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
	Nil	Nil	Nil	Nil

#### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
	Nil	Nil	Nil	Nil	Nil
	Nil	Nil	Nil	Nil	Nil
	Nil	Nil	Nil	Nil	Nil
	Nil	Nil	Nil	Nil	Nil
	Nil	Nil	Nil	Nil	Nil
	Nil	Nil	Nil	Nil	Nil

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil

#### SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Nil	Nil	Nil	Nil	-

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Nil	Nil	Nil	Nil

### 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
	Nil	Nil	Nil

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
	Nil	Nil	Nil	Nil	Nil

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	Dr. Kamini Panwar	-	-	International
2	Mrs.Meenu Ghazala Khan	-	-	International

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	DR.Kamini Panwar	Naveen Shodh Samagra	Manav Adhikar ka Itihas	ISSN -2395-7891
2	Mrs.Meenu Ghazala Khan	Naveen Shodh Samagra	Try, True ,Trust	ISSN -2395-7891

- List of linkages/ Collaborations/ MOUs

Nil
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- College Publications: Research Journal, Magazine, Newsletter

<b>College Magazine – ABHIVYAKTI.</b>
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### 10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

#### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ <u>State Govt</u>	-	-	6	-	2	-
<i>Filled</i>	1	1	1	3	4	-
Sanctioned by Management/ <u>Janbhagidari</u> Samiti/ Other authority	-	-	-	14	1	1
<i>Filled</i>	-	-	-	14	1	1

#### Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr.Bhrat Meena	Ph.D.	Sociology
2	Dr.Natwar Singh Rathore	Ph.D	Hindi
3	Dr.Sodan Singh Makwana	Ph.D	History
4	Dr.Preety Parmar	Ph.D.	Geography
5	Mrs.Anupriya Karode	M.Phil	Zoology
6	Ms.Nidhi Chowhan	M.com	commerce
7	Ms.Namita Gupta	M.com	commerce
8	Ms.Neelam Sharma	M.Sc.	Botany
9	Ms.Sapana Patidar	M.Sc.	Chemistry
10	Ms.Megha Bhawsar	MCA	Computer
11	Mr.Aman Gupta	M.Sc.	Maths
12	Mr.Satish Goyal	MSW	Social work
13	Miss Diksha Bhargava	M.Sc.	Microbiology

#### 2. Annual improvement in academic, research & administrative Initiatives

**ANNUAL IMPROVEMENT IN ACADEMIC** – Zero period and remedial classes are taken in the initial stage of admission for choosing subjects and make the students college and teachers friendly.

**RESEARCH** –

**ADMINISTRATIVE INITIATIVES** – Biometric attendance for staff and CCTV cameras for controlling classes and campus activities.

### 11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up. Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

**Faculty members participate in seminars, conferences in Vivekananda career guidance cell , personality development cell and in different academic and cultural activities are regularly organized in the college.**

**Preparation of competitive exam for students, like as Bank, Railway, M.P. PSC, & other competitive exams are done through Vivekanand Career guidance cell.**

### 12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
Access of students	570	To increase 5 % of students access	418

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

**IOAC cell has not been formed yet now.**

### 13.Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
1	Repairing of electrical home appliances	Gyan Gurukul Sanstha	23/08/17-12/09/17 28 days
2	Coaching for different competitive exams	Chanakya Coaching Institute	02/02/18-22/02/18 28 days

#### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
1	Teena Rajput	Constable (GD)	N.A.
2	Reena Rajput	Constable(GD)	N.A.
3	Babita Dhangar	Constable (GD)	N.A.
4	Kajal	Teacher (Private School)	N.A.
5	Pravesh	Teacher (Private School)	N.A.
6	Anuradha Patidar	Teacher (Private School)	N.A.
7	Ashok Puri	Teacher (Private School)	N.A.
8	Charan Singh Jat	Teacher (Private School)	N.A.
9	Sunil Joshi	Data entry operator Bank note press Dewas	N.A.
10	Vipin Patel	108 Dewas	N.A.
11	Himani Sharma	Teacher (Private School)	N.A
12	Saloni Bhawsar	Teacher (Private School)	N.A
13	Shubham Mandloi	Social worker (Janshri Abhiyan NGO)	N.A
14	Sandeep Jaiswal	Insurance agent (ICICI maks)	N.A
15	Amrish Patidar	Computer Operator Pithampur	N.A

#### Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Mr.Prakash Jain	Business( hotel)	Jain Path
2	Mr Sharad Rawal	Journalist	Dainik Bhasker
3	Mr.Shahzad Khan	Journalist	Patrika
4	Mr. Narendra Gurjar	Pathologist	Dewas city
5	Mr.Ashwin chowhan	Stuart	Indian airlines
6	Ms.Neeta Naidu	Sale tax officer	In Indore city
7	Mr. Gorav Panchal	Business	Vinayak general stores

8	Mr.Karan Malviya	School owner and joranlist	Deep jyoti public school and Nai Duniya
9	Aman Hanotiya	Supervisor	Nagar Palika Maksi
10	Jitendra Mahagane	Loan department	Shriram Finance
11	Surbhi Jain	Accountant	Fame Gurukul school
12	Ritubala Lashkan	Fashion Designer	Ujjain
13	Idris Khan	Computer instructor	Sai computer institute Maksi
14	Meenu Chowhan	Govt. Guest Faculty	Sanjay ward govt. school maksi
15	Pooja Soni	Janbhagidari Guest Faculty	Maksi college
16	Pooja Tiwari	Teacher	Fame gurukul school maksi
17	Tushar Mandloi	Dhabha owner	Maksi
18			

#### 14. Innovations and Best Practices

**Teaching by PPT, Brain mapping, quiz, puzzles, class room teaching by students etc.**

#### 15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

**Strength: - college has ample space to extend it into various multidimensional institutes.**

**Weakness':- There is no professional course in this college, lake of class rooms and assembly hall.**

**Opportunity:- Open the professional course based on employment.→**

**Challenges: - Hostel facility for girls in not available and no special facilities.→**

#### 16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

##### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Provide quality education	Govt.	Better personality of students
2	Job oriented	Govt.	More employments

	<b>education</b>		
3	Emphasis on girl education	Govt.	Empowerment of women
4	Awareness for environment	Govt.	Eco friendly and pollution free campus
5	Expertise students in various sports.	Govt.	All over personality development

Access of students will increase.

### 17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

#### Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

#### 1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	85	106	74	265	530
Postgraduate	6	8	06	20	40
PhD	Nil	Nil	Nil	Nil	Nil

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1 2014- 15	Year 2 2015- 16	Year 3 2016- 17	Year 1 2015- 16	Year 2 2016- 17	
SC	Male	17	20	11	Nil	01	Nil
	Female	16	22	15	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	02	Nil	Nil	Nil
Other Reserved Categories	Male	42	52	27	02	02	Nil
	Female	46	34	46	04	01	Nil
General	Male	11	05	05	Nil	Nil	Nil
	Female	19	09	08	Nil	01	Nil
Total	Male	70	77	43	02	03	Nil
	Female	81	65	71	04	02	Nil



Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1 <sup>st</sup> year as on September 30 <sup>th</sup> [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	160	99	Nil	Nil
Commerce	120	25	Nil	Nil
Criminology and Forensic Science	Nil	Nil	Nil	Nil
Cultural Studies	Nil	Nil	Nil	Nil
Defence Studies	Nil	Nil	Nil	Nil
Design	Nil	Nil	Nil	Nil
Disability Studies	Nil	Nil	Nil	Nil
Education	Nil	Nil	Nil	Nil
Fashion Technology	Nil	Nil	Nil	Nil
Fine Arts	Nil	Nil	Nil	Nil
Fisheries Science	Nil	Nil	Nil	Nil
Foreign Languages	Nil	Nil	Nil	Nil
Gandhian Studies	Nil	Nil	Nil	Nil
Home Science	Nil	Nil	Nil	Nil
Indian Languages	Nil	Nil	Nil	Nil
IT & Computer	Nil	Nil	Nil	Nil
Journalism and Mass Communication	Nil	Nil	Nil	Nil
Law	Nil	Nil	Nil	Nil
Library and Information Science	Nil	Nil	Nil	Nil
Linguistics	Nil	Nil	Nil	Nil
Management	Nil	Nil	Nil	Nil
Marine Science and Oceanography	Nil	Nil	Nil	Nil
Oriental Learning	Nil	Nil	Nil	Nil
Physical Education	Nil	Nil	Nil	Nil
Religious Studies	Nil	Nil	Nil	Nil
Science	210	27	Nil	Nil
Social Science	Nil	Nil	Nil	Nil
Social Work	Nil	Nil	40	06
Women Studies	Nil	Nil	Nil	Nil

Data Source: AISHE

## 2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	30	06	16
	Female	23	09	14
ST	Male	01	Nil	Nil
	Female	Nil	Nil	Nil
Other Reserved Categories	Male	71	13	49
	Female	40	13	21
General	Male	07	01	03
	Female	10	04	05
Total	Male	109	20	68
	Female	73	26	40

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)(2012-2014)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	01	01	Nil
	Female	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil
	Female	Nil	Nil	Nil
Other Reserved Categories	Male	02	02	Nil
	Female	01	01	Nil
General	Male	01	01	Nil
	Female	01	01	Nil
Total	Male	04	04	Nil
	Female	02	02	Nil

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate) (2014-2016)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	20	02
	Female	17	03
ST	Male	-	-
	Female	-	-
Other Reserved Categories	Male	60	03
	Female	43	13
General	Male	15	02
	Female	11	05
Total	Male	95	07
	Female	71	21

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate) (2014-2016)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	-	-
	Female	-	-
ST	Male	-	-
	Female	-	-
Other Reserved Categories	Male	02	01
	Female	02	02
General	Male	-	-
	Female	02	01
Total	Male	02	01
	Female	04	03

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		Reserved					Unreserve d
		SC	ST	MP Residents	Female s	Others	
<b>Assistant Professor</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	01	--	UR
	Filled (Contract)	--	--	--	--	--	--
	Guest Lecturers	--	--	--	--	--	--
<b>Associate Professor</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	--	--	Male 1
	Filled (Contract)	--	--	--	--	--	--
	Guest Lecturers	--	--	--	--	--	--
<b>Professor</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	01	--	UR
	Filled (Contract)	--	--	--	--	--	--
	Guest Lecturers	--	--	--	--	--	--
<b>Admin. Staff (all)</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	--	--	--
	Filled (Contract)	--	--	--	--	--	--
<b>Accounta nt</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	-	-	-
	Filled (Contract)	--	--	--	--	--	--

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		Leadership and management training	Training in the area of academic specialisation	Other training
<b>Assistant Professor</b>	Number trained	--	--	IIM( world bank)
	Avg. number of days	--	--	3 days
<b>Associate Professor</b>	Number trained	--	--	--
	Avg. number of days	--	--	--
<b>Professor</b>	Number trained	--	--	IIM( world bank) In – charge ppl
	Avg. number of days			3 days
<b>Administrative</b>	Number trained		N/A	

<b>Staff (all)</b>	Avg. number of days		N/A	
<b>Accountant</b>	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		PhD	Postgraduate	Undergraduate	Others
<b>Assistant Professor</b>	Regular	--	PG	--	--
	Contract	--	--	--	--
	Guest Lecturers	--	--	--	--
<b>Associate Professor</b>	Regular	PhD	-	--	--
	Contract	--	-	--	--
	Guest Lecturers	--	--	--	--
<b>Professor</b>	Regular	Ph.D	-	--	--
	Contract	--	--	--	--
	Guest Lecturers	--	--	--	--

Data Source: AISHE

#### 4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
<b>SC</b>	Male	44	344076	01	14337	Nil	Nil
	Female	91	332832	Nil	Nil	Nil	Nil
<b>ST</b>	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
<b>OBC/General</b>	Male	93	282548	03	9652	Nil	Nil
	Female	110	454126	03	11670	Nil	Nil
<b>Total</b>	Male	137	626624	04	23989	Nil	Nil
	Female	201	786958	03	11670	Nil	Nil

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
General	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
Total	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil

Data Source: College records, DHE

(b) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (all hostels)		
Capacity	Number of residents	
Males:		
Females:		
SC	Male	Nil
	Female	Nil
ST	Male	Nil
	Female	Nil
General	Male	Nil
	Female	Nil
Total	Male	Nil
	Female	Nil

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	Nil
ST	Nil
General	Nil
Total	Nil

Data Source: Hostel register verified against fee receipts on record

## 5. Examination Results

<b>(a) Examination results for [previous academic year] (undergraduate)(2012-2015)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year 2012 - 2015</b>	Appeared	23	23	Nil	Nil	53	35	04	09	80	67
	1 <sup>st</sup> division	Nil	01	Nil	Nil	-	04	01	02	01	07
	2 <sup>nd</sup> Division	10	16	Nil	Nil	24	16	03	02	37	34
	3 <sup>rd</sup> Division	03	Nil	Nil	Nil	03	02	Nil	01	06	03
<b>2<sup>nd</sup> year 2013 -16</b>	Appeared	11	16	Nil	02	31	46	04	08	46	72
	1 <sup>st</sup> division	02	Nil	Nil	Nil	07	14	01	05	10	19
	2 <sup>nd</sup> Division	01	05	Nil	02	04	14	-	01	05	22
	3 <sup>rd</sup> Division	00	Nil	Nil	Nil	01	Nil	Nil	-	01	Nil
<b>3<sup>rd</sup> year 2014 -17</b>	Appeared	10	11	Nil	Nil	23	32	05	09	38	52
	1 <sup>st</sup> division	02	-	Nil	Nil	01	11	01	03	04	14
	2 <sup>nd</sup> Division	03	03	Nil	Nil	05	04	01	02	09	09
	3 <sup>rd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>(a) Examination results for [previous academic year] (postgraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year 2014 - 2016</b>	Appeared	01	Nil	Nil	01	02	01	-	01	03	02
	1 <sup>st</sup> division	Nil	Nil	Nil	Nil	-	01	-	01	-	02
	2 <sup>nd</sup> Division	01	Nil	Nil	Nil	02	Nil	Nil	Nil	03	Nil
	3 <sup>rd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
<b>2<sup>nd</sup> year 2015 -17</b>	Appeared	Nil	Nil	Nil	Nil	02	02	nil	02	02	04
	1 <sup>st</sup> division	Nil	Nil	Nil	Nil	01	02	Nil	01	01	03
	2 <sup>nd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	3 <sup>rd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

## 6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	02	01	-	01	Nil
	Female	05	01	03	01	Nil
ST	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
General	Male	08	03	02	03	Nil
	Female	-	06	10	04	Nil
Total	Male	11	04	02	04	Nil
	Female	25	07	13	05	Nil

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
General	Male	01	01	Nil	Nil	Nil
	Female	03	02	Nil	01	Nil
Total	Male	01	01	Nil	Nil	Nil
	Female	03	02	Nil	01	Nil

Data Source: Records of the college placement cell



## 7. PhDs Awarded

Number of PhDs awarded between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]	
Discipline Group	Number
Arts	Nil
Commerce	Nil
Criminology and Forensic Science	Nil
Cultural Studies	Nil
Defence Studies	Nil
Design	Nil
Disability Studies	Nil
Education	Nil
Fashion Technology	Nil
Fine Arts	Nil
Fisheries Science	Nil
Foreign Languages	Nil
Gandhian Studies	Nil
Home Science	Nil
Indian Languages	Nil
IT & Computer	Nil
Journalism and Mass Communication	Nil
Law	Nil
Library and Information Science	Nil
Linguistics	Nil
Management	Nil
Marine Science and Oceanography	Nil
Oriental Learning	Nil
Physical Education	Nil
Religious Studies	Nil
Science	Nil
Social Science	Nil
Social Work	Nil
Women Studies	Nil
Literature	Nil
Other	Nil
<b>All disciplines</b>	Nil

Data Source: AISHE

## 8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	Nil	Nil
Commerce	Nil	Nil
Criminology and Forensic Science	Nil	Nil
Cultural Studies	Nil	Nil
Defence Studies	Nil	Nil
Design	Nil	Nil
Disability Studies	Nil	Nil
Education	Nil	Nil
Fashion Technology	Nil	Nil
Fine Arts	Nil	Nil
Fisheries Science	Nil	Nil
Foreign Languages	Nil	Nil
Gandhian Studies	Nil	Nil
Home Science	Nil	Nil
Indian Languages	Nil	Nil
IT & Computer	Nil	Nil
Journalism and Mass Communication	Nil	Nil
Law	Nil	Nil
Library and Information Science	Nil	Nil
Linguistics	Nil	Nil
Management	Nil	Nil
Marine Science and Oceanography	Nil	Nil
Oriental Learning	Nil	Nil
Others / Inter-disciplinary	Nil	Nil
Physical Education	Nil	Nil
Religious Studies	Nil	Nil
Science	Nil	Nil
Social Science	Nil	Nil
Social Work	Nil	Nil
Veterinary and Animal Sciences	Nil	Nil
Women Studies	Nil	Nil
<b>All disciplines</b>	Nil	Nil

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	Nil	Nil	Nil
Commerce	Nil	Nil	Nil
Criminology and Forensic Science	Nil	Nil	Nil
Cultural Studies	Nil	Nil	Nil
Defence Studies	Nil	Nil	Nil
Design	Nil	Nil	Nil
Disability Studies	Nil	Nil	Nil
Education	Nil	Nil	Nil
Fashion Technology	Nil	Nil	Nil
Fine Arts	Nil	Nil	Nil
Fisheries Science	Nil	Nil	Nil
Foreign Languages	Nil	Nil	Nil
Gandhian Studies	Nil	Nil	Nil
Home Science	Nil	Nil	Nil
Indian Languages	Nil	Nil	Nil
IT & Computer	Nil	Nil	Nil
Journalism and Mass Communication	Nil	Nil	Nil
Law	Nil	Nil	Nil
Library and Information Science	Nil	Nil	Nil
Linguistics	Nil	Nil	Nil
Management	Nil	Nil	Nil
Marine Science and Oceanography	Nil	Nil	Nil
Oriental Learning	Nil	Nil	Nil
Others / Inter-disciplinary	Nil	Nil	Nil
Physical Education	Nil	Nil	Nil
Religious Studies	Nil	Nil	Nil
Science	Nil	Nil	Nil
Social Science	Nil	Nil	Nil
Social Work	Nil	Nil	Nil
Women Studies	Nil	Nil	Nil
<b>All disciplines</b>	Nil	Nil	Nil

Date Source: College records based on published papers submitted by faculty

## 9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle	26/06/2016	Not done till now	Not done till now	Not done till now
2 <sup>nd</sup> Cycle	Not done till now	Not done till now	Not done till now	Not done till now
3 <sup>rd</sup> Cycle	Not done till now	Not done till now	Not done till now	Not done till now

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_ nil \_\_\_\_\_. If yes, by order number \_\_\_\_\_ nil \_\_\_\_\_, dated \_\_\_\_ nil \_\_\_\_\_.

## 10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	570	33%	29%	35%	32%	27%
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	40	55%	33%	15%	13%	15%
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	153	38%	44%	13%	38%	30%
On-time graduation rate (undergraduate, all categories)	12	3:2	13:9	5:3	55:48	83:14
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)	17	12%	29%	29%	29%	35%
On-time graduation rate (postgraduate, all categories)	15	-	15:13	5:4	6:5	3:2
Regular faculty in position rate (all levels, reserved categories)	-	-	-	-	-	-
Regular faculty in position rate (all levels, unreserved categories)	07	6:7	6:7	4:7	3:7	3:7

Percentage of regular faculty with PhDs (all levels)	07	71%	71%	42%	0.59%	0.59%
Employment rate of graduates from the previous academic year (undergraduate, all categories)	08	4:8	5:16	9:20	15:28	28:36
Employment rate of graduates from the previous academic year (postgraduate, all categories)	15	-	8:15	06:11	05:08	03:04
Percentage of total revenue generated through externally funded research	-	-	-	-	-	-
Number of papers published in peer-reviewed, international journals	-	01	01	02	-	02

Source: Tables under section 1-8.

### 11. Financial Reports

Name and registration number of the auditor **Mr.Harpreet Singh Saluja, 404733**\_\_\_\_\_.

Number of audit observations recorded by the auditor \_\_\_\_ 04 \_\_\_\_\_.

Number of audit responses found satisfactory, as certified by the project directorate \_\_04\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

### 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_04/04/2017\_\_\_\_\_.

#### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.

- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.