

# **Annual Report of Govt. Girls College Mandsaur 2017-18**

## **Important Information**

- Name of the College – **Govt. Girls College,  
Mandsaur**
- Place of the College – **Mhow- Neemuch Road ,  
Mandsaur**
- District – **Mandsaur**
- Division – **Ujjain**
- Year of establishment of the college – **1983**
- Name and contact details of Principal – **Dr. P.L.Patidar, 07422-  
244296,9424872607  
heggcman@mp.gov.in**
- Name, post and contact details of Reporting in Charge – **Dr.Sudhir Raizada,  
07422-244296, 9424872607  
heggcman@mp.gov.in**
- Date of report submission – **25-01-2018**

## Part I

### 1. The Principal's Report

Govt. Girls College Mandsaur has a far and futuristic vision. The session 2015-16 can be said successful in terms of admissions, exams and Career guidance. Smart class is used regularly for the virtual class lectures. Members of the staff are involved in active research. One Asstt. Prof from Chemistry dept. Dr. Kavita Bundela attended refressor course. Her research paper is also published in International Journal. As youth festival concern this college is the lead college of the district. Career guidance is regularly conduct at college level. Though there is no sports officer yet one or two students lead our state every year.

### 2. overview

#### (i) Vision, Mission and objectives of the college

##### Vision

The College abides by the motto '**Tam so ma Jyotirgamaya**' i.e. '**Lead us from the darkness (of ignorance) to the light (of spiritual knowledge)**' in its vision. The Moto is deride from the chants narrated in Brihadaranyaka Upanishad College aims to mould the student community into better individuals, and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment. The college inculcates not only the curricular values but also moral and spiritual values among the college. The College aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.

##### Mission:

##### **'Facilitate Meaningful Education'**

We hope to translate our vision into a concrete reality with an aim to contributing to work towards the all-round development of the personality of the students and equip them with knowledge and skills to face the challenges of the life boldly. We aim at inculcating core human values to the learners and instill in the minds of the students the ethical values of our rich cultural tradition and to contribute to the transformation of prevailing social conditions so that values enshrined in the constitution of India- social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religions may be brought closer to realization. We are committed to facilitate meaningful education for our students.

##### Objective

##### **"Inspiring the Youth for Vital Changes"**

We strive to materialize our vision by enabling the students to cope with the demands of the contemporary global scenario through curricular and co-curricular aspects which is the primary objective of the Institution. To augment, develop and enable communicational and computational skills amongst students various measures have been taken for the purpose like regular maintenance of classrooms, providing internet facility to staff and students and also equip the students to engineer socio-economic revolution by ridding the social evils of the society.

The emblem, to gather with the motto '**Tam so ma Jyotirgamaya**' i.e. '**Lead us from the darkness (of ignorance) to the light (of spiritual knowledge)**' in its vision. The Moto is deride from the chants narrated in Brihadaranyaka Upanishad College aims to mould the student community into better individuals, and guide them to contribute constructively towards

national goals by upholding the values of secularism, national integration and social commitment.

**(ii) Brief introduction of the college –**

Government Girls College, Mandsaur is situated at Mhow-Neemuch Road in Mandsaur in Madya Pradesh. The college was established in 1983 and upgraded to post – graduation in 2013.

The college is affiliated to Vikram University, Ujjain. It is recognised by UGC under section 2 (f) and 12(b). The campus area covers 03 acres of land. The college has teaching faculty of 17 (06 permanent and 11 part time); of them 10 have a Ph.D. Degree. In addition, there are 01 administrative and 02 technical staff members. The college follows the semester system of evaluation for B.C.A. course and all other programmes of study. The annual budget of the college is 27.90 lakh of rupees. The unit cost of the college education is Rs. 11537.46 (including salary) Rs. 3363.79 (excluding salary).

**(iii) History of the College**

The college was established in 1983 and moved to the pg courses in 2013.

The total student strength of the college during the current academic year is 1501 (UG 1384, PG 117 ). It is the only Girls college in Mandsaur district. In addition to UG programmes in Arts, Science and Commerce, it offers PG in 04 Subjects. The college is catering to the needs of girls students of the Mandsaur district as well as the adjoining districts of M.P. and Rajasthan. The college at present offers to 03 self-financing courses.

**(iv) Faculty and major disciplines –**

S. No.	Department	Names of the Faculty	Designation
1	English	Guest Faculty	Assistant Professor
		Guest Faculty	Assistant Professor
2	Hindi	Dr. Uma Gagrani	Professor
3	Economics	Guest Faculty	Assistant Professor
4	Political Science	Dr. Sheela .Arya,	Assistant Professor
5	Sociology	Dr.Rajshri Thakur	Assistant Professor
		Guest Faculty	Assistant Professor
6	Commerce	Dr. P.L.Patidar	Professor
		Dr. R.K.Verma	Assistant Professor
		Dr.Sudhir Raizada	Assistant Professor

		Guest Faculty	Assistant Professor
7	Maths	Guest Faculty	Assistant Professor
8	Physics	Guest Faculty	Assistant Professor
9	Zoology	Guest Faculty	Assistant Professor
10	History	Guest Faculty	Professor
11	Chemistry	Dr.Kavita Bundela	Assistant Professor
12	Botany	Guest Faculty	Assistant Professor

### 3. Senior Management Team and Board of Governors -

There is no management system as such but the college staff and janbhagidari samiti helps in the management of the college.

### List Of Chairpersons/ members of statutory bodies/ academic council/ janbhagidarisamiti

Name	Designation	Department	Board of studies
Dr. P.L.Patidar	Professor	Commerce	Member, board of studies in Commerce, Vikram university, Ujjain

### 4. Admission Statistics

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG
Applications that ranked the college as the 1 <sup>st</sup> preference	1761	96
Applications that ranked the college as the 2 <sup>nd</sup> preference	NA	NA

Applications that ranked the college as the 3 <sup>rd</sup> preference	NA	NA
Total number of applications received	1761	96
Number of students admitted	1761	96

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)
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Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A.	Female -1043	Gen. -160	99.5%	0.5%
		OBC -661		
		SC -199		
		ST -23		
		Min. -42		
B.Sc.	Female -435	Gen. -64	99.5%	0.5%
		OBC -311		
		SC -46		
		ST -14		
		Min. -21		
B.Com.	Female -238	Gen. -137	99.7%	0.3%
		OBC -86		
		SC -14		
		ST -01		
		Min. -32		
B.C.A.	Female -31	Gen. -18	100%	0%
		OBC -11		
		SC -02		
		ST -0		
		Min. -02		
B.B.A.	Female -14	Gen. -08	99.9%	0.1%
		OBC -06		
		SC -0		
		ST -0		
		Min. -01		
M.A.	Female -62	Gen. -13	100%	0%
		OBC -34		
		SC -13		
		ST -02		
		Min. -03		

Name of the Course	Gender	Category	% of students from the State	% of students from other states
M.Com.	Female -34	Gen. -12	100%	0%
		OBC -09		
		SC -11		
		ST -02		
		Min. -06		

## 5. Academic Programs: Core Programs - UG & PG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
			Economics      Pol. Science      Sociology
			Economics      Pol. Science      Sanskrit
			Economics      English      Drawing
			History      Sanskrit      Philosophy
			History      Home science      Drawing
			History      Home science      Sanskrit
			Pol. Science      Home science      Sanskrit
			Hindi lit.      Home science      Drawing
			History      Pol. Science      Sociology
			Economics      Hindi lit.      Sociology
			English      History      Sociology
			Computer app.      History      Hindi lit.
			Computer app.      Economics      English
			Computer app.      Economics      Pol. Science
Computer app.      History      English			
Computer app.      History      Pol. Science			
Computer app.      Pol. Science      Sociology			
		10+2 from a recognized Board OR	Foundation course + a group of 3 optional subjects

Science	Bachelor of Science	10+2 with relevant vocational course from M.P. Board	Zoology	Botany	Chemistry
			Zoology	Botany	Pharma Chemistry
			Mathematics	Physics	Chemistry
			Mathematics	Physics	Computer science
Commerce	Bachelor of Commerce	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects		
			<b>Accountancy</b>	<b>Management</b>	<b>Economics</b>
			<b>Accountancy</b>	<b>Management</b>	<b>Computer science</b>
BBA	Bachelor of Business Administrative	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	No Foundation course and no group of optional subjects		
BCA	Bachelor of Computer Application	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	No Foundation course and no group of optional subjects		

#### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	Master of Arts	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	English
			History
			Sociology

Commerce	<b>Master of Commerce</b>	<i>3 year Degree course in Science OR Commerce faculty/ Honours degree course in same subject</i>	<b>Commerce</b>

### Academic Calendar 2017-18

Academic Work	First/Third/Fifth Semester	Second/Fourth/Sixth Semester
Zero class/ swot	July as per academic calendar given by higher education dept,	-
Teaching and continuous comprehensive evaluation	CCE	CCE
CCE schedule	September	March
Preparation leave	-	-
Practical Exam (UG , PG)		
Semester and ATKIT	November-December	May-June
Declaration of Exam results	February	July
Semester Break (For Students)	As per academic calendar given by higher education dept,	As per academic calendar given by higher education dept,
Semester Break (For Teachers)	As per academic calendar given by higher education dept,	As per academic calendar given by higher education dept,

### 7. The Student Experience

The Institution believes in providing good basic amenities for its stakeholders-

- Conference hall.
- Water purifiers are installed on each floor and all departments of the building for the students and teachers. 03 Aqua guard's safe drinking water for students and staff on both the floors. 01 R.O. Drinking water purifier.
- A Career Guidance and Placement Cell is working in the campus (UGC Funded)
- There is a Women's Cell to address grievance of girl students.
- The student grievance/suggestion box is provided.
- The women students have a separate rest room and a common room.



- The College campus has ample space for four wheeler and two wheeler parking.
- Internet browsing services , Campus is Wi-Fi enabled
- First aid is available in the sports room as well as office.
- Library as a Learning Resource

The library has an Advisory Committee comprising of the Principal and the HODs. The Advisory Committee discusses and finalizes the infrastructural & academic requirement of the library and chalks out the strategy regarding working of the library affairs, so that the facility can be utilized to the maximum extent by the staff and the students.

S. no.	Particular	Remark
1	Total area of the Library	500 Sq. mtr.
2	Total seating capacity	30
3	working Hours	
	On working days	10.00 Am to 05.00P.M
	On holidays	10.00 Am to 05.00P.M
	Before examination days	10.00 Am to 05.00P.M
	During examination days	10.00 Am to 05.00P.M
	During vacation	10.00 Am to 05.00P.M
	Layout of the Library	

#### **IT enabled services**

- The college campus is has Wi-Fi facility.
- Well equipped computer laboratories.

#### **Personal Enhancement and development Schemes**

- **The** College extends all the facilities to the Students and the Staff available according to the Government policies. NSS help to develop leadership qualities among the students, strengthen the inner potential and emotional quotient of the student and organizes co-curricular and social activities and helps to develop a sense of service and sacrifice among the students.
- The Student Union also has its share in developing the skill in coordination and cooperative interactions among the students of the College.
- The college NSS unit holds camps in surrounding villages, promotes social awareness, plant trees. The college has own gym which is helpful to students for their physical fitness. The college also conducts yoga class for students to help them their spiritual development. The college also observes days of National importance like Independence Day, Republic day, teachers day, World environmental day, Surya Namaskar day etc.
- The College has an Anti-ragging Cell, Grievance cell, Woman Empowerment Cell, NSS unit which undertake programmes to sensitize students on various issues.

- The Grievance Cell also looks after the complaints of the students and the staff. The College has displayed laws and watchwords against anti-ragging, woman-harassment, gender issues.
- Sapling plantation activity is taken up by NSS students and the faculty in the campus every year. It also takes initiative to observe days like World Environment Day; hundreds of saplings were planted, in the huge campus surrounding the building. Students are encouraged to keep the campus green, clean and plastic free.

### **Extracurricular Activities**

#### **Students to participate in various competitions/National and**

**International** : Encourages for participating in co-curricular, extracurricular, extension activities/competitions, like games & sports, cultural, NSS and provides infrastructural support and financial assistances. Various committees/units like 'cultural committee', 'magazine committee', 'games and sports committee', are formed to encourage and train the students to participate at national competitions.

**Skill development:** Provides ICT enabled education as a part of curriculum in many subjects like Physics, Chemistry, Mathematics and Commerce. Internet facility in the library and computer laboratories is also provided.

Career Guidance Cell in the college offers counseling in career and personality development. Career oriented lectures by specialists are held, the cell also collects all information on various opportunities to assist students to build up their career. Career Guidance Cell and the Placement Cell also liaison with reputed companies to get the student placements in these organizations. Personality Development Pre game and trainings are also being conducted to improve student's personality.

In this session 2015-16 the District Collector is the ex-officio chairman of PPC (as no esteemed citizen of the city is presently the chairman). The College Principal is the secretary of the PPC. There are various committees like literary, cultural which provide the students to display their talents by conducting competitions and other activities. Students are encouraged to participate in National and state events, Hindi Pakhwara, Yuva Utsav, etc. Students who are proficient in sports are given admission in sports quota and they are given extra support to make up for academic loss due to practice, training, participation at various levels.

- National Youth Day - 12th January every year.
- Hindi Diwas - 14th September every year.
- National Integration Day – every year
- Celebrate Teachers Day every year and this year the Literary Committee organized Essay, Poetry, Extempore competitions
- Participation in Independence Day and Republic Day: August & January

#### **Academic**

Merit -	NA
Research Scholarship	NA
Cultural	Students took part in various district level and division level competitions after getting selected in the Youth festival of

the college. Pratibha Samman Samaroh was organized in the month of March in which many competitions were organized with a huge participation.

### Sports Achievements

S.NO.	Name	Event	National	Zonal
1				
2.				
3				
4				
5				

(. Research Themes -----

Major/ Minor projects – NA

**Publications : Many prestigious publications fall in the credit of the members of staff.**

- List of linkage/ Collaborations/ MOUS—NA
- College Publications – **Annual Magazine Darpan**

### 10. Human Resources

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

#### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	02	-	05	11	08	02
<i>Filled</i>	02	0	05	11	08	02
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	-	-	-
<i>Filled</i>	-	-	07	-	02	0

## 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Anjali Jain	M.A. , Ph.D	English
2	Shrimati Mamta Chouhan	M.A.	English
3	Dr.Aarif Husain Pathan	M.A. Ph.D	Economics
4	Shri Umesh Bairagi	M.A.	History
5	Shrimati Shobha Chourasiya	M.A.	Sociology
6	Dr.Sangeeta yadav	M.A. ph.D	Home Science
7	Shri Sunil Kumar Sharma	M.Sc.	Botany
8	Shrimati jaya soni	M.Sc.	Mathematics
9	Dr. Sapna Day	M.Sc. , Ph.D	Zoology
10	Shrimati Megha Joshi	M.Sc.	Physics
11	Mr.Anil Bamboriya	M.Com	Commerce

## 3. Annual improvement in academic, research and administrative initiatives

Seven day College level workshop and seminar are organized under the Vivekanad career guidance cell.

### 11. Events and initiatives

Study trip are organized by the Chemistry department.

### 12. Institutional Development plan

The College is committed to inculcate academic values as well as among the students which is the cry of the hour. Care has been taken for the all round development of the students especially for their betterment in the sphere of career. The admissions of students are strictly followed based on the rules and regulations set by the department of Higher Education, Government of MP. The admission process is transparent. The college admits students of different backgrounds -rich and poor, urban and rural, Minority and differently able students. Special considerations are given to the financially weak and disadvantaged students through fee concessions/scholarships. Learning methods encourage students' participation through participation in class seminars, group presentations, field works, study tours, project work, publishing, entrepreneurial training. Students are also provided with library resources, the College library has more than **25000** books, journals, periodicals and newspapers, which is complemented by the department libraries to achieve qualitative improvement in teaching learning process. The faculty is highly experienced and committed. The College ensures the expertise of staff and helps the faculty to develop continuously. The College follows the government policy of the self- appraisal method to evaluate the

performance of faculty, which is used for correcting the lacks. The academic progress of the students is monitored through Continuous Internal assessment in its various components. Identification of slow and advanced learners is made by the faculty during classroom interactions, extra classes are arranged for slow and differently- able learners. Advanced learners are encouraged to participate and organize class seminars .Extension lectures by academic scholars are offered to the students. The Management ensures effective and efficient transaction of the teaching learning process by: A) Recruiting highly qualified and competent teaching faculty B) Promoting professional development of faculty by providing support

- I. to undergo refresher courses
- II. to equip themselves in modern pedagogical tools
- III. to attend and organize National and International Seminars
- IV. by replacing faculty proceeding on leave with substitute teachers to ensure teaching-learning process is unaffected C) Providing State-of-the-Art infrastructure conducive to intellectual growth and all-round personality development

### **Placements Report**

#### **Activities of Placement cell**

<b>s. no.</b>	<b>Name of the activity</b>	<b>Name of the resource person/ agency</b>	<b>date and duration</b>
<b>1</b>	<b>career fare organized by lead college is attended</b>	<b>Many agencies and factories around the district</b>	<b>17 and 18 February 2017</b>

#### **Placement details**

<b>s. no.</b>	<b>no. of selected stu.</b>	<b>list of employers/companies</b>	<b>salary package</b>
1	02	Public sector bank	18000-25000
2	02	Police Department	15000-20000

50 students were given training in Placement help program organized during 22-01-2018 and 15-02-18

Alumni list the college alumni association was formed in 2014. Over the years, members of the association are invited by the institution on various occasions like annual functions, national Seminars, Conferences, Lectures of eminent academic.

#### **Innovations and best practice**

The institution takes due care to maintain the campus eco-friendly. All necessary measures and precautions are taken to avoid/reduce adverse effects of plastic, carbon and chemical emissions on the campus. Campus is declared tobacco free area by displaying hoardings at key points and outside vehicles are not allowed in the play ground to reduce the carbon emission. Central parking area is separated from the campus by barricades. No private vehicle is allowed into the campus.

The following initiatives have been taken to make the campuses eco-friendly.

### **1. Energy conservation:**

Use of electricity is regulated in the campus. library receives power supply after class hours.

#### **For reducing energy consumption:**

- Class rooms are well ventilated.
- Tube lights are replaced by CFL
- Re-electrification is done recently to remove the age old electrical wiring.
- Numbers of electrical points are brought down to as minimum as possible.
- Staff and students advised to put off the fans and light switches when not in use.
- At least one tube light in each room is replaced by CFL for better energy utilization and students and staff advised to put on CFL for the illumination and use tube lights as and when necessary.
- CRT monitors are replaced with LCD/LED monitors to reduce radiation and power consumption. All the electronic equipments are put off after working hours. Computers are either switched off or kept in sleep mode when they are not in use.

### **2. Use of Renewable Energy:**

Solar panel has been installed to use solar energy for a part of college which is expected to cover entire college building in future to save electricity and make pollution free environment of college campus.

### **3. Water Harvesting:**

Roof water harvesting system is under proposal to cover all the old and newly constructed buildings of the campus.

### **4. Check Dam construction:**

NA / A trench has been dugged around the playground of the campus for better harvesting of the rain water which is duly connected to the 'TeilyaTalab' which is a major source for the improving water level of Mandsaur.

### **5. Efforts for Carbon neutrality:**

Implementation of clean and green concept, use of eco friendly generators, practice of **No Vehicles in the campus** and plantations and flower pots in corridors contribute to carbon neutrality in the campus.

### **6. Plantation:**

The college campus looks green and beautiful because of the garden maintained within campus. The garden is covered with stone lime pathways with benches for relaxing. The garden is watered regularly.

The whole college looks fresh and greenish due to the plantation programmes of NSS. They used to plant saplings wherever possible. If a visitor or a Chief Guest comes officially to the college, he plants a sapling in the presence of faculty and students. NSS camps are organized in and around the city to promote the plantations and environmental awareness among the locals. Plantation drives are launched each year (mostly during the Monsoon season) by the institution with the help of NSS.

## **7. Hazardous Waste Management:**

As such there is no hazardous waste generated on the campus.

## **8. E-Waste Management:**

After the lifetime of the computers some of the e-wastes from electronic gadgets and their accessories are utilized as specimen models in the e-labs and the left over are sold to recyclers/ vendors. The discharged batteries of the UPS are given away while buying new batteries. Printer cartridges are recycled.

## **9. Any Other:**

The members of the staff act as role models to inspire the students and maintain the campus clean and green. A committee has been formed to look after the cleanliness of college and to take necessary action to keep campus clean.

Un used white pages from the submitted practical records are separated and used for the class notes and other rough work in order to save the resources this practice is also infused into students.

Practical record and CCE assignments are kept for one education year later they disposed off to recycler.

PG level students are advised to present the seminar and group discussions under CCE assignment in order to reduce paper use.

## **1. Innovations that created a positive impact on the functioning of the institution**

- Extensive use of Internet facility by faculty at campus, supports them to teach Better and to solve the subject related problems at once.
- Virtual Class room have been used to assist in teaching learning processes.
- Establishment of Help centre to provide admission and exam related support To the students
- Genuinely following all the government schemes to support students, like:
  1. Gaon ki beti yojna
  2. Convence allowance to village girl- students
  3. Pratibha Kiran yojna
  4. Aavas sahayta yojna
  5. Merit Scholarship
- Separate library for the SC and ST students for their academics support Free stationary and books to socially backward classes as per rules
- Supporting students from the rural areas
  1. Gaonkibetiyojna
  2. Convence allowance to village girl- students
  3. Pratibha Kiran yojna
- Successful Grievance Redressal System: - CM Help Line.
- Proposed Smart mobile phone scheme is ready to implement to all college students.

## **2. Integrated system of teacher learning and evaluation:**

To cater to the diversified needs of the students that are admitted from different strata and backgrounds, a careful teaching learning process consisting of remedial classes, re-orientation programmes have been evolved to enable the students gain knowledge and skills have positive impact on academic functioning of the institution.

### **3.Faculty Improvement and Support to Departments:**

- 1) Young faculty is deputed to Refresher courses /Orientation programmes.
- 2) Faculty is encouraged to organize workshops, conferences, and seminars.
- 3) Faculty is deputed to attend and present papers in national, international seminars/conferences/workshops

### **4.Imparting value based education : campus**

Impart value based education to the students through seminars/regular lectures/campaigns to mould them into responsible citizens.

### **5.Innovative strategies in governance and leadership :**

The College management believes in collective responsibility and involves all the members of the staff in decision making and institution building. This has resulted in a sense of reasonability among the members of the staff.

### **6. Enhancement of Employability:**

The concept of finishing school and the introduction of career oriented programmes have contributed to the continuous skill development of students enhancing their employability .

### **7.3 Functioning of the College.**

#### **Format for presentation of Best Practices**

The following are two of the best practices of the College that have contributed to better academic and administrative functioning of the College.

#### **SWOC Analysis**

##### **SWOC analysis of the institution and Future plans. :**

##### **Strengths**

- Experienced, highly qualified, competent and dedicated teachers.
- Student- oriented teaching-learning and unconditional care with human touch.
- A systematic approach to teaching plan according to the academic calendar from Department of Higher Education, Government of MP.
- Prominent and leading scholars are invited to share their knowledge, experiences with our students and faculty.

##### **Weaknesses**

- For Infrastructural maintenance and expansion.
- Lack of staff.
- Poor socio-economic background of the students is a constraint on the level of accessibility to various fields of higher education.



- Controlled and somewhat rigid Procedures to introduce new age
- programmes at UG and PG level due to permission from authorities
- and affiliation with the University.

### **Opportunities**

- To set up more professional/job oriented courses.
- Addition of more classrooms/study centers/theatre for performing as sufficient space is available for the same.
- To provide opportunities for the students and staff members to participate in various developmental programmes, seminars, workshops organized at District, State and National level by various Institutions and Universities.
- To set up smart classrooms.
- Facilities for providing more placement opportunities to Students.
- To set up language lab.

### **Challenges**

- To achieve academic excellence.
- To motivate the faculty and staff to gear up for the changing and progressive paradigms in Higher Education.
- Continuous and timely enhancement of infrastructure, proper maintenance, improving the quality of academic services, extension, research activities and student support programmes are a few of the challenges ahead.
- Collaboration with other institutes is needed for up liftment of the educational standards.
- Organize more faculty training programs to empower and enable the use of various innovative tools and technology for improved teaching and learning.

### **Looking ahead ; future plans**

Installation of INFLIBNET facility, extension of college building. Optimum utilization of infrastructure funds is the aim of the administration. Complete automation of the administrative section and library, to complete the plan sports indoor stadium are the future plans of the college.

**Girls Hostel having 48 bed accommodation fully occupied by the girls students of the only girls college of Mandsaur District.**

## Part II

**Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)**

<b>Name of the college</b>	Government Girls College, Mandsaur (M.P.)							
	<b>1. Sanctioned seats and enrolment 2017-18</b>							
	<b>(a) Sanctioned Seats</b>							
	<b>SC</b>	<b>ST</b>	<b>Other Reserved Categories</b>	<b>General</b>	<b>Total</b>			
<b>Undergraduate</b>	261	38	1075	387	1761			
<b>Postgraduate</b>	24	04	33	25	96			
<b>PhD</b>								
<b>Data Source: AISHE</b>								
	<b>(b) Enrolment</b>							
			<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
			<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male							
	Female	141	61	59	09	15		
<b>ST</b>	Male							
	Female	26	07	05	02	02		
<b>Other Reserved Categories</b>	Male							
	Female	419	393	263	30	13		
<b>General</b>	Male							
	Female	194	102	91	19	06		
<b>Total</b>	Male							
	Female	780	563	418	60	36		
<b>Data Source: AISHE</b>								

Number of sanctioned seats by discipline group and enrolment in the 1 <sup>st</sup> year as on September 30 <sup>th</sup> [current year] 2017							
Discipline Group	Undergraduate		Postgraduate				
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment			
Agriculture							
Arts	1500	1043	180	62			
Commerce	1200	238	120	96			
Criminology and Forensic Science							
Cultural Studies							
Defence Studies							
Design							
Disability Studies							
Education							
Engineering and Technology							
Fashion Technology							
Fine Arts							
Fisheries Science							
Foreign Languages							
Gandhian Studies							
Home Science	100	21					
Indian Languages							
IT & Computer							
Journalism and Mass Communication							
Law							

Library and Information Science							
Linguistics							
Management							
Marine Science and Oceanography							
Medical Science							
Oriental Learning							
Physical Education							
Religious Studies							
Science	600	435					
Social Science							
Social Work							
Veterinary and Animal Sciences							
Women Studies							
<b>Data Source: AISHE</b>							

<b>Name of the college</b>		Govt. Girls College, Mandsaur		
		2. Transition and on-time graduation 2017-18		
(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Undergraduate) Examination Results (as per 2016-17 because results of 2017-18 is still awaited)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male			
	Female	68	45	23
ST	Male			
	Female	11	8	3
Other Reserved Categories	Male			
	Female	446	350	96
General	Male			
	Female	105	83	22
Total	Male			
	Female	630	486	144

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Postgraduate) Examination Results (as per 2016-17 because results of 2017-18 is still awaited)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male			
	Female	12	9	03
ST	Male			

	Female	1	1	0
Other Reserved Categories	Male			
	Female	21	16	05
General	Male			
	Female	10	8	2
Total	Male			
	Female	44	34	10

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(c) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male		
	Female	53	38
ST	Male		
	Female	5	3
Other Reserved Categories	Male		
	Female	263	157
General	Male		
	Female	91	78
Total	Male		
	Female	412	276

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(d) On-time graduation (Postgraduate) Examination Results (as per 2016-17 because results of 2017-18 is still awaited)			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male		
	Female	7	5
ST	Male		
	Female	1	1
Other Reserved Categories	Male		
	Female	41	36
General	Male		
	Female	19	18
Total	Male		
	Female	68	60

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

Name of the college		Govt. Girls College,mandsaur					
3. Faculty and administrative staff in position and training							
(a) Faculty and administrative staff in position as on 30 <sup>th</sup> September, [current year] 2017							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned						
	Filled (Regular)	2	0	2	2	0	3
	Filled (Contract)						
	Guest Lecturers					5	6
Associate Professor	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
Professor	Sanctioned						
	Filled (Regular)					1	1
	Filled (Contract)						
	Guest Lecturers						
Admin. Staff (all)	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
Accountant	Sanctioned						
	Filled (Regular)					1	
	Filled (Contract)						

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year] 2017				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained			
	Avg. number of days			



Associate Professor	Number trained			
	Avg. number of days			
Professor	Number trained			
	Avg. number of days			
Administrative Staff (all)	Number trained		N/A	
	Avg. number of days		N/A	
Accountant	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 <sup>th</sup> September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	5			
	Contract				
	Guest Lecturers	4	7		
Associate Professor	Regular				
	Contract				
	Guest Lecturers				
Professor	Regular	2			
	Contract				
	Guest Lecturers				

Data Source:  
AISHE

<b>Name of the college</b>		<b>Govt.Girls College,Mandsaur</b>					
		4 . Student support services					
(a) Financial support received (from all sources) by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year] 2017							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male						
	Female	185	1068322	2	15990		
ST	Male						
	Female	12	64814	11	72871		
OBC	Male						
	Female	482	746550	29	1059935		
Total	Male						
	Female	679	1879686	42	1148796		

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year] 2017							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male						
	Female	47	235000				
ST	Male						
	Female	05	25000				
General	Male						
	Female	496	2480000				
Total	Male						
	Female	548	2740000				

Data Source: College records, DHE

(a) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (all hostels)		
<u>Capacity</u> Males: Females:		Number of residents
SC	Male	
	Female	11
ST	Male	
	Female	4
General	Male	
	Female	44
Total	Male	
	Female	59

Data Source: Hostel register verified against  
fee receipts on record

(a) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year]  (girls only hostels opened after _____)	
<u>Capacity</u>	Number of residents
SC	11
ST	4
General	44
Total	59

Data Source: Hostel register  
verified against fee receipts  
on record

Name of the college		Govt. Girls College, Mandsaur									
		5. Examination Results (as per 2016-17 because results of 2017-18 is still awaited)									
(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared		77		10		330		115		532
	1 <sup>st</sup> division		4		1		9		11		25
	2 <sup>nd</sup> Division		31		3		188		64		286
	3 <sup>rd</sup> Division		30		6		125		38		199
2 <sup>nd</sup> year	Appeared		35		6		181		83		305
	1 <sup>st</sup> division		3		0		10		9		22
	2 <sup>nd</sup> Division		20		2		41		34		97
	3 <sup>rd</sup> Division		12		4		130		40		186
3 <sup>rd</sup> year	Appeared		33		2		123		48		206
	1 <sup>st</sup> division		3		0		12		7		22
	2 <sup>nd</sup> Division		19		2		69		26		116
	3 <sup>rd</sup> Division		11		0		42		15		68

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared		7		1		49		25		82
	1 <sup>st</sup> division		2		0		4		5		11
	2 <sup>nd</sup> Division		2		1		24		17		44
	3 <sup>rd</sup> Division		3		0		21		3		27
2 <sup>nd</sup> year	Appeared		6		1		48		25		80
	1 <sup>st</sup> division		1		0		4		6		11
	2 <sup>nd</sup> Division		2		1		25		18		46
	3 <sup>rd</sup> Division		3		0		19		1		23

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>Name of the college</b>		Govt. Girls College, Mandsaur				
		6 . Placement and student tracking				
(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male					
	Female	33	4	7	22	
ST	Male					
	Female	2	0	2	0	
General	Male					
	Female	171	12	15	144	
Total	Male					
	Female	206	16	24	166	

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labor force
SC	Male					

	Female	7	1	2	4	
ST	Male					
	Female	1	0	0	1	
General	Male					
	Female	74	5	3	66	
Total	Male					
	Female	82	6	5	71	

Data Source: Records of the college placement cell

<b>Name of the college</b>	Govt. Girls College, Mandsaur
<b>7. PhDs Awarded</b>	
Number of PhDs awarded between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]	
<b>Discipline Group</b>	<b>Number</b>
Agriculture	
Arts	
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defense Studies	
Design	
Disability Studies	
Education	
Engineering and Technology	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhi an Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	

Management	
Marine Science and Oceanography	
Medical Science	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Veterinary and Animal Sciences	
Women Studies	
Literature	
Others	
All disciplines	

Data Source: AISHE

<b>Name of the college</b>	<b>Govt.Girls College,Mandsaur</b>	
<b>8. Research and consultancy</b>		
Revenue generated through externally funded research and consultancies over		
[previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Agriculture		
Arts		
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defense Studies		
Design		
Disability Studies		
Education		

Engineering and Technology		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhi an Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Medical Science		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]



Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Agriculture			
Arts			
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defense Studies			
Design			
Disability Studies			
Education			
Engineering and Technology			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhi an Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Medical Science			

Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Veterinary and Animal Sciences			
Women Studies			
<b>All disciplines</b>			

Date Source: College records based on published papers submitted by faculty

<b>Name of the college</b>		Govt.Girls College,Mandsaur		
<b>9 NAAC accreditation and UGC autonomy</b>				
	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle				
2 <sup>nd</sup> Cycle				
3 <sup>rd</sup> Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_. If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

<b>Name of the college</b>		Govt.Girls College,Mandsaur				
<b>10. Institutional Trends 2017-18</b>						
<b>Variable</b>	<b>Baseline Value</b>	<b>[Year 1]</b>	<b>[Year 2]</b>	<b>[Year 3]</b>	<b>[Year 4]</b>	<b>Current Year</b>
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)			52	49	64	72
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)				70	74	78

Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)		90	95	96	93	96
On-time graduation rate (undergraduate, all categories)		87	89	86	90	89
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)					94	96
On-time graduation rate (postgraduate, all categories)					85	87
Regular faculty in position rate (all levels, reserved categories)		2				
Regular faculty in position rate (all levels, unreserved categories)		5				
Percentage of regular faculty with PhDs (all levels)		100				
Employment rate of graduates from the previous academic year (undergraduate, all categories)		4	5	4.5	4	3.5
Employment rate of graduates from the previous academic year (postgraduate, all categories)		5	4	4.5	4	5.5
Percentage of total revenue generated through externally funded research		0	0	0	0	0
Number of papers published in peer-reviewed, international journals		5	6	7+1	7	7

Source: Tables under section 1-8.

<b>Name of the college</b>	Govt.Girls College,Mandsaur					
<b>11. Financial Reports 2017-18</b>						
1. Name and registration number of the auditor – <b>Arpit Ratnawat &amp; Associates - No.-FRN-0239506</b>						
2. Number of audit observations recorded by the auditor- 69 and others as necessary						
3. Number of audit responses found satisfactory, as certified by the project directorate-All						
Certified audit reports as per the standard Chart of Accounts to be attached.-Attached						

<b>Name of the college</b>	Govt.Girls Collge,Mandsaur				
<b>12. All India Survey of Higher Education</b>					
Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted Session 2017-18.					



