

## Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

### Important Information -

- Name of the college - Govt. Indira Gandhi Home Science Girls P.G. College Shahdol
- Place of the college - Pandav Nagar Shahdol (M.P.)
- District - Shahdol (M.P.)
- Division - Shahdol (M.P.)
- Year of establishment of college - 1981
- Name and Contact details( Mail id , Phone ) of Principal - Dr. Usha Neelam  
[Email-hegighschssa@mp.gov.in](mailto:Email-hegighschssa@mp.gov.in)  
9893624124
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge -  
Dr. Rajeev Shrivastava  
9425330999
- Date of report submission -

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt. Indira Gandhi Home Science Girls College, established in 1981, is the only women's college in Shahdol division and is affiliated to the Awadhesh Pratap Singh University, Rewa M.P., Recognized by the University grants commission under 2(f) and 12(b) of UGC Act 1956. The college offers four undergraduate courses and fifteen postgraduate courses to enable young scholars with an eclectic, holistic and quality education and value based knowledge amongst the tribal girls of this area. The institution also offers self financial courses in B.Com. with Computer Application and Economics, and B.Sc. with Computer Science., Biotechnology, M.Sc. in Chemistry, M. H. Sc. In food & nutrition and M.S.W. etc.

The admission is through online process which is absolutely transparent and in accordance with the reservation cum merit norms of the state government. Slow learners are facilitated with remedial classes while advance learners are given special assignments and encouraged to perform better. The college practices an academic calendar for the smooth and timely functioning of all the academic activities.

The primary goal of the institution is to train young woman to become a part of the sustainable development including socio-economic development by achieving gender equality through women empowerment. Apart from traditional lecture method, students participation in seminars, group discussion, workshop, and

extension lecture on contemporary, relevant and emerging issues is always encouraged in the college. Further they are exposed to facilities of audio visual learning through ICT enabled teaching learning methods. The departmental library, central library, e-library, upgraded laboratories and smart classes facilitates the students to modern methods of teaching and learning.

Institution organizes various co curricular and extracurricular activities and special awareness programmes i.e. Save the girl child, Violence against Women, Human Rights, Protection of Environment, Voter Awareness, Ban the use of polythene, tobacco and alcohol. NSS unit of the college organizes many programmes i.e. blood donation camp, tree plantation, personal hygiene, prevention from AIDS, TB, Cancer etc. Adoption of a village/school is done which imprints a positive mark on community development.

The institution has highly qualified and competent faculty members. They are recruited as per the UGC/ MP government rules. The teachers participate in national and international Conferences, Seminars, Workshops and training programs organized by the Administrative and Management Academy of M.P. and other universities, colleges and the institutions of the country.

The college is spread over six acres with 36 class rooms, laboratories, library and infrastructural facilities including play ground for various outdoor sports like Volley Ball, Basket. Ball, Kho-Kho, and indoor games like Badminton, Table Tennis and Chess.

The college has 300 seated two girls hostel which are well maintained with sufficient bathrooms, toilets, RO drinking water, Audio Video and Internet facilities. The college organizes cultural activities providing the platform through Yuva Utsav by which the students expose their various talents in Singing, Dancing, Acting, Speaking, Group Discussion, Mehndi, clay ulfil ng etc.

Financial support is available to the students in the form of state government scholarships and schemes for SC, ST and OBC, students. Majority of students avail financial aid from the Government scholarship schemes. Gold medals and certificates are given to the meritorious students.

The College is of the view that the education is the most effective way for the empowerment, welfare and development of the society. The mission statement of college obviously defines the distinctive characteristic, as it has an objective to develop an eclectic, multi-skilled education for students that enables them to serve for the needs of society. To develop this culture of excellence the Principal of the college plays a pivotal role.

In the college there are a number of statutory bodies such as Executive committee, Finance committee, Academic council, Board of studies and Janbhagidari samiti that function to take decision for the development and smooth running of the institution.

To sum up, our vision is to scale new heights and the mission is to create an atmosphere of involved learning, instill a spirit of enquiry and spread education to unreachable corners with open minds.

Here we have taken a number of measures to ulfil our vision and achieve our mission and for this the following innovative ideas and best practices have been executed.

1. Job oriented courses have been introduced under self finance scheme and teachers are encouraged to take up such courses which may help students to carve out a niche in life.
2. Grammatical and colloquial knowledge of English has been made mandatory for all because despite all said and done we know that without it, a comfortable job is like a desert without oasis.
3. The contours of higher education in the present time do not match with the essentials of most of the competitive examinations. Hence, emphasis on personality development and aptitude acumen coupled with general awareness have been taken up.
4. An effective and operative placement cell takes care of the students' career and future.

## 2. Overview (1 page)

- (i) Vision, Mission and Objectives of the college

### Vision

Our vision is to achieve perfection in our academic programs and inculcate skills and values in girl-students so as to enable them to succeed professionally and personally.

### Mission

Our mission is to prepare confident, competent, reflective, visionary individuals and responsible citizens. The college campus is a microcosm of Indian nation, drawing students from every nook and corner of the state and from every group and stratum of society.

Our mission is to empower young girls to be worth global citizens by providing them holistic higher education to promote their social, cultural, economical and scientific advancement. We aim at providing an education that develops strong character, sincere, and dedicated citizen of nation who can preserve our cultured values, ethics & morals.

### Objectives

To develop the institution across a set of quality parameters.

- To prepare young girls for challenging opportunities in competitive environment.
- To provide equal opportunities to all students from various sections of society.
- To focus on overall development of students by conducting various extra-curricular activities.
- To provide an environment that would help them to understand the true essence of patriotism so that they can work towards national interest.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Govt. Indira Gandhi Home Science Girls P.G. College Shahdol, affiliated to Awdesh Pratap Singh University Rewa, recognised under section 2 (f) & 12 (B) of the UGC act. College is located in Pandav Nagar with the campus area of 6.71 acre.

(iii) History of the college with significant milestones

Govt. Indira Gandhi Home Science Girls P.G. College established in 1981 in only the women's college in shahdol division. The college offers four U/G courses and seven P/G courses to enable young scholars with an and quality education and value based knowledge amongst the tribal girls of this area. The average success rate of students during the last four years have been more than 90% in UG and PG courses.

(iv) Faculties and major disciplines

College has eleven permanent teachers and twenty temporary teachers (Guest faculties) with one permanent librarian and sports teacher.

The major disciplines of the college are as follows-

UG - B.A., B.Sc., B.H.Sc., B.com and B.Sc. (Biotech)

PG - M.A. in Hindi, Political Sc., History, Economics, Sociology, Sanskrit & M.S.W.

M.Sc. in chemistry, Botany, Zoology, Maths, Physics, M.Sc. (C.S.) and M.Sc. (Home Science).

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy



### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
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Applications that ranked the college as the 1 <sup>st</sup> preference	475	200	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	190	57	
Applications that ranked the college as the 3 <sup>rd</sup> preference	78	22	
Total number of applications received	743	281	
Number of students admitted	731	260	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
<b>B.A.</b>	Female	Gen/Obc/SC/ST	97-98%	2-3%
<b>B.Sc. Bio</b>	Female	Gen/Obc/SC/ST	98%	2%
<b>B.Sc. Maths</b>	Female	Gen/Obc/SC/ST	99%	1%
<b>B.Sc. Biotech</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>B.Sc. C.S.</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>B.H.Sc.</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>B.Com</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>B.Com with C.A.</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. Hindi</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. English</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. History</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. Economics</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. Political Sc.</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. Sociology</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.A. Sanskrit</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.Sc. Chemistry</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.Sc. Physics</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.Sc. Maths</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.Sc. Zoology</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.Sc. Botany</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.Com</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M.S.W.</b>	Female	Gen/Obc/SC/ST	100%	0%
<b>M. H. Sc.</b>	Female	Gen/Obc/SC/ST	100%	0%

## 5. Academic Programs: Core Programs - UG & PG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized	Foundation course + a

		Board OR 10+2 with relevant vocational course from M.P. Board	group of 3 optional subjects
Science	B. Sc.	--do--	--do--
Commerce	B. Com.	--do--	--do--
Home Science	B. H. Sc.	--do--	--do--

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	Master of Arts	2 year Degree course in any faculty/ Honours degree course in same subject	08
Science	Master of Science	2 years Degree course in relevant subject.	05
Commerce	Master of Commerce	2 years Degree course in relevant subject	01
Home Science	Master of Home Science	2 years Degree course in relevant subject	01

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
-----NA---			

### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
B.Sc. with Biotech	Botany	03 years	6000	50
B.Sc. with C.S.	Maths	03 years	6000	60
M. H. Sc.	Home Sc.	02 years	6000	30
B.Com	Commerce	03 years	6000	50
B.Com with CA	Commerce	03 years	6000	50
M.S.W.	Sociology	02 years	10000	40

### 6. Academic Calendar 2017-18 -

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	10 july to 8 july 2017		

Teaching and Continuous Comprehensive Evaluation	10 July to 02 Nov. 2017	
CCE Schedule	September III week	March II week
Preparation Leave	02 Nov. to 09 Nov. 2017	19 April to 21 April 2018
Practical Exams (Graduation/Post Graduation)	23 Oct. to 09 Nov. 2017	02 April to 18 April 2018
Semester and ATKT Exams	10 Nov. to 14 Nov. 2017	23 April to 26 May 2018
Declaration of Examination Results	31 Dec. 2017	15 June 2018
Semester Break (for students)	15 Dec. to 23 Dec. 2017	28 May to 30 June 2018
Semester Break (for teachers)	15 Dec to 23 Dec. 2017	28 May to 15 June 2018

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Infrastructural facilities available to students in the college are - classrooms, Smart classrooms, Laboratories equipments, Hostel, Canteen, Garden, Common room, Library, Playground, Indoor games facilities etc.

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

Library as a learning resource centre has been already established with well functioning advisory committee. Students are benefitted with the circulation and reprographic service facilities and also oriented and motivated for the proper utilisation of library. Initiatives are taken to improve the no. of readers/ collections every year.

- Student support services:
  - ✓ IT enabled services

IT services are provided to the students. i.e. Admission services, enrolment etc.

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

Financial assistance are provided to student in the form of scholarship and financial helps as per the schemes of central and state government.

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

Under Personal enhancement & development schemes the facilities of NSS, Special classes for slow learners, Grievance Redressal cell & career Guidance cell etc. are provided to the students.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Extracurricular activities are held as per government calendar.

- ✓ Major student welfare initiatives over the past year

New courses/programmes for increasing employment skills were started. Awareness campaigns were organised. Many students welfare initiatives are carried out through NSS, Red Cross and red ribbon club.

- Extension Activities

Major extension activities include, plantation drive through N.S.S., programme an Anti-AIDS campaign through red- cross cell, Awareness programme SVEEP, Polythene free society and digital India.

## 8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	Central sector scholarship	Ku. Madhu Singh	B.Sc. VI	Merit
2		Ku. Neha Tiwari	M. Sc. IV	Merit
6	Goan ki Beti	159 Students		Merit

- Research scholarship/ award



S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
---NA--				

## CULTURAL

### • Participation

S. no	Name of the event	District Level	State Level	University	National Level
1	Rangoli	01			
2	Clay Modeling	Nil			
3	Collage	Nil			
4	Poster	01			
5	Cartooning	Nil			
6	Solo Song Classical	01			
7	Solo Song Sugam	01			
	Solo Song (Indian)	01 group			
	Instrumental non-percussion	Nil			
	Instrumental Cushion	Nil			
	Quiz	03			
	Debate	01			
	Speech	01			

### • Awards and Achievements

Name of the student	Class	Event	Award/Achievement

## SPORTS

### • Participation

S. no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Yoga	04	-		
2	Volley ball	02	-		
3	Basket ball	06	-		

4	Badminton	02	-		
5	Table tennis	02	01		

- **Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
--Nil--			

### 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- **Major research themes**

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	Mathematics	<i>Generalized Hypergeometric Functions</i>	
2	Chemistry	<i>Environmental Chemistry</i>	
4	Sociology	<i>Study of rural and urban societies</i>	
5	Botany	<i>Medicinal Plants</i>	
6	Zoology	<i>Limnology</i>	

- **Major/Minor research projects**

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
---Nil--					

- **Papers presented in regional, national and international seminars/ conferences**

S. No.	Name of the faculty	Regional/ State	National	International
--Nil--				

- **Publications in national/ international journals**

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	Dr. S.P. Singh			
2	Dr. Rajeev Shrivastava			
3	Dr. M.S. Haque			
4	Dr. Kumud Sandya			
5	Dr. Pratibha Shrivastava			

- **List of linkages/ Collaborations/ MOUs**

---Nil---
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- **College Publications: Research Journal, Magazine, Newsletter**

---Nil---
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## 10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	01	--	29	---	31	-
<i>Filled</i>	---	03	07	21	26	06
Sanctioned by Management/ Janbhagidari Samiti/ Other authority				20		
<i>Filled</i>						

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Dinesh Prasad Verma	M.A. Phd.	Political Sc.
2	Dr. Mrigesh Kumar Nirat	M.A. Phd.	Sanskrit
3	Dr. Pallavi Jatav	M.Sc . Phd.	Chemistry
4	Shri Mamleshwar Pandey	M.Com. M. Phil.	Commerce
5	Dr. Anshula Mishra	M.A. Phd.	Hindi

6	Dr. Gulabvati Patel	M.H.Sc. Phd.	Home Science
7	Dr. Sarita Singh Parihar	M.Sc. Phd.	Zoology
8	Ku. Divya Dubey	M.Sc. M. Phil.	Mathematics
9	Ku. Shweta Singh	M.Sc.	Chemistry
10	Dr. Aashwani Kumar Dwivedi	M.A. Phd. NET	History
11	Dr. Nagendra Kumar	M.A. Phd.	Political Sc.
12	Dr. B.N. Shukla	M.Sc . Phd.	Zoology
13	Dr. Ritesh Mandal	M.Sc . Phd.	Zoology
14	Dr. Ranu Verma	M.A. Phd.	Sociology
15	Dr. Tabbshum Shekh	M.A. Phd.	Hindi
16	Dr. Babulal Singh	M.A. Phd.	Music
17	Dr. Monika Manhas	M.Sc. Phd. NET	Physics
18	Dr. Seeta Devi Patel	M.A. Ph.D.	Hindi
19	Dr. Mragank Shekhar Shrivastava	M.A. NET, Ph.D.	History
20	Dr. Geetab Mishra	M.Sc. PH.D.	Chemistry
21	Dr. Sunil Kumar Pandey	M.A. Ph.D.	Economics

### 3. Annual improvement in academic, research & administrative Initiatives

Research is carried out under the supervision of guides. Students are benefitted through Zero classes, bridge courses, remedial/tutorial classes pratibha bank, expert lectures, co-curricular activities, etc. Committee are constituted for organising various academic activities & over all monitoring is done by the principal.

### 11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Various training programmes and job oriented programmes were carried out through Vivekanand career counselling cell. Departmental seminars were organised for P.G. students.

### 12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [2016-17]
To improve access by upgradation of courses and starting new courses.	50%	60%	-NA-
To improve the quality of education and achieve 'A' grade by NAAC in second cycle by 2021.	"B" Grade	-	-
To improve employability.			
Automation of the office for good governance.			
To improve equity of our students.			

### Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

Regular special meetings are arranged with parents, public representatives, and students to obtain feedback for the enrichment and supplementation of teaching learning process to realize the curriculum. For monitoring and evaluating the quality of enrichment programs, the college has IQAC which regularly works towards achieving excellence in teaching learning process.

### 13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S. no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
--Nil--			

#### Placement Details

S. no.	No. Of Students Selected	List of employers/companies	Salary Package

#### Alumni Profile

S. no.	Name of Alumni	Employment status	Name of the organisation
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1	Dr. Usha Neelam	Principal	HED
2	Dr. Geeta Saraf	Associate professor	HED
3	Smt. Vandana Dwivedi	Shelf employment	Tourism
4	Smt. Shalni Sharawgi	Politician	
5	Smt. Ratna Pandey	Sport teacher	MHRD
6	Smt. Kusum Singh	Lab. Teacher	HED
7	Ku. Shabana Bano	Guest Teacher	HED
8	Smt. Smriti Shrivastava	Guest Teacher	HED
9	Ku. Shivani Maorya	Deputy Director	Mahila bal vikash
10	Smt. Asha prajapati	Excise Inspector	Excised department
11	Smt. Divya Dubey	Guest Teacher	HED
12	Smt. Monishaq Goyal	Beautician	Self employment
13	Ku. Shahida Begam	Dietician	Self employment
14	Ku. Shahina Begam	Supervisor	Women & child development department

#### 14. Innovations and Best Practices

- Teaching with innovative techniques has been strengthened with LCD projectors in class room and creation of smart class room.
- Power point presentation has been adopted in class room teaching.
- Several Departments of the college have started field study. A well-developed Botanical garden has been established for practical study of the students of Botany.
- The internal assessment of the student is done through various methods, which are given in next point.
- E-learning facility to students through Wi-Fi system in college library. Formation of e-library building is under consideration.

##### The facilities improved/ created are:

- Betterment of existing infrastructural facilities
- Introducing security system
- Computerization of office,
- Class rooms with ICT Facility
- Computer laboratories
- Departments with high speed Internet Connectivity (VPN)
- Auditorium for literary and cultural activities
- Play grounds

#### 15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

##### STRENGTH

This college imparts education to girls with a view to empower women through the light of knowledge and has been serving generation with its unique and

innovative ways of teaching learning and reaching out to the society. The young women educated in this campus go out with a purpose to contribute to the society by doing justice to their profession, building ideal families and rearing a new generation with values.

- One of the main reasons of its popular acceptance and recognition is that it is the leading Institution in women education in Shahdol division. It is situated in the heart of the city so is easily accessible to the students.
- Inspiring quotes are displayed on the walls of the building to motivate the students and faculty both.
- Institution has qualified and competent staff and faculty which continuously works to achieve success.
- Strong mentoring and student support system takes care of all students.
- Focus on personality development of each student through development of positive attitude, leadership qualities and self awareness.
- Judo/Karate was introduced in our college in 2008-09, started with the registration of 40 girls. At present 173 students are registered and training is done in 2 batches.
- The only girls, multidisciplinary college in the Shahdol division imparting quality higher learning since its inception in 1981.
- Providing comparatively low cost education in Self Financing Courses due to low economic background of the tribal students.
- Continuous evaluation of students by CCE, helping them to assess themselves.
- College has well equipped laboratories in the science subjects and well equipped Computer lab also.
- College has centrally located beautiful Botanical Garden with a variety of medicinal plants that keep the campus green.
- College has Common Room for girls.
- College organizes different Campaigns for awareness, both in rural and urban areas through NSS.
- College provides a variety of Scholarships for financially weak.

## **WEAKNESS**

- Lack of permanent staff.
- Research facilities are not up-to the mark.
- College needs more infrastructural facility like Building, Classrooms, Laboratories etc. as all the Gross Enrolment Ratio is far increasing.
- Poor execution of student centric activities due to very low financial status of the students.

## **OPPORTUNITY**

- Career guidance to all students.
- Personality development and mentoring.
- Providing Expertise to the society by development Consultancy services.
- The students are made efficient through various self employment skill.

## CHALLENGES

- High Teacher student ratio.
- Students belong to the orthodox families, (Early marriage and other conservative views of the families) create difficulty in imparting scientific knowledge which is another challenge that faculty faces.
- Commuting time between their home and college is more since they come from far places and transport facilities is not there.
- For good placement grooming the students and upgrading the communication skill.
- Limitation and constraint in government financial support.
- More improved Quality of research.

### 16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

## FUTURE PLAN

- Recognition as research centre in Sociology, Chemistry & Mathematics, Zoology & Botany.
  - College has sent a proposal for providing Bus facility for the students.
  - Proposals for new vocational and Job oriented courses.
  - Expansion of laboratories.
  - Construction of new buildings to meet out requirements.
  - Up gradation to e-recourse centre.
  - Expansion of Botanical garden in Hostel
  - Amenities for partially blind students.
  - Special toilets for physically disabled students.
  - More innovations in teaching, learning process.
  - More transparency in all operating mechanism.
  - Short term Training programs related to Job opportunities & awareness regarding Human Right/ Women Empowerment/ Environment etc.
  - Developing infrastructure because of increasing strength.
  - Proposal for installation of Solar Panel in the college & hostel
- Key Initiatives Planned/ implemented**

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome



## 17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

### Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

#### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats</b>						
	SC	ST	OBC (Non creamy layer)	Physically Disabled	General	Total
B.A.	38	48	34	7	113	240
B.Sc. Bio	26	32	22	5	75	160
B.Sc. Maths	13	16	11	2	38	80
B.Sc. Biotech	10	12	8	2	28	60
B.Sc. C.S.	10	12	8	2	28	60
B.H. Sc.	10	12	8	2	28	60
B.Com	8	10	7	2	23	50
B.Com with C.A.	8	10	7	2	23	50
M.A. Hindi	5	6	4	1	14	30
M.A. English	5	6	4	1	14	30
M.A. History	5	6	4	1	14	30
M.A. Economics	5	6	4	1	14	30
M.A. Political Sc.	5	6	4	1	14	30
M.A. Sociology	5	6	4	1	14	30
M.A. Sanskrit	5	6	4	1	14	30
M.Sc. Chemistry	5	6	4	1	14	30
M.Sc. Physics	5	6	4	1	14	30
M.Sc. Maths	5	6	4	1	14	30
M.Sc. Zoology	5	6	4	1	14	30
M.Sc. Botany	5	6	4	1	14	30
M.Com	6	8	5	1	20	40
M.S.W.	6	8	5	1	20	40
M. H. Sc.	5	6	4	1	14	30
PhD	--	--	--		--	--

Data Source: AISHE

<b>(b) Enrolment</b>							
		Undergraduate			Postgraduate		PhD
		2016-17	2015-16	2014-15	2016-17	2015-16	
SC	Male	--	--	--	--	--	--

	Female	63	54	52	19	16	
ST	Male	--	--	--	--	--	--
	Female	483	375	290	99	74	
Other Reserved Categories	Male	--	--	--	--	--	--
	Female	337	285	288	114	78	
General	Male	--	--	--	--	--	--
	Female	471	452	443	189	114	
PHI			2	--		Nil	
Total	Male	--	--	--	--	--	--
	Female	1354	1168	1073	421	282	

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1 <sup>st</sup> year as on September 30 <sup>th</sup> [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	240	228	-	-
Commerce	50	42	-	-
B.Com with CA	50	10	-	-
B.Sc. Bio group	160	170	-	-
B.Sc. Maths group	80	71	-	-
B.Sc. with C.S.	50	16	-	-
B.Sc. with Biotech	60	50	-	-
B. H. Sc.	60	32	-	-
M.A. Hindi	-	-	30	17
M.A. English	-	-	30	11
M.A. History	-	-	30	01
M.A. Economics	-	-	30	12
M.A. Political Sc.	-	-	30	05
M.A. Sociology	-	-	30	16
M.A. Sanskrit	-	-	30	05
M.Sc. Chemistry	-	-	30	36
M.Sc. Physics	-	-	30	12
M.Sc. Maths	-	-	30	28
M.Sc. Zoology	-	-	30	38
M.Sc. Botany	-	-	30	38
M.Com	-	-	40	31
M.S.W.	-	-	40	18
M. H. Sc.	-	-	30	06

Data Source: AISHE

## 2. Transition and on-time graduation

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Undergraduate)		
	Number of students	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:

		admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	--	--	--
	Female	35	26%	13%
ST	Male	--	--	--
	Female	235	27%	17%
Other Reserved Categories	Male	--	--	---
	Female	166	61%	9%
General	Male	--	--	---
	Female	189	56.52%	13.78%
Total	Male	--	--	---
	Female	625	62.23%	12.69%

Data Source: AISHE, examination results declared by [affiliating university]

(a) Transition from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (Postgraduate)				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	--	--	--
	Female	14	64%	7%
ST	Male	--	--	--
	Female	65	61%	18.5%
Other Reserved Categories	Male	--	--	--
	Female	72	77.77%	8.33%
General	Male	--	--	--
	Female	123	81%	8%
Total	Male	--		
	Female	274		

Data Source: AISHE, examination results declared by [affiliating university/autonomous]

(b) On-time graduation (Undergraduate) 2017			
		Number of students admitted to the 1 <sup>st</sup> year in [year 2013-14] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male		
	Female		23%
ST	Male		
	Female		31%

<b>Other Reserved Categories</b>	Male		
	Female		59%
<b>General</b>	Male		
	Female		43%
<b>Total</b>	Male		
	Female	429	52.21%

Data Source: AISHE, examination results declared by [affiliating university]

<b>(b) On-time graduation (Postgraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-2] (*)</b>	<b>Of (*), the number of students who passed all final year examinations in the current year</b>
<b>SC</b>			
	Female		61%
<b>ST</b>	Male		
	Female		58%
<b>Other Reserved Categories</b>	Male		
	Female		76%
<b>General</b>	Male		
	Female		
<b>Total</b>	Male		
	Female	119	71.42%

Data Source: AISHE, examination results declared by [affiliating university]

### 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [2017]</b>							
		<b>Reserved</b>					<b>Unreserved</b>
		<b>SC</b>	<b>ST</b>	<b>MP Residents</b>	<b>Females</b>	<b>Others</b>	
<b>Assistant Professor</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	04		02	02	03
	Filled (Contract)	01	--	15	09	07	07
	Guest Lecturers	01	--	16	09	03	12
<b>Associate Professor</b>	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	--	--	--
	Filled (Contract)	--	--	--	--	--	--
	Guest Lecturers	--	--	--	--	--	--
<b>Professor</b>	Sanctioned	--	--	--	--	--	--
	Filled	--	--	03	01	--	03

	(Regular)						
	Filled (Contract)	--	--	--	--	--	--
	Guest Lecturers	--	--	--	--	--	--
Admin. Staff (all)	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	02	14	23	03	--	05
	Filled (Contract)	--	--	--	--	--	--
Accountant	Sanctioned	--	--	--	--	--	--
	Filled (Regular)	--	--	--	--	--	--
	Filled (Contract)	--	--	--	--	--	--

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [2016] to September 30<sup>th</sup> [2017]</b>				
		<b>Leadership and management training</b>	<b>Training in the area of academic specialisation</b>	<b>Other training</b>
<b>Assistant Professor</b>	Number trained			
	Avg. number of days		Refreshers	
<b>Associate Professor</b>	Number trained			
	Avg. number of days			
<b>Professor</b>	Number trained			
	Avg. number of days			
<b>Administrative Staff (all)</b>	Number trained			
	Avg. number of days			
<b>Accountant</b>	Number trained			IFMS Training
	Avg. number of days			

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others M. phil.</b>
<b>Assistant Professor</b>	Regular	05	01	--	01
	Contract	--	--	--	--
	Guest Lecturers	17	01		02
<b>Associate Professor</b>	Regular	--	--	--	--
	Contract	--	--	--	--
	Guest Lecturers	--	--	--	--
<b>Professor</b>	Regular	04	--	--	--
	Contract	--	--	--	
	Guest Lecturers	--	--	--	

Data Source: AISHE

#### 4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [2016] to September 30<sup>th</sup> [2017]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	--	--	--	--	--	--
	Female	51	8976.00	16	8976.00	--	--
ST	Male	--	--	--	--	--	--
	Female	744	10124.00	161	10124.00	--	--
General	Male	--	--	--	--	--	--
	Female	310	4170.00	62	4170.00	--	--
Total	Male	--	--	--	--	--	--
	Female	1105	8260.00	239	8260.00	--	--

Data Source: AISHE

<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [2016] to September 30<sup>th</sup> [2017]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	--	--	--	--	--	--
	Female	06	5000.00	--	--	--	--
ST	Male	--	--	--	--	--	--
	Female	16	5000.00	--	--	--	--
General	Male	--	--	--	--	--	--
	Female	129	5000.00	--	--	--	--
Total	Male	--	--	--	--	--	--
	Female	151	5000.00	--	--	--	--

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [2016-17] (all hostels)</b>		
<b>Capacity</b>		<b>Number of residents</b>
<b>Females: 250</b>		
SC	Male	--
	Female	21
ST	Male	--
	Female	30
OBC <sup>^</sup>	Female	68
General	Male	--
	Female	131
Total	Male	--
	Female	250

Data Source: Hostel register verified against fee receipts on record



	Division										
	3 <sup>rd</sup> Division	--	--	--	--	--	---	--	--	--	--
<b>2<sup>nd</sup> year</b>	Appeared	--	07	--	21	--	24	--	27	--	79
	1 <sup>st</sup> division	--	05	--	16	--	21	--	26	--	68
	2 <sup>nd</sup> Division	--	01	--	02	--	01	--	01	--	05
	3 <sup>rd</sup> Division	--	--	--	--	--	---	--	--	--	--

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

#### 6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [2017] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil
<b>ST</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil
<b>General</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil
<b>Total</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [2017] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil
<b>ST</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil
<b>General</b>	Male	--	--	--	--	--



	Female	Nil	Nil	Nil	Nil	Nil
<b>Total</b>	Male	--	--	--	--	--
	Female	Nil	Nil	Nil	Nil	Nil

Data Source: Records of the college placement cell

7. PhDs Awarded -- Not Applicable --

<b>Number of PhDs awarded between October 1<sup>st</sup> [2016] to September 30<sup>th</sup> [2017]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
<b>All disciplines</b>	

Data Source: AISHE

8. Research and consultancy -- Not Applicable --

<b>Revenue generated through externally funded research and consultancies over [previous financial year]</b>		
<b>Discipline Group</b>	<b>Number of active projects</b>	<b>Total Revenue Generated (Rs. lakhs)</b>

Arts		
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>		

Data Source: College/university records

<b>Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [ 2016] to September 30<sup>th</sup> [2017]</b>			
<b>Discipline Group</b>	<b>Number of papers published</b>		<b>Number of published papers through cross-institute research collaboration</b>
	<b>International Journals</b>	<b>National Journals</b>	
Arts			
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			

Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science	--	05	--
Social Science	--	02	--
Social Work			
Women Studies			
<b>All disciplines</b>			

Date Source: College records based on published papers submitted by faculty

#### 9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
<b>1<sup>st</sup> Cycle</b>	<b>1 March 2015</b>	<b>15 Nov. 2015</b>	<b>B</b>	<b>14 Nov. 2020</b>

Date of submission of the Annual Quality Assurance Report for the current year: Nil.

Does the college have currently valid UGC autonomy? No. If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

#### 10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
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Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)						
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)						
On-time graduation rate (undergraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with PhDs (all levels)						
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research						
Number of papers published in peer-reviewed, international journals						

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor- **Agrawal Dhandh Motwani & Co., 002824 C**

Number of audit observations recorded by the auditor 00.

Number of audit responses found satisfactory, as certified by the project directorate\_\_\_\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted **27 Feb. 2018**

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.

- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.