

## Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

### Important Information –

- Name of the college –Govt. College Ajaigarh Distt. Panna (M.P.)
- Place of the college – Near New Tehsil Ajaigarh
- District - Panna
- Division -Sagar
- Year of establishment of college -1989
- Name and Contact details( Mail id , Phone ) of Principal Dr. A.K. Singh [aksingh0898@gmail.com](mailto:aksingh0898@gmail.com) 9424975188
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge –Prof. Arvil Kujur (Assistant Professor ) [arvilkujur1974@gmail.com](mailto:arvilkujur1974@gmail.com) 9669842871
- Date of report submission -

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt. College Ajaigarh Panna (M.P.) has been treading the path of development since its inception in 16 April 1989 . our college is situated in the outskirts of Ajaigarh Panna . Most of our students hail from rural background and are from backward classes . our aim is to build our institution into a modern and progressive learning center which will cater to the current demands of the students and also inculcate a sence of self discipline, social and moral responsibility and a confidence to meet the chalanges of new age . The college occupies a prominent place and has wide reputation among the institutes of higher education in the state of M.P. in the last semester the result of arts and science faculties are satisfactory. Despite the shortage of infrastructure and funds. presently the students strength is 664 and next session 2018-19 B.SC 3<sup>rd</sup> year also start and students strength will be about 800 above. The college has a team of well qualified faculty members with incharge principle and an equally efficient group of supporting staff . In spite of many constraints e.g. insufficient infrastructure facility, insufficient funds for project work, field survey and dissertation work for research. Our college tries its best to meet the demands of the students. The college occupies a prominent place and has wide

Reputation among the institutes of higher education in panna district.

The College aims to facilitate and promote studies Project work and extension work in the extension area of higher education . It offers courses in disciplines of arts , science and computer and environmental studies . Presently the students Numbers is 664 and next session year 2018-19 our college students will be increase about 800 above . The college has time to time organises camp popular lectures on health and hygiene programs , social work , AIDS awareness, moral education personality development and women employment .

Strengthened by the benefits of Janbhagidari Samitee the college has expended its resources productively and has ensured their optimal use . By the well planned and well thought schemes of various principles . At the time college has need to some for lecture room, Library room, sport room , smart class ,virtual class , reading common room , Laboratory room, toilet separate to boys and girls , water cooler for drinking water, staff room, Girls common room etc. and also need setup of admission of special counselling cell for giving proper guidance to students in the right selection of subject and combination.

## 2. Overview (1 page)

### (i) Vision, Mission and Objectives of the college

**Vision-** To educate student for career success. To emerge as a best college in creating and disseminating knowledge. To facilitate transformation of students into good human beings and responsible citizens.

**Mission-** To improve the infrastructure and all over maintenance of the college. Moreover to develop with the changing upgrading environment. Keeping in focus the crucial part of academics that library, reading room, books, all over academic material some different perspective to be filled which includes variance and premanancy in all the fields by not sacrificing the ultimate gole.

### (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private),Parent University, UGC recognition, CPE status, etc), location & campus area

Govt. college Ajaigarh is situated in Tahsil Ajaigarh Distt. Panna affiliated to Maharaja Chhatrasal Bundelkhand University Chhatarpur Department of Higher education M.P. established this college on 16 April 1989 and their after the college is Continuing till date . At present the teaching is done in Arts and science faculty up to under graduate level . The local social workers and staff sincerely look after the development of college . The students are regular and since rely take interest in studying over here. Mojority of students come from neer by villages . There are three Higher secondary school in Ajaigarh . Local students come from these schools. Ajaigarh in connected by only road . College compus area is about 13 acres.

### (iii) History of the college with significant milestones

Ajaigarh is connected with many backword villages. Agriculture is the main occupation of local residents. Due to lack of Higher educations facilities the residents of villages are educationally backword . The infrastructure of college is poor. Most of the sanctioned posts of teaching and non – teaching staff are vacant. There are shortage of laboratory and class-rooms. There is no play ground in the college. This hampers the sports activities. The teaching is done only up to under graduates leve in Arts and science.

### (iv) Faculties and major disciplines

Govt. college Ajaigarh here two facultities Arts and science. No of students in Arts faculty 480 and science faculty 185. Science faculty starts 2016-2017 in our college. Only two batch B.sc 1<sup>st</sup> year and B.sc II year session year 2018-2019 cretainly increase the students about 120. At present time students strength 664 and next session year will be about 800. In the last semester the result of Arts and Science facultities are satisfactory. Despite the shortage of funds, we were able to enrich the college with students furniture, computers, inverters, teaching aids, reading room girls common room separate lavatory for boys and girls pure drinking water facilities library sports item ect. The academic staff in highly educated.

### 3- Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

1. Dr. A.K. singh , Principal (incharg)
2. Prof. Arvil Kujur , Asstt. Prof.
3. Shri Pankaj Karosiya , LDC.
4. Shri Manoj Kumar Raikwar, Lab. Technican
5. Shri Manoj Dwivedi , Lab. Technican
6. Shri Jagpat Prajapati , Lab. Attendet
7. Shri R.H. Dahayat , Book Lifter
8. Shri Keshav Kachhi ,Peon
9. Shri Mustak Musalman , peon
10. Shri Lekhraj Harijan , Sweeper
11. Shri Ramkishor Prajapati , Chowkidar

**List of Chairperson/members of Statutory Bodies like Board of Governors/  
Executive Committee/ Academic Council/ Janbhagidari Samiti, etc**

### 4- Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	183	-	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	48	-	
Applications that ranked the college as the 3 <sup>rd</sup> preference	36	-	
Total number of applications received	267	-	
Number of students admitted	267	-	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender			Category					% of students from the State	% of students from other states
	M	F	Total	SC	ST	OBC	GEN	Total		
B.A.	66	111	177	52	21	77	27	177	100%	-
B.SC.	31	59	90	15	02	42	31	90	75%	-

#### 5- Academic Programs: Core Programs - UG & PG

##### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
Science	Bachelor of Science	MP Bord of Secoundry Education 10+2 and CBSE 10+2	Physics + Chem + Maths Zoo + Bot + Chem Foundation Course

##### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Nil	Nil	Nil	Nil

### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
Nil	Nil	Nil	Nil

### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
Nil	Nil	Nil	Nil	Nil

### 6. Academic Calendar 2017-18

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	01 July to 08 July 2017 07 Days		26 Dec 2017 01 Days
Teaching and Continuous Comprehensive Evaluation	10.07.17 to 02.11.17 93 Days		27.12.17 to 18.04.2018 90 Days
CCE Schedule	10 Sept to 15 Sept.2017		March II week
Preparation Leave	-		-
Practical Exams (Graduation/Post Graduation)	23 Oct. to 09 Nov.17 Geography and Botany Bsc. Zoology Chemistry Physies		02 April to 30 April 2017
Semester and ATKT Exams	10 Nov 17 to 14 Dec 17		23 April 17 to 26 may 18
Declaration of Examination Results	Up to 31 Dec.2017		Up to 15 June 2018
Semester Break (for students)	15 Dec. to 23 Dec.17 (09Days)		28 may to 30 June 2018 (34 Days)
Semester Break (for teachers)	15 ec. to 23 Dec.17		28 may to 15 june 2018 (19 Days)

### 7- The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

There are only 4 class rooms and one room with Projector in which conduct in morning shift B.sc classes and noon to 4:30 PM B.A. Classes. The college comps have no boundry wall but inner campus of college is eco friendly. One girls common room with toilet , Drinking water facility is available with clean and cold for the students . Internet and wifi facilities are available. One small room is for Library but not available for Library reading room.

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

The Library incharge is Mr. Manoj Dwivedi as a post Lab. Technician and also working in Library is Mr. Sujeet Soni as a Gust faculty two book are issued to each students and under Book Bank Scheem for SC and ST Student whene stationary and books are given free of cost for permanent. We are trying to get financial help for e-library for govt.

- Student support services:
  - ✓ IT enabled services

- Internet facility is available to the students in the college .
- Smart phones have been distributed to the students to empower them with IT.

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.
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Tutor guardian scheme in there to help students , there is a career guidance cell to guide the students. Grievance redrersal cell consists of principal and senior professors which hear students grievance and solve then as per rules.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Cricket ,athletes are some of sports in which students took part at district level. In youth festival students participate in Quiz ,Rangoli at college level as well as District Level. During annual function students are en courage to take part in cultural and literary activity namely Dance , Rangoli , Singing on the spot elocution and essay competition.

- ✓ Major student welfare initiatives over the past year

1. Smart Phone distributed to students
2. Free of cost (Book and stationary) given to the students of SC, ST categories)
3. Clean and cold drinking water facility.
4. Participation of students in career fair
5. Basic computer training for students.
6. Scholarship by M.P. Govt. and central Govt.

- Extension Activities

Initiates various extention activities namely – save girl child,girl education , women empowerment , anti dowry compaign and cleanliness programme, cleanliness bike & scooti drive. Through AIDS, HIV awareness programmes are organized among the students.



## 8- Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
Nil	Nil	Nil	Nil	Nil

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
Nil	Nil	Nil	Nil	Nil

### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Youth festival	04	-	-	-
2	Voter Awerness	02	-	-	-

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nirupma Gupta	B.A. IV sem	Voter Awerness	II Position at Distt. Level
Rubi Tiwari	B.A. IV sem	Voter Awerness	Third Position at Distt. Level

### SPORTS

- Participation

S.no	Name of the	Division	State	University/	International Level
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	event	Level	Level	National Level	
Nil	Nil	Nil	Nil	Nil	Nil

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Nil	Nil	Nil	Nil

## 9- Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
Nil	Nil	Nil	<i>Nil</i>

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

- List of linkages/ Collaborations/ MOUs

<i>Nil</i>
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- College Publications: Research Journal, Magazine, Newsletter

<i>Nil</i>
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## 10- Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt			11	-	02	5
<i>Filled</i>	-	-	02	09	02	02
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	-	-	-
<i>Filled</i>						

## 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Shri Dharendra kumar Saket	M.A.M.Phil	Economics
2	Smt. Savitri Garg	M.A.M.Phil	English
3	Ku. Prabha Raikwar	M.A.Net	Hindi
4	Shri Rajaram Rawat	M.A.M.Phil	Pol. Science
5	Ku. Priyanka Vishwkarma	M.Sc.	Botany
6	Dr. Smt. Sonam Shukla	M.Sc.PhD	Chemistry
7	Shri Sumit Gupta	M.Sc.	Mathematics
8	Shri Ajay Kusmariya	M.Sc.	Physics
9	Smt. Neetu Namdev	M.Sc. M.Phil	Zoology
10	Shri Samsher Ali	MPED	Sport

## 3. Annual improvement in academic, research & administrative Initiatives

Nil
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## 11- Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Nil
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## 12- Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
Nil	Nil	Nil	Nil

### Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

In our institution IQAC monitor that the academic calendar strickly followed .It also give suggestions to Arts & Science faculties and office staff in the areas which need improvement.

### 13- Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
Nil	Nil	Nil	Nil

#### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
Nil	Nil	Nil	Nil

#### Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
Nil	Nil	Nil	Nil

### 14- Innovations and Best Practices

- . Inner campus is eco-friendly with some of plantation.
- . Students are encouraged not to take into exciting thinking.

## 15- SWOC Analysis ( Strength, Weaknesses, Opportunity and Challenges )

Govt. college Ajaigarh is situated in Tahsil Ajaigarh Distt. Panna affiliated with Maharaja Chhatrasal Bundelkhand university chhatarpur. Department of higher education M.P. established this college on 16 April 1989 and thereafter the college is continuing till now. At present time by M.P. govt starts science faculty on 29 April 2016. Ajaigarh is well know for historical fort sarawati temple and Ramjanki temple. A large number of pilgrim visit Ajaigrah and generously contribute toward the development of college. The local social works and staff sincerely look after the development of college. The students are regular and since rely take interest in studying over here. Majority of students came from surrwunding rural areas. There are three higher secondary school in ajaigarh. Local and suburbs students come from these schools. Ajaigarh is connected by roads. On academic side most of the teaching staff are P.hd. holders and Net qualified.

- **Weaknesses :-** Ajaigarh is connected with backward surrounded rural areas. Agriculture is the main occupational work of rural areas. Due to lack of higher education facilities, the residents of villagers are educationally backward. The infrastructure of college is very poor. Most of the santiones of teaching posts and non- teaching posts are vacant. There is shortage of laboratory and class rooms. There is no play ground in the college. This hampers the sports activities. The teaching is done only up to under graduates level in Arts and science faculty.

**Opportunities:-** The local residents have great desire to develop the college as a good education center. They always help to create new facilities .The students want to start post graduation course in the college. The present regular teaching and non- teaching staff work hard and take keen interest in the development of the college. Every one actively participates in college activities. The examination result are satisfactory and encouraging during past years. The last semester exam the results of Arts and science are satisfactory. Despite the shortage of office staff we were able to enrich the Govt. college with students furniture, computer, inverters, teaching aids, reading room, girls common room with toilet,separate lavatory for boys and girls, pure drinking water facility , Library items etc.

- **Challenges:-** We have great challenge of educating the students from backward areas. There is great problem of expression in the students. The students coming from villages Being agriculture as main sourse of earning. The parent are not very interested in educating their kids. The women education is poor. The college has limited faculty of teaching he only Arts and science up to under graduate level. The parents are economically weak and discourage girl students to go out side ajaigarh for higher study. The infrastructure of college is poor. All these short coming are challenges for college administration.

## 16-Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Academic	To start P.G. Classes in hindi sociology political science and geography	Economical weak students can get quality education

## 17-Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

### Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

#### 1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	49	62	43	154	308
Postgraduate	-	-	-	-	-
PhD	-	-	-	-	-

Data Source: AISHE

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male	36	25	25	-	-	-
	Female	31	31	34	-	-	-
<b>ST</b>	Male	11	13	1	-	-	-
	Female	12	7	3	-	-	-
<b>Other Reserved Categories</b>	Male	36	29	23	-	-	-
	Female	83	87	45	-	-	-
<b>General</b>	Male	14	13	1	-	-	-
	Female	44	44	16	-	-	-
<b>Total</b>	Male	97	80	50	-	-	-
	Female	170	169	98	-	-	-

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	176	174	-	-
Commerce				
Criminology and Forensic Science				
Cultural Studies				
Defence Studies				
Design				
Disability Studies				
Education				
Fashion Technology				
Fine Arts				
Fisheries Science				
Foreign Languages				
Gandhian Studies				
Home Science				
Indian Languages				
IT & Computer				
Journalism and Mass Communication				
Law				
Library and Information Science				
Linguistics				
Management				
Marine Science and Oceanography				
Oriental Learning				
Physical Education				



Religious Studies				
Science	120	90	-	-
Social Science				
Social Work				
Women Studies				

Data Source: AISHE

2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	31	18	9
	Female	30	19	7
ST	Male	14	10	2
	Female	07	05	2
Other Reserved Categories	Male	47	35	10
	Female	89	78	7
General	Male	13	11	1
	Female	56	52	3
Total	Male	105	74	22
	Female	182	154	19

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
SC	Male	Nil	Nil	Nil
	Female	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil
	Female	Nil	Nil	Nil
Other Reserved Categories	Male	Nil	Nil	Nil
	Female	Nil	Nil	Nil
General	Male	Nil	Nil	Nil
	Female	Nil	Nil	Nil
Total	Male	Nil	Nil	Nil
	Female	Nil	Nil	Nil

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	14	10
	Female	15	11
ST	Male	3	02
	Female	7	06
Other Reserved Categories	Male	17	08
	Female	40	29
General	Male	4	03
	Female	24	15
Total	Male	38	23
	Female	86	61

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	Nil	Nil
	Female	Nil	Nil
ST	Male	Nil	Nil
	Female	Nil	Nil
Other Reserved Categories	Male	Nil	Nil
	Female	Nil	Nil
General	Male	Nil	Nil
	Female	Nil	Nil
Total	Male	Nil	Nil
	Female	Nil	Nil

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>		
	Reserved	Unreserved

		SC	ST	MP Residents	Females	Others	
<b>Assistant Professor</b>	Sanctioned						11
	Filled (Regular)						2
	Filled (Contract)						0
	Guest Lecturers						9
<b>Associate Professor</b>	Sanctioned						0
	Filled (Regular)						0
	Filled (Contract)						0
	Guest Lecturers						0
<b>Professor</b>	Sanctioned						0
	Filled (Regular)						0
	Filled (Contract)						0
	Guest Lecturers						0
<b>Admin. Staff (all)</b>	Sanctioned						0
	Filled (Regular)						0
	Filled (Contract)						0
<b>Accountant</b>	Sanctioned						0
	Filled (Regular)						0
	Filled (Contract)						0

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		Leadership and management training	Training in the area of academic specialisation	Other training
<b>Assistant Professor</b>	Number trained	1	-	-
	Avg. number of days	3,3 days	-	-
<b>-Associate Professor</b>	Number trained	-	-	-
	Avg. number of days	-	-	-
<b>Professor</b>	Number trained	-	-	-
	Avg. number of days	-	-	-
<b>Administrative Staff (all)</b>	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-
<b>Accountant</b>	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 <sup>th</sup> September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	1	1	-	-
	Contract	-	-	-	-
	Guest Lecturers	2	8	-	-
Associate Professor	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
Professor	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

#### 4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	86	619727	-	-	-	-
	Female	84	485795	-	-	-	-
ST	Male	22	131709	-	-	-	-
	Female	20	100322	-	-	-	-
General	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
Total	Male	108	751436	-	-	-	-
	Female	104	586117	-	-	-	-

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	-	-	-	-	-	-
	Female	29	145000	-	-	-	-
ST	Male	-	-	-	-	-	-
	Female	10	50000	-	-	-	-

General	Male	4	3640	-	-	-	-
	Female	249	1245000	-	-	-	-
Total	Male	4	3640	-	-	-	-
	Female	288	1440000	-	-	-	-

Data Source: College records, DHE

(b) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (all hostels)			
Capacity		Number of residents	
Males:			
Females:			
SC	Male	n/a	
	Female	n/a	
ST	Male	n/a	
	Female	n/a	
General	Male	n/a	
	Female	n/a	
Total	Male	n/a	
	Female	n/a	

Data Source: Hostel register verified against fee receipts on record

(c) Hostel occupancy as on 30 <sup>th</sup> September, [Current Year] (girls only hostels opened after _____)	
Capacity	Number of residents
SC	n/a
ST	n/a
General	n/a
Total	n/a

Data Source: Hostel register verified against fee receipts on record

## 5. Examination Results

(a) Examination results for [previous academic year] (undergraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared	29	29	14	7	45	82	13	54	101	172
	1 <sup>st</sup> division	4	6	3	2	8	14	2	3	17	25
	2 <sup>nd</sup> Division	16	12	6	2	23	34	7	29	52	77
	3 <sup>rd</sup> Division	3	2	1	0	3	2	1	1	8	5
2 <sup>nd</sup> year	Appeared	26	35	1	4	23	46	1	18	51	103
	1 <sup>st</sup> division	3	2	0	0	5	2	0	5	8	9

	2 <sup>nd</sup> Division	12	16	1	3	12	29	1	8	26	56
	3 <sup>rd</sup> Division	3	4	0	0	3	0	0	1	6	5
3 <sup>rd</sup> year	Appeared	12	14	3	7	16	37	3	24	34	82
	1 <sup>st</sup> division	1	4	1	0	2	4	1	6	5	14
	2 <sup>nd</sup> Division	6	3	1	4	6	19	1	9	14	35
	3 <sup>rd</sup> Division	2	1	0	0	0	1	0	1	2	3

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 <sup>st</sup> year	Appeared	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	1 <sup>st</sup> division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	2 <sup>nd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	3 <sup>rd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2 <sup>nd</sup> year	Appeared	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	1 <sup>st</sup> division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	2 <sup>nd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	3 <sup>rd</sup> Division	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

## 6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	5	n/a	n/a	n/a	n/a
	Female	8	n/a	n/a	n/a	n/a
ST	Male	7	n/a	n/a	n/a	n/a
	Female	2	n/a	n/a	n/a	n/a
General	Male	6	n/a	n/a	n/a	n/a
	Female	15	n/a	n/a	n/a	n/a
Total	Male	18	n/a	n/a	n/a	n/a
	Female	25	n/a	n/a	n/a	n/a

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
General	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil
Total	Male	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil

Data Source: Records of the college placement cell

## 7. PhDs Awarded

Number of PhDs awarded between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]	
Discipline Group	Number

Arts	Nil
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
<b>All disciplines</b>	

Data Source: AISHE

#### 8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	Nil	Nil
Commerce		
Criminology and Forensic Science		
Cultural Studies		



Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law		
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>		

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1 <sup>st</sup> [previous year] to September 30 <sup>th</sup> [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	Nil	Nil	Nil
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			



Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	308	287	156	124	-	664
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	nil					
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	86.75					
On-time graduation rate (undergraduate, all categories)	85.48					
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)	nil					
On-time graduation rate (postgraduate, all categories)	nil					
Regular faculty in position rate (all levels, reserved categories)	1					
Regular faculty in position rate (all levels, unreserved categories)	1					
Percentage of regular faculty with PhDs (all levels)	1					
Employment rate of graduates from the previous academic year (undergraduate, all categories)	n/a					
Employment rate of graduates from the previous academic year (postgraduate, all categories)	n/a					
Percentage of total revenue generated through externally funded research	nil					
Number of papers published in peer-reviewed, international journals	nil					

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor \_\_\_\_ C A\_\_\_\_\_.

Number of audit observations recorded by the auditor\_\_\_\_\_.

Number of audit responses found satisfactory, as certified by the project directorate\_\_\_\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_\_14/09/2017\_\_\_\_\_

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.

- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.