

## Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – Govt. Girls College
- Place of the college – Khimlasha road, Bina
- District – Sagar (M.P.)
- Division - Sagar
- Year of establishment of college - 1982
- Name and Contact details( Mail id , Phone ) of Principal – **Dr. Chanda Ratnakar**  
Email. ID- [chandaratnakar18@gmail.com](mailto:chandaratnakar18@gmail.com) mob. **9755897192**
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge –  
Dr. Renubala sharma, Professor, Home science
- Date of report submission – .....

### Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt. Girls College established 1982. This College Accredited 'B' Grade by NAAC in 15 July 2016. Many Activities Organize by Cultural, Sports, Career and Counselling Cell, Personality Development Cell and NSS Camp. Organized 'yuvva Sansad Manchan' on 15<sup>th</sup> Jan, 2016. In Cultural Activities Students Participated State level Competition in Clay Modling, Mimicry, Group Song. Seven Days Judo Karate Camp was Organized by Sports Department. Student Participated in State level Competition in kho-kho, Athelitics (High jump, Long jump, race, shot put, discuss throw, javelin events) Achieved 4 Gold medal, 1 Silver medal and 2 Bronze medal in Athelitics. Dr. Uma Lavaniya Asst. Proffesor Sociology Participated Divisional level in Badminton and Table Tennis under staff teacher sports Competition in the Vetiran's Category. One Day Fashion Designing Excihibation and 21 Days Training Program ( Tally course and tailoring) under Career Counseling Cell. Invited Resource Persons in personality development cell for giving valuable knowledge. Adopted one Village (Bardoura) under NSS unit and organized seven days NSS Camp to promote community work. and other extension activities

Future Plan To be – Organized a National Seminar by PG department and entrepreneurship fair by Career Counseling Cell. Fruit preservation and printing seven days workshop will be organized by Home Science Department To Establish a day care center by UGC grant.

## 2. Overview (1 page)

- (i) Vision, Mission and Objectives of the college

**VISION:** The College has definite aims to provide education of heart by making our students sensible; to develop personality of student to impart skill development education.

**MISSION:** To make an eco friendly ambience in the college, irrespective of caste & creed religion & gender sprit to impart quality education habituating them for better results; to improve knowledge of Hindi & English language; to make them computer skilled, the need of the hour the mission.

**Statement:-**

इस पथ का उद्देश्य नहीं है श्रान्त भवन में टिक रहना  
किन्तु पहुंचना उस सीमा तक, जिसके आगे राह नहीं।

**“The path of success does not aim to rest,  
But to reach the limit where there is no path”**

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

**Govt. Girls College**

**Affiliated-** Dr. Harisingh Gour Central University Sagar (M.P.) and Maharaja Chhatrasal Bundelkhand University Chhatarpur (M.P.)

**Parent University-** Dr. Harisingh Gour University Sagar now a central university and UGC recognized 1988

**Location & Campus Area-** Chandrashekhar ward Khimlasha Road in front of civil court bina

- (iii) History of the college with significant milestones

Government Girls College, Bina (Sagar) MP, established In 1982 and affiliated To Dr. HARISINGH GOUR UNIVERSITY, SAGAR (now a central university) was recognized UGC under 2 (F) On 26/05/1988 and under 12 (B) On 27/12/1993

- (iv) Faculties and major disciplines

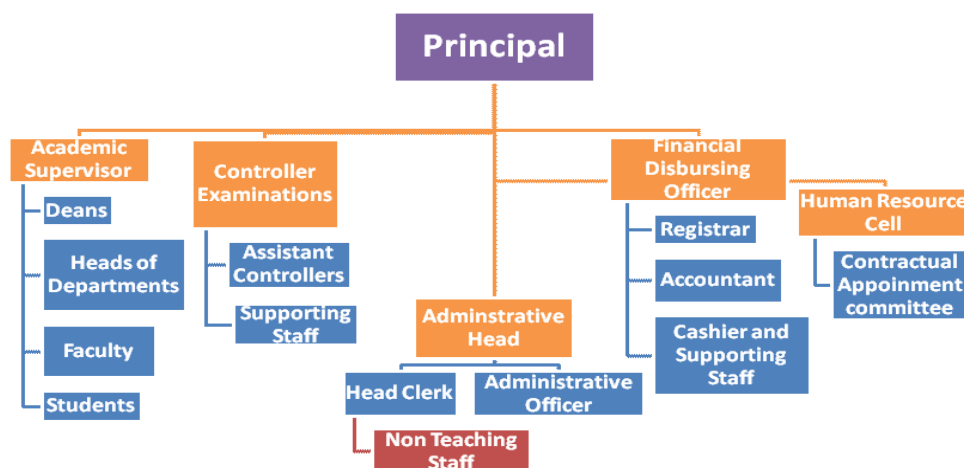
Dr. Renubala Sharma – Home Science . UG  
Pro. Sandhya Tikekar \_ Hindi PG.  
Dr. Saroj Jain – Dept. of Hindi . PG  
Dr. Rashmi Jain – Dept. of Hindi . PG  
Dr. Nisha Jain – Dept. of Sociology . PG  
Dr. Uma Lawania – Dept. of Sociology . PG  
Mr. Vinay Dubey – Dept. of English . UG  
Mr. Prakash Chandra – Dept. of History . UG  
Mr. Balram Sing – Dept. of Music. UG  
Dr. M.N. Shrivastava – Librarian . PG&UG

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

For example -:



List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 <sup>st</sup> preference	193+64+33	25+6+5	NA
Applications that ranked the college as the 2 <sup>nd</sup> preference	Nil	Nil	
Applications that ranked the college as the 3 <sup>rd</sup> preference	Nil	Nil	
Total number of applications received	Nil	Nil	
Number of students admitted	Nil	Nil	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
BA	F	SC,ST,OBC,GEN	98.1	1.9
BCOM	F	SC,ST,OBC,GEN	100	0
BSC	F	SC,ST,OBC,GEN	100	0

## 5. Academic Programs: Core Programs - UG & PG

### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
COMMERCE	Bachelor of COMMERCE (COMPUTER APPLICATION)	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + ACCOUNTING, MANAGEMENT, COMPUTER APPLICATION
SCIENCE	Bachelor of SCIENCE (COMPUTER APPLICATION)	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + MATHAMETICS, PHYSICS, COMPUTER APPLICATION

### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Arts	Master of Arts (HINDI)	3 year Degree course in any faculty/ Honors degree course in same subject	No. of subjects I/II/III/IV
Arts	Master of Arts (SOCIOLOGY)	3 year Degree course in any faculty/ Honors degree course in same subject	No. of subjects I/II/III/IV
COMMERCE	Master of COMMERCE (TAXATION)	3 year Degree course in any faculty/ Honors degree course in same subject	No. of subjects I/II/III/IV

## M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
01	HINDI	PG	ONE AWARDED

**PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/Short term courses**

Name of the Course	Department	Duration	Fees	Seats
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL

### 6. Academic Calendar 20 17 - 2018

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
<b>Orientation Classes/Zero Classes/SWOT analysis</b>	1 July 2017 To 11 July 2018	
<b>Teaching and Continuous Comprehensive Evaluation</b>	13 July 2017 to 07 Nov 2017 93 Working Days	01 Jan 2018 To 23 April 2018 90 Working Days
<b>CCE Schedule</b>	Sept 2016 II Week	March 2017 II Week
<b>Preparation Leave</b>		
<b>Practical Exams (Graduation/Post Graduation)</b>	15 Oct 2017 to 05 Nov 2017 03 Working Days	25 March 2017 To 11 April 2017
<b>Semester and ATKT Exams</b>	17 Nov 2017 to 21 Dec 2017	27 April 2017 to 26 May 2017

<b>Declaration of Examination Results</b>		
<b>Semester Break (for students)</b>	As per the Academic calendar issued by the higher education.	
<b>Semester Break (for teachers)</b>		

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- **Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Indoor & outdoor playing ground**

**Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Computer Lab, Gardens, Students common room, Auditorium, Sports Complex & other facilities , A day care centre seminar, hall**

- **Library as a learning resource - advisory committee, its composition, facilities & services (e & print), annual improvement initiatives**

**Library committee is constituted in every July. News papers, reading room, photocopy printer machine open access facility in the college library. Book bank facility is available. Wi-Fi Connectivity and Six Computers Provided for Students reading room available connectivity,**

- **Student support services:**

✓ **IT enabled services**

**Career Counselling cell organizing it programs, trainings and seminar IT services are made available. Career Counselling Cell Hall Conneted with Wi-Fi, Projectors, ect. and a reading room with Library.**

✓ **Financial assistance ( scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)**

- 1- **SC/ST/OBC Post Metric Scholarship**
- 2- **Gaon Ki Betee Scholarship**
- 3- **Pratibha Kiran Scholarship**
- 4- **Awagaman (Conveyance) Allowance**
- 5- **Group Insurance of Students.**

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS cell arranging the facilities for physically challenged & slow learners. Tutor-Guardian Scheme, Grievance Redressed Cell, Entrepreneurship Cell, Career Guidance Cell are already enclosed

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

- Conducted program on writers jayanti (like Premchand, Nand dulare bajpai etc. by Hindi department.
- Organized National sports day and conducted slogan, speech, essay, poster competition.
- Enclosed sports, youth festival cultural activity calendar all events done as calendar. Sports Calendar attached

A day care centre has been established for the children of the working woman & students. Two working women and Six Students are registered

- Extension Activities

- Aids symposia aids Awareness rally, aids lectures, health awareness lectures, essay competition under regular programme NSS celebrated Environment day, Worlds Aids day, International yoga divas etc.
- Nutritional and health awareness program conducted by NSS and Home science Department Jointly. Celebrated National Voters Day, conduct awareness camp to prepare to Voter ID and Aadhar Card.
- Conducted slogan, essay, speech competition and Cleanliness program under Swachhhta Pakhwada as govt. guidelines.

## **8. Student Achievements (5 pages)**

**Highlights the most significant academic and non-academic achievements of students over the past year. This can include**

major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

#### ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL

#### CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
1	Group Song	YES	-	✓	-
2	Solo song	YES	-	✓	-
3	Skit	YES	-	✓	-
4	Postar	YES	-	✓	-
5	Painting	YES	-	✓	-
6	Clay modeling	YES	-	✓	-
7	Rangoli	YES	-	✓	-



8	Mono Acting	YES	-	✓	-
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- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Shailee Shrivastava	B.Sc. Vth	Clay Modeling	State level

### SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	Kho-kho	Yes		Yes	-
2	Long Jump	Yes		-	-
3	High Jump	Yes	-	-	-
4	Shot put	Yes		-	-
5	Discus Throw	Yes		-	-
6	Javlin	Yes	-	-	-
7	Race(100m ,200m,400m, 800m, 1500m)	Yes	Race 100m, 200m, 400m, 800m	-	-

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Sonam Thakur	B.A.VI sem.	Judo	Inter University
Diksha Vairagi	B.A. III sem.	Judo	
Rajni kushwaha	B.A. III sem.	nil	
Isha varma	B.Sc. I year	Table Tanis	Inter University
Nisha Rajpoot	B.Com VI sem.	Table Tanis	
Deepika Richhariya	B.om VI sem.	nil	
Archna kushwaha	B.A. VI sem.	Aithletics	Dist. Level
Anjna chadar	B.A. VI sem.	Aithletics	Dist. Level
Sapna Thakur	B.A. VI sem.	Aithletics	Dist. Level IInd
Durgesh Lodhi	B.A. VI sem.	Aithletics	Dist. Level
Sonam thakur	B.A. VI sem.	Aithletics	Dist. Level

Anjali kushwaha	B.A. I Year	Aithletics	Dist. Level

## 9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	NIL	NIL	NIL
	NIL	NIL	NIL
	NIL	NIL	NIL
	NIL	NIL	NIL

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	Dr. S.Tikekar	01	02	01
2	Dr. Saroj Jain	04	-	01

S. No.	Name of the faculty	Regional/ State	National	International
3	Mr. Vinay Dubey	07	01	-
4	Dr.Nisha Jain	03	04	02
5	Dr.Uma lawaniya	09	01	1
6	Dr.rashmi jain	01	03	01
7	Shri Prakash chandr	-	02	1
8	Dr. M.N. Shrivastva	02	2	-

- **Publications in national/ international journals**

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
	Sociology	Naveen shodh Sansaar	परिवार	2320-8767/ 4.710
		Naveen shodh Sansaar	बालकों का संवेगात्मक व्यवहार	2320-8767/ 4.710
		Naveen shodh Sansaar	पारिवारिक विघटन	2320-8767/ 4.710
		शोध क्षितिज	बाल विवाह	2395-3063
	History	शोध क्षितिज	राष्ट्रनिर्माण में हमारा कर्तव्य	2395-3063
		भारतीय सांस्कृतिक मूल्य	संस्कृति स्वरूप एवं परंपरा	978-93-80296-53-1
		सृजन	महिला और समाज सुधारक	997-9490269-449
	Hindi	पत्रिका रचना म.प्र. हिन्दी ग्रन्थर अकादमी भोपाल	'शब्दार्थ परिवर्तन में परिवेश की भूमिका'	2249-5061
	Hindi	नवीन शोध संसार	राष्ट्र की जरूरत के रचना कार राष्ट्रकवि मैथिलीशरण गुप्त	2320-8767
		नवीन शोध संसार	परसाई जी और व्यंग्य विधा	2320-8767
		नवीन शोध संसार	दिनकर जी का साहित्य और युगबोध	2395-3063

- **List of linkages/ Collaborations/ MOUs**

Collaborative arrangements with media, other government departments, hospitals, Banks, NGO's have proved  
 NGOs of Sagar District for skill development of our student are invited in skill Training programmes local industries, refinery, LIC development officers are Invited for training and keeping our students update for their afterlife.

- **College Publications: Research Journal, Magazine, Newsletter**

Student magazine named 'SRAJAN' is published every year from our College. It is a totally college magazine. Seven editions have been published. College Activities Reports, Students and Teachers Articles are included in this magazine.  
 Published and has an ISBN Status

## 10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technic al Staff
	Prof	Promote d Prof	Assistan t Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt						
<i>Filled</i>	0	5	3	3	8	-
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	-	-	-	9		3
<i>Filled</i>						

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
	In Traditional Subjects		
1	Dr. Vishal Mishra	Ph.D.	Economics
2	Dr. Dinesh Rai	Ph.D.	Socilogy
3	Dr. Harishankar Sen	Ph.D.	Political sci.
	By Self- Financing		
4	Naveen Namdeo	P.G.	Commerce
5	Neeta Namdeo	P.G.	Commerce
6	Aarti Rajpoot	P.G.	Commerce
10	Arun Upadayay	P.G.	Computer sci.

### 3. Annual improvement in academic, research & administrative Initiatives

- |                                                                                                              |
|--------------------------------------------------------------------------------------------------------------|
| <p>1- Result of all the classes improved.</p> <p>2- Research centre amongst faculty members and students</p> |
|--------------------------------------------------------------------------------------------------------------|

### 11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Nil
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### 12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]
Basketball gr.	600000	As per availability of funds	600000
Canteen	400000		400000
Conference hall	1000000		Nil
Badminton court	450000		Nil

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

Colored news letter (Quarterly) is published by IQAC Cell from 2012 to till date includes activities of sports, cultural, Career Counseling Cell, Personality Development Cell, NSS, Participating in seminar, workshop, Teachers invited in lectures as a resource persons, conducting departmental seminar in it. Conducting CCE Exams as per Higher Education Guidelines

### 13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

#### Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
	कार्यशाला	मुंशी प्रेमचंद- गोदान	31 / 07 / 2017
	कार्यशाला	हिन्दी भाषा	14 / 09 / 2017

#### Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
1	Najiya khan	City hospital bina	3000
2	Pravesh yadav	आंगन बाड़ी कार्यकर्ता बीना	5000
3	Priya jain	बी.बी.एम उ. मा वि. बीना	5000
4	Sapna soni	गायत्री विद्या मंदिर बीना	3000
5	Nisha rai	ट्राडेंट ग्रुप बुधनी	16000
6	Mithlesh lodhi	ट्राडेंट ग्रुप बुधनी	16000
7	Khushbu kushwaha	ट्राडेंट ग्रुप बुधनी	16000
8	Priyanka kushwaha	आंगनबाड़ी कार्यकर्ता बीना	5000
9	Varuna koushik	गायत्री विद्या मंदिर बीना	3000
10	Roobi yadav	लोकसेवा केन्द्र बीना	3000
11	Ranjna sen	गगन कम्प्यूटर बीना	2000
12	Varsha yadav	आशीर्वाद विद्या मंदिर बीना	2500
13	Kavita paal	आशीर्वाद विद्या मंदिर बीना	2500
14	Urmila prajapati	एच.जी.एस. कंपनी इंदौर	8000
15	Anjli kurmi	आदर्श कॉन्वेंट विद्यालय बसाहरी	3000
16	Shivani sen	ज्ञानगंगा विद्यालय बसाहरी	3000
17	Anshu jain	एम.जे. एस. कॉन्वेंट बीना	5000
18	Rakhi jain	आंगनबाड़ी कार्यकर्ता भरछा	5000
19	Sushma lodhi	आंगनबाड़ी चमारी	5000
20	Prateeksha tiwari	एच.जी.एस. कंपनी इंदौर	8000
21	Rachna rajpoot	एच. जी. एस. कंपनी इंदौर	8000

## Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation

## 14. Innovations and Best Practices

### Innovations

Innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Teaching through projectors

- Smart room classes;
- Personality development training and skill development for student;
- Career guidance programme and counseling.
- Octogenarians honored by NSS unit in the adopted village Bardoura.

### Best Practices

which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

1. The best student award (College, NSS, Sports)
2. Health and nutritional awareness Programmes by Deptt of H/sc
3. A day care centre established for children of working woman and students.

**Strength:** Enrolment of student more in UG/PG in traditional subjects (Arts Faculty).

Extracurricular activities for all students. to give facilities for student's development from limited infrastructure. Teaching through new techniques as PPT & Virtual Classes. Conducting deptt. Workshops for student and faculty development. Conductin inters event activities by faculty for his improvement and given information of Own subject to other faculty.

**Weaknesses:** Enrolment of student is less in self finance scheme courses of the govt. because its fees structure is higher than traditional course of govt. hostel facilities is not available. Combination of subjects by university not according to student interest. Enrolment of students is less in some traditional subject like H.Sc. Functional Hindi, which is come in Arts facilities. Diploma course is not available in the institution. Transportation facility is not available for student by govt.

**Opportunity:** Well maintained campus & greenery. Establishment day care centre. Create professional opportunity. Well developed library & ICT.

**Challenges:** Many Students Belong to Poor Background. They are to be skilled according to there choice

## 16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Computerization of administrative files	administrative	Administrative work be expedited and efficiency be increased
2	Smart classes 03	academic	Teaching be improved and clarity be available for students

### 17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

#### Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

#### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats 17-18</b>					
	SC	ST	Other Reserved Categories	General	Total
<b>Undergraduate</b>	Decided as per Govt. Norms				
<b>Postgraduate</b>					
<b>PhD</b>					

Data Source: AISHE

<b>(b) Enrolment 2017-18</b>							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
<b>SC</b>	Male	0	0	0	0	0	0
	Female	61	61	39	19	11	0
<b>ST</b>	Male	0	0	0	0	0	0
	Female	05	03	0	0	0	0
<b>Other Reserved Categories</b>	Male	0	0	0	0	0	0
	Female	261	153	111	47	13	0
<b>General</b>	Male	0	0	0	0	0	0
	Female	66	60	75	24	11	0



<b>Total</b>	Male	0	0	0	0	0	0
	Female	393	277	225	90	35	0

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts	610	610	114	114
Commerce	204	204	11	11
Criminology and Forensic Science	-	-	-	-
Cultural Studies	-	-	-	-
Defence Studies	-	-	-	-
Design	-	-	-	-
Disability Studies	-	-	-	-
Education	-	-	-	-
Fashion Technology	-	-	-	-
Fine Arts	-	-	-	-
Fisheries Science	-	-	-	-
Foreign Languages	-	-	-	-
Gandhian Studies	-	-	-	-
Home Science	-	-	-	-
Indian Languages	-	-	-	-
IT & Computer	-	-	-	-
Journalism and Mass Communication	-	-	-	-
Law	-	-	-	-
Library and Information Science	-	-	-	-
Linguistics	-	-	-	-
Management	-	-	-	-
Marine Science and Oceanography	-	-	-	-
Oriental Learning	-	-	-	-
Physical Education	-	-	-	-
Religious Studies	-	-	-	-
Science	81	81	-	-
Social Science	-	-	-	-
Social Work	-	-	-	-
Women Studies	-	-	-	-

Data Source: AISHE

## 2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>			
	<b>Number of students admitted to the 1<sup>st</sup> year in [the previous academic year] (*)</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>	
		<b>Passed all subjects in the 1<sup>st</sup> year</b>	<b>Were Allowed to Keep Terms</b>

<b>SC</b>	Male	0	0	
	Female	61	55	6
<b>ST</b>	Male	0	0	
	Female	05	05	
<b>Other Reserved Categories</b>	Male	0	0	
	Female	216	230	31
<b>General</b>	Male	0	0	
	Female	66	49	17
<b>Total</b>	Male	0	0	
	Female	348	339	54

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		<b>Number of students admitted to the 1<sup>st</sup> year in [the previous academic year] (*)</b>	<b>Of (*), the number of students currently enrolled in the 2<sup>nd</sup> year who:</b>	
			<b>Passed all subjects in the 1<sup>st</sup> year</b>	<b>Were Allowed to Keep Terms</b>
<b>SC</b>	Male	0	0	
	Female	19	18	1
<b>ST</b>	Male	0	0	
	Female	0	0	
<b>Other Reserved Categories</b>	Male	0	0	
	Female	47	44	03
<b>General</b>	Male	0	0	
	Female	24	23	01
<b>Total</b>	Male	0	0	
	Female	90	85	5

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(c) On-time graduation (Undergraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-3] (*)</b>	<b>Of (*), the number of students who passed all final year examinations for the previous academic year</b>
<b>SC</b>	Male	0	0
	Female	103	99
<b>ST</b>	Male	0	0
	Female	0	0
<b>Other Reserved Categories</b>	Male	0	0
	Female	342	338
<b>General</b>	Male	0	0
	Female	182	180
<b>Total</b>	Male	0	0
	Female	627	617

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Postgraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-2] (*)</b>	<b>Of (*), the number of students who passed all final year examinations in the current year</b>
<b>SC</b>	Male	0	0
	Female	16	16
<b>ST</b>	Male	0	0
	Female	0	0
<b>Other Reserved Categories</b>	Male	0	0
	Female	55	54
<b>General</b>	Male	0	0
	Female	43	43
<b>Total</b>	Male	0	0
	Female	114	113

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

### 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
<b>Assistant Professor</b>	Sanctioned						
	Filled (Regular)	2	1	0	3	0	1
	Filled (Contract)						
	Guest Lecturers	1	0	0	0	1	1
<b>Associate Professor</b>	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
<b>Professor</b>	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
<b>Admin. Staff (all)</b>	Sanctioned						
	Filled (Regular)	1	0	0	1	1	3
	Filled (Contract)						
<b>Accountant</b>	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		Leadership and management training	Training in the area of academic specialisation	Other training
<b>Assistant Professor</b>	Number trained	02	02	
	Avg. number of days	06	06	
<b>Associate Professor</b>	Number trained	02	02	
	Avg. number of days	06	06	
<b>Professor</b>	Number trained	02	02	
	Avg. number of days	06	06	
<b>Administrative Staff (all)</b>	Number trained	01	N/A	
	Avg. number of days	01	N/A	
<b>Accountant</b>	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others</b>
<b>Assistant Professor</b>	Regular	5	3	0	0
	Contract				
	Guest Lecturers	3	0	0	0
<b>Associate Professor</b>	Regular				
	Contract				
	Guest Lecturers				
<b>Professor</b>	Regular	2	0	0	
	Contract				
	Guest Lecturers				

Data Source: AISHE

4. Student support services

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		<b>Undergraduate</b>		<b>Postgraduate</b>		<b>PhD</b>	
		<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>
<b>SC</b>	Male	0	0	0	0	0	0
	Female	153	326813	18	60334	0	0
<b>ST</b>	Male	0	0	0	0	0	0
	Female	03	0	0	0	0	0
<b>General</b>	Male	0	0	0	0	0	0
	Female	220	710830	27	84135	0	0
<b>Total</b>	Male	0	0	0	0	0	0
	Female	376	1040856	45	144469	0	0

Data Source: AISHE

<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		<b>Undergraduate</b>		<b>Postgraduate</b>		<b>PhD</b>	
		<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>	<b>Number</b>	<b>Average Value (Rs.)</b>
<b>SC</b>	Male	0	0	0	0	0	0
	Female	11	838527	0	0	0	0
<b>ST</b>	Male	0	0	0	0	0	0
	Female	02	10922	0	0	0	0
<b>General</b>	Male	0	0	0	0	0	0
	Female	103	1132000	0	0	0	0
<b>Total</b>	Male	0	0	0	0	0	0
	Female	620	1981449	0	0	0	0

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (all hostels)</b>		
<b>Capacity</b> Males: Females:		<b>Number of residents</b>
<b>SC</b>	Male	NA
	Female	NA
<b>ST</b>	Male	NA
	Female	NA
<b>General</b>	Male	NA
	Female	NA
<b>Total</b>	Male	NA
	Female	NA

Data Source: Hostel register verified against fee receipts on record

<b>(c) Hostel occupancy as on 30<sup>th</sup> September, [Current Year]</b> <b>(girls only hostels opened after _____)</b>	
<b>Capacity</b>	<b>Number of residents</b>
<b>SC</b>	NA
<b>ST</b>	NA
<b>General</b>	NA
<b>Total</b>	NA

Data Source: Hostel register verified against fee receipts on record

## 5. Examination Results

<b>(a) Examination results for [previous academic year] (undergraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	0	29	0	0	0	75	0	36	0	140
	1 <sup>st</sup> division	0	5	0	0	0	18	0	12	0	35
	2 <sup>nd</sup> Division	0	18	0	0	0	30	0	16	0	64
	3 <sup>rd</sup> Division	0	6	0	0	0	27	0	8	0	41
<b>2<sup>nd</sup> year</b>	Appeared	0	18	0	0	0	47	0	28	0	93
	1 <sup>st</sup> division	0	8	0	0	0	17	0	12	0	37
	2 <sup>nd</sup> Division	0	6	0	0	0	20	0	9	0	35
	3 <sup>rd</sup> Division	0	4	0	0	0	10	0	7	0	21
<b>3<sup>rd</sup> year</b>	Appeared	0	20	0	0	0	37	0	32	0	89
	1 <sup>st</sup> division	0	6	0	0	0	12	0	8	0	26
	2 <sup>nd</sup> Division	0	8	0	0	0	16	0	16	0	40
	3 <sup>rd</sup> Division	0	6	0	0	0	9	0	8	0	23

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

<b>(a) Examination results for [previous academic year] (postgraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	0	3	0	0	0	26	0	17	0	46
	1 <sup>st</sup> division	0	2	0	0	0	10	0	5	0	17
	2 <sup>nd</sup> Division	0	1	0	0	0	12	0	9	0	22
	3 <sup>rd</sup> Division	0	0	0	0	0	4	0	3	0	7
<b>2<sup>nd</sup> year</b>	Appeared	0	2	0	0	0	24	0	27	0	53
	1 <sup>st</sup> division	0	1	0	0	0	8	0	22	0	31
	2 <sup>nd</sup> Division	0	1	0	0	0	16	0	5	0	22
	3 <sup>rd</sup> Division	0	0	0	0	0	0	0	0	0	0

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

#### 6. Placement and student tracking

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male		0	0		
	Female		1	1		
<b>ST</b>	Male		0	0		
	Female		0	0		
<b>General</b>	Male		0	0		
	Female		2	11		
<b>Total</b>	Male		0	0		
	Female		4	12		

Data Source: Records of the college placement cell

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male		0	0		
	Female		1	1		
<b>ST</b>	Male		0	0		
	Female		0	0		
<b>General</b>	Male		0	0		
	Female		2	5		
<b>Total</b>	Male		0	0		
	Female		3	6		

Data Source: Records of the college placement cell

### 7. PhDs Awarded

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	01
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	



Religious Studies	
Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
<b>All disciplines</b>	

Data Source: AISHE

8. Research and consultancy

<b>Revenue generated through externally funded research and consultancies over [previous financial year]</b>		
<b>Discipline Group</b>	<b>Number of active projects</b>	<b>Total Revenue Generated (Rs. lakhs)</b>
Arts	Nil	Nil
Commerce	Nil	Nil
Criminology and Forensic Science	Nil	Nil
Cultural Studies	Nil	Nil
Defence Studies	Nil	Nil
Design	Nil	Nil
Disability Studies	Nil	Nil
Education	Nil	Nil
Fashion Technology	Nil	Nil
Fine Arts	Nil	Nil
Fisheries Science	Nil	Nil
Foreign Languages	Nil	Nil
Gandhian Studies	Nil	Nil
Home Science	Nil	Nil
Indian Languages	Nil	Nil
IT & Computer	Nil	Nil
Journalism and Mass Communication	Nil	Nil
Law	Nil	Nil
Library and Information Science	Nil	Nil
Linguistics	Nil	Nil
Management	Nil	Nil
Marine Science and Oceanography	Nil	Nil
Oriental Learning	Nil	Nil
Others / Inter-disciplinary	Nil	Nil
Physical Education	Nil	Nil
Religious Studies	Nil	Nil
Science	Nil	Nil
Social Science	Nil	Nil
Social Work	Nil	Nil
Veterinary and Animal Sciences	Nil	Nil

Women Studies	Nil	Nil
<b>All disciplines</b>	Nil	Nil

Data Source: College/university records

<b>Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>			
<b>Discipline Group</b>	<b>Number of papers published</b>		<b>Number of published papers through cross-institute research collaboration</b>
	<b>International Journals</b>	<b>National Journals</b>	
Arts	23	27	
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law			
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Women Studies			
<b>All disciplines</b>			

Date Source: College records based on published papers submitted by faculty

## 9. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle	Jan 2007	30/03/2007	C	2012
2 <sup>nd</sup> Cycle	15/07/15	11/07/2016	B	2021
3 <sup>rd</sup> Cycle	Nil	Nil	Nil	Nil

Date of submission of the Annual Quality Assurance Report for the current year: 30/08/2016  
Does the college have currently valid UGC autonomy? NIL . If yes, by order number \_\_\_\_\_ NA \_\_\_\_\_, dated \_\_\_\_\_ NA \_\_\_\_\_.

## 10. Institutional Trends

Variable	Basel ine Valu e	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Curre nt Year
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	370	55	60	70	80	85
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	160	55	62	70	72	80
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)	295	90	92	80	81	
On-time graduation rate (undergraduate, all categories)	265	65	67	75	78	85
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)	125	90	92	93	93	95
On-time graduation rate (postgraduate, all categories)	300	70	72	78	78	81
Regular faculty in position rate (all levels, reserved categories)	9	100	95	98	98	95
Regular faculty in position rate (all levels, unreserved categories)	9	100	98	98	90	95
Percentage of regular faculty with PhDs (all levels)	7	70	75	72	85	70
Employment rate of graduates from the previous academic year (undergraduate, all categories)	10 % Incre ase					
Employment rate of graduates from the previous academic year (postgraduate, all categories)	10 % Incre ase					
Percentage of total revenue generated through externally funded research	NA					

Number of papers published in peer-reviewed, international journals	NA					
---------------------------------------------------------------------	----	--	--	--	--	--

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor \_Manish Hurkat & Co. - AAWFM6776FSD001

Number of audit observations recorded by the auditor-2005 to 2017 total number of Audit-11

Number of audit responses found satisfactory, as certified by the project directorate\_11

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted - 04/02/2016

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.

- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.