

Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college – **PT. JAWAHARLAL NEHRU GOVT.COLLEGE NEPANAGAR DIST-BURHANPUR (M.P)**
- Place of the college – **BEED COLONY,NEPANAGAR DIST-BURHANPUR (M.P)**
- District - **BURHANPUR**
- Division – **INDORE**
- Year of establishment of college - **1982**
- Name of Principal :- **DR. RAJU SAPKALE**
Contact details (Mail id, Phone) of Principal – govtcollege_nepanagar@yahoo.com
07325-222243, 09926638656
- Name Reporting In charge and Post: - **DR. MAYARAM CHOUHAN (ASSIST-PROF.)**
- Contact details of (mail id, Phone no.) of Reporting In charge –
govtcollege_nepanagar@yahoo.com, **07325-222243, 09340801584**
- Date of report submission – **18/08/2018**

Part I

- 1. The Principal's Report (2 pages) - Highlights** the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Degree College, Nepanagar is a government college. It abides by the rules and regulation framed by the Department of higher education of Madhya Pradesh. It also abides by the syllabi prescribed by the affiliating state university (D.A.V.V. Indore). However, every institution has some specific goals and objectives. This college has its own goals and objective which are need of the cultural and educational needs of the local area. Our goals and objectives are mentioned in the 'Right to information' manual 2005.

The prospectus of the college brought out at the beginning of every academic year and also states these objectives and goals. The college has its aim to included education to the backward region with its full capacity. The college is providing these to tehsil (Nepanagar), higher education and our aim is that we could provide best and qualitative education to the backward areas. So we are planning to introduce new and professional course in this college. It is striving towards this goal which is evident in the fact that in year 2010 our college has opened P.G. Diploma course (P.G.D.C.A.) as self -financed courses. The affiliated university prepares the curriculum for teaching P.G courses. The Central Board of Studies, Bhopal has designed and

handed over U.G courses to the universities of the state. The various colleges of the state contribute in the curriculum design by representation of its senior teachers to the various boards of studies of affiliating university and also in The Central Board of Studies.

Our college is an Under Graduate college so it is not recognized centre for research by the affiliating university. While our college always promotes research schemes / Project for faculty members. Some of our faculty members are either engaged in research work or have completed their research projects. Our college is also published its own Research Journal by Named "Tapti Research Journal" with ISSN. No. (2455-0906). The administration encourages the teachers to take-up research projects on various subjects and funding agencies like UGC, MAPCOST, and DST/ICT. The college has four laboratories for Science faculty & one for a computer laboratory. For students in-house, projects/research is a part of the curriculum in final semesters of both U.G. and P.G. courses. The institutional budgetary allocation does not provide for research projects.

Our most of faculty members has done research project in their subjects and relevant fields. Same most of faculty fellow has written research papers in our own International Research Journal "Tapti". During the last Five years, our most of the regular teachers have attended Orientation courses/ academic seminars / conference and presented their papers. The college has a NCC/NSS unit with 50/100 volunteers respectively. Through these volunteers, the college promotes students engagement contributing to good citizenship, Moral ethics, aptitude/reasoning and holistic development of them. The NSS volunteers of the college attended state-level and all district level camps. The college regularly organizes NSS camp every year in near villages for making them aware towards their social duties and provides the important health information to them, and also arranged a blood donation camps, college campus maintenance and environmental friendly activities. The college also conducts social activities through its NCC cadets. The NCC cadets visit to, remote tribal villages to inquire about various diseases spreading in the area. They also take part in health department activities of preventing harmful diseases.

The curriculum, once received from the University/Government, is divided into monthly teaching plan. Along with the attendance registers, every teacher maintains a daily diary to record his / her daily teaching and other activities. The same is then monitored by the Principal, and the backlog, if any, in teaching the curriculum, is completed through extra classes.

The college has started so many innovative ideas in teaching & learning field. Our main aim is to improve fore-sight in the students to enhance their knowledge and keep a minute vigil on the happening around them. We have introduced many innovative ideas some of them are Competitive Exam coaching, Art & Craft training, speeches on current topics, G. K. awareness and extempore speech and assembly, Judo-Karate, Taekwondo marshal Art etc. The college also adopted some Best Practices to improve the standard of the college as well as the students.

2. Overview (1 page)

I. Vision, Mission and Objectives of the college

Vision

The main vision of the college is to give quality education to students who seek higher education but are unable to get higher education. This college plays an active role in this Tehsil (Nepanagar) and nearer rural region which provides quality higher education to economically weaker students from backward and tribal areas

Mission

To motivate the students of our Tehsil area. About the importance and need of education that makes them all round personality. So they can be confident and competent in their career and life.

1. Excellent accessibility for accelerating the academics streams such as Math's, Science and Commerce.
2. To provide a Quality-higher education to needy students.
3. Always tries to make it's a result oriented college.
4. To make the society stronger in education and so that they may contribute themselves for the development of the nation.
5. To make the students aware about various essential skills for their career such as Communication Skills, Administrative skills, Computer Technology and other advanced technology of the contemporary era - To enhance the sports - skills.

Objectives

The college has started so many innovative ideas in teaching & learning field. Our main aim is to improve fore-sight in the students to enhance their knowledge and keep their knowledge on the happening around them. We have introduced many innovative ideas/ techniques and methods. Some of them are Competitive Exam coaching, Art & Craft training, speeches on current topics, G. K. awareness and extempore speech and assembly, Judo-Karate, Taekwondo marshal Art etc. The college also adopted some Best Practices to improve the standard of the college as well as the students. The one of the most important thing in respect to acquiring knowledge is that to improve the knowledge of students at every stage of life and in carrier.

II. Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Pt. Jawaharlal Nehru Govt. Lead College is the lead college of the district Burhanpur (m.p) situated 35 K.m away from the District Place Burhanpur, In Neapanagar Tehsil, and the college comes under the Tribal area and the college having its own building. The college was established on 16 / 08 /1982 and on the same day it was taken under Government of Madhya Pradesh. From that time the college is on Progress. The College is situated in the area of 2 Hec. & 51 dec. The area includes the college building as well as the good playground. Building of Govt. College is inaugurated by formal chief minister (M.P. Govt) Mr. Digvijay Singh in 19 February 1994. First education session in year 1982-83 was started with graduation level contain (Arts and Commerce faculty). In year 1988-89 Science faculty was also started with (Biology and Math's group). From 1985-86 Post-graduation level in commerce are running successfully.

Pt. Jawaharlal Nehru Govt. lead College, Neapanagar is a government college. It abides by the rules and regulation framed by the Department of higher education of Madhya Pradesh. It also abides by the syllabi prescribed by the affiliating state university (D.A.V.V. Indore).

Pt. Jawaharlal Nehru Govt. Lead College, Neapanagar is a government college and It registered under **UGC act 12B** on **29/May/2009**. This college located at Tehsil- Neapanagar, Dist-Burahnpur, at Beed colony Neapanagar area.

C.P.E- College with Potential for Excellence (CPE) – Not registered under U.G.C. Act.

III. History of the college with significant milestones

Pt. Jawaharlal Nehru Govt. Lead College is situated 35 K.m away from the District place Burhanpur in Neapanagar Tehsil, and the college comes under the Tribal area and the college having its own building. The college was established on 16 / 08 /1982 and on the same day it was taken under Government of Madhya Pradesh. From that time the college is on Progress. The College is situated in the area of 2 Hec. & 51 dec. The area includes the college building as well as the good playground. Building of Govt. College is inaugurated by formal chief minister (M.P. Govt) Mr. Digvijay Singh in 19 February 1994. First education session in year 1982-83 was started with graduation level contain (Arts and Commerce faculty). In year 1988-89 Science faculty was also started with (Biology and Math's group). From 1985-86 Post-graduation level in commerce are running successfully.

In year 2010 Post graduate diploma in computer application (P.G.D.C.A) one year diploma course was established in this college. From year 2006-2007 professional courses like computer in (Arts, Science and Commerce) faculty were successfully started for the benefit of the students. Sports department is also very rich in this college. Indoor games like: Table-tennis, Chess & carom etc, and Outdoor games like: Cricket, Volleyball, Basketball, Football & Athletics etc, is running successfully in this college. Along with boys, Girls are also participating in all activities. It is very important to mention here that one month training program of Judo karate & Taekwondo was held for self defense especially for girls. The girls took participate & these art is also open for the girls students. Under government guideline NSS, Red Ribbon club and Swami Vivekananda career guideline was also established in these college. There are well equipped Laboratories for each faculty (Physics, Chemistry, Botany, Zoology and Computer) are established for the practical knowledge of students.

Since the 2010-11 when government has started online admission process, the college has improved its strength. In the running year we have 450 student strength in the admission process because we have improved infrastructure facilities, discipline, result oriented study and healthy environment and Virtual Classes Facilities for the students, so that these points attract more students towards the college. Present strength of students in college 583 in the session 2017-18.

IV. Faculties and major disciplines

1. The Nepanagar is only a Govt. Lead college in Dist- Burhanpur at tribal area providing college level education.

2. The student's strength is improving year by year.

3. Providing education to all backward students (SC/ST/BPL Holder Students) for accelerating their knowledge in their subjects to fertilizing their needs.

4. Well Qualified Permanent & Guest teaching faculty is available in the college.

5. Conducting Six U.G. level:-

- B.A. Plain
- B.A. Computer Application
- B.Com Plain
- B.Com Computer Application
- B.Sc Plain (Bio / Math's)
- B.Sc Computer Science

5.1. One P.G. level courses:-

- M.Com (P.G. only in Commerce)

5.2. One P.G Course in Self-financial field:-

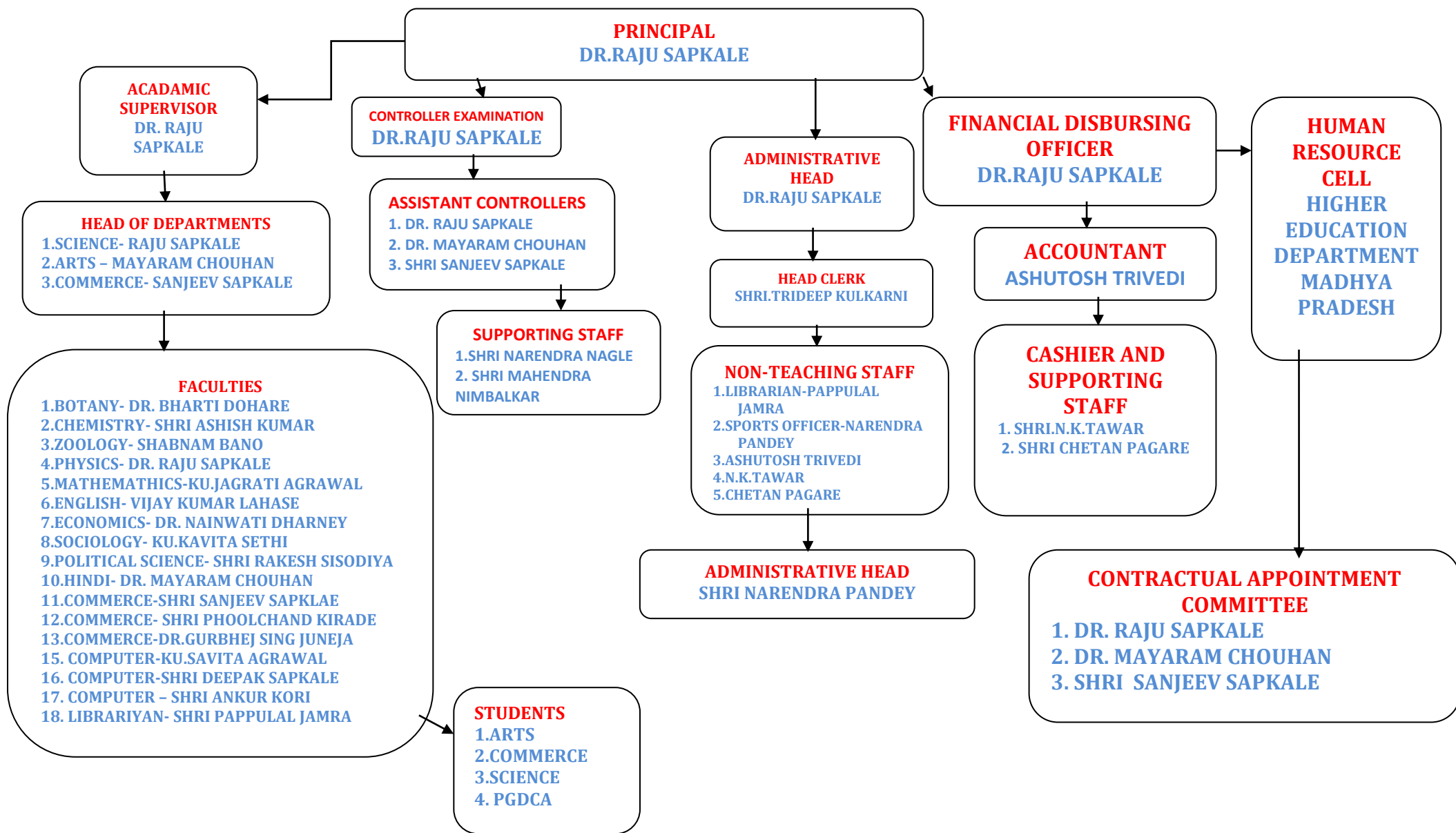
- P.G.D.C.A (Diploma in computer application)

6. Teaching with modern techniques like virtual classes and interaction on boards.
7. Library with more than 20,000 books in stock & also providing a free stationary to SC/ST students of the college.
8. One P.G. courses Master of Commerce.
9. Well furnished computer Lab with 50 computers with three learned faculties.
10. Swami Vivekananda Career guidance cell also conducting skills development and self-employment training programs for the students.
11. Well-equipped laboratories for all subjects (Chemistry/ Physics/ Botany/Zoology).
12. Internal Quality assurance cell to maintain quality of education and benefits of students.
13. A vast playground is provided to the students for playing cricket and football.
14. A vast seminar hall for various cultural activities and meetings.
15. NSS and NCC unit conducts various social activities round the years in the town, such as- Swacch bharat mission, Mat data Jagruktaa, and Beti Bachaao movements.
16. Quick & responsive system of scholarship disbursement for all SC/ST/OBC and also for Girls- Gaon ki Beti, Pratibha Kiran Scholarships.
17. Introducing a Biometric- Attendance device system only in whole District Burhanpur for staff in the college.
18. Healthy Environment and awareness in around the college campus.

3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

Administrative Hierarchy



List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

S.NO	Name of Chairperson/members of Janbhagidari Samiti	Designation
1	KU. MANJU DADU(M.L.A. of Neapanagar constituency)	PRSDENT
2	MR. SATYANDRA SINGH (DIST. COLLECTOR)	VICE - PRESIDENT
3	DR. RAJU SAPKALE (PRINCIPAL OF COLLEGE)	SECRETARY
4	SHRI. GANESH MORE	MEMBER
5	SHRI. AMIT SOLANKI (BRANCH MANAGER, NJG BANK)	MEMBER
6	SHRI. MUKESH BHAGAT	MEMBER
7	SHRI. RAJESH TAKJHARE (PRINCIPAL OF GOVT SCHOOL)	MEMBER
8	SHRI. VAMAN CHOUDHARY	MEMBER
9	SHRI. NARENDRA MAHAJAN (FARMER)	MEMBER
10	SHRI. SHANKAR CHOUHAN (GUARDIAN)	MEMBER
11	SMT. SUNITA WAJPAYEE (EX-STUDENT)	MEMBER
12	SHRI. MO. ISMAIL BAFATI (EX-STUDENT)	MEMBER
13	DR. MAYARAM CHOUHAN (ASST-PROF HINDI)	EXECUTIVE COMMITEE
14	PRO. SANJEEV SAPKALE (ASST-PROF COMMERCE)	EXECUTIVE COMMITEE
15	SHRI. TRIDEEP KULKARNI (HEAD CLERK)	EXECUTIVE COMMITEE

4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	126	39	NA
Applications that ranked the college as the 2 nd preference	67	00	
Applications that ranked the college as the 3 rd preference	30	00	
Applications that ranked the college as the CLC preference	23	00	
Number of students admitted	256	39	N.A

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
N.A	N.A	N.A	N.A	N.A

Note: No admission has been provided on the basis of Gender, Caste, and whether from M.P etc.

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board OR 10+2 with relevant vocational Subject from M.P. Board	Foundation course + a group of 3 optional subjects.
Science	Bachelor of Science	10+2 from a recognized Board OR 10+2 with relevant vocational Subject from M.P. Board	Foundation course + a group of 3 optional subjects Bio/Maths/Computer.
Commerce	Bachelor of Commerce	10+2 from a recognized Board OR 10+2 with relevant vocational Subject from M.P. Board	Foundation course + a group of 3 optional subjects.

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Commerce	Master of Commerce	3 year Degree course in commerce/ Honours degree course in same subject	Taxation, Marketing, Finance,
P.G.D.C.A	Post Graduate Diploma In Computer.	3 year Degree course in any Faculty / Honours degree course in any subject	—

M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
N.A	N.A	N.A	N.A

Note: - This College is UG College and we have PG only in Commerce.

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses

Name of the Course	Department	Duration	Fees	Seats
P.G.D.C.A	Computer Science	01 Year	13100	44

Note: - P.G.D.C.A. Course is running under Self-Financed Course.

6. ACADEMIC CALENDAR 2017-18

S.N.	DESCRIPTION	Date
I		
1	Start of Admission	25.05.2017
2	Teaching started from	01.07.2017
3	All other access except the transfer case is closed	30.07.2017
4	Faculty Change	08.08.2017
II. FORMATION OF STUDENT UNION/CULTURAL, LITERARY, SPORTS AND OTHER COLLEGE ACTIVITIES		
1	Formation of student union	Aug/Sept 2017
2	University/college/district/division/state level competitions	All these activities should be completed by October 2017.
3	NCC/NSS etc activities	
4	Annual function/Annual magazine publication and release.	2 nd week of February 2018 (maximum 4 days)
III. INTERNAL EVALUATION/ANNUAL EXAMINATION		
1	Internal quarterly evaluation	Last week of Sept 2017
2	Internal Half yearly evaluation	Last week of Dec 2017
3	Declaration of theoretical examination program	15 Feb 2018
4	Date of the experimental examinations of all graduate classes	5 march to 21 march, 2018
5	Preparation leave for examination	22 march to 29 march, 2018
6	Start of annual examination	30 march to 15 may, 2018
7	Date of all the test results declared	15 June, 2018
IV. VACATION		
1	Diwali (5 days)	17 Oct to 21 Oct 2017
2	Winter Vacation	15 Dec to 23 Dec 2017 (Total 08 working days)
3	Summer Vacation	28 May to 15 Jun 2018 (Total 17 working days)
COUNTING OF TEACHING DAY IN THE SESSION PERIOD FROM JULY 2017 TO JUNE 30, 2018		
A	DETAILS OF HOLIDAYS AND ACADEMIC ACTIVITIES	

1	Sunday	52
2	Details of general holidays and educational activities	20
3	Local Holidays	03
4	Diwali Holidays	05
5	College cultural activities	10
	Total	90
B	ADMISSION/NON TEACHING DAYS OF SUMMER	
1	Admission Process 16 May to 26 May & 16 June to 30 June 2017	22 Working Days
2	Pre examination Preparation	07 Working Days
3	Examination period	36 Working Days
4	Summer and Winter Vacation	25 Working Days
	Total	90 Working Days
C	TOTAL NON TEACHING DAYS (A+B) $90+90 = 180$	180 Working days
D	TOTAL TEACHING DAYS $365 - 180 = 185$	185 Working Days

7. The Student Experience (4 pages)

- Briefly describes student life in the college:
Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

Curricular Aspects / Teaching, learning evaluation/Research Lab.

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The prospectus of the college brought out at the beginning of every academic year and also states these objectives and goals. The college has its aim to inculcate education to the backward region with its full capacity. The college is providing higher education in this tehsil Nepanagar area and our aim is that we could provide best and qualitative education to the backward areas. So we are planning to introduce new and professional course in this college. It is striving towards this goal which is evident in the fact that in year 2010 our college has opened P.G. Diploma course (P.G.D.C.A.) as self-financed courses.

The affiliated university prepares the curriculum for teaching P.G courses. The Central Board of Studies, Bhopal has designed and handed over U.G courses to the universities of the state. The various colleges of the state contribute in the curriculum design by representation of its senior teachers to the various boards of studies of affiliating university and also in The

Central Board of Studies. Under the present system, the University/Central Board Study offers U.G. courses with many elective subjects in Arts faculty of which a student has to choose three subjects. Our demand to open new faculty and subjects was not considered by the government.

The curriculum, once received from the University/Government, is divided into monthly Teaching plan. Along with the attendance registers, every teacher maintains a daily diary to record his / her daily teaching and other activities. The same is then monitored by the Principal, and the backlog, if any, in teaching the curriculum, is completed through extra classes.

Along with this a lot of facilities have been provided by the college to remove the fear of the students and make them friendly with the staff and the campus. Students have their own choices in subjects and career, to hope for the bright future for self development.

In this college hostel and canteen facility is not available, Basically all students are belongs to local areas and their residences also near about the colleges or around about away within 10 K.m area.

Our college is an Under Graduate college so it is not recognized centre for research by the affiliating university. While our college always promotes research schemes / Project for faculty members. Some of our faculty members are either engaged in research work or have completed their research projects. Our college is also published its own Research Journal by Named "Tapti Research Journal" with ISSN.NO (2455-0906). The administration encourages the teachers to take-up research projects on various subjects and funding agencies like UGC, MAPCOST, and DSTECT. The college has four laboratories for Science faculty & one for a computer laboratory. For students in-house, projects/research is a part of the curriculum in final semesters of both U.G. and P.G. courses. The institutional budgetary allocation does not provide for research projects.

Infrastructure and Learning Resources

The Govt. Degree college administration is fully aware of the importance of infrastructure facilities in teaching learning process in modern time. The college is committed and always tries for effective and optimum use of its available infrastructure and continues its efforts to reduce the infrastructural deficiencies. We are gradually marching towards to be a better college equipped with advanced teaching system with latest technology, for our developmental plan. The college depends on three agencies such as:-

1. State Govt. (Higher education system of M.P.)
2. UGC (University Grant Commission)
3. The Janbhagidari Samiti. (Self Finance Department J.B.S)

The college has 10 class room, one conference hall, Each class have interactive green boards, four laboratories with well equipments and one library with approx. 20,000 books, 50 desktop units, one laptop, 10 printers, 02 scanners, two Xerox photocopier. 7.5 kva generator, Two LCD projector, and well equipped virtual class etc. Further in 12th plan we have sent proposal of Rs-2.00 crore for building, equipments, books, sports and other activities.

Student Support and progression

The college updates & publishes its prospectus at the beginning of every new academic session. The college provides information in its prospectus regarding curricular activities, details of teachers, available courses and subjects, students welfare schemes, and infrastructure facilities available in the college. Personal counselling is provided by the teachers at the time of admission. For its various courses. In arts faculty, help is provided to students in choosing the subjects. The average progression of students from U.G. to P.G. stood at around 50%. The average pass percentage at U.G. level at 60 % and for PG it stood at 80 % for the last four years.

Swami Vivekanand Career Guidance cell organize lectures, workshops and training modules for students to develop their self employment and entrepreneurship skills. In the last four year, our college organized such training programs every year in the college in which some 150 students have benefited. Students welfare schemes like post metric scholarship for SC/ST/OBC students, merit scholarship for girls like Gaon ki beti yojana, Vikramaditya, pratibha kiran yojana, and schemes of general nature like Awagaman (transportation), and Awasiya (Residential allowance) has available. Presently the college has Alumni Association but its registration process is in pipeline. The college encourages student's progression to higher level of education and towards employments through regular motivation and counselling by faculty members of the departments and other senior members of the college.

The college has a sports ground about one acre. We are trying at our level best to build it better. The college has also facilities for indoor games such as Table Tennis, chess, Badminton etc. The college conducts sports and cultural activities as per the University academic calendar and circulated and published from time to time. Our students have participated in the University level, State level, divisional level & district level sports and cultural activities. Every year in youth festival of University at the last four years. The college is sincerely making effort to bring its students magazine in the near future.

The Principal of the college (Dr. RAJU SAPKALE) has sole responsibility to implement the policies framed by the government in letter and spirit. The principal delegates various responsibilities of the quality management with his own monitoring and Leadership by sudden inspection and giving reviews periodically. College development committee prepares the development plan under the Supervision and leadership of the principal, especially for discipline and for the opening of new courses and infrastructural development etc.

To run the college smoothly the principal forms various committees in the beginning of the session. For framing of policies, plans and execution of projects, various committees are constituted by the principal. In order to maintain staff / students discipline, to use innovative teaching methods, internal evaluation etc. improvement are brought into the organizational culture by continuous interaction between the principal and the faculty members. Staff council is the powerful decision making body which can take any decision regarding the policy matter. Whenever the Principal needs, he can call meeting any time suddenly. The Principal is authorized to put any issue in the council meeting to make decisions on same vital issues related to the institutional functioning. Principal assigns the responsibilities to senior faculties for other important areas like discipline, NACC, U.G.C., IQAC, Anti-ragging, Purchase committee etc. Principal also constitutes Separate Planning committee for college development projects and this committee recommends proposal for U.G.C. and other agencies. Janbhagidari (JBS) committee also takes college developmental activities and decisions on merit basis.

Sports Complex & other facilities

The college has started so many innovative ideas in teaching/sports/learning & other field. Our main aim is to improve fore-sight in the students to enhance their knowledge and keep a minute vigil on the happening around them. We have introduced many innovative ideas some of them are Competitive Exam coaching, Art & Craft training, speeches on current topics, G. K. awareness and extempore speech and assembly, Judo-Karate, Taekwondo marshal Art etc. The college also adopted some Best Practices to improve the standard of the college as well as the students.

- **Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives**

Library as a Learning Resource

The college has a huge library which consist around 20000 books of all faculties and all other extra sources like reference books, practical books in science subjects. Total Area of the Library.

Main Library - 60x20 (in .sq. feet) 1200 sq. f. total area.

Reading room – 60x60 (in .sq. feet) 3600 sq. f. total area.

The college library has an advisory Committee. The committee consists of librarian and senior faculty members. The library is equipped with a computer system. The committee helps the students taking references from the books and clarifying their doubts regarding their subject matter.

The college gets grants of state government for the purchasing of library books. The Janbhagidari Samiti also contributes in this regard. The college purchases books and

journals from The UGC which is meant to their syllabi as per the requirements of the students, teachers and the person of required department, books are purchased. The college circulates notice to all the faculty members to know about the required books and the books are received with the approval by the teachers concerned to the different subjects.

The Librarian extends full support to the students. It also helps students in finding out the books in order to helping in their study. The list of new books and the lists of all available books are provided by the librarian. The library staffs provide details and infrastructure about the new books and arrival. The library staff is always in touch with the staff members and students to know the scarcity of books. Free stationeries and books are distributed to SC/ST students under the scheme of higher education Department of Madhya Pradesh Government.

The college library takes full care of physically challenged students by helping them to locate and take the books from the racks. The library staff members help them easily find the books from racks regarding their topic. Students' volunteers help the handicapped students in this regard. There is no any visually challenged student in the college.

The library attends on the feed backs from its users. Initiatives are taken pay the IQAC in this regard. The IQAC and the library committee are together working for the - improvement of the library.

- **Student support services:**
 - ✓ **IT enabled services**

The college has institutional plans and strategies for deploying and upgrading the I.T. infrastructure and associated facilities. At present the college provides courses in B.A. computer, B.Sc. computer and B.Com. Computer, so the college has formed a network of 50 desktop computers in the computer laboratory. The college is also planning to buy more and more computers as early as possible. Most of the computer students are in self-financed courses so the college is planning to further develop the I.T. infrastructure of the college with the help of Janbhagidari Samiti. Internet facility is given to the staff members for reference regarding their subjects through Broad band connectivity. SWAN facility available in the college for Virtual Classes.

The college facilitated extensive use of ICT resources including development and use of computer aided teaching/learning materials by staff and students, the college has adapted power-point presentation, OHP with interactive screen facility for enabling students and staff - work on their projects work. The teachers are trained how to use ICT resources in class room for transforming the class room teaching the learner centric. The faculty members are well trained to use the computers, internet and projectors. Besides the traditional system of lecture method with chalk and board, the ICT enabled teaching process is much motivating and exciting for the learners.

- **Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)**

Financial assistance

The college has provided all scholarship which related to many schemes as per SC/ST/OBC/ and also for minorities students.

Like: - Post-metric Scholarship for all SC/ST/OBC students to uplift them in financial assistance.

More other schemes which is beneficial for students. (Girls as well as for Boys)

Scholarships for SC, ST & OBC students.

1. Gao ki Beti Yojana (Daughter of the Village Scheme)
2. Pratibha Kiran Yojana (Ray of Talent Scheme)
3. Avasiya Yojana (Scheme for those who stay away from Home for study.)
4. MMVY Scheme for Medhavi Vidhyarti
5. MMJKY Scheme for Sambal Shramik

- **Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.**

The institution follows The Curriculum prescribed by Devi Ahilya University (DAVV, Indore). The Syllabus is based and imparted to students with various result oriented Teaching methodology considering the backwardness of the students. So, traditional and advanced, both methods are implied. Regular Seminars, workshops, discussion, Concept clearing meetings, along with power point presentation. The syllable is divided into 5 units and accomplished by the given time of deadline, as per the available days of the academic calendar. According to direction by the government, such like Students to Students teaching and instructiveness is implied and practiced. The College at ground level organizes Continuous Comprehensive Evaluation in each semester including the Process of Teaching adopted for evaluation of the students and all the record of teaching plan and implications are regularly maintained in teaching plans, diary and inspected and remarked by the Principal of the college.

Since the affiliating University organizes meeting of board of studies to discuss the transformation required in curriculum, however no teachers of our college are members of the board. We send our information regarding the changes required to the board through the members of the board of studies. The college library avails several reference books, magazines to backup the teaching staff members in order to update their knowledge and to enable them for effective teaching. The principal regularly conducts meeting to encourage the faculty members to participate in workshops,

seminars and conferences.

As per the direction of the government, admitted students are given special orientation classes, i.e. Zero-classes to enable them to cope up with the syllabus of the course chosen by all of them. The college ensures the availability of teachers to solve their doubts in order to answer the imparted knowledge and skills without any discrimination.

The college organizes enrichment programs like personality development courses and skill-development courses for removing their (DOUBTS) backwardness. Personal counseling is conducted to the students who lack co-operation and weaker students to resolve their difficulties and doubts.

A career guidance cell name - Swami Vivekanand Career Guidance cell is functioning to organize various counselling programmers as per the calendar supplied by the office of the Director of the higher education, Career Guidance Scheme., Indore. Students are given necessary counselling in the areas of skill-development, self employment, and competitive examination preparation. Most of the students have benefited from such counselling programs.

College has a huge NSS / NCC unit round about 150 students registered under NSS & NCC unit in 2017-18 session & In NCC around 50 Students (boys) registered as NCC cadets. The NSS and Youth Red Cross units along with Red ribbon Club of the college organize various community development activities.

These include:-

1. The college organizes N.S.S camps for 7 days in adopted village (Chandani).
2. Fund is raised for armed forces on National Flag-Day and for relief operations during natural disaster
3. Tree plantation in the college campus.
4. A blood donation by the students.
5. Awareness campaigns for health hygiene, sanitation are conducted by the N.S.S. wing of the college.
6. Celebrating world women's Day, World environment Day, World Water Day, Human Rights Day, Awareness on Global Warning and 12th January, the birth Day of Swami Vivekanand is celebrated as Yoga Day along with 21st June.
7. Conducts anti-tobacco campaign
8. Our students NCC & NSS works with villagers' in combating leprosy, malaria, Aids and polio, etc,
9. Our students conduct and participate in rallies and campaigns relating to these topics: Beti Bachao abhiyan, female -feticides, Swatch Bharat Abhiyan.

The members of the group of the college meet people from rural areas and village as well for organizing meetings with intellectuals and select some youths who work along with our NSS/NCC Volunteers and staff in executing all the extension activities. The selected youths, along with the NSS/NCC Volunteers and staff participate together in the field works. Awareness campaigns and counselling are done to slummed Wellers around the college and its neighbouring in regarding social and health, female- feticides, anti-tobacco, environment protection, awareness on consumer protection rights, anticorruption and awareness for making voters I.D. among people so that they utilize their democratic rights and Participation in the electoral process and elect (Mat Daata Jagruktaa) the leaders of their choice.

- **Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards**

The College publishes its updated annual prospectus with the following information about the college.

- Aims and Objectives of the college.
- Code of Conduct.
- Rules and Regulation for admission from M.P. Government and The University.
- The Attendance rules.
- Anti-ragging &ragging prevention.
- Online-admission process and information.
- Introduction of semester system.
- Information regarding courses available in the college.
- List of faculty members and non-teaching staff.
- Information on various Welfare Schemes for students provided by the state government, such as Scholarships.
- Information regarding infrastructural facility of college.
- Information regarding co-curriculum activities likes The NSS, The Vivekananda Career Guidance Cell and Personality Development Cell and their various schemes.
- Total fee structure including that of self financed courses.
- Citizen Charter.
- Song of Madhya Pradesh.

The college, prior to the publication of the Prospectus, reviews the information given in it

through a committee consisting of faculty members and some students representatives. We include any of the above mentioned points updated in the prospectus if any change.

The college has made sincere efforts to facilitate entrepreneur skills among the students. The career Guidance Cell, Swami Vivekananda Career Guidance organizes lectures, Workshops and Seminars to train and inform students about self employment and entrepreneur skills

The college has conducted following programs last four years.

- ✓ Leadership Skills
- ✓ Marketing Skills
- ✓ Team Building Skills

The college is very keen on various extracurricular activities. All the needs of the students are fulfilled. The students who participate in sports are given sports materials such as badminton rackets, cricket bats, chess boards, carom boards and etc.

The college has a wide range of sports, games, cultural and extracurricular activities that are made available to the students. The college has participated in various university sports competitions. The college has a big plain playground. Cultural and literacy competitions are regularly held in our college, such as:

1- Quiz competition

2- Essay writing Competitions

3- Debates

4- Collas

5- solo- song

6- Group -song

7- Solo -dance

8- Tribal folk songs

9- Group dance

10- Skit competitions.

11- Mimicry

12- One- act play

13- Installation

14- Photography

The winners in sports are sent to participate in the competition at the:

1- District level

2- Inter-District University level

3- Divisional level

- **The Major student welfare initiatives over the last year**

- ✓ **Career Avsar Mela**

Career Avsar Mela has organised in the college at every year for students of government college students of the district to build career in service sectors. In session 2016-17 college provide employment to registered 520 students and in session 2017-18 total registration and employments 125 provided to beneficiary.

- ✓ **Plantation**

The college has planted round about 200 trees every year in rainy season at campus area of the School and colleges with the help of environmental organizations. The college has planted these trees with the help of various organizations such as the forest department and volunteering clubs with the help of NCC/NSS cadets.

- **Extension Activities**

Extra-Curricular activities

1. Competitive Exam Coaching: Coaching is given to students in competitive exams, such as Banking, Mathematics, Reasoning, Aptitude and other refresher courses. The students are given the knowhow of banking process by taking them to bank for visits.

- Arts &craft: - clay modelling, painting and sketches are thought to students, always try to find out the hidden skills of all the students like singing, dancing, and acting.

- Speeches on current topics, G.K. activities such as public speeches on current topic, General Knowledge Awareness, extempore speech and assembly. The students are encouraged to come on dais to give their extempore speeches on the topics of punctuality discipline, cultural awareness about national heritage and patriotism by giving them knowledge about great patriotic leaders. Some of the scientific innovative methods such as smart class room with interactive board and multimedia system adapted. Female students of this college are trained in Taekwondo Art at a one month's camp and around 50 girls participated in that under the women Empowerment program.

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses', in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

• Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	N.A	N.A	N.A	N.A

Note: No student got any merit scholarship.

• Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
1	N.A	N.A	N.A	N.A

Note: College has no research facility because it is a UG college.

CULTURAL

• Participation

S. no	Name of the event	District Level	University	State Level	National Level
1	RANGOLI	01	00	00	N.A
2	SOLO SINGING	00	00	00	N.A
3	COLLAGE	01	00	00	N.A
4	CLAY MODELING	01	00	00	N.A
5	CARTOONING	01	00	00	N.A
6	SPOT PAINTING	01	00	00	N.A
7	SKIT	08	00	00	N.A

• Awards and Achievements

Name of the student	Class	Event	Award/Achievement
ASHWINI THAKUR	B.Sc 3rd Year	RANGOLI	Selected for University
ASHWINI THAKUR	B.Sc 3rd Year	COLLARGE	Selected for University
SONALI KORI	B.Sc 2rd Year	CLAY MODELING	Performed at University
ASHWINI THAKUR	B.Sc 3rd Year	CARTOONING	Selected for University
ASHWINI THAKUR	B.Sc 3rd Year	SPOT PAINTING	Selected for University
TUSHAR & GROUP	B.A., B.COM., B.SC.	SKIT	Performed at University

SPORTS

• Participation

S.no	Name of the event	District Level	Division level	University	State Level	National Level
1	CHESS	09	06	00	00	00
2	VOLLY BALL	07	02	00	00	00
3	BASKET BALL	00	00	00	00	00
4	CRICKET	17	02	01	00	00

5	BADMINTON	00	00	00	00	00
6	KABADDI	07	03	00	00	00
7	CROSS COUNTRY	07	05	00	00	00

- Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
ASHWINI THAKUR	B.Sc 3rd Year	CHESS	Performed at Divisional level
SWATI VISHWE	B.Sc 2 ST Year	CHESS	Performed at Divisional level
POONAM RAJUPUT	B.Sc. 3 Year	CHESS	Performed at Divisional level
ADITI TRIPATHI	B.Sc. 1 Year	CHEES	Performed at Divisional level
VIVEK MAHAJAN	B.Sc. 3 Year	CHESS	Performed at Divisional level
CHETAN CHOUHAN	PGDCA	CHESS	Performed at Divisional level
AAMIR AHMED	B.Com 3 rd Year	VOLLYBALL	Performed at Divisional level
SHUBHAM YADAV	B.Sc. 1 Year	VOLLYBALL	Performed at Divisional level
DENNIS SWAMY	PGDCA	CRICKET	University level
ANKUSH PAWAR	B.Sc. 1 Year	CRICKET	Performed at Divisional level
SURAJMAL CHOUHAN	B.Sc 1 Year	KABADDI	Performed at Divisional level
AAKASH SISODIYA	B.A. 2 Year	KABADDI	Performed at Divisional level
ARJUN DHURVE	B.A. 2 Year	KABADDI	Performed at Divisional level
SHUBHAM SINGH BAIS	B.A. 1 Year	CROSS COUNTRY	Performed at Divisional level
RANA BABARIYA	B.Sc. 2 Year	CROSS COUNTRY	Performed at Divisional level
NETESH MAHAJAN	B.Com 2 Year	CROSS COUNTRY	Performed at Divisional level
SOURABH PATIL	B.Sc. 2 Year	CROSS COUNTRY	Performed at Divisional level
KISHAN SURYAWANSHI	B.Sc. 2 Year	CROSS COUNTRY	Performed at Divisional level

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes**

S. No.	Department	Prioritized research area and expertise	Social/ economic context
1	N.A	N.A	N.A

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
1	N.A	N.A	N.A	N.A	N.A

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
1	N.A	N.A	N.A	N.A

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	Dr. GURBHEJ SINGH JUNEJA	TAPTI RESEARCH JOURNAL	"GST- A NEW TAX SYSTEM IMPLIMENTATION"	ISSN-2455-0906 MAY-2017 VERSION-02
2	Dr. URMILA CHOUKSEY	TAPTI RESEARCH JOURNAL	"ADVANTAGES AND DISADVANTAGES OF DEMONETIZATION"	ISSN-2455-0906 MAY-2017 VERSION-02
3	DHANRAJ PATIL	TAPTI RESEARCH JOURNAL	"IMPACT OF GST ON AN INDIAN ECONOMICS SCENARIO"	ISSN-2455-0906 MAY-2017 VERSION-02
4	PAVAN PATIDAR	TAPTI RESEARCH JOURNAL	"A STUDY OF GREEN MARKETING ON CONSUMER'S BEHAVIOUR IN AIR CONDITIONERS"	ISSN-2455-0906 MAY-2017 VERSION-02
5	MEGHNA C. KHATRI	TAPTI RESEARCH JOURNAL	"WOMEN EMPOWERMENT"	ISSN-2455-0906 MAY-2017 VERSION-02
6	KISHPRE TILWANI	TAPTI RESEARCH JOURNAL	"A REVIEW OF APPLICATION ON GRAPH THEORY"	ISSN-2455-0906 MAY-2017 VERSION-02

- List of linkages/ Collaborations/ MOUs

The college still has not been able to establish any research linkages. The research activities undertaken and co-operation and interaction with industry are done by the researching members of the college. Since, there is no research program in the college curriculum, there are no such activities. There are not any MOUs with any universities and institutions of national and international importance by the college.

- College Publications: Research Journal, Magazine, Newsletter
- Research Journal

College published its own ISSN registered 2455-0906, Journal by the name "Tapti Research Journal", which is published as quarterly in a year. College started its own research journal in January 2015.

The institution makes many efforts to enhance the professional development of its teaching and non-teaching staff members and employees through training and motivating in various ways. They are sent to state government's administrative academy for getting training in their job enhancements and developments. They are also facilitated to various seminars workshops and activities related to research related activities.

The college adapts to various strategies for the empowerment of the faculty members by motivating the employees for the roles and responsibility they perform. They are sent to orientation and refresher courses and the training provided by various agencies such as the state government and the Government of India. The college also empowers the faculty members conduct research on their topics by motivating them in this regard and facilitating them through various sources and schemes.

10. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assist. Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt	0	1	13	10	07	00
<i>Filled</i>	0	00	03	10	07	00
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	0	0	0	03	05	02
<i>Filled</i>	0	0	0	03	05	02

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Miss. Kavita Sethi	M.A,NET,SLET,M.phil	Sociology
2	Mr. Phoolchnad Kirade	M.Com, NET	Commerce
3	Mr. Rakesh Sisodiya	M.A., NET	Political Science
4	Dr. Gurbhej singh Juneja	M.com, Phd	Commerce
5	Dr. Nainwati Dharne	M.A, Phd	Economics
6	Dr.Bharti Dohare	M.Sc. Phd	Botany
7	Mr. Pappulal Jamara	M.lib, M.Phil	Librarian
8	Miss. Shabnam Bano	M.Sc, M.Phil	Zoology

9	Mr. Vijay Kumar Lahase	M.A, M.Phil	English
10	Shri. Ashish Kumar	M.Sc	Chemistry
11	Miss. Jagrati Agrawal	M.Sc	Mathematics
12	Miss. Savita Agrawal	M.C.A	Computer
13	Shri. Deepak Sapkale	M.Sc.	Computer
14	Shri. Ankur Kori	M.Sc	Computer
15	Shri Narendra Pandey	M.p.ed	Sports Officer

3. Annual improvement in academic, research & administrative Initiatives

In annual improvement in academic, research and administrative initiatives the college formed a cell IQAC which helps to college for publishing its own ISSN registered 2455-0906, Journal by the name "Tapti Research Journal", which is published as quarterly in a year. College started its own research journal in January 2015.

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11. Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc.

Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Extension Activities and Institutional Social Responsibility (ISR)

The institution promotes Institutional neighbour-hood community network and students engagement in it by organizing activities in the fields of good citizenship, service orientation and holistic development. These activities not only included moral values in the students but also ensure their holistic development. The NSS and Youth Red Cross units along with Red ribbon Club of the college organize various community development activities.

These include:-

1. The college organizes N.S.S camps for 7 days in adopted village (Palasur).
2. Fund is raised for armed forces on National Flag-Day and for relief operations during natural disaster
3. Tree plantation in the college campus.
4. A blood donation by the students.
5. Awareness campaigns for health hygiene, sanitation are conducted by the N.S.S. wing of the college.
6. Celebrating world women's Day, World environment Day, World Water Day, Human Rights Day, Awareness on Global Warning and 12th January, the birth Day of Swami Vivekanand is celebrated as Yoga Day along with 21st June.
7. Conducts anti-tobacco campaign
8. Our students NCC & NSS works with villagers' in combating leprosy, malaria, Aids and polio, etc,
9. Our students conduct and participate in rallies and campaigns relating to these topics: Beti Bachao abhiyan, female -feticides, Swatch Bharat Abhiyan.

The college is committed to inculcate civic responsibility among students. The Red - cross conducts various activities throughout the year to promote role of responsible citizens. The students take participation in cleaning campaign and polythene free campaign. The college adapted villages where all students and candidates in free plantation and take care of it whole the year. At the time of admission two saplings are collected from each of the student. The institution promotes awareness campaigns in the following issues, such as female feticides. Aids, gender discrimination and crime against women, blood donation camp, etc, under the computer literacy program, free computer training is provided, to our students. During the seven days of village visit, we interact and ask people's problems and make the administration aware of them.

Work on toilet construction is carried on under the Swatch Bharat Abhiyan. Water samples of different wells from the villages are collected through the students and their quality is checked and counseling is given to them free of cost to improve the quality of water, after checking by PH meters. The college promotes the use of non-conventional sources of energy, use of vermin compost and we also promote the use of bio-fertilizers. The college serves the need of people through various after activities.

The College invites suggestions and feedback from students and parents through complaint box and Jansunavai counters. The members of Janbhagidari Samiti also contribute their valuable suggestions for the betterment of the institution. The college has created a stakeholders communication means like Alumni association with student representatives and students union. The IQAC in the planning process considers feedback collected. The IQAC considers the stakeholders feed backs in order to prepare development perspectives.

STUDENTS:

The College listens to the values, opinions and demands of students...The College has placed Suggestion and Complain Box for free communication. This enables the students approach the principal freely without prior permission during working hours. The junior students communicate the management committee through the seniors.

PARENTS :

The colleges maintains good contact with the parents and keeps them updated about the academic performances of their wards, their attendance records and etc., through phone calls. Parents of any student are allowed anytime during working hours to meet the principal, teachers and the coordinators regarding enquiring, suggestion and complaints about their children.

STAFF:

The college organizes regular staff meetings to keep the staff well-known about the changes and developments taking place in the institution.

Alumni:

We have formed a well connected alumni association through the social media. The members of the association give suggestions and exchange opinions in regular interactive sessions. NSS wing of the college actively functions whole the year that has planned many of these, and conducted aids awareness camps. The NSS/NCC students visit to remote villages with the villagers for surveying and for performing social activities.

The college has several wings and students alumni, such as; The Janbhagidari Samiti, Personality Development cell, Career Guidance cell and teachers support for extension activities and programs .The details of the programs are displayed on the notice board for students and teachers' to know when and how .The students are encouraged to

apply for 'B' and 'C' certificate which can give them extra benefits along with the marks they obtain in the examinations. Our NSS/NCC both volunteers (students) also actively take part in various social service activities. They along with other wings visit villages and meet people and take information about the government sponsored rural development programs and their functionary. They help solving various problems by giving knowledge and Solutions. They also collect data and knowledge about pulse polio, leprosy-mission, and the 'Indra Dhanush' [Children's vaccination program].

The college has made conscious effort in promoting social justice to all sections of people and society in the learning and teaching process. The affirmative schemes of the Government of Madhya Pradesh and the Government of India. These schemes uplift the position of people from tribal and backward areas by educationally empowering them.

The college implies extend activities, both social and academic activities that empower them with knowledge. The students with social-values of literacy and making them reliable citizens. Other activities such as environment awareness campaigns, sacrifice for society, honor and dignity for women, health and hygiene and moral values. During their entire tenure of academic learning process, they learn all the ins and outs of knowledge and skills and remain competent and confident.

There is tremendous change in the life style of the people and society by the contribution of our college .The result of various activities has improved the literacy status of the people from village areas. The college has been successfully transforming living standard of people of this area and the society. The college has made many aware of the topics many, female- feticides, dowry-system and environment protection.

The college has framed constructive relationships with other institutions of the locality or working on various outstretch and extension activities. The NSS wing and the students of NCC. conduct health campaigns in the adapted villages with the help of block medical center. The Team also successfully helped in constructing pits for public toilets under the Swatch Bharat mission. Ponds around the village were deepened and water storage systems developed with the help of Gram Panchayat Sabha.

The college has gained a name in this area and has goodwill of extending its external service. The college is well appreciated and recognized by the various Government departments and the society. Our colleges Campus ambassadors also honored by The Collector of Burhanpur District on their splendid performance on Mat Daata Jagrukta Abhiyaan.

12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
Career Guidance Cell	<p>The college has several wings Personality Development cell, Career Guidance cell and teachers support for extension activities and programs, Like:- A career guidance cell name - Swami Vivekananda Career Guidance cell is functioning to organize various counseling programmers as per the calendar supplied by the office of the Director of the higher education, Career Guidance Scheme., Indore Students are given necessary counseling in the areas of skill-development, self employment, and competitive examination preparation. Most of the students have benefited from such counseling programs.</p>	<p>Making Soft Toys Chock and Wax Candel making Compititive Exam Trainings Greeting cards/Macram Home Decorative articles and Botanical tour will be arrange for the students to get the knowledge of different type of species of plants, Industrial visiting for the chemistry students to get knowledge of manufacturing process of product. Aquarium visit for the zoology students to get the knowledge of different animal species.</p>	<p>Botanical tour will be arrange for the students to get the knowledge of different type of species of plants, Industrial visiting for the chemistry students to get knowledge of manufacturing process of product. Aquarium visit for the zoology students to get the knowledge of different animal species.</p>
NSS	<ol style="list-style-type: none"> 1. The college organizes N.S.S camps for 7 days in adopted village (Chandani). 2. Fund is raised for armed forces on National Flag-Day and for relief operations during natural disaster 3. Tree plantation in the college campus. 4. A blood donation by the students. 5. Awareness campaigns for health hygiene, sanitation are conducted by the N.S.S. wing of the 	<p>The college ensures the involvement of the community in its reach out activities and contributes to the community development as the college has taken many initiatives to imply its extension activities. The college has created a network that functions in various extension activities. The members of the group of the college meet people from rural</p>	<p>The selected youths, along with the</p>

	<p>college.</p> <p>6. Celebrating world women's Day, World environment Day, World Water Day, Human Rights Day, Awareness on Global Warning and 12th January, the birth Day of Swami Vivekanand is celebrated as Yoga Day along with 21st June.</p> <p>7. Conducts anti-tobacco campaign</p> <p>8. Our students NCC & NSS works with villagers' in combating leprosy, malaria, Aids and polio, etc,</p> <p>9. Our students conduct and participate in rallies and campaigns relating to these topics: Beti Bachao abhiyan, female -feticides, Swatch Bharat Abhiyan.</p>	<p>areas and village as well for organizing meetings with intellectuals and select some youths who work along with our NSS/NCC Voluneers and staff in executing all the extension activities. The selected youths, along with the NSS/NCC Voluneers and staff participate together in the field works. Awareness campaigns and counseling are done to slummed Wellers around the college and its neighboring in regarding social and health, female-feticides, anti-tobacco, environment protection, awareness on consumer protection rights, anticorruption and awareness for making voters I.D. among people so that they utilize their democratic rights and Participation in the electoral process and elect (Mat Daata Jagruktaa) the leaders of their choice.</p>	<p>NSS/NCC Voluneers and staff participate together in the field works. Awareness campaigns and counseling are done to slummed Wellers around the college and its neighboring in regarding social and health, female-feticides, anti-tobacco, environment protection, awareness on consumer protection rights, anticorruption and awareness for making voters I.D.</p>
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Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

Role of Internal Quality Assurance Cell (IQAC)

The college grooms leadership at various levels. As per the present organizational structure, the principal is the sole head of the activities of the college both academic and administrative. The principal takes assistance from various senior faculty members. The principal assigns the tasks in the areas like anti-ragging, discipline, NAAC, UGC, IQAC, purchase committees, developmental projects. The principal is alone authorized for the final decision making power and the responsibility for each area. The college has established an Internal Quality Assessment Cell. The cell conducts meeting in regular timing to assess the targets fixed in the previous meeting. Quality Policy to enhance the pass-percentage and to combat the dropout rates, the college has formulated the following action plans.

A. ACADEMIC FRONT.

1. Stress and importance are given in regular attendance process by approaching the guardians and students in person.

2. for uplift of the quality of the faculty members in using advanced state-of-art scientific gadgets and equipments.
3. To make the learning process more student-centric rather than teacher-centric by organizing seminars, Group-Discussions and Workshops.
4. To conduct Unit tests in addition to the CCE as prescribed in the Syllabi every month and extra-classes are provided to slow learners.
5. To stress on the implementation of monthly teaching plans by every individual faculty member.
6. To empower the students with various extra - curricular activities and to enhance their personality through communication skills and entrepreneurship skills.
7. To get students feedbacks on the teaching- learning process and the library system and attending on them accordingly.
8. To stress teachers and students to use the available facilities and resources such as the college library and Internet.
9. To accomplish and to expedite the library Automation with the time-bound programme.

B. Administrative:

1. To redistribute administrative power from the principal to various management committees.
2. To reinforce the administration process of the college through the introduction DBMS software.

C. Environment:-

1. To take all necessary action for the environment enrichment program, such as tree plantation in the campus area to increase the ground water level under water conservation program.

All the decision of the IQAC is approved by the college management committee. In the previous meeting the decisions taken are analyzed. At the next meeting the implication process and its problems are resolved.

The principal of the college takes academic-audits formally by checking the daily diary of the teachers, attendance registers, their class room performances and different feedbacks are taken from them. Formal Academic auditing is done by the official of the Higher education Department. The principal of the college takes academic audit and performances of various cells time to time. Any new program is introduced after visiting and assuring of the University authorities. The academic auditing also includes the analysis of examination results and the existing academic and infrastructure and the preparation of AQAR (Annual Quality Assurance Report).

The Internal quality assurance mechanisms are aligned with requirement of the relevant external quality assurance agencies and regulatory authorities. By forming the accreditation The U.G.C., NACC and the Internal Quality Assurance Cell and the Department of Higher Education M.P. Govt., instructed to observe the year 2011-12 as quality assurance year by

performing quality improvement programs and a cell is also formed to assure the quality.

13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

College has arranged a Rozgar Avsar mela at every year for providing a glorious chance to the student of govt. Colleges and all the students of district to get the job opportunity in easy out going manner at Lead college. Every year around about 100 students were selected by the job employee in the district area.

At the end of the every year and new session between January to February of every year. All private sectors will provide campus recruitment in colleges for the students to get the job, and to develop their career in their relevant fields.

The following companies provide the opportunity for the employment:-

1. YASHASVI NATIONAL EMPLOYBILITY INDORE
2. SHIVSHAKTI BIOTECH BHOPAL
3. BIRLA SUNLIFE BURHANPUR
4. MONEY PLASTIC RESERCH GRADUATE INDORE
5. RELIENCE NIPPON LIFE INSURANCE BURHANPUR
6. NUTRISCIENCE PVT LTD. INDORE

CAREER GUIDANCE CELL 2017-2018													
S. N.	Date	Guide subject	Name of guide person, designation & mob no.	No. Of Students									
				SC		ST		OBC		GEN		TOTAL	
				M	F	M	F	M	F	M	F	M	F
1.	15.07.2017 TO 23.07.2017	Zero classes Arrangement, (Guidance of skill development)	1.Dr. Mayaram Chouhan (Asst.Prof.) 9407194450 2.Dr. Raju Sapkale (Asst.Prof.) 9926638656 3.Sanjeev Sapkale (Asst.Prof.) 9575898100	15	17	18	16	19	19	25	22	77	74
		TOTAL		15	17	18	16	19	19	25	22	77	74

CAREER GUIDANCE CELL 2017-2018

S. N.	Date	Guide subject	Name of guide person, designation & mob no.	No. Of Students									
				SC		ST		OBC		GEN		TOTAL	
				M	F	M	F	M	F	M	F	M	F
1.	11.08.2017 TO 19.08.2017	Basic information of computer	1.Shri Deepak Sapkale (Computer.) 8982067680 2.Ku. Savita Agrawal (computer) 8770231310 3.Shri Ankuranand Kori (Computer) 7000526054	14	19	18	19	17	12	23	16	72	66
		TOTAL		14	19	18	19	17	12	23	16	72	66

CAREER GUIDANCE CELL 2017-2018

S. N.	Date	Guide subject	Name of guide person, designation & mob no.	No. Of Students									
				SC		ST		OBC		GEN		TOTAL	
				M	F	M	F	M	F	M	F	M	F
1.	12.01.2018 TO 20.01.2018	Organizing lectures on personality on the occasion of Swami Vivekanand Jayanti & Guidance of Interview process	1.Dr. Raju Sapkale (Assi. Professor) 99266385656 2.Dr. Mayaram Chouhan (Assi. Professor) 9340801584 3.Shri Sanjeev Sapkale (Assi. Professor) 9752791579 4. Mo. Shakir (Paradise Academy) 9754484402	15	19	15	16	13	19	18	19	66	73
		TOTAL		15	19	15	16	13	19	18	19	66	73

CAREER GUIDANCE CELL 2017-2018

S. N.	Date	Guide subject	Name of guide person, designation & mob no.	No. Of Students									
				SC		ST		OBC		GEN		TOTAL	
				M	F	M	F	M	F	M	F	M	F
1.	10.02.2018	Guidance for wearing costumes and personality development for a career fair	1.Mo. Shakir (Paradise Academy) 9754484402	08	10	11	07	13	11	13	12	45	40
		TOTAL		08	10	11	07	13	11	13	12	45	40

**Activities of Placement Cell
Placement Details**

S.no.	Name Of Selected Students	No. Of Selected Students	COMPANY NAMES	Salary Package
1	MAMRAJ RATHOR	05	YASHASVI NATIONAL EMP. INDORE	8,000-10,000
	SHUBHAM PINGLE			
	AISHWARYA PATIL			
	SWARNA TAYDE			
	VAIBHAVI PATEL			
2	TUSHAR PATIL	05	SHIVSHAKTI BIOTECH BHOPAL	10,000-12,000
	UMESH MAHAJAN			
	PAWAN MAHAJAN			
	MOHAN PAWAR			
	YASHWANT MAHAJAN			
3	NARESH WANKHEDE	06	BIRLA SUNLIGHT BURHANPUR	8,000-10,000
	MAHENDRA PAWAR			
	SAYYED SHAKIR			
	MONIKA KUSHWAH			
	SALMAN			
	JIVIKA			
4	MOHIT SONI	06	MONEY PLASTIC RESEARCH INDORE	12,000-15,000
	DEEPMALA			
	RANJITA MAGRE			
	JYOTI PATHARIYA			
	NAINA KASDE			
	HARSHAL PATIL			
5	GANGARAM	05	RELIANCE NIPOON BURHANPUR	8,000-10,000
	HIMANSHU			
	MONALI CHOUDHARY			
	VARUN MAHAJAN			
	ADITI			

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
1	Dr. Kavita Pawar	HOD, Commerce	BIMS College, Burhanpur
2	Shri. Mohammad Ismail	Assist.Proff	S.G.J.Q. College Burhanpur
3	Smt. Rachna Dubey	Software Developer	Infosys Pune
4	Shri. Sachin Verma	Constable	M.P District Police
5	Smt. Natasha Naike	Programmer	MPEB, Indore
6	Shri. Manoj patil	Computer Operator	Govt. lead College Napanagar
7	Shri Vijay Kumar Lahase	Guest Faculty	Govt. lead College Napanagar
8	Shri. Deepak Sapkale	Guest Faculty	Govt. lead College Napanagar
9	Ku. Shabnam bano	Guest Faculty	Govt. lead College Napanagar

14. Innovations and Best Practices

INNOVATIONS AND BEST PRACTICES

Environment Consciousness

There are various activities of the College which are done regarding green audit. Since there is no any polluting agents and emission of harmful gas from the college. The college takes all the necessary steps concerning environment consciousness. The college has done enough work regarding enrichment of environment, such as tree plantation.

The college has taken various initiatives to make the environment of the college eco-friendly, such as:

- **Energy conservation**

All the traditional tungsten bulbs are replaced with C.F.L. bulbs and taking steps to convert them into L.E.D. Proper attention is paid to switch off the bulbs and fans etc after the classes.

- **Use of renewable energy**

The college has to be proposed for introducing solar-energy plantation for the uninterrupted electricity supply for economical consumption of electricity. The work regarding this is on unveiled.

- **Water harvesting**

The college has successfully made the water harvesting from the root and from the college campus by storing and recharging the bore well of the adopted villages. This has resulted in increasing of the ground water level of the college and neighbouring areas are also benefitting by this. The college has planted around 100 trees in the villages with the help of teachers, students and volunteers. The college has done under the Haryali project. Presently the college doesn't have a proper boundary wall, it is under construction as early as boundary wall completed, we will start the plantation in our premise.

- **Plantation**

The college has planted many trees in the campus area with the help of environmental organizations. The college plants more and more trees in the college premises during every monsoon. The college has planted these trees with the help of various organizations such as the

forest department and volunteering clubs with the help of NCC/NSS cadets.

INNOVATION

The college has arranged the Competitive Exam Coaching for the students: Coaching is given to students in competitive exams, such as Banking, Mathematics, Reasoning, Aptitude and other refresher courses. The students are given the knowhow of banking process by taking them to bank for visits.

- **Arts &craft:** - clay modelling, painting and sketches are thought to students, always try to find out the hidden skills of all the students like singing, dancing, and acting.
- Speeches on current topics, G.K. activities such as public speeches on current topic, General Knowledge Awareness, extempore speech and assembly. The students are encouraged to come on dais to give their extempore speeches on the topics of punctuality discipline, cultural awareness about national heritage and patriotism by giving them knowledge about great patriotic leaders. Some of the scientific innovative methods such as smart class room with interactive board and multimedia system adapted. Female students of this college are trained in Taekwondo Art at a one month's camp and around 50 girls participated in that under the women Empowerment program.

Best Practices

Environment Awareness

- **Goal**

The college is taking serious efforts regarding environmental awareness. To achieve perfect environment for learners, to promote Environmental Awareness to every common man and to live an eco -friendly life.

- **Context:**

Although the students were taught Environment awareness in their school level they lacked practical knowledge regarding this topic. The college provided excellent practical knowledge by engaging the students and teachers, to participate in environmental works. NSS volunteers and all both the teaching and learning societies are considered regarding the Obligation towards nature and take steps to prevent any sort of pollution. Students are informed about the importance of sustainable development and Eco-friendly life. They are practically given tasks and assignments on awareness

A. Water Conservation:

Water Harvesting is successfully practiced by the college by properly using the wasted water flowing during rainy days. The college took necessary actions and gained success by stocking the rain water within the campus. The underground water level has risen due to the works done by the college and volunteers. There was great scarcity for water till 2009. The water level of nearer bore wells have raised now. There was great water scarcity till 2008 but now there is

good stock of water in the college premises and the neighbouring places. The Underground water level has risen now Rallies are regularly conducted for water Conservation.

B. Air Pollution:

The quality of the air (oxygen) present in this college area and neighbouring villages are quite good comparing to major cities and towns, where there is more pollution. Yet, The College conducted Awareness campaigns and rallies along the roads of the town and adopted villages to convey the people awareness about the dangers of air pollution and its causes. Steps are taken by the college to promote No vehicle Day once a week. Rallies and awareness campaigns are conducted by the college. The college never produces any harmful gases or chemicals in their laboratory.

C. Tree Plantation:

Much effort is taken by the college to make the adopted village more environmental friendly with sources of rich greenery. The college planted around 50 trees in its adopted villages and has been successful in growing them. The college is located in a rocky area so that the survival rate of trees is less comparing to fertile places. Now the village's environment looks greener than before as many of the trees are growing well. These tree plantations were done with the help of NSS/NCC volunteers and the forest Department. Plants also grow around the college premise.

D. Waste Management:

Garbage are properly collected and supplied to the Municipal garbage collectors regularly and proper attention is given to check polythene and other major polluting waste materials. The college disposes plastic wastes to the junk dealer and to the rag-pickers. All the classes have dustbins for these purposes. Our NSS/NCC volunteers play an important role to make the premises waste free and they checkout the premises in a week.

E. Electricity Conservation:

Much attention is paid to ensure electricity conservation all electric consuming appliances and gadgets are switched off after their use. The college saves electric energies by replacing the traditional tungsten bulbs with new tube lights and C.F.L. Bulbs. Actions are being taken to replace them with L.E.D. bulbs. The college is also planning to install solar-energy resources in future.

F. Stationery Saving:

The college administration encourages students and staff members to use the paper from both sides, in order to save stationeries for official and academic purpose to save trees. We use the CCE old paper for official purpose and to use it in a way (Best from the waste).

The various activities and measures taken by this college should be role models for various other institutions. Students are to be taught practically regarding their responsibility towards nature. This college hopes and wishes all to unite together for the cause of natural conservation and together we should take steps to protect our mother earth and the environment.

- **SWOC Analysis (strength , weaknesses, Opportunity and Challenges**

SWOC Analysis

Strength:

1. The Neapanagar is only a Govt. Lead college in Dist- Burhanpur at tribal area providing college level education.
2. The student's strength is improving year by year.
3. Providing education to all backward students (SC/ST/BPL Holder Students) for accelerating their knowledge in their subjects to fertilizing their needs.
4. Well Qualified Permanent & Guest teaching faculty is available in the college.
5. Conducting Six U.G. level:-
 - B.A. Plain
 - B.A. Computer Application
 - B.Com Plain
 - B.Com Computer Application
 - B.Sc Plain (Bio / Math's)
 - B.Sc Computer Science
- 5.1. One P.G. level courses:-
 - M.Com (P.G. only in Commerce)
- 5.2. One P.G Course in Self-financial field:-
 - P.G.D.C.A (Diploma in computer application)
6. Teaching with modern techniques like virtual classes and interaction on boards.
7. Library with more than 20000 books in stock & also providing a free stationary to SC/ST students of the college.
8. One P.G. course Master of Commerce.
9. Well furnished computer Lab with 50 computers with four learned faculties.
10. Swami Vivekanand Career guidance cell also conducting skills development and self-employment training programs for the students.
11. Well-equipped laboratories for all subjects (Chemistry/ Physics/ Botany/Zoology).
12. Internal Quality assurance cell to maintain quality of education and benefits of students.
13. A vast playground is provided to the students for playing cricket and football.
14. A vast seminar hall for various cultural activities and meetings.
15. NSS and NCC unit conducts various social activities round the years in the town,

such as- Swacch bharat mission, Mat data Jagruktaa, and Beti Bachaao movements.

16. Quick & responsive system of scholarship disbursement for all SC/ST/OBC and also for Girls- Gaon ki Beti, Pratibha Kiran Scholarships.

17. Introducing a Biometric- Attendance device system only in whole District Burhanpur for staff in the college.

18. Healthy Environment and awareness in around the college campus.

Weakness:

1. Lack of permanent faculties. Only four permanent faculties available in the college and remaining all are Guest Faculties.

2. Low Speed in introduction of the programs.

3. Lack of New and well equipped Laboratories for Science & Computer studies.

4. Lack of P.G. Course and Programs. Such as (M.A/ M.Sc) Due to lacking of permanent faculties college has an absence of research extinction activities.

5. Lack of improved mechanism in present system.

6. Low awareness about education among the people of the town.

Opportunities:

(1) Direct need for learner - centric activities.

(2) Provides necessary facilities to create an educational environment among the students and teachers also.

(3) There has been necessity for opening professional and career oriented courses for both male and female students for improving their skills and knowledge.

(4) Opening of skill-based programs for weakest students for make them self depended in present time.

Challenges:

(1) Sanctions of new faculty members of vacant post by the government.

(2) Facing tough competition from new private colleges in Higher education field.

(3) To increase in par-percentage to bring down the dropout rate.

(4) To increase in infrastructural facilities as to attract the more students.

(5) Stacking of Employment on ended courses to combat the Unemployed situation.

(6) National level Attempt for participation of students in co curricular activities.

15. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	English Department	Language Lab will be arranged for the students of Burhanpur District.	All students will take the benefit of Language lab, because present era is the era of English.
2	Botany Department	Preparation of Flora of Burhanpur district, Utilization of Banana fibre in preparation of cloths and domestic articles,	Student will setup their own employment and beneficial botanical survey of India
3	Zoology Department	Study of local fishes and molluscs of Tehsil Nepanagar, Study of water flora and microbes of Tapti River, Air Pollution Study of Nepa Mills.	Self employment and Environmental studies and culture of animals
4	Chemistry Department	Study of water pollution surrounding area of Nepanagar.	We can sort out the pollution reasons and try to solve the problems regarding the pollution and used it as in irrigation, drinking and Industrial.
5	Physics Department	Digital and opto Electronic Lab will be setup in Nepanagar Tehsil Area.	That will be beneficial for the students of Physics or those who have self interest in electronics.
6	Economics Department	Study of Economical benefit of Nepa Mills to Nepanagar area.	Economical Strength and income level will be raised.
7	Commerce Department	Study of Financial Status of Nepa Mills	That will be beneficial for the students of management to know about the financial activities and its importance.
8	Computer Department	Study about the administrative activities and I.T in management	That will be beneficial for the students of I.T and management to know about the importance and all activities regarding computer sectors and it all activities.

16. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Enrolled seats

(a) Sanctioned Seats						
	SC	ST	OBC	MINORITY	GENERAL	Total
Undergraduate	101	165	206	07	62	541
Postgraduate	09	01	24	00	08	42
PhD	00	00	00	00	00	00
TOTAL	110	166	230	07	70	583

Data Source: AISHE

(b) Enrollment							
		Undergraduate			Postgraduate		Grand Total
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	25	12	4	7	0	48
	Female	24	23	13	1	1	62
ST	Male	58	30	11	1	0	100
	Female	34	23	9	0	0	66
OBC	Male	48	29	21	11	1	110
	Female	46	33	29	12	0	120
Minority	Male	0	0	2	0	0	2
	Female	1	0	4	0	0	5
General	Male	8	12	4	4	0	28
	Female	12	14	12	3	1	42
Total	Male	139	83	42	23	1	288
	Female	117	93	67	16	2	295
Grand Total		256	176	109	39	3	583

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	145	136	0	0
Commerce	80	43	44	11
Criminology and Forensic Science	0	0	0	0
Cultural Studies	0	0	0	0
Defence Studies	0	0	0	0
Design	0	0	0	0

Disability Studies	0	0	0	0
Education	0	0	0	0
Fashion Technology	0	0	0	0
Fine Arts	0	0	0	0
Fisheries Science	0	0	0	0
Foreign Languages	0	0	0	0
Gandhian Studies	0	0	0	0
Home Science	0	0	0	0
Indian Languages	0	0	0	0
IT & Computer	0	0	44	28
Journalism and Mass Communication	0	0	0	0
Law	0	0	0	0
Library and Information Science	0	0	0	0
Linguistics	0	0	0	0
Management	0	0	0	0
Marine Science and Oceanography	0	0	0	0
Oriental Learning	0	0	0	0
Physical Education	0	0	0	0
Religious Studies	0	0	0	0
Science	80	77	0	0
Social Science	0	0	0	0
Social Work	0	0	0	0
Women Studies	0	0	0	0

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	14	12	2
	Female	19	15	4
ST	Male	36	32	4
	Female	12	12	0
Other Reserved Categories	Male	42	38	4
	Female	36	35	1
General	Male	10	9	1
	Female	16	16	0
Total	Male	102	91	11
	Female	83	78	05

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	0	0	0
	Female	1	1	0
ST	Male	1	1	0
	Female	1	1	0
Other Reserved Categories	Male	7	6	1
	Female	7	5	2
General	Male	2	2	0
	Female	5	4	1
Total	Male	10	9	1
	Female	14	11	3

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1 st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	8	6
	Female	3	3
ST	Male	12	10
	Female	6	6
Other Reserved Categories	Male	11	9
	Female	29	28
General	Male	4	3
	Female	6	5
Total	Male	35	28
	Female	44	42

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1 st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	0	0
	Female	0	0

ST	Male	0	0
	Female	0	0
Other Reserved Categories	Male	0	0
	Female	1	1
General	Male	0	0
	Female	1	1
Total	Male	0	0
	Female	2	2

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September, [current year]							
		Reserved					Unreserved
		SC	ST	OBC	Female	MP Residents	
Assistant Professor	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	02	01	00	0	03	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Faculty	02	04	01	02	07	05
Associate Professor	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Professor	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	0	0	0	0	0	0
	Filled (Contract)	0	0	0	0	0	0
	Guest Lecturers	0	0	0	0	0	0
Admin. Staff (all)	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	0	0	0	0	04	04
	Filled (Contract)	0	0	0	0	0	0
Accountant	Sanctioned	0	0	0	0	0	0
	Filled (Regular)	0	0	0	0	01	01
	Filled (Contract)	0	0	0	0	0	0

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1st [previous year] to September 30th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained	0	0	0
	Avg. number of days	0	0	0
Associate Professor	Number trained	0	0	0
	Avg. number of days	0	0	0
Professor	Number trained	0	0	0
	Avg. number of days	0	0	0
Administrative Staff (all)	Number trained	0	N/A	0
	Avg. number of days	0	N/A	0
Accountant	Number trained	0	N/A	0
	Avg. number of days	0	N/A	0

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	2	1	0	0
	Contract	0	0	0	0
	Guest Lecturers	3	09	0	0
Associate Professor	Regular	0	0	0	0
	Contract	0	0	0	0
	Guest Lecturers	0	0	0	0
Professor	Regular	0	0	0	0
	Contract	0	0	0	0
	Guest Lecturers	0	0	0	0

Data Source: AISHE

4. Student support services

S.N.	NAME OF COLLEGE	NAME OF SCHEME	NO. OF STUDENT		2017-18 Total Student	AVERAGE VALUE IN Rs.
			M	F		
1	Govt College Napanagar	Gaon Ki Beti	0	173	173	5000
2		Pratibha Kiran	0	185	185	5000
3		Vikramaditya	4	00	4	5000
4		Life saving and transport allowance for computer and management of disadvantaged students	01	0	1	18000

POST MATRIC SCHOLARSHIP

S.N.	CASTE	Case	Amount
1	SC	Total Case	73
		Accept Case	73
		Sanction Amount	258681
		Payble Amount	258681
		Panding Case	0
2	ST	Total Case	130
		Accept Case	130
		Sanction Amount	644759
		Payble Amount	644759
		Panding Case	0
3	OBC	Total Case	116
		Accept Case	116
		Sanction Amount	623181
		Payble Amount	623181
		Panding Case	0
4	TOTAL PAYBLE AMOUNT		1526621

Data Source: College records, DHE

(a) Hostel occupancy as on 30th September, [Current Year] (all hostels)		
Capacity	Number of residents	
Males:		
Females:		
SC	Male	N.A
	Female	N.A
ST	Male	N.A
	Female	N.A
General	Male	N.A
	Female	N.A
Total	Male	N.A
	Female	N.A

Data Source: Hostel register verified against fee receipts on record

(b) Hostel occupancy as on 30th September, [Current Year] (girls only hostels opened after)	
Capacity	Number of residents
SC	N.A
ST	N.A
General	N.A
Total	N.A

Data Source: Hostel register verified against fee receipts on record

5. Examination Results

		M	F	TOTAL
1st year	Appeared	0	0	0
	1 st division	0	0	0
	2 nd Division	0	0	0
	3 rd Division	0	0	0
2nd year	Appeared	0	0	0
	1 st division	0	0	0
	2 nd Division	0	0	0
	3 rd Division	0	0	0
3rd year	Appeared	35	58	93
	1 st division	01	13	14
	2 nd Division	05	07	12
	3 rd Division	00	01	01

NOTE : CLASS I & II YEAR RESULT IS AWAITED

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	0	0	0	0	0	0	0	0	0	0
	1 st division	0	0	0	0	0	0	0	0	0	0
	2 nd Division	0	0	0	0	0	0	0	0	0	0
	3 rd Division	0	0	0	0	0	0	0	0	0	0
2nd year	Appeared	0	0	0	0	0	0	0	0	0	0
	1 st division	0	0	0	0	0	0	0	0	0	0
	2 nd Division	0	0	0	0	0	0	0	0	0	0
	3 rd Division	0	0	0	0	0	0	0	0	0	0

NOTE : CLASS I & II YEAR RESULT IS AWAITED

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A
ST	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A
General	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A
Total	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A
ST	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A
General	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A
Total	Male	N.A	N.A	N.A	N.A	N.A
	Female	N.A	N.A	N.A	N.A	N.A

Data Source: Records of the college placement cell

7. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	Number
Arts	N.A
Commerce	N.A
Criminology and Forensic Science	N.A
Cultural Studies	N.A
Defence Studies	N.A
Design	N.A
Disability Studies	N.A
Education	N.A
Fashion Technology	N.A
Fine Arts	N.A
Fisheries Science	N.A
Foreign Languages	N.A
Gandhian Studies	N.A
Home Science	N.A
Indian Languages	N.A
IT & Computer	N.A
Journalism and Mass Communication	N.A
Law	N.A
Library and Information Science	N.A
Linguistics	N.A
Management	N.A
Marine Science and Oceanography	N.A
Oriental Learning	N.A
Physical Education	N.A
Religious Studies	N.A
Science	N.A
Social Science	N.A
Social Work	N.A
Women Studies	N.A
Literature	N.A
Other	N.A
All disciplines	N.A

Data Source: AISHE

8. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	N.A	N.A
Commerce	N.A	N.A
Criminology and Forensic Science	N.A	N.A
Cultural Studies	N.A	N.A
Defence Studies	N.A	N.A
Design	N.A	N.A
Disability Studies	N.A	N.A
Education	N.A	N.A

Fashion Technology	N.A	N.A
Fine Arts	N.A	N.A
Fisheries Science	N.A	N.A
Foreign Languages	N.A	N.A
Gandhian Studies	N.A	N.A
Home Science	N.A	N.A
Indian Languages	N.A	N.A
IT & Computer	N.A	N.A
Journalism and Mass Communication	N.A	N.A
Law	N.A	N.A
Library and Information Science	N.A	N.A
Linguistics	N.A	N.A
Management	N.A	N.A
Marine Science and Oceanography	N.A	N.A
Oriental Learning	N.A	N.A
Others / Inter-disciplinary	N.A	N.A
Physical Education	N.A	N.A
Religious Studies	N.A	N.A
Science	N.A	N.A
Social Science	N.A	N.A
Social Work	N.A	N.A
Veterinary and Animal Sciences	N.A	N.A
Women Studies	N.A	N.A
All disciplines	N.A	N.A

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	1	N.A	N.A
Commerce	1	N.A	N.A
Criminology and Forensic Science	N.A	N.A	N.A
Cultural Studies	N.A	N.A	N.A
Defence Studies	N.A	N.A	N.A
Design	N.A	N.A	N.A
Disability Studies	N.A	N.A	N.A
Education	N.A	N.A	N.A
Fashion Technology	N.A	N.A	N.A
Fine Arts	N.A	N.A	N.A
Fisheries Science	N.A	N.A	N.A
Foreign Languages	N.A	N.A	N.A
Gandhian Studies	N.A	N.A	N.A
Home Science	N.A	N.A	N.A
Indian Languages	N.A	N.A	N.A
IT & Computer	N.A	N.A	N.A

Journalism and Mass Communication	N.A	N.A	N.A
Law	N.A	N.A	N.A
Library and Information Science	N.A	N.A	N.A
Linguistics	N.A	N.A	N.A
Management	N.A	N.A	N.A
Marine Science and Oceanography	N.A	N.A	N.A
Oriental Learning	N.A	N.A	N.A
Others / Inter-disciplinary	N.A	N.A	N.A
Physical Education	N.A	N.A	N.A
Religious Studies	N.A	N.A	N.A
Science	1	N.A	N.A
Social Science	N.A	N.A	N.A
Social Work	N.A	N.A	N.A
Women Studies	N.A	N.A	N.A
All disciplines	N.A	N.A	N.A

Date Source: College records based on published papers submitted by faculty

9. NAAC accreditation and UGC autonomy

	Date of Application (IIQA for SSR submission)	Date on which accreditation was received	Grade	Valid till
1st Cycle	14/11/2017	PENDING	NOT PROVIDED	N.A
2nd Cycle	N.A	N.A	N.A	N.A
3rd Cycle	N.A	N.A	N.A	N.A

Date of submission of Institutional Information for Quality Assessment (IIQA) Report for the current year: **14/11/2017**.

Does the college have currently valid UGC autonomy? **_ N.A _**. If yes, by order number **_ N.A _**, dated **_ N.A _**.

10. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)	541 (100%)	256 (47.32%)	176 (32.53%)	109 (20.14%)	-	256 (47.32%)
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)	42 (100%)	39 (92.85%)	03 (7.14%)	-	-	39 (92.85%)
Transition rate from the 1 st year to the 2 nd year (undergraduate, all	256	256	176			

categories)						
On-time graduation rate (undergraduate, all categories)	100%	100%	32.53%			
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)	39	39	03	-	-	
On-time graduation rate (postgraduate, all categories)	100%	100 %	07.14%	-	-	07.14
Regular faculty in position rate (all levels, reserved categories)	-	-	-	-	-	-
Regular faculty in position rate (all levels, unreserved categories)	-	-	-	-	-	-
Percentage of regular faculty with PhDs (all levels)	-	-	-	-	-	-
Employment rate of graduates from the previous academic year (undergraduate, all categories)	-	-	-	-	-	-
Employment rate of graduates from the previous academic year (postgraduate, all categories)	-	-	-	-	-	-
Percentage of total revenue generated through externally funded research	-	-	-	-	-	-
Number of papers published in peer-reviewed, international journals	-	-	-	-	-	-

Source: Tables under section 1-8.

11. Financial Reports

Name and registration number of the auditor **TANMAY V. RAJURKAR & CO...**
Reg.no.012166C

Number of audit observations recorded by the auditor: **05 (FIVE)**

Number of audit responses found satisfactory, as certified by the project directorate:
FOUND SATISFACTORY.

Certified audit reports as per the standard Chart of Accounts to be attached.
ATTACHED

12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted: **09/02/2018**

INSTRUCTIONS

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.

- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.

(Dr.Raju Sapkale)
Principal