

## **Annual Report 2016-17**

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31<sup>st</sup> of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

### **Important Information –**

- Name of the college – **Govt. State Level P.G. Law College Bhopal.**
- Place of the college – **Old Tilak Hostel PHQ. Jahangirabad Bhopal**
- District - **Bhopal**
- Division - **Bhopal**
- Year of establishment of college - **1997**
- Name and Contact details( Mail id , Phone ) of Principal –  
**Dr. Mayur Shikha Agarwal , M.No. 9893688361 [mayur.185@gmail.com](mailto:mayur.185@gmail.com),**  
**College E mail - [hslcbho@mp.gov.in](mailto:hslcbho@mp.gov.in)**
- Name , Post and Contact details of ( mail id, Phone no.) of Reporting In charge - **Dr. Mayur Shikha Agarwal , M.No. 9893688361 [mayur.185@gmail.com](mailto:mayur.185@gmail.com), College E mail - [hslcbho@mp.gov.in](mailto:hslcbho@mp.gov.in)**
- Date of report submission – **04/01/2018**

## Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Govt. State Level PG Law College is an eminent law institution which plays a unique role in shaping law students careers. The students are taught and trained with a goal of producing competent professionals in the field of law. The college helps the student to develop vocabulary communication skills, effective research skills and the ability to write efficiently, analysing and solving complex legal problem.

The college offers undergraduate three years LL.B, course and postgraduate LL. M. ( Master in Laws) courses. The college is also a recognized research centre of B.U. Bhopal.

The college has well qualified teaching staff. The teachers always encourage and motivate the budding lawyers to achieve their goals. They also contribute regularly in organizing. socio-legal education, co-curricular and extracurricular activities. The teaching faculty also provides free legal aid and advice to poor and needy people through free legal aid and advice centre. Free legal aid and advice camps are organized by the college to make villagers aware of the laws related to their problems. The centre for Human Rights and Environmental law creates awareness among the students and general public to know the importance of Human Rights and environment.

The college looks for new vistas to enhance its role in the field of legal education. The college is represented by the department of Higher Education Govt. of M.P. and B.U. Bhopal. Our student participate in various National and State Level seminars, Moot Court competitions and sports meet every year. To learn practical approach visits to courts, lawyers chambers, Jails ,police station and juveniles homes are arranged periodically.

College organizes guest lectures on the contributions made by famous leaders in the programmes to mark their birth anniversaries, Apart from that judges and eminent personalities come and share their knowledge and experience and thereby motivate the teachers and students and develop their personality . Govt. State Level P.G. Law College Bhopal has looked education from a broad and holistic perspectives .

## 2. Overview (1 page)

### (i) Vision, Mission and Objectives of the college

The Vision of the college is to achieve excellence in Legal Education . The mission of the college is to strive for quality of legal education more effectively and purposeful , to Legally empower the younger generation specially sc, st and the backward classes of region Bhopal , to empower women in Legal education. The sole objective of the college is to stimulate the academic environment for promotion of quality in Legal Education in teaching, learning and research. The institution's objective is also providing education to the economically, educationally & socially weaker section of the society.

### (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/

### (iii) Private), Parent University, UGC recognition, CPE status, etc), location & campus area

The Govt. P.G. Law college is an institution of legal studies and research of Govt. of M.P. approved by BCI and permanently affiliated to Barkatullha University Bhopal. The college has also been recognized by UGC under section 2 (f) and 12 (b) of UGC Act, 1956 .

The College is located in picturesque land of Tilak Hostel near Lower Lake, spread over 3 acres where the law students study in tranquil ambience. The Govt. State P.G. Law College campus is enclosed in a huge ambience that helps to maintain a congenial environment for study. The central location of the college provides an easy access to all the students and faculty.

### (iv) History of the college with significant milestones

The Govt. State Level P.G. Law College, Bhopal was established by Department of Higher Education Government of M.P. in Feb.-1997. Previously this college was known as Govt. Hamidia Arts Commerce and Law College. It was separated from Govt. Hamidia Arts Commerce and Law College and declared as an independent Law College in pursuance of the recommendations made by Bar Council of India. The Govt. P.G. Law College is an institution of legal studies and research of Govt. of M.P. approved by Bar Council of India and permanently affiliated to Barkatullha University of Bhopal. The college is also recognized by UGC under Section 2(f) and 12(B) of UGC Act, 1956.

No ragging case is reported in the history of law college. The institution has a successful track record of students appearing and qualifying in competitive examinations. Students are promoted to join legal profession and advance studies in ration of 50-40 . Only 10% of the students go for employment.

### (v) Faculties and major disciplines

The college is an independent law college. The college offers the following under graduate and postgraduate courses.

- 1- Three years LL.B. course.
- 2- LL.M. ( Master in Laws)

### 3. Senior Management Team and Board of Governors (1 page)

Lists the members of the senior management team (Principal, Registrar, Deans etc.) and members of the Board of Governors including their designations and professional backgrounds.

#### Administrative Hierarchy

For example -:

#### List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

Principal

Academic Supervisor	Controller Examination	Administrative Head	Financial Disbursing Officer	Human Resource cell	Janbhagidari Samiti
Principal	Principal	Principal	Principal	Directorate of Higher Education	Constituted according to Govt. Rules
Head of Dept.	Supporting Staff	Head Clerk	Accountant	M.P.	
Faculty		Non Teaching Staff	Supporting Staff		
Students					

### 4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

<b>Applications</b>	<b>UG</b>	<b>PG</b>	<b>PhD</b>
Applications that ranked the college as the 1 <sup>st</sup> preference	<b>518</b>	<b>52</b>	<b>NA</b>
Applications that ranked the college as the 2 <sup>nd</sup> preference	<b>202</b>	<b>30</b>	
Applications that ranked the college as the 3 <sup>rd</sup> preference	<b>124</b>	<b>15</b>	
Total number of applications received	<b>844</b>	<b>97</b>	
Number of students admitted	<b>180</b>	<b>20</b>	

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
LL.B.	Male- 295 Female- 161	SC- 101 ST- 39	96%	4%
LL.M.	Male- 17 Female- 20	SC- 07 ST- 01	98%	2%

### 5. Academic Programs: Core Programs - UG & PG

#### Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Law	LL.B.	Graduation with any discipline	Subject laid down by BCI New Delhi.

#### Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
Law	LL.M.	LL.B.	11

#### M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
1	Law	LL.M.	32

#### PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/ Short term courses :- Nil

Name of the Course	Department	Duration	Fees	Seats
NIL				

## 6. Academic Calendar 20 -

Academic Work	First/ Semester	Third/ Fifth	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	1 Week 1 Week		1 Week 1 Week
Teaching and Continuous Comprehensive Evaluation	N.A.		N.A.
CCE Schedule	N.A.		N.A.
Preparation Leave	10		10
Practical Exams (Graduation/Post Graduation)	LL.B. 3 Years – Moot Court		LL.M.- Dissertation
Semester and ATKT Exams	Yes		Yes
Declaration of Examination Results	Yes		Yes
Semester Break (for students)	10 Days		10 Days
Semester Break (for teachers)	10 Days		20 Days

## 7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

- 1- Classrooms - 12
- 2- Smart classrooms-01
- 3- Garden- 01 small
- 4- Students, common room- 01
- 5- Auditorium- 01 under Construction

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

- 1- Advisory Committee of Professors
- 2- Automated Library
- 3- Online journals facilities
- 4- Reading Room
- 5- Wi-Fi enabled
- 6- Computer Facility

- 1- Computer enabled Library – 10 Computer for students uses

- ✓ Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

- 1 Scholarships/ schemes for SC/ST/OBC/ minority,
- 2 Group Insurance Schemes

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressed Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

- 1- Tutor-Guardian scheme - Yes
- 2- Grievance Redressal Cell- Yes
- 3- Remedial classes- Yes
- 4- Career Guidance Cell. - Yes

Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

- 1- Group Yoga
- 2- Parliament Procedure Training
- 3- Court Visit
- 4- Participation in college Level debates

- ✓ Major student welfare initiatives over the past year- **NIL**

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- Extension Activities

The college looks for new vistas to enhance its role in the field of legal education. The college is represented by the department of Higher Education Govt. of M.P. and B.U. Bhopal. Our student participates in various National and State Level seminars, Moot Court competitions and sports meet every year. To learn practical approach visits to courts, lawyer's chambers, Jails, police station and juveniles homes are arranged periodically.

### **8. Student Achievements (5 pages)**

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focuses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

#### **ACADEMIC**

- Merit- Nil

<b>S.no</b>	<b>Name of the award/ medal/ meritorious scholarship</b>	<b>Name of the recipient</b>	<b>Class</b>	<b>Area of achievement</b>
	NIL			

- Research scholarship/ award

<b>S.no</b>	<b>Name of the scholarship award/</b>	<b>Name of the recipient</b>	<b>Class</b>	<b>Area of research</b>
1	Research Scholarship by M.P. Government	Geeta Patil	Ph.D	Law



**CULTURAL**

- **Participation- Nil**

S.no	Name of the event	District Level	State Level	University	National Level

- **Awards and Achievements :-**

Name of the student	Class	Event	Award/Achievement
1- Renu Dubey 2- venus raj chouhan	LL.B. II year	International Conference	
1-- Renu Dubey 2- Abhieest Dewedi 3- M.Darsha 4-Garima Katariya	LL.B. II year LL.B. I year LL.B. II year LL.B. I year	Surana & Surana Moot- Court	
1- Renu Dubey 2- Anand Sharma 3- Shubham Jain	LL.B. II year LL.B. I year LL.B. II year	Moot- Court	
1- Renu Dubey 2- Harshit Tiwari	LL.B. II year LL.B. I year	International Conference	
1- Renu Dubey	LL.B. II year	Young Scientist	
1-- Renu Dubey 2- Amit Anand sharma 3-Garima Katariya	LL.B. II year LL.B. I year LL.B. I year	National Moot Court ICFAI University	

**SPORTS**

- **Participation :- NIL**

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
	NIL				

- **Awards and Achievements :- NIL**

Name of the student	Class	Sport	Award/Achievement

**9. Research Activities (4 pages)**

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- **Major research themes :- NIL**

S. No.	Department	Prioritized research area and expertise	Social/ economic context

- **Major/Minor research projects:- NIL**

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received

- **Papers presented in regional, national and international seminars/ conferences - NIL**

S. No.	Name of the faculty	Regional/ State	National	International

- **Publications in national/ international journals:- NIL**

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor

- **List of linkages/ Collaborations/ MOUs :- NIL**

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- **College Publications: Research Journal, Magazine, Newsletter:- NIL**

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## 10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

### 1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt						
<i>Filled</i>	02	0	06	02	04	0
Sanctioned by Management/ Janbhagidari Samiti/ Other authority						
<i>Filled</i>	0	0	0	0	02	02

### 2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Tai Chourasiya ,	Ph.D	Law
2	Shri Manohar Singh Mewada	LL.M. set	Law

### 3. Annual improvement in academic, research & administrative Initiatives

- |  |
|--|
| <ul style="list-style-type: none"> <li>1- Dr. Mayur Shikha Agarwal</li> <li>2- Dr. Roma Mukherjee</li> <li>3- Dr. D.c. Uppadhyay</li> <li>4- Dr.Vishwas Chouhan</li> </ul> |
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## 11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

## 12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 <sup>th</sup> September [current year]

### Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

<p>1- IQAC has taken measures to improve academic improvement of the institution.</p> <p>2- IQAC has designed the time table suited to students and it is whole day teaching.</p> <p>3- The institution recognised as centre of research by Barkatullha University Bhopal. Many students have been benefitted by it total area of campus is WI-Fi.</p> <p>4- IQAC has awakened the students to spend at least two hours un library.</p>
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## 13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

**Activities of Placement Cell :- NIL**

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration

**Placement Details :- NIL**

S.no.	No. of Students Selected	List of employers/companies	Salary Package

**Alumni Profile :-**

<b>S.no.</b>	<b>Name of Alumni</b>	<b>Employment status</b>	<b>Name of the organisation</b>
1	Sangeeta Padnam	Civil Judge in M.P.	M.P. Judiciary
2	Akhilesh Devalia	ADPO	M.P. Govt.
3	Sobhna Patel	ADPO	M.P. Govt.

**14. Innovations and Best Practices**

- 1- Organising legal literacy camps.
- 2- Legal Awareness camps.
- 3- Human Rights Awareness Programmes.
- 4- Participation in social activities

**15. SWOC Analysis (strength , weaknesses, Opportunity and Challenges****The SWOC analysis of the institution****Strengths -****a) Easy access**

This is the only law college in centrally located area of Bhopal city. Since it is in the heart of the city, it is easily approachable by the students.

**b) Wide Campus**

The college is surrounded by many institutions viz. Science, Arts and computer etc. where the students can get opportunity for their career growth.

**c) Good Infrastructure**

The college has good infrastructural facilities to fulfill the basic and advance requirements of the students (like college building, library building, computer room, moot court hall, reading room, etc.)

**d) Well Qualified Staff**

The college has qualified and experienced fulltime and visiting experts to take on challenges and grow along with the progress of college. College has empanelled a good number of retired judges, practicing lawyers, retired

professors and eminent scholars to keep pace with the developments in legal field.

**e) Government-aided College**

It is government law college working under dept. of H.E. Govt. M.P., so fee structure is very low in comparison to the other colleges.

**f) Well Maintained**

The discipline, cleanliness and infrastructural facilities of the college are properly mentioned from time to time.

**g) Supportive and Well-to-do Management**

The Principal and faculty members are always supportive to encourage the students and to enrich the quality education in the college. The college has free Legal Aid and Advice Cell and cell for Human Rights and Environmental protection to help the society of large.

**h) Active Participation of students in Co-curricular and Extra-curricular activities**

Our student participates in various National and State level seminars, Moot court competitions and sports meet every year.

**i) Research Facilities**

The college has well-furnished library and well-equipped computer lab with the internet facilities which help the staff and students to conduct research and be acquainted with day to day changes in legal field.

**Weaknesses -**

As most of the students opt for this course as last career option, the cut-off percentage at entry level is not so high. It creates problem in preparing meritorious students at all level.

There is scope for the college to conduct more legal aid camps in collaboration with Bhopal District legal services authority to provide practical knowledge to our students and serve the society by creating legal awareness among the people. Moreover, the alumni association of our college should benefit from its growth.

**Challenges -**

1. As law is opted as a last option, college won't get quality students, if proper changes have not been made in syllabus, it is a big threat to law college.
2. Most of the students from Hindi and other vernacular mediums face problem in coping up with the subjects in English.
3. Increasing number of law colleges in city.

## 16. Looking ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

### Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	Academic	To Organise seminar	Not executed
2	Career Guidance	Recourse persons are invited to motivate students	executed
3	Personality development	Distinguished Guests are invited	executed

## 17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.



## Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet )

### 1. Sanctioned seats and enrolment

<b>(a) Sanctioned Seats</b>					
	<b>SC</b>	<b>ST</b>	<b>Other Reserved Categories</b>	<b>General</b>	<b>Total</b>
<b>Undergraduate</b>	101	39	135	181	456
<b>Postgraduate</b>	07	05	11	14	37
<b>PhD</b>					

Data Source: AISHE

<b>(b) Enrolment</b>							
		<b>Undergraduate</b>			<b>Postgraduate</b>		<b>PhD</b>
		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 1</b>	<b>Year 2</b>	
<b>SC</b>	Male	27	24	20	02	01	
	Female	14	11	05	02	02	01
<b>ST</b>	Male	08	20	02	02	02	
	Female	02	02	05	0	01	
<b>Other Reserved Categories</b>	Male	45	18	30	0	04	
	Female	19	13	10	05	02	
<b>General</b>	Male	42	32	27	04	02	
	Female	23	35	22	05	03	
<b>Total</b>	Male	122	94	79	08	09	
	Female	58	61	42	12	08	01

Data Source: AISHE

<b>Number of sanctioned seats by discipline group and enrolment in the 1<sup>st</sup> year as on September 30<sup>th</sup> [current year]</b>				
<b>Discipline Group</b>	<b>Undergraduate</b>		<b>Postgraduate</b>	
	<b>Sanctioned Seats</b>	<b>Enrolment</b>	<b>Sanctioned Seats</b>	<b>Enrolment</b>
Arts				
Commerce				
Criminology and Forensic Science				
Cultural Studies				
Defence Studies				
Design				
Disability Studies				
Education				
Fashion Technology				
Fine Arts				
Fisheries Science				
Foreign Languages				
Gandhian Studies				
Home Science				

Indian Languages				
IT & Computer				
Journalism and Mass Communication				
Law	180	180	20	20
Library and Information Science				
Linguistics				
Management				
Marine Science and Oceanography				
Oriental Learning				
Physical Education				
Religious Studies				
Science				
Social Science				
Social Work				
Women Studies				

Data Source: AISHE

## 2. Transition and on-time graduation

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Undergraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
<b>SC</b>	Male	27	0	06
	Female	24	09	0
<b>ST</b>	Male	08	21	02
	Female	02	09	0
<b>Other Reserved Categories</b>	Male	45	16	03
	Female	19	11	03
<b>General</b>	Male	42	26	03
	Female	23	25	03
<b>Total</b>	Male	122	63	14
	Female	68	54	06

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(a) Transition from the 1<sup>st</sup> year to the 2<sup>nd</sup> year (Postgraduate)</b>				
		Number of students admitted to the 1 <sup>st</sup> year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 <sup>nd</sup> year who:	
			Passed all subjects in the 1 <sup>st</sup> year	Were Allowed to Keep Terms
<b>SC</b>	Male	02	02	01
	Female	02	0	01
<b>ST</b>	Male	02	01	01
	Female	0	0	01
<b>Other Reserved Categories</b>	Male	0	0	02
	Female	05	0	02
<b>General</b>	Male	04	01	02
	Female	05	07	0
<b>Total</b>	Male	08	04	04
	Female	12	08	04

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

<b>(b) On-time graduation (Undergraduate)</b>			
		Number of students admitted to the 1 <sup>st</sup> year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
			<b>SC</b>
Female	08		
<b>ST</b>	Male	14	
	Female	04	
<b>Other Reserved Categories</b>	Male	38	
	Female	24	
<b>General</b>	Male	39	
	Female	27	
<b>Total</b>	Male	117	
	Female	63	

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

- **Result are not declared.**

<b>(b) On-time graduation (Postgraduate)</b>			
		<b>Number of students admitted to the 1<sup>st</sup> year in [year t-2] (*)</b>	<b>Of (*), the number of students who passed all final year examinations in the current year</b>
<b>SC</b>	Male	24	
	Female	11	
<b>ST</b>	Male	20	
	Female	02	
<b>Other Reserved Categories</b>	Male	18	
	Female	13	
<b>General</b>	Male	32	
	Female	35	
<b>Total</b>	Male	94	
	Female	61	

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

- **Result are not declared.**

## 3. Faculty and administrative staff in position and training

<b>(a) Faculty and administrative staff in position as on 30<sup>th</sup> September, [current year]</b>							
		<b>Reserved</b>					<b>Unreserved</b>
		<b>SC</b>	<b>ST</b>	<b>MP Resident s</b>	<b>Females</b>	<b>Other s</b>	
<b>Assistant Professor</b>	Sanctioned						07+1
	Filled (Regular)	01	Nil	Nil	01	03	01
	Filled (Contract)						
	Guest Lecturers	01				01	
<b>Associate Professor</b>	Sanctioned						
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						
<b>Professor</b>	Sanctioned				02		
	Filled (Regular)				02		
	Filled (Contract)						
	Guest Lecturers						
<b>Admin. Staff (all)</b>	Sanctioned						08
	Filled (Regular)	01			03	02	01
	Filled (Contract)	-	-	-	-	-	-
<b>Accountant</b>	Sanctioned	-	-	-	-	-	01
	Filled (Regular)	-	-	-	-	-	-
	Filled (Contract)	-	-	-	-	-	-

Data Source: AISHE

<b>(b) Training of faculty and administrative staff between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>				
		<b>Leadership and management training</b>	<b>Training in the area of academic specialisation</b>	<b>Other training</b>
<b>Assistant Professor</b>	Number trained		E Governance Dr. Vikram Choudhary	
	Avg. number of days		13 Days	
<b>Associate Professor</b>	Number trained			
	Avg. number of days			
<b>Professor</b>	Number trained		EpcO Training Dr. Roma Mukherjee	
	Avg. number of days		07 Days	
<b>Administrative Staff (all)</b>	Number trained		N/A	
	Avg. number of days		N/A	
<b>Accountant</b>	Number trained		N/A	
	Avg. number of days		N/A	

Data Source: Compiled from training certificates submitted by faculty/administrative staff

<b>(c) Faculty qualifications as on 30<sup>th</sup> September, [Current Year]</b>					
		<b>PhD</b>	<b>Postgraduate</b>	<b>Undergraduate</b>	<b>Others</b>
<b>Assistant Professor</b>	Regular	05	01		
	Contract				
	Guest Lecturers	01	01		
<b>Associate Professor</b>	Regular				
	Contract				
	Guest Lecturers				
<b>Professor</b>	Regular	02			
	Contract				
	Guest Lecturers				

Data Source: AISHE

## 4. Student support services - Nil

<b>(a) Financial support received (from all sources) by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	43	11,500/- per student	02	16,100/- per student		
	Female	22	11,500/- per student	03	16,100/- per student	01	3,84,000/-
ST	Male	42	11,500/- per student	01	16,100/- per student		
	Female	14	11,500/- per student	01	16,100/- per student		
General	Male	-					
	Female	-	-	-	-		
Total	Male	85		03			
	Female	36		04		01	

Data Source: AISHE

<b>(a) Financial support received, from the DHE, by students in the college between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
ST	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
General	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil
Total	Male	Nil	Nil	Nil	Nil	Nil	Nil
	Female	Nil	Nil	Nil	Nil	Nil	Nil

Data Source: College records, DHE

<b>(b) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (all hostels)</b>		
<b>Capacity</b>		<b>Number of residents</b>
<b>Males:</b>		
<b>Females:</b>		
<b>SC</b>	Male	Nil
	Female	Nil
<b>ST</b>	Male	Nil
	Female	Nil
<b>General</b>	Male	Nil
	Female	Nil
<b>Total</b>	Male	Nil
	Female	Nil

Data Source: Hostel register verified against fee receipts on record

<b>(c) Hostel occupancy as on 30<sup>th</sup> September, [Current Year] (girls only hostels opened after )</b>	
<b>Capacity</b>	<b>Number of residents</b>
<b>SC</b>	Nil
<b>ST</b>	Nil
<b>General</b>	Nil
<b>Total</b>	Nil

Data Source: Hostel register verified against fee receipts on record

### 5. Examination Results

<b>(a) Examination results for [previous academic year] (undergraduate)</b>											
		<b>SC</b>		<b>ST</b>		<b>Other Reserved Categories</b>		<b>General</b>		<b>Total</b>	
		<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>
<b>1<sup>st</sup> year</b>	Appeared	32	19	07	0	39	12	29	17	107	48
	1 <sup>st</sup> division	06	07	02	0	09	03	07	02	24	12
	2 <sup>nd</sup> Division	26	12	05	0	30	09	22	15	83	36
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-
<b>02<sup>nd</sup> year</b>	Appeared	27	09	11	02	19	11	29	28	86	50
	1 <sup>st</sup> division	05	02	02	0	02	02	04	03	13	07
	2 <sup>nd</sup> Division	22	07	09	02	17	09	25	25	73	43
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-
<b>3<sup>rd</sup> year</b>	Appeared	15	08	02	04	30	09	21	22	68	43
	1 <sup>st</sup> division	02	01	0	01	06	03	05	04	13	09
	2 <sup>nd</sup> Division	13	07	02	03	24	06	16	18	55	34
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]



<b>(a) Examination results for [previous academic year] (postgraduate)</b>											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
<b>1<sup>st</sup> year</b>	Appeared	03	03	02	01	02	02	03	07	10	13
	1 <sup>st</sup> division	01	01	01	0	0	01	01	02	03	04
	2 <sup>nd</sup> Division	02	02	01	01	02	01	02	05	07	09
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-
<b>01</b>	Appeared	0	02	01	01	03	02	02	03	06	08
	1 <sup>st</sup> division	0	01	0	0	01	0	0	01	01	02
	2 <sup>nd</sup> Division	0	01	01	01	02	02	02	02	05	06
	3 <sup>rd</sup> Division	-	-	-	-	-	-	-	-	-	-

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking - NIL

<b>(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)</b>						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed / Self-employed	In education/ training	Unemployed	Not in the labour force
<b>SC</b>	Male					
	Female					
<b>ST</b>	Male					
	Female					
<b>General</b>	Male					
	Female					
<b>Total</b>	Male					
	Female					

Data Source: Records of the college placement cell

Note:- Practicing as Lawyer.

<b>(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)</b>						
		<b>Number of students who graduated in [the previous academic year] (*)</b>	<b>Of (*), the number of students who were successfully tracked and are:</b>			
			<b>Employed / Self-employed</b>	<b>In education/ training</b>	<b>Unemployed</b>	<b>Not in the labour force</b>
<b>SC</b>	Male					
	Female					
<b>ST</b>	Male					
	Female					
<b>General</b>	Male					
	Female					
<b>Total</b>	Male					
	Female					

Data Source: Records of the college placement cell

Note:- Practicing in Court as Lawyer.

#### 7. PhDs Awarded - NIL

<b>Number of PhDs awarded between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>	
<b>Discipline Group</b>	<b>Number</b>
Arts	
Commerce	
Criminology and Forensic Science	
Cultural Studies	
Defence Studies	
Design	
Disability Studies	
Education	
Fashion Technology	
Fine Arts	
Fisheries Science	
Foreign Languages	
Gandhian Studies	
Home Science	
Indian Languages	
IT & Computer	
Journalism and Mass Communication	
Law	Nil
Library and Information Science	
Linguistics	
Management	
Marine Science and Oceanography	
Oriental Learning	
Physical Education	
Religious Studies	

Science	
Social Science	
Social Work	
Women Studies	
Literature	
Other	
<b>All disciplines</b>	

Data Source: AISHE

### 8. Research and consultancy- Nil

<b>Revenue generated through externally funded research and consultancies over [previous financial year]</b>		
<b>Discipline Group</b>	<b>Number of active projects</b>	<b>Total Revenue Generated (Rs. lakhs)</b>
Arts		
Commerce		
Criminology and Forensic Science		
Cultural Studies		
Defence Studies		
Design		
Disability Studies		
Education		
Fashion Technology		
Fine Arts		
Fisheries Science		
Foreign Languages		
Gandhian Studies		
Home Science		
Indian Languages		
IT & Computer		
Journalism and Mass Communication		
Law	<b>Nil</b>	<b>Nil</b>
Library and Information Science		
Linguistics		
Management		
Marine Science and Oceanography		
Oriental Learning		
Others / Inter-disciplinary		
Physical Education		
Religious Studies		
Science		
Social Science		
Social Work		
Veterinary and Animal Sciences		
Women Studies		
<b>All disciplines</b>		

Data Source: College/university records

<b>Number of papers published in peer-reviewed journals between October 1<sup>st</sup> [previous year] to September 30<sup>th</sup> [current year]</b>			
<b>Discipline Group</b>	<b>Number of papers published</b>		<b>Number of published papers through cross-institute research collaboration</b>
	<b>International Journals</b>	<b>National Journals</b>	
Arts			
Commerce			
Criminology and Forensic Science			
Cultural Studies			
Defence Studies			
Design			
Disability Studies			
Education			
Fashion Technology			
Fine Arts			
Fisheries Science			
Foreign Languages			
Gandhian Studies			
Home Science			
Indian Languages			
IT & Computer			
Journalism and Mass Communication			
Law	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
Library and Information Science			
Linguistics			
Management			
Marine Science and Oceanography			
Oriental Learning			
Others / Inter-disciplinary			
Physical Education			
Religious Studies			
Science			
Social Science			
Social Work			
Women Studies			
<b>All disciplines</b>			

Date Source: College records based on published papers submitted by faculty

## 9. NAAC accreditation and UGC autonomy

	<b>Date of Application (LOI &amp; SSR submitted)</b>	<b>Date on which accreditation was received</b>	<b>Grade</b>	<b>Valid till</b>
<b>1<sup>st</sup> Cycle</b>				
<b>2<sup>nd</sup> Cycle</b>				
<b>3<sup>rd</sup> Cycle</b>				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Does the college have currently valid UGC autonomy? \_\_\_\_\_ . If yes, by order number \_\_\_\_\_, dated \_\_\_\_\_.

## 10. Institutional Trends

<b>Variable</b>	<b>Baseline Value</b>	<b>[Year 1]</b>	<b>[Year 2]</b>	<b>[Year 3]</b>	<b>[Year 4]</b>	<b>Current Year</b>
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (undergraduate, all categories)	100%	180	180	180		
Percentage of sanctioned seats in the 1 <sup>st</sup> year filled (postgraduate, all categories)	100%	180	153	148		
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (undergraduate, all categories)		180	153	148		
On-time graduation rate (undergraduate, all categories)						
Transition rate from the 1 <sup>st</sup> year to the 2 <sup>nd</sup> year (post graduate, all categories)		20	14			
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with PhDs (all levels)		100	100	100	100	100
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (postgraduate, all categories)						
Percentage of total revenue generated through externally funded research		Fee	Fee	Fee	Fee	Fee
Number of papers published in peer-reviewed, international journals						

Source: Tables under section 1-8.

## 11. Financial Reports

Name and registration number of the auditor \_\_\_\_\_.

Number of audit observations recorded by the auditor \_\_\_\_\_.

Number of audit responses found satisfactory, as certified by the project directorate \_\_\_\_\_.

Certified audit reports as per the standard Chart of Accounts to be attached.

## 12. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted \_\_\_\_\_

### Instructions

- All data is to be reported as on 30<sup>th</sup> September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30<sup>th</sup> September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1<sup>st</sup> October of the previous year and 30<sup>th</sup> September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.

- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.