

Annual Report 2017-2018

Important information

- Name of College - Govt College Bahoriband, Katni
- Place of College - BRC Building Bahoriband, Katni
- District - Katni
- Division - Jabalpur
- Year of establishment of College - 2013
- Name and contact details - Dr. Sushma Shrivastava
- (Mail Id, Phone) of Principal - Shrivastavsushma4@gmail.com,
9425030919
- Name, post and contact details of
(Mail id, Phone No.) of Reporting -
In charge
- Date of report Submission -

1) The principal Report: -

The college has been established from the session 2013-2014 in a government building placed at first floor BRC building, Bahoriband. The college has acquired 10 acres of land from the district administration to create its own infrastructure besides the regular teaching of 186 students with the help of guest faculty deputed by the DHE. Several activities were also conducted during the year like regular redressal of complaints to the CM helpline, proper and punctual redressal of different scholarships like Gaon Ki Beti Yojna, post metric scholarship, Awagaman Suvidha, Yojna etc. The programme of the DHE like Vivekanand carrier Marg Darshan Prakosht, personality development cell, Matadata awareness programme Swachta Abhiyan, Nadi Jagrukta Abhiyan have been organized during the year. Sports activities were organized for different possible levels. A local level yoga training course has also been organized. Other departmental activities directed by the DHE have also been conducted. Biometric machine has installed to monitor the attendance of the staff. College Chalo Abhiyan has been conducted to motivate students of 12th class of catchment area to take admission in college.

2) Overview:-

I) Vision, Mission and objectives

The college has an aim not only create infrastructure but a multidimensional vision to all around development. The college will try to its best to provide innovative educational facilities, to develop critical thinking, to inculcate moral and ethics and cultural values among the students to develop nationality and global perspective among them.

II) Brief Introduction

Government College Bahoriband was established by government of Madhya Pradesh on 13th August 2013. In a government building at 1st floor, BRC building, Bahoriband having student's strength of 8. The college has got 10 acres of land in 2014. Two regular faculty were appointed to create basic set up for the college and regulate the academic calendar of the DHE. After receiving a grant from the government of MP the construction of the building has been proposed to be started. The building is under construction and expected to be handed over to the college till July 2018. The teaching and extracurricular activities are being conducted with the help of guest faculty and outsource.

III) History of the college

Government College Bahoriband was established by government of Madhya Pradesh on 13th August 2013. In a government building at 1st floor, BRC building, Bahoriband having student's strength of 8. The college has got 10 acres of land in 2014. Two regular faculty were appointed to create basic set up for the college and regulate the academic calendar of the DHE. After receiving a grant from the government of MP the construction of the building has been proposed to be started. The building is under construction and expected to be handed over to the college till July 2018. The teaching and extracurricular activities are being conducted with the help of guest faculty and outsource.

IV) Faculties and major disciplines

1. Bachelor of Arts.

S. No.	Subject	Name	Post Held	E-mail	Phone/ Mobile No.
1.	Sociology	Br. Shushma Shrivastav	Professor	shrivastavsushma4@gmail.com	9425030919
2.	Economics	Dr. Sunil Kumar	AP	sunilkumareco@gmail.com	9981413922
3.	Hindi	Manju Diwedi	Guest Faculty	manjudwivedi1023@gmail.com	8989906414
4.	English	Shivana Samadhiya	Guest Faculty	shivanisamadhiya08@gmail.com	9111671199
5.	Political Science	Dr. Preeti Yadav	Guest Faculty	preeti Yadav11283@gmail.com	9755609197
6.	History	Dr. Mamta Patel	Guest Faculty	mamtabopche1984@gmail.com	9617192017
7.	Sports	Anil Patel	Guest Faculty	anil7200@gmail.com	7509254681
8.	Library	Preeti Tiwari	Guest Faculty	kalashgold07@gmail.com	7879863248

3) Senior Management team:-

Principal - Dr. Sushma Shrivastav

Financial Disbursing Officer - Principal Government Tilak College, Katni

Head of the department :-

1. Dr. Sunil Kumar - Economics AP
2. Manju Diwedi - Hindi Literature GF
3. Shivani Samadhiya - English Literature GF
4. Dr. Preeti Yadav - Political Science GF
5. Dr. Mamta Patel - History GF
6. Anil Patel - Sports Officer GF
7. Preeti Tiwari - Librarian GF

Non Teaching:-

1. Rahul Burman Peon (Outsource)
2. Dharmendra Patel Chaukidar (Outsource)
3. Ramkishore Valmik Sweeper (Outsource)

4) Admission Statistics:-

- Total no. of application received - 73
- No. of Students admitted - 73

Name of Course	Year	Gender		Category				% of te students from the state	% of student from other states
		M	F	OBC	SC	ST	GEN		
BA	2017-18	36	37	49	11	9	4	100%	0%

5) Academic Programs: - Core Program UG

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts	10+2 from a recognized Board or 10+2 with relevant vocational course from M. P. Board	Foundation course + a group of 3 optional subject

6) Academic Calendar 2017-2018:-

Academic Work	First/Third/Fifth Semester	Second/Fourth/Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	01 July to 08 July 2017 (07 Working Day)	26 Dec. 2017 (01 Working Day)
Teaching and Continuous Comprehensive Evaluation	10 July to 02 Nov. 2017 (93 Working Day)	27 Dec. to 18 April 2018 (92 Working Day)
CCE Schedule	Sept. Third week	March Second week
Practical Exams (Graduation/Post Graduation)	In between 23 Oct. to 09 Nov. 2017	In between 02 April to 18 April 2018
Preparation Leave	25 Nov. to 09 Nov. 2017 (07 Working Day)	19 April to 21 April 2017 (03 Working Day)
Semester and ATKT Exams	10 Nov. to 14 Dec. 2017	23 April to 26 May 2018
Declaration of Examination Results	Till 31 Dec 2017	Till 15 Jun 2018
Semester Break (for students)	15 Dec. to 23 Dec. 2017 (09 Working Day)	28 May to 30 Jun 2018 (34 Working Day)
Semester Break (for teachers)	15 Dec. to 23 Dec. 2017 (09 Working Day)	28 May to 15 Jun 2018 (19 Working Day)

- Proposed Academic Calendar 2017-18
(Annual System)

S.No.	Details	Date
1.	Admission Start	25.05.2017
2.	Teaching Start	01.07.2017
3.	Admission Closed Except Transfer Cases	30.07.2017
4.	Faculty Change	Till 08.08.2017
(II) Student Union formation / Cultural, Literary, Sports etc.		
1.	Student union formation	Aug. / Sept. 2017
2.	University / College / Dist. / Zone / State Compt.	Completed till Oct. 2017
3.	NCC , NSS etc. activities	
4.	Annual Function / publication of magazine	Second week Feb. 2018
(III) Internal Evaluation / Annual Exams		
1.	Quarterly Evaluation	Last week of Sept. 2017
2.	Half Yearly Evaluation	Last week of Dec. 2017
3.	Announcement of Theoretical Exam	15 Feb. 2018
4.	Date of Practical Exams UG level	05 March to 21 March 2018
5.	Preparation Leave for exam	22 March to 29 March
6.	Start of Annual Exam	30 March to 15 May 2018
7.	Date of Declaration of all result	15 June 2018
(IV) Leave		
1.	Dipawali (5 Days)	17.10.2017 to 21.10.2017
2.	Winter Vacation	15.12.2017 to 23.12.2017 (08 working days)
3.	Summer Vacation	28.05.2018 to 15.06.2018 (17 working days)

7) The students experience:-

- Classroom - 3
 - The college library has a total of 107 books. Books are issued on regular basis to the students and teaching staff.
 - As per the government norms free of cost books and stationeries are distributed to all SC/ST students.
 - We provide facility like various types of government scholarships etc.
- ✓ IT Enabled
- a) Online admissions
 - b) Online examination form filling
 - c) Online scholarship form
 - d) Vivekanand career guidance cell
 - e) Personality development cell
 - f) Matdata club
- ✓ Financial assistance - As per Govt. Norms.
- ✓ Anti - ragging cell and Grievance cell are functioning.
- ✓ Sports academic calendar has been followed up to the possible extent in badminton, chess, table tennis, cricket, athletics for both male and female students.
- ✓ Students have participated in Yuva Utsav and literary/cultural activities at different possible level.

8) Student Achievements:-

Academic

S.No.	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
Nil	Nil	Nil	Nil	Nil

Cultural

- Participation

S.No.	Name of the event	District Level	State Level	University	National Level
1.	Yuva Utsav Literary	Yes	-	-	-
2.	Yuva Utsav Cultural	Yes	-	-	-
3.	Yuva Utsav Drawing	Yes	-	-	-

9) Research Activities:-

- Paper presented in regional, national and international seminars/conferences.

S.No.	Name of faculty	Regional/State	National	International
1.	Dr. Sunil Kumar	-	Yes	-

10) Human Resources:-

1. Faculty and Administrative appointments:- Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical
	Prof	Promoted Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt.	-	-	6	-	9	-
Filled	-	1	1	6	3	-
Sanctioned Management/ Janbhagidari Samiti/ Other authority	-	-	-	-	-	-
Filled	-	-	-	-	-	-

11) Events and Initiatives:-

- College level workshop, poster presentations have organized.

12) Institutional Development Plan:-

- Construction of college building is under construction.

13) Placement Report:-

- Nil

14) Innovation and Best Practices:-

15) SWOC Analysis (Strength, weaknesses, Opportunity and Challenges)

Strength	Weaknesses	Opportunity	Challenges
1. No. of female Student higher 2. Vast potential of the catchment area	1. No infrastructure 2. Poor background of the student in every arena	1. Cater the need of the region	1. Creation of infrastructure in every sphere 2. Language quality

16) Looking Ahead Future Plan:

1. Completion of college building.
2. Posting of teaching and non-teaching staff.
3. Computer system to be made operational.

17) Appendix: Institutional Performance Data and Financial Reports

S. No.	Items	Amount in absolute Rs.	S. No.	Items	Amount in absolute Rs.
1.	Grants Received from		1.	Salary, Allowances & Retirement Benefits	
	(i) University Grants Commission (ii) Distance Education Council (iii) Other Central Education Council		2	Buildings (Construction and Maintenance)	
2	Grants Received from state Government		3	Library & Laboratory	
3	Grants Received from University		4	Research Activities	
4	Grants Received from Local Bodies		5	Scholarships	
5	Donations		6	Other Expenses	
6	Tuition Fee				
7	Other Fees				
8	Interests				
9	Sale of Application Form				
10	Other Income				
11	Total		7	Total	

Part II

Appendix: Institutional Performance Data and Financial Report (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

Total sanctioned seats = 80

(a) Admitted					
	SC	ST	OBC	General	Total
Under Graduate					

(b) Enrolment				
		Year 1	Year 2	Year 3
SC	Male	9	4	4
	Female	2	3	5
ST	Male	6	0	1
	Female	3	1	2
Other Reserved Categories	Male	20	17	14
	Female	29	28	23
General	Male	1	5	2
	Female	3	7	9
Total	Male	36	26	21
	Female	37	39	39

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th (Current year)		
Discipline	Undergraduate	
	Sanctioned Seats	Enrolment
Arts	80	73

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (undergraduate)				
		Number of student admitted to the 1 st year in (the previous academic year) (*)	of (*) the number of students currently enrolled in the 2 nd year who:	
			Passed all subject in the 1 st year	were allowed to keep terms
SC	Male	6	5	1
	Female	6	6	-
ST	Male	1	1	-
	Female	2	2	-
OBC	Male	17	16	1
	Female	28	23	5
General	Male	3	2	1
	Female	7	7	-
Total	Male	27	24	3
	Female	43	38	5

(b) On time graduation (Undergraduate)			
		Number of students admitted to the 1 st Year	Of the number of student who passed all final year examinations for the previous academic year
SC	Male	9	1
	Female	2	1
ST	Male	6	-
	Female	3	-
Other reserved Categories	Male	20	5
	Female	29	8
General	Male	1	1
	Female	3	-
Total	Male	36	6
	Female	37	9

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30th September (Current year)							
Reserved							Unreserved
		SC	ST	MP residents	Female/ Male	Other	
	Sanctioned						
Assistant Professor	Filled (Regular)						1 (M)
	Filled (Contract)	-	-	-	-	-	-
	Guest lecturers				2 (F), 1(M)		3 (F)
Professor	Sanctioned						1 (F)
	Filled (Regular)						
	Filled (Contract)						
	Guest Lecturers						

(b) Training of faculty and administrative staff between October 1st (previous year) to 30th September (Current year)				
		Leadership and management training	Training in the area of academic specialization	Other training
Assistant Professor	Number trained	NA	Na	NA
	Avg. number of days			
Associate Professor	Number trained			
	Avg. number of days			
Professor	Number trained			
	Avg. number of days			
Administrative Staff (all)	Number trained			
	Avg. number of days			
Accountant	Number trained			
	Avg. number of days			

(c) Faculty qualification as on 30th September (Current Year)

		PHD	Postgraduate	Undergraduate	Other
Assistant Professor	Regular	1	-		
	Contract	-	-		
	Guest lecturers	2	4		
Associate Professor	Regular				
	Contract				
	Guest lecturers				
Professor	Regular	1			
	Contract				
	Guest lecturers				

4. Student support services

(a) Financial support received (from all sources)/DHE by students in the college between October 1st (previous year) to September 30th (current year)

		Undergraduate	
		Number	Average value (Rs.)
SC	Male		
	Female		
ST	Male		
	Female		
General	Male		
	Female		
Total	Male		
	Female		

5. Examination Result

		(a) Examination result for (previous academic year) (undergraduate)									
		SC		ST		OBC		General		Total	
		M	F	M	F	M	F	M	F	M	F
1 st Year	Appeared										
	1 st division										
	2 nd division										
	3 rd division										
2 nd Year	Appeared										
	1 st division										
	2 nd division										
	3 rd division										
3 rd Year	Appeared										
	1 st division										
	2 nd division										
	3 rd division										

6. Placement and student tracking

		(a) Placement and tracking of student who graduated in (previous academic year) (undergraduate)				
		Number of student who graduated in (the previous academic year) (*)	Of (*) the number of student who were successfully tracked and are:			
			Employed / Self-employed	In education / training	Unemployed	Not in the labour force
SC	Male					
	Female					
ST	Male					
	Female					
General	Male					
	Female					
Total	Male					
	Female					

7. Ph.D. Awarded

- Nil

8. Research and consultancy

Revenue generated externally funded research and consultancies over (previous financial year)		
Discipline	Number of active project	Total Revenue Generated (Rs. lakhs)
Arts	Nil	Nil

Number of paper published in peer-reviewed journals between October 1 st (previous year) to September 30 th (Current Year)			
Discipline Group	Number of Paper published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	Nil	Nil	Nil

9. NAAC accreditation and UGC autonomy

	Date of application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 st Cycle	Nil	Nil	Nil	Nil
2 nd Cycle	Nil	Nil	Nil	Nil
3 rd Cycle	Nil	Nil	Nil	Nil

Date of submission of the Annual Quality Assurance Report for the current year

Does the college have currently valid UGC autonomy No.

If yes, by order number _____, dated _____.

10. Institutional Trends

Variable	Baseline value	Year 1	Year 2	Year 3	Year 4	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)						
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)						
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)						
On-time graduation rate (undergraduate, all categories)						
Transition rate from the 1 st year to the 2 nd year (postgraduate, all categories)						
On-time graduation rate (postgraduate, all categories)						
Regular faculty in position rate (all levels, reserved categories)						
Regular faculty in position rate (all levels, unreserved categories)						
Percentage of regular faculty with Ph.D. (all levels)						
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Employment rate of graduates from the previous academic year (undergraduate, all categories)						
Percentage of total revenue generated through externally funded research						
Number of paper published in peer-reviewed , international journals						

11. Financial

Name and registration number of the auditor CA _____.

Number of audit observations recorded by the auditor _____.

Number of audit responses found satisfactory, as certified by the project directorate _____.

Certified audit report as per the standard Chart of Accounts to be attached.

12. All India Survey of Higher Education

Date on which all application fields of the data collection format for the all India survey of Higher Education were completed and submitted 10/06/2017.