

Annual Report 20__

Important Information –

- Name of the college – Govt. College Pansemal Dist. Barwani (M.P.)
- Place of the college - Pansemal
- District - Barwani
- Division - Indore
- Year of establishment of college - 2012
- Name and Contact details(Mail id , Phone) of Principal –
Dr. B.S. Muzalda Incharge Principal Mo. No. 9425415604 Mail.
Bhavsinghmuzalda@gmail.com
- Name , Post and Contact details of (mail id, Phone no.) of Reporting In charge -
Dr. Deepak shinde Associate Professor Mob. No. 9424521346 Mail.
Deepak.shine2011@rediffmail.com
- Date of report submission - /07/2018

Part I

- 1. The Principal's Report (2 pages)-** Highlights the key activities, events, and successes of the past year and briefly describes major new initiatives to be undertaken over the next year.

Ours is a new Government college established in the year 2012 and the building is under construction. At present the college is running in a school building. The infrastructure will be developed with the financial assistance from the World Bank as soon as the construction work is completed.

2. Overview (1 page)

- (i) Vision, Mission and Objectives of the college

Vision

“To achieve Fifty-Percent on time graduation and to make the students employable by 2022.”

Mission and Objectives

To provide quality education while ensuring equity among the students so that they grow into ethically and morally strong persons with the confidence to meet the challenges in today’s world.

Our students will prove to be valuable assets of the organizations they are employed in.

- (ii) Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

Ours is a new Government college established in the year 2012 and the building is under construction. At present the college is running in a school building. The infrastructure will be developed with the financial assistance from the World Bank as soon as the construction work is completed.

- (iii) History of the college with significant milestones

Ours is a new Government college with science and Arts faculties established in the year 2012. Two batches have already passed out.

(iv) Faculties and major disciplines

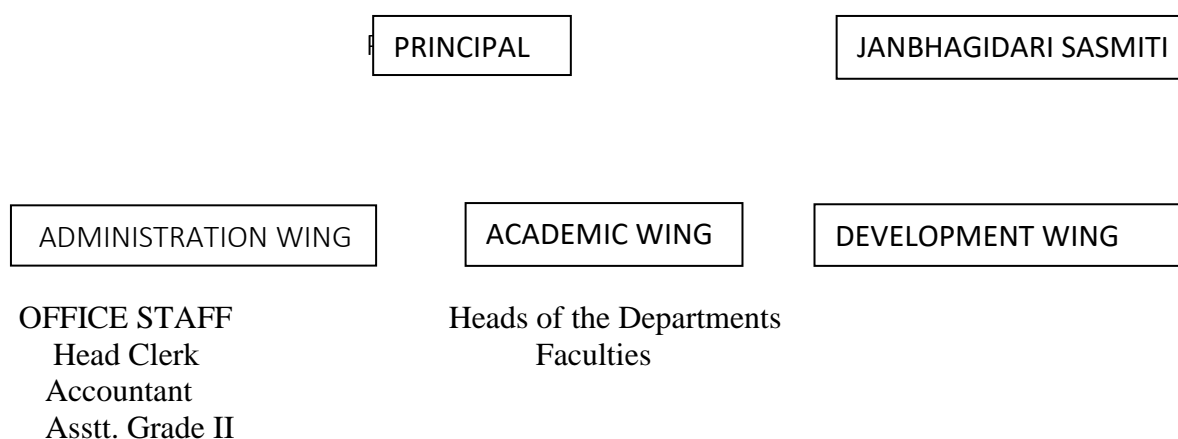
(1) Arts: B.A.

(2) Science: B.Sc.

3. Senior Management Team and Board of Governors (1 page)

There is no such management team as it is a Government college.

Administrative Hierarchy



4. Admission Statistics (1 page)

- The number of applicants at the UG and PG level who ranked the college as their 1st, 2nd and 3rd preference, the number of applications received for PhD courses, and the number of students admitted at each level as per the following format.

Applications	UG	PG	PhD
Applications that ranked the college as the 1 st preference	259	nil	NA
Applications that ranked the college as the 2 nd preference	nil	nil	
Applications that ranked the college as the 3 rd preference	nil	nil	
Total number of applications received	259	nil	
Number of students admitted	259		

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A.	Male/Famel	ST, SC, OBC & Genral	100% M.P.	nil
B.Sc.	Male/Famel	ST, SC, OBC & Genral	100% M.P.	nil

5. Academic Programs: Core Programs - UG & PG

Core programs at UG level

Stream	Name of the Core Program	Eligibility	Optional subjects
Arts	Bachelor of Arts (B.A.)	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
			English, Sociology, Economics, Hindi & Political Science
Science	Bachelor of Science (B.Sc.)	10+2 from a recognized Board OR 10+2 with relevant vocational course from M.P. Board	Foundation course + a group of 3 optional subjects
			Chemistry, Botany, Zoology, Mathematics & Physics

Core Options at PG level

Faculty	Name of the Core Program	Eligibility	Subject Options
<i>E.g. Arts</i>	<i>Master of Arts</i>	<i>3 year Degree course in any faculty/ Honours degree course in same subject</i>	<i>No. of subjects</i>
nil	nil	nil	Nil

M.Phil/ Ph.D. Programs

S.no.	Subject	Eligibility	No. of scholars registered
nil	nil	nil	Nil

PG Diploma/ Diploma/ Certificate/ Self-financed/ Skill based Vocational/
Short term courses

Name of the Course	Department	Duration	Fees	Seats
nil	nil	nil	Nil	nil

6. Academic Calendar 20 -

Academic Work	First/ Third/ Fifth Semester	Second/ Fourth/ Sixth Semester
Orientation Classes/Zero Classes/SWOT analysis	–	–
Teaching and Continuous Comprehensive Evaluation	<i>continue</i>	<i>continue</i>
CCE Schedule	University Time Table	University Time Table
Preparation Leave		
Practical Exams (Graduation/Post Graduation)	University Time Table	University Time Table
Semester and ATKT Exams	June & December	June & December
Declaration of Examination Results	Two Month after	Two Month after
Semester Break (for students)	10 Days	10 Days
Semester Break (for teachers)	Guest Teachers break	Guest Teachers break

7. The Student Experience (4 pages)

Briefly describes student life in the college:

- Infrastructural facilities available to students - Classrooms, Smart classrooms, laboratories and equipment, Common Research Lab, Hostel; Canteen; Garden; Students common room, Auditorium, Sports Complex & other facilities

The college is running in a Government school and the building is under construction

- Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives

Nil

Nil

- ✓ Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.

NSS is available.

- ✓ Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards

Nil

- ✓ Major student welfare initiatives over the past year

Nil

- Extension Activities

Nil

8. Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student

research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- Merit

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
	Nil	Nil	Nil	Nil

- Research scholarship/ award

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
	Nil	Nil	Nil	Nil

CULTURAL

- Participation

S.no	Name of the event	District Level	State Level	University	National Level
	Nil	Nil	Nil	Nil	Nil

- Awards and Achievements

Name of the student	Class	Event	Award/Achievement
Nil	Nil	Nil	Nil

SPORTS

- Participation

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
	Nil	Nil	Nil	Nil	Nil

- Awards and Achievements

Name of the student	Class	Sport	Award/Achievement
Nil	Nil	Nil	Nil

9. Research Activities (4 pages)

Identifies major research themes, places these themes in their social and economic context, highlights major research achievements (publications, collaborations, intellectual property produced, external funding received etc.), and profiles top researchers. Lays out the research agenda and identifies themes for the coming year.

- Major research themes

S. No.	Department	Prioritized research area and expertise	Social/ economic context
	Nil	Nil	Nil

- Major/Minor research projects

S. No	Name of the Faculty	Year	Title of the project	Name of funding Agency/ Industry	Total grant received
	Nil	Nil	Nil	Nil	Nil

- Papers presented in regional, national and international seminars/ conferences

S. No.	Name of the faculty	Regional/ State	National	International
	Nil	Nil	Nil	Nil

- Publications in national/ international journals

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
	Nil	Nil	Nil	Nil

- List of linkages/ Collaborations/ MOUs

Nil

- College Publications: Research Journal, Magazine, Newsletter

Nil

10.Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff	principal
	Prof	Promoted Prof	Assistant Prof	Guest Faculty			
Sanctioned by UGC/ University/ State Govt	00	00	10	00	15	04	01
<i>Filled</i>	0	0	02	08	05	00	00
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	0	0	0	0	00	00	00
<i>Filled</i>	00	00	00	00	02 Janbhagidari Samiti	00	00

2. Guest Faculty: subject-wise appointments

S.no.	Name of the Guest Faculty	Qualification	Subject
1	Dr. Ravindra Pawar	Ph.D	Hindi
2	Tushar Jadhav	MPhil	English
3	Jagdish Pawra	NET	Sociology
4	Richa Tomal	NET	Economics
5	Aarif Pijari	NET	Chemistry
6	Kavita Chouhan	M.Sc.	Botany
7	Aakash Gadge	M.Sc.	Mathematics
8	Kapil Kalme	M.Sc.	Physics

3. Annual improvement in academic, research & administrative Initiatives

Nil

11.Events and Initiatives (5 pages)

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.

Describes significant academic, administrative, student support, fundraising, and other initiatives over the past year. The description of each initiative will be structured around the need for the initiative, how it was designed, what resources were used, what results were achieved, and which features of the initiative drove success.

Nil

12. Institutional Development plan (4 pages)

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.

Indicator*	Baseline Value	Target for [current year]	Value as on 30 th September [current year]
Nil	Nil	Nil	Nil

Role of Internal Quality Assurance Cell (IQAC) in academic audit and initiating quality assurance strategies and processes

Nil

13. Placement Report (3 pages)

Describes the college's placement cell activities, placement rate and salary statistics, and lists major employers and sectors of employment (disaggregated by gender and course studied). Profiles successful alumni and identifies emerging placement trends.

Activities of Placement Cell

S.no.	Name of the activity	Name of the Resource Person/ agency	Date & Duration
	Nil	Nil	Nil

Placement Details

S.no.	No. of Students Selected	List of employers/companies	Salary Package
	Nil	Nil	Nil

Alumni Profile

S.no.	Name of Alumni	Employment status	Name of the organisation
	Nil	Nil	Nil

14. Innovations and Best Practices

Nil

15. SWOC Analysis (strength, weaknesses, Opportunity and Challenges)

Nil

16. Looking Ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
	Infrastructure development, faculty development, to increase access, to provide employability and to improve results.	IDP for financial assistance from the World Bank a	Goals set in the IDP/proposal will be achieved.

17. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

(a) Sanctioned Seats					
	SC	ST	Other Reserved Categories	General	Total
Undergraduate	-	-	-	-	618
Postgraduate	-	-	-	-	-
PhD	-	-	-	-	-

Data Source: AISHE

(b) Enrolment							
		Undergraduate			Postgraduate		PhD
		Year 1	Year 2	Year 3	Year 1	Year 2	
SC	Male	8	3	3	0	0	0
	Female	11	5	6	0	0	0
ST	Male	130	62	58	0	0	0
	Female	109	61	50	0	0	0
Other Reserved	Male	20	6	9	0	0	0

Categories	Female	27	19	19	0	0	0
General	Male	2	0	2	0	0	0
	Female	2	2	2	0	0	0
Total	Male	160	71	72	0	0	0
	Female	149	87	77	0	0	0

Data Source: AISHE

Number of sanctioned seats by discipline group and enrolment in the 1 st year as on September 30 th [current year]				
Discipline Group	Undergraduate		Postgraduate	
	Sanctioned Seats	Enrolment	Sanctioned Seats	Enrolment
Arts	225	225	-	-
Commerce	-	-	-	-
Criminology and Forensic Science	-	-	-	-
Cultural Studies	-	-	-	-
Defence Studies	-	-	-	-
Design	-	-	-	-
Disability Studies	-	-	-	-
Education	-	-	-	-
Fashion Technology	-	-	-	-
Fine Arts	-	-	-	-
Fisheries Science	-	-	-	-
Foreign Languages	-	-	-	-
Gandhian Studies	-	-	-	-
Home Science	-	-	-	-
Indian Languages	-	-	-	-
IT & Computer	-	-	-	-
Journalism and Mass Communication	-	-	-	-
Law	-	-	-	-
Library and Information Science	-	-	-	-
Linguistics	-	-	-	-
Management	-	-	-	-
Marine Science and Oceanography	-	-	-	-
Oriental Learning	-	-	-	-
Physical Education	-	-	-	-
Religious Studies	-	-	-	-
Science	140	84	-	-
Social Science	-	-	-	-
Social Work	-	-	-	-
Women Studies	-	-	-	-

Data Source: AISHE

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	3	1	2
	Female	7	4	3
ST	Male	59	32	27
	Female	45	21	24
Other Reserved Categories	Male	6	2	4
	Female	20	12	8
General	Male	2	1	1
	Female	4	3	1
Total	Male	70	36	34
	Female	76	40	36

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(a) Transition from the 1st year to the 2nd year (Postgraduate)				
		Number of students admitted to the 1 st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2 nd year who:	
			Passed all subjects in the 1 st year	Were Allowed to Keep Terms
SC	Male	-	-	-
	Female	-	-	-
ST	Male	-	-	-
	Female	-	-	-
Other Reserved Categories	Male	-	-	-
	Female	-	-	-
General	Male	-	-	-
	Female	-	-	-
Total	Male	-	-	-
	Female	-	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Undergraduate)			
		Number of students admitted to the 1st year in [year t-3] (*)	Of (*), the number of students who passed all final year examinations for the previous academic year
SC	Male	18	00
	Female	06	00
ST	Male	105	03
	Female	117	04
Other Reserved Categories	Male	00	00
	Female	00	00
General	Male	09	02
	Female	13	03
Total	Male	132	05
	Female	136	07

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

(b) On-time graduation (Postgraduate)			
		Number of students admitted to the 1st year in [year t-2] (*)	Of (*), the number of students who passed all final year examinations in the current year
SC	Male	-	-
	Female	-	-
ST	Male	-	-
	Female	-	-
Other Reserved Categories	Male	-	-
	Female	-	-
General	Male	-	-
	Female	-	-
Total	Male	-	-
	Female	-	-

Data Source: AISHE, examination results declared by [affiliating university/autonomous college]

3. Faculty and administrative staff in position and training

(a) Faculty and administrative staff in position as on 30 th September, [current year]							
		Reserved					Unreserved
		SC	ST	MP Residents	Females	Others	
Assistant Professor	Sanctioned	-	-	-	-	10	-
	Filled (Regular)	-	-	-	-	-	-
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	2	2	-	-	03	01
Associate Professor	Sanctioned	-	-	-	-	-	-
	Filled (Regular)	-	01	-	-	-	01
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	-	-	-	-	-	-
Professor	Sanctioned	-	-	-	-	-	-
	Filled (Regular)	-	-	-	-	-	-
	Filled (Contract)	-	-	-	-	-	-
	Guest Lecturers	-	-	-	-	-	-
Admin. Staff (all)	Sanctioned	-	-	-	-	18	-
	Filled (Regular)	01	-	-	-	01	01
	Filled (Contract)	-	02	-	-	-	-
Accountant	Sanctioned	-	-	-	-	01	-
	Filled (Regular)	-	-	-	-	-	-
	Filled (Contract)	-	-	-	-	-	-

Data Source: AISHE

(b) Training of faculty and administrative staff between October 1 st [previous year] to September 30 th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained	-	-	-
	Avg. number of days	-	-	-
Associate Professor	Number trained	-	-	-
	Avg. number of days	-	-	-
Professor	Number trained	-	-	-
	Avg. number of days	-	-	-
Administrative Staff (all)	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-

Accountant	Number trained	-	N/A	-
	Avg. number of days	-	N/A	-

Data Source: Compiled from training certificates submitted by faculty/administrative staff

(c) Faculty qualifications as on 30 th September, [Current Year]					
		PhD	Postgraduate	Undergraduate	Others
Assistant Professor	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	2	-	-	-
Associate Professor	Regular	2	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-
Professor	Regular	-	-	-	-
	Contract	-	-	-	-
	Guest Lecturers	-	-	-	-

Data Source: AISHE

4. Student support services

(a) Financial support received (from all sources) by students in the college between October 1 st [previous year] to September 30 th [current year]							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
ST	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
General	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-
Total	Male	-	-	-	-	-	-
	Female	-	-	-	-	-	-

Data Source: AISHE

(a) Financial support received, from the DHE, by students in the college between October 1 st [previous year] to September 30 th [current year] (in the form of scholarships)							
		Undergraduate		Postgraduate		PhD	
		Number	Average Value (Rs.)	Number	Average Value (Rs.)	Number	Average Value (Rs.)
SC	Male	11	1,66,985	-	-	-	-
	Female	14+01		-	-	-	-
ST	Male	163	16,37,324	-	-	-	-
	Female	123+04		-	-	-	-

	3 rd Division	-	-	-	-	-	-	-	-	-	-
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Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

(a) Examination results for [previous academic year] (postgraduate)											
		SC		ST		Other Reserved Categories		General		Total	
		M	F	M	F	M	F	M	F	M	F
1st year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-
2nd year	Appeared	-	-	-	-	-	-	-	-	-	-
	1 st division	-	-	-	-	-	-	-	-	-	-
	2 nd Division	-	-	-	-	-	-	-	-	-	-
	3 rd Division	-	-	-	-	-	-	-	-	-	-

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

6. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	-	-	-	-	-
	Female	-	-	-	-	-
ST	Male	-	-	-	-	-
	Female	-	-	-	-	-
General	Male	-	-	-	-	-
	Female	-	-	-	-	-
Total	Male	-	-	-	-	-
	Female	-	-	-	-	-

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force

SC	Male	-	-	-	-	-
	Female	-	-	-	-	-
ST	Male	-	-	-	-	-
	Female	-	-	-	-	-
General	Male	-	-	-	-	-
	Female	-	-	-	-	-
Total	Male	-	-	-	-	-
	Female	-	-	-	-	-

Data Source: Records of the college placement cell

7. PhDs Awarded: **01**

8. Research and consultancy: **Nil**

9. Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]: **Nil**

10. NAAC accreditation and UGC autonomy: **NIL**

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1 st Cycle	-	-	-	-
2 nd Cycle	-	-	-	-
3 rd Cycle	-	-	-	-

Date of submission of the Annual Quality Assurance Report for the current year:-----NIL-----

Does the college have currently valid UGC autonomy? NO . If yes, by order number....nil..... dated.....nil.....

11. Institutional Trends

Variable	Baseline Value	[Year 1]	[Year 2]	[Year 3]	[Year 4]	Current Year
Percentage of sanctioned seats in the 1 st year filled (undergraduate, all categories)	100	100	100	100	100	100
Percentage of sanctioned seats in the 1 st year filled (postgraduate, all categories)	NA	NA	NA	NA	NA	NA
Transition rate from the 1 st year to the 2 nd year (undergraduate, all categories)	60	60	60	60	60	NIL

On-time graduation rate (undergraduate, all categories)	NIL	NIL	NIL	NIL	07.89	NIL
Transition rate from the 1 st year to the 2 nd year (post graduate, all categories)	NA	NA	NA	NA	NA	NA
On-time graduation rate (postgraduate, all categories)	NA	NA	NA	NA	NA	NA
Regular faculty in position rate (all levels, reserved categories)	50 %	50 %	50 %	50 %	50 %	50 %
Regular faculty in position rate (all levels, unreserved categories)	50 %	50 %	50 %	50 %	50 %	50 %
Percentage of regular faculty with PhDs (all levels)	100 %	100 %	100 %	100 %	100 %	100 %
Employment rate of graduates from the previous academic year (undergraduate, all categories)	No information	No information	No information	No information	No information	No information
Employment rate of graduates from the previous academic year (postgraduate, all categories)	NA	NA	NA	NA	NA	NA
Percentage of total revenue generated through externally funded research	NIL	NIL	NIL	NIL	NIL	NIL
Number of papers published in peer-reviewed, international journals	NIL	NIL	NIL	NIL	NIL	NIL

Source: Tables under section 1-8.

12. Financial Reports

Name and registration number of the auditor :-----Nil .

Number of audit observations recorded by the auditor:----- Nil

Number of audit responses found satisfactory, as certified by the project directorate: Nil

Certified audit reports as per the standard Chart of Accounts to be attached. Nil

13. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted : **31/01/2018**

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.
- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.

- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.