

**GOVERNMENT COLLEGE,
MEGHNAGAR DIST. JHABUA (M.P.)**

Institutional Development Project
(World Bank)
Madhya Pradesh Higher Education
Quality Education Project
2017-18

Presentation for Department of Higher
Education,
Govt. of M. P.

Annual Report 2017-18

This format outlines the annual reports to be published by all colleges in the Madhya Pradesh on their websites, by October 31st of each year. Part I is intended as a guide and colleges are free to alter the contents and format as they see fit. Part II, the Appendix (Institutional Performance Data and Financial Reports), is mandatory and colleges are required to report all data as per the attached format and instructions.

Important Information –

- Name of the college : Govt. College, Meghnagar Dist. Jhabua,M.P..
- Place of the college : Govt. College, Meghnagar Dist. Jhabua,M.P.
- District : Meghnagar Dist. Jhabua,M.P.
- Division : Indore
- Year of establishment of college -2015
- Name and Contact details of Principal –Dr.R.K.Verma
- Mob :7987303035
- Mail id : hegscpgcjha@mp.gove.in
- Name : Dr.R.K.Verma
- Post : Asisitant professor
- Mob :7987303035

part I

1. The Principal's Report (2 pages)-

History

The college is a government institution, affiliated to Devi Ahilya University, Indore and follows the rules and regulations of Government of M.P and the university. It is catering to the needs of the students of magnagar district and the adjacent areas of Magnagar A large number of students come from tribal and rural area for admission in the college. Govt. College, Magnagar is a renowned educational institution of this region. This is a college of Jhabua district. Currently, the college provides education in all the three faculties –Arts, Commerce. It runs Graduate Programmes in 3 subjects. However, due to rapid changes caused by globalization, privatization and the growth of information technology, so many changes have taken place in the sphere of education throughout the world.

Introduction

Govt. P. G. College, Magnagar is situated on the M. P. and gujrat border in Jhabua district of M. P. This institution has been established in 2015 by advanced. Due to overwhelming response from the student community and rapid increase in the number of students admitted in various faculties. The college is situated at a distance of 30 kilometres from the district head office and has a widely spread campus which has play grounds and all the other facilities. Its population is about 10000.

Report

Our college almost tribal student and we are the doing best of our level .the sports dpart are very achveble in last year some student are qualify in distrit and state lave indifferent games e.g. KHO-KHO,KABBADI, AND WALIBALL, CRICKET.

1. Overview (1 page)

VISION

Govt. P.G college Magnagar approved by UGC and MP Higher Education Department is determined to introduce autonomy and emerge as an institution with the status of college with potential for excellence (CPE) and later on by proving the potential for excellence and achieving the aim of college of excellence.

Mission

To develop holistic personality of the student buy infusing ethical values, team-spirit, spiritual values, environmental awareness, women empowerment by all means to make the student a good citizen who would contribute to the socio-economic of our state and the motherland at large.

Govt. College Magnagar strives to accomplish its goals by the following ways

- 1) To aim and strive for quality education, developing and sharpening by the intellectual, emotional and human potential of the learner for the betterment of society.
- 2) To achieve excellence in the area of teaching and initiate a research culture and outstanding achievement in academic pursuit and outreach programs.
- 3) To enhance the standard of teaching at UG level with the help of innovations and best practices.
- 4) To promote networking with college departments.
- 6) To promote academic programme that are relevant to the socio-economic needs of the local region where the college is located.

Brief introduction of the college (including the status (Govt. / Lead/ Constituent/ Affiliated/ Private), Parent University, UGC recognition, CPE status, etc), location & campus area

INSTITUTIONAL PROFILE

1. Name and Address of the College:

Name :	Govt. College, Magnagar dist. Jhabua (M.P.)	
Address :	Near Tahseel Office, Govt. College, Magnagar dist. Jhabua m.p.	
City : Magnagar	Pin : 457779	State : Madhya Pradesh
E-Mail ID :	hegscpgcjha@mp.gove.in	

2. **Status of the Institution** : This college is Affiliated to DAVV, Indore (M.P.)

3. **Type of Institution** : Co-education College

4. **Sources of funding** : Government, UGC, Janbhagidari Scheme, Jila Yojna

5. **Date of establishment of the college**: 2015

6. **Location of the campus area** :

Location *	Urban
Campus area	-
Build-up area in sq. mts.	-

History of the college with significant milestones

Welcome you to the Government P G College, Magnagar, with the hope that your Enthusiasm keenness to learn and diligence and the Institute's vibrancy and dynamism will help us continue to strive for excellence and we strongly believe that excellence has no limits. Our commitment to dynamism and progression is a continuous process and we blend the traditional and the modern techniques of teaching so that the students learn to develop a creative thought process, which enables rational and a logical approach towards Academics .The college has a special status also because of the large proportion of the SC,ST and OBC students , not only from Magnagar , but also from villages nearby .Under the guidance of

Dept. of higher education and Janbhagidari Samiti. It is sure that the college will establish. High standards in Higher Education .

Faculties and major disciplines / **Administrative Hierarchy**
Staff information

Principal: Dr. R.K.Verma
Govt. College, Magnagar Distt. jhabua

Current staff list 2017-18

Principal	:	Dr. R.K.Verma Head of the institute
Hindi	:	- Dr.Seema Shahji
Political science	:	- Dr. Kalpana Jaipal
History	:	- Dr.Ruchika Verma
Economics	:	- Amar singh Malvi
Sociology	:	- Lata Rathore
English	:	Dr. Nidhi Gehlot
Librarian	:	Dit singh Mavee
Sport officer	:	Atul Choudhary
Commerce	:	-
Computer tech.	:	-
Book lefter	:	Shri rajesh

List of class III Employees

Chief clerk	:	-
Accountant	:	-
Assistant Grade II	:	-
Assistant Grade III	:	-

List of class iv employees

Peon	:	-
------	---	---

Note: all post are vaccent

List of Chairperson/members of Statutory Bodies like Board of Governors/ Executive Committee/ Academic Council/ Janbhagidari Samiti, etc

For the organisation of Janbhagidari Samiti of the Govt. College,MAGNAGAR the registration was done as per the letter No -----Dated------(M.P. Gazette notification) of the Registrar of the committees under the M.P.Society Registration.Rule 1973. Govt.. College, MAGNAGARThe government has formed a Jan Bhagidari Committee in the college withPrincipal as Its Secretary and local MLA or his representative as its President, representatives of two persons of the feeding institute, twoindustrialist/businessman, two from NGO's, one each from SC/ST categories andprominent local residents as its members.

2. Admission Statistics (1 page)

Applications	UG
Applications that ranked the college as the 1 st preference	na
Applications that ranked the college as the 2 nd preference	NA
Applications that ranked the college as the 3 rd preference	NA
Total number of applications received	NA

Number of students admitted	40
-----------------------------	-----------

Data Source: E-pravesh portal, records of the affiliating university

- A brief demographic profile of students admitted (in terms of gender, caste, whether from MP etc.)

Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A.	MALE FEMALE	MALE ST-2 SC-2 OBC-5 GEN-0 FEMALE ST-5 SC-1 GEN- 0 OBC-4	100 %	NA
B.COM	MALE FEMALE	MALE ST-2 SC-4 GEN- 0 OBC-2 FEMALE ST-4 SC-4 GEN- 0 OBC-5	100 %	NA

Academic Programs: Core Programs - UG & PG level

<i>UG Programmes for COMMERCE Group:</i>
<i>1. Economics + Management + Account</i>
<i>UG Programmes for ART Group: There are 37 combinations for elective subject in B. A. Hindi Litt. English Litt. Political science, Sociology, Economics, History, Geography</i>

3. Academic Calendar : according to higher education calender .it is also available on higher education website.

4. The Student Experience (4 pages)

Briefly describes student life in the college:

The college schedule is very different than the traditional high school schedule. Typically, there is a lot more flexibility with your college classes. In high school, you were probably told that you had to take us History, which was offered every day at 10:00 am. In college, you'll probably need to take a history class, but you could have 10 choices, which would be offered on different days, at different times, and for different durations. The other cool thing

about the college schedule is that you usually have more opportunities to explore your interests and passions. For example, you will be picking a major that will determine the types of classes you will specialize in. In high school, you have a set curriculum of classes you have to take across all subject areas. In college, think about your schedule as a pyramid. Your freshman and sophomore year, you'll take more general education classes (a mixture of everything so you walk away well-rounded) and a few classes in your major. But during your junior and senior year, you'll take fewer general education classes and more classes in your major.

Another big difference you should be aware of is the time structure. Right now, you're probably in school from about 7:30 am–2:30 pm, Monday through Friday. This will not be the case in college, where you usually take four or five classes at different times throughout the week. You might have a science class on Mondays, Wednesdays, and Fridays from 10:10–11:00 am. Perhaps you'll have a Spanish class on Tuesdays and Thursdays from 1:15–3:00 pm. Then, you might have your Introduction to Education class on Wednesday evenings from 6:30–9:00 pm. Maybe on Mondays you'll have three classes, and on Tuesdays you'll have two classes. There will always be some courses that are only offered on certain days at certain times, but for the most part, there are a lot of options to think about! If you're a morning person, you might want to schedule your classes to be done by noon. If you're more of a night owl, having that first class start at 1:15 in the afternoon might be the best thing to ever happen to you. And you definitely won't be in class for seven hours straight! However, college is like high school in that you will have the opportunity to get involved by joining different clubs, organizations, and maybe even by getting a part-time job. Most schools have hundreds of extracurricular activities, and it is pretty easy to start one as well. So, as you can imagine, your schedule can get crazy with meetings, band practice, sport practice, play rehearsal, work hours, etc.! Of course, the best way to see what a true day in the life of a college student is like is to actually get the schedules of some college students! Here are two undergraduates and their real-life experiences.

Library as a learning resource- advisory committee, its composition, facilities & services (e & print), annual improvement initiatives.

The Library & Learning Resources division is committed to providing a full line of resources and facilities that will help enable students achieve academic success. Learning Resources has a number of services and facilities available to students.

Student support services:

✓ IT enabled services

IT Enabled services (ITES), also called web enabled services or remote services or Tele-working, covers the entire govt. of operations which exploit Information Technology for improving efficiency of an organization and any other types of service by our leading college district jhabua.

Financial assistance (scholarships/ schemes for SC/ST/OBC/ minority, Group & Health Insurance Schemes)

In keeping with our mission and core values, Providence Health & Services cares for people and their health needs regardless of their ability to pay. We are committed to working with our patients through any financial issues, including finding ways to make medical care more affordable — even if that means lowering our bills to accommodate special needs and circumstances. We know that people sometimes get sick very suddenly and that medical bills can be hard to pay. If you are having trouble paying for all or some of your health care, we encourage you to talk with a Providence Financial Counselor or someone in our business office about how we can help you.

- ✓ **Personal enhancement & development schemes- NCC, NSS, Facilities for physically challenged & slow learners; Tutor-Guardian Scheme, Grievance Redressal Cell, Entrepreneurship Cell, Remedial classes, Career Guidance Cell.**

All schme are moviable .as per higher education department direction.

- ✓ **Extracurricular activities: Calendar of activities (Sports, Youth Festival, cultural and literary events), Achievements, Awards**

All schme are moviable .as per higher education department direction. According to Higher education Yearly educational calender we fallow all activies e.g. Sports, Youth Festival, cultural and literary events), Achievements, Awards.

- ✓ **Major student welfare initiatives over the past year**

Our colege starting Red Cross socity and student help center, NSS PROGRAMME.

Student Achievements (5 pages)

Highlights the most significant academic and non-academic achievements of students over the past year. This can include major academic awards and scholarships received student research, and sports and other extracurricular activities. Focusses, in particular, on profiling top achievers and describing how resources provided by the college helped these students succeed.

ACADEMIC

- **Merit**

S.no	Name of the award/ medal/ meritorious scholarship	Name of the recipient	Class	Area of achievement
1	NIL	NIL	NIL	NIL

- **Research scholarship/ award**

S.no	Name of the scholarship award/	Name of the recipient	Class	Area of research
1	NIL	NIL	NIL	NIL
2	NIL	NIL	NIL	NIL

CULTURAL

- **Participation**

S.no	Name of the event	District Level	State Level	University	National Level
1	NIL	NIL	NIL	NIL	NIL

- **Awards and Achievements**

Name of the student	Class	Event	Award/Achievement
NIL	NIL	NIL	NIL

SPORTS

- **Participation**

S.no	Name of the event	Division Level	State Level	University/ National Level	International Level
1	NIL	NIL	NIL	NIL	NIL

- **Awards and Achievements**

Name of the student	Class	Sport	Award/Achievement
NIL	NIL	NIL	NIL

• **Papers presented in regional, national and international seminars/ conferences**

S. No.	Name of the faculty	Regional/ State	National	International
1	nil	nil	nil	nil

• **Publications in national/ international journals**

S.No.	Name of the faculty	Name of the journal	Title of the paper	ISSN/ ISBN number /Impact factor
1	nil	nil	nil	nil

• **College Publications: Research Journal, Magazine, Newsletter:NIL**

5. Human Resources (2 pages)

Highlights senior faculty and administrative appointments. Describes what new areas of activity (new courses, research areas, extracurricular activities etc.) and administrative improvements are enabled by these appointments.

1. Faculty and Administrative appointments: Teaching and Non-teaching

Positions	Teaching Faculty				Non Teaching Faculty	Technical Staff
	Prof.	Associate Prof	Assistant Prof	Guest Faculty		
Sanctioned by UGC/ University/ State Govt -						
Sanction	01	nil	nil	nil	nil	nil
Filled	nil	nil	nil	nil	nil	nil
Sanctioned by Management/ Janbhagidari Samiti/ Other authority	nil	nil	nil	nil	01	nil
Filled	01	nil	nil	nil	01	nil

2. Guest Faculty: subject-wise appointments

Guest faculty- 2017-18

Nil

Annual improvement in academic, research & administrative Initiatives: nil

6. Events and Initiatives

Describes major events including seminars, conferences, competitions, student study trips etc. Focuses on what was achieved and learned, and how the college will follow up.:**Nil**

7. Institutional Development plan

Describes the college's activities over the past year under different schemes, discusses performance against strategic/institutional development plans and commitments over the previous year.: **Nil**

8. Placement Report: Nil

9. SWOC Analysis (strength , weaknesses, Opportunity and Challenges

10. Looking ahead (3 pages) Future Plans

Lays out the college's priorities and goals over the coming year. Describes key initiatives planned, what each initiative is expected to achieve, and how it will contribute to the college's long term development.

Key Initiatives Planned/ implemented

S. No	Head (administrative/ academic, etc)	Nature of proposal	Expected Outcome
1	New building	Including IDP	New classroom
2	E-learning center	Including IDP	Available for students

11. Appendix: Institutional Performance Data and Financial Reports

Provides key data on the institution and its performance, including achievement against strategic plan targets and financial reports. This section is mandatory. All data fields must be completed, in the format and as per the instructions attached.:Nil

Part II

Appendix: Institutional Performance Data and Financial Reports (all part II data kindly fill in attached excel sheet)

1. Sanctioned seats and enrolment

S.No.	Parameters	2017-18
1	Total strengths of students in all programs and all years of study in the year	40
2	Total SC strengths of students	9
3	Total ST strengths of students	14
4	Total OBC & other strengths of students	17

(a) Enrolment				
Name of the Course	Gender	Category	% of students from the State	% of students from other states
B.A.	MALE	MALE	100 %	NA
	FEMALE	ST-2 SC-2 OBC-5 FEMALE ST-5 SC-1 OBC-4		
B.COM	MALE	MALE	100 %	NA
	FEMALE	ST-2 SC-4 OBC-2 FEMALE ST-4 SC-4 OBC-5		

Number of sanctioned seats by discipline group and enrolment in the 1st year as on September 30th [current year]		
Discipline Group	Undergraduate	
	Sanctioned Seats	Enrolment
Arts	30	19
Commerce	30	21

2. Transition and on-time graduation

(a) Transition from the 1st year to the 2nd year (Undergraduate)				
		Number of students admitted to the 1st year in [the previous academic year] (*)	Of (*), the number of students currently enrolled in the 2nd year who:	
			Passed all subjects in the 1st year	Were Allowed to Keep Terms
SC	Male	nil	yes	
	Female	Nil	yes	
ST	Male	Nil	yes	
	Female	Nil	yes	
Other Reserved	Male	Nil	yes	
	Female	Nil	yes	

Categories				
General	Male	Nil	yes	
	Female	Nil	yes	
Total	Male	Nil	yes	
	Female	Nil	yes	

Data Source: AISHE, examination results declared by [affiliating university/autonomous college].

(a) Faculty and administrative staff in position and training Training of faculty and administrative staff between October 1 st [previous year] to September 30 th [current year]				
		Leadership and management training	Training in the area of academic specialisation	Other training
Assistant Professor	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Associate Professor	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Professor	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Administrative Staff (all)	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A
Accountant	Number trained	N/A	N/A	N/A
	Avg. number of days	N/A	N/A	N/A

Data Source: Compiled from training certificates submitted by faculty/administrative staff

1. Qualifications of the teaching staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers	-	-	-	-	-	-	-
Ph.D.	1	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
Guest Faculty/Janbhagidari Teachers	-	-	-	-	-	-	-
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-

(a) Hostel occupancy as on 30 th September, [Current Year] (all hostels)	
Capacity	Number of residents
Males:	
Females:	

	division										
	2 nd Division	nil	nil	nil	nil	nil	nil	nil	nil	nil	nil
	3 rd Division	nil	nil	nil	nil	nil	nil	nil	nil	nil	nil

Data Source: AISHE, Examination results declared by [affiliating university/autonomous college]

3. Placement and student tracking

(a) Placement and Tracking of Students who graduated in [previous academic year] (Undergraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
ST	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
General	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
Total	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA

Data Source: Records of the college placement cell

(b) Placement and Tracking of Students who graduated in [previous academic year] (Postgraduate)						
		Number of students who graduated in [the previous academic year] (*)	Of (*), the number of students who were successfully tracked and are:			
			Employed/ Self-employed	In education/ training	Unemployed	Not in the labour force
SC	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
ST	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
General	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA
Total	Male	NA	NA	NA	NA	NA
	Female	NA	NA	NA	NA	NA

Data Source: Records of the college placement cell

4. PhDs Awarded

Number of PhDs awarded between October 1st [previous year] to September 30th [current year]	
Discipline Group	Number
Arts	NA
Commerce	NA
Criminology and Forensic Science	NA
Cultural Studies	NA
Defence Studies	NA
Design	NA
Disability Studies	NA
Education	NA
Fashion Technology	NA
Fine Arts	NA
Fisheries Science	NA
Foreign Languages	NA
Gandhian Studies	NA
Home Science	NA
Indian Languages	NA
IT & Computer	NA
Journalism and Mass Communication	NA
Law	NA
Library and Information Science	NA
Linguistics	NA
Management	NA
Marine Science and Oceanography	NA
Oriental Learning	NA
Physical Education	NA
Religious Studies	NA
Science	NA
Social Science	NA
Social Work	NA
Women Studies	NA
Literature	NA
Other	NA
All disciplines	NA

Data Source: AISHE

5. Research and consultancy

Revenue generated through externally funded research and consultancies over [previous financial year]		
Discipline Group	Number of active projects	Total Revenue Generated (Rs. lakhs)
Arts	NA	NA

Commerce	NA	NA
Criminology and Forensic Science	NA	NA
Cultural Studies	NA	NA
Defence Studies	NA	NA
Design	NA	NA
Disability Studies	NA	NA
Education	NA	NA
Fashion Technology	NA	NA
Fine Arts	NA	NA
Fisheries Science	NA	NA
Foreign Languages	NA	NA
Gandhian Studies	NA	NA
Home Science	NA	NA
Indian Languages	NA	NA
IT & Computer	NA	NA
Journalism and Mass Communication	NA	NA
Law	NA	NA
Library and Information Science	NA	NA
Linguistics	NA	NA
Management	NA	NA
Marine Science and Oceanography	NA	NA
Oriental Learning	NA	NA
Others / Inter-disciplinary	NA	NA
Physical Education	NA	NA
Religious Studies	NA	NA
Science	NA	NA
Social Science	NA	NA
Social Work	NA	NA
Veterinary and Animal Sciences	NA	NA
Women Studies	NA	NA
All disciplines	NA	NA

Data Source: College/university records

Number of papers published in peer-reviewed journals between October 1st [previous year] to September 30th [current year]			
Discipline Group	Number of papers published		Number of published papers through cross-institute research collaboration
	International Journals	National Journals	
Arts	NA	NA	NA
Commerce	NA	NA	NA
Criminology and Forensic Science	NA	NA	NA
Cultural Studies	NA	NA	NA
Defence Studies	NA	NA	NA
Design	NA	NA	NA
Disability Studies	NA	NA	NA
Education	NA	NA	NA

Fashion Technology	NA	NA	NA
Fine Arts	NA	NA	NA
Fisheries Science	NA	NA	NA
Foreign Languages	NA	NA	NA
Gandhian Studies	NA	NA	NA
Indian Languages	NA	NA	NA
IT & Computer	NA	NA	NA
Journalism and Mass Communication	NA	NA	NA
Law	NA	NA	NA
Library and Information Science	NA	NA	NA
Linguistics	NA	NA	NA
Management	NA	NA	NA
Marine Science and Oceanography	NA	NA	NA
Oriental Learning	NA	NA	NA
Others / Inter-disciplinary	NA	NA	NA
Physical Education	NA	NA	NA
Religious Studies	NA	NA	NA
Social Science	NA	NA	NA
Social Work	NA	NA	NA
Women Studies	NA	NA	NA
All disciplines	NA	NA	NA

Date Source: College records based on published papers submitted by faculty

6. NAAC accreditation and UGC autonomy

	Date of Application (LOI & SSR submitted)	Date on which accreditation was received	Grade	Valid till
1st Cycle	NA	NA	NA	NA
2nd Cycle	NA	NA	NA	NA
3rd Cycle	NA	NA	NA	NA

Date of submission of the Annual Quality Assurance Report for the current year: 2017.

Does the college have currently valid UGC autonomy? 2015. If yes, by order number _____, dated _____.

7. Financial Reports

Name and registration number of the auditor :AG AUDIT Gwalior.

Number of audit observations recorded by the auditor:**NIL**.

Number of audit responses found satisfactory, as certified by the project directorate_NA.

Certified audit reports as per the standard Chart of Accounts to be attached.NA

8. All India Survey of Higher Education

Date on which all applicable fields of the Data Collection Format for the All India Survey of Higher Education were completed and submitted :NA

Instructions

- All data is to be reported as on 30th September of the current year.
- Postgraduate courses refer to courses at the Masters and MPhil level.
- The number of sanctioned seats is the number of students the college is authorized, by the UGC/DHE/affiliating University, to admit in the first year of its degree programs.
- The number of sanctioned faculty posts is the number of faculty the college is authorized, by the UGC/DHE/affiliating University, to recruit on a full-time basis.
- Enrolment is defined as the number of students who have paid their admission fees for joining a degree program by September 30 of the respective academic year.
- Admission is defined as the number of students who have paid their admission fees for joining a degree program, in the first year, by September 30 of the respective academic year and who have never been enrolled in that degree program previously.
- Other Reserved Categories include all categories of students (for e.g. sports quota, extracurricular quota, residents of Jammu and Kashmir etc.) for whom a fixed percentage of sanctioned seats are reserved.
- Examination results are to be reported for examinations held in the previous academic year, and the results for which were declared by 30th September of the current year.
- Allowed to keep terms refers to students who did not pass all subjects in the previous year but were allowed to transition to the next year of their respective degree programs.
- Regular faculty refers to faculty employed on open-ended, full-time contracts as per UGC norms.
- Contract faculty refers to faculty employed on fixed term, full-time contracts as per UGC norms.
- Guest Lecturers refers to faculty employed on a per lecture or per day basis as per UGC norms.
- Data on scholarships is to be reported on all scholarships awarded between 1st October of the previous year and 30th September of the current year.
- A hostel seat is considered occupied if a student has been allotted a seat in the hostel and the student, to whom the seat was allotted, has paid the hostel fee for the current academic year.
- Examination results refers to the average score obtained by a student, in the respective academic year, across all exams that are used to assess whether the student has met the requirement of the degree program in which he/she is enrolled.
- Student tracking refers to having up to date contact information (mobile phone and/or email address) and status (employment, unemployed, in formal education or training, not in the labour market/other) for each student for up to six from the end of the academic year when the student passed out (graduated).
- Externally funded research and consultancies refer to research and/or development funded through consultancy contracts or partnerships with a sponsor or purchaser who is external to the institution.

- A peer-reviewed journal is one that subjects an author's research to review and evaluation by others who are experts in the same field, before the research is published.
- An international journal is one that has an International Standard Serial Number (ISSN) issued by the ISSN International Centre.
- A paper is said to be published through cross-institute research collaboration if the primary affiliation of at least two authors is to different colleges/institutions.
- The institutional performance indicators common across all institutions can be found in the PIP. Institution-specific performance indicators can be found in the MOU signed between the Institution and the Department of Higher Education.
- The standard Chart of Accounts refers to the standard format for audit reports as notified by the Department of Higher Education through its orders.